

# Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
May 1, 2023**

**PRESENT:**                   **ELTING HASBROUCK (CHAIRMAN)**  
                                  **NEAL THOMPSON (COMMISSIONER)**  
                                  **SHERRY MAUPIN (COMMISSIONER)**  
                                  **DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck led the pledge of allegiance.

Chairman Hasbrouck presented the commissioners' agenda for May 1, 2023. Chairman Hasbrouck presented that the Public Hearing scheduled for 1:00 p.m. and been postponed until further notice. Commissioner Thompson made a motion to approve the commissioners' agenda for May 1, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for May 1, 2023.

Chairman Hasbrouck presented the commissioner meeting minutes from April 24, 2023, and April 25, 2023. Commissioner Maupin made a motion to approve the commissioner meeting minutes from April 24, 2023, and April 25, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from April 24, 2023, and April 25, 2023.

Facility Director, Scott Clingan presented the Sunbelt Bid Contract and explained the bid contract to the commissioners. Commissioner Thompson made a motion to approve the Sunbelt Bid Contract. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Sunbelt Bid Contract.

Facility Director, Scott Clingan presented on the R&M Steel Company change order and explained the change order to the commissioners. Commissioner Maupin made a motion to approve the R&M Steel Company change order as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the R&M Steel Company change order as presented.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 9:16 a.m.

Chairman Hasbrouck brought the commissioners out at 9:38 a.m. out of Executive Session per Idaho Code 74-206 1(b)-Personnel. No decision was made after the Executive Session.

Recreation Planner, Dave Bingaman presented on the proposed road history research project with Historical Research Associates Inc. and explained the cost that was provided for the historical research of FAA road and No Business Road to determine if Valley County should assert the RS2477. The proposed cost was \$14,000 to conduct the road history project. Chief Deputy Prosecuting Attorney, Brian Oakey provided his opinion to the commissioners regarding the road history research project and felt that it was necessary to have the research conducted. Commissioner Maupin made a motion to approve the agreement with Historical Research Associates Inc. to conduct the research of No Business Road to be funded out of the Valley County Road Department. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement with Historical Research Associates Inc. to conduct the research of No Business Road to be funded out of the Valley County Road Department.

Chairman Hasbrouck opened the Public Hearing for VAC 23-01 Vacation of Utility and Drainage Easement at 9:52 a.m. Chairman Hasbrouck asked if there was any conflict of interest or ex-parte contact. All the commissioners advised that there was no conflict of interest and ex-parte communication. Chairman Hasbrouck asked to hear a staff report. Planning & Zoning Director, Cynda Herrick provided a staff report to the commissioners.

Chairman Hasbrouck asked to hear from the applicants. Ms. Alexa Martin who resides in McCall, Idaho and is the applicant presented to the commissioners.

Chairman Hasbrouck asked to hear testimony from proponents. The record will reflect that there was no testimony provided.

Chairman Hasbrouck asked to hear testimony from anyone who was undecided. The record will reflect that there was no testimony provided.

Chairman Hasbrouck asked to hear testimony from opponents. The record will reflect that there was no testimony provided.

Chairman Hasbrouck closed the public hearing for VAC 23-01 at 10:00 a.m. Commissioner Maupin made a motion to approve Vacation Application 23-01 Vacation of Utility and Drainage Easement; accept the Planning and Zoning Commission facts and conclusion as our own; and authorize the Chairman to sign Resolution 2023-10 Declaration of Vacation. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Vacation Application 23-01 Vacation of Utility and Drainage Easement; accept the Planning & Zoning Commission facts and conclusion as their own; and authorize the Chairman to sign Resolution 2023-10 Declaration of Vacation.

Ms. Monica Forbes with the ROC Recover Community Center presented to the commissioners and provided the commissioners with a handout regarding the ROC operations of the community center. A copy of the handout will be appended to the commissioner meeting minutes. She provided the commissioners with a breakdown of their financials and explained the funding that they had been receiving would be ending in August of 2023. The commissioners had questions to Ms. Forbes regarding programs that could be offered in the Valley County Jail. She provided the commissioners with an overview of work that had been conducted to begin providing services within the jail. Commissioner Maupin asked about the sustainability of the existing program and on-going funding of the ROC Recover community center. Ms. Forbes discussed the need to recover approximately \$37,000 in deficit and was requesting that the county consider contributing to Fiscal Year 2024.

Clerk, Douglas Miller began the Fiscal Year 2024 budget workshop for the Planning & Zoning Department. Planning & Zoning Director, Cynda Herrick provided a presentation to the commissioners regarding the staffing of the Planning & Zoning Department. She also presented on the budget request for Fiscal Year 2024 for the Planning & Zoning Department.

Clerk, Douglas Miller began the Fiscal Year 2024 budget workshop for the Building Department. Building Director, Annette Derrick provided a presentation to the commissioners regarding the budgeting requests for Fiscal Year 2024.

Clerk, Douglas Miller began the Fiscal Year 2024 budget workshop for the Treasurer's Office. Treasurer, Johanna Defoort provided a presentation to the commissioners regarding the budgeting requests for Fiscal Year 2024.

Treasurer, Johanna Defoort presented on the maturity of the ARPA Dollars that were scheduled to mature on May 4, 2023. She provided the commissioners with an update of the existing interest rate percentages and provided recommendations to the commissioners. Chairman Hasbrouck made a motion to reinvest the ARPA dollars into a five-month Treasury Bill. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to reinvest the ARPA dollars into a five-month Treasury Bill.

Stephanie Nelson representing Wildfire Prevention Associates presented to the commissioners and provided the commissioners with an overview of projects that she was reviewing. She also discussed the Good Neighbor Authority agreement with the Forest Service and explained that she was continuing to determine the scope and specifics of the agreement.

Stephanie Nelson presented on the Jug Hazardous Fuel Reduction Project and presented a memorandum of understanding for area expansion request and presented on the areas that would

be participating. She also advised that in the memorandum of understanding she is requesting a completion date extension with the State of Idaho. Commissioner Maupin made a motion to approve the Memorandum of Understanding for the area expansion and completion date for Jug Hazardous Fuel Reduction Project. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding for the area expansion and completion date for Jug Hazardous Fuel Reduction Project.

Stephanie Nelson presented the Unit 5 completion date extension from June 30<sup>th</sup> to July 30<sup>th</sup>. She also presented the Unit 6 completion date extension from May 30<sup>th</sup> to June 30<sup>th</sup>. Commissioner Thompson made a motion to approve the extensions for Unit 5 and Unit 6. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the extensions for Unit 5 and Unit 6 as presented.

Stephanie Nelson presented on the West Hazard Hazardous Fuel Reduction Project and the request for the memorandum of understanding completion date extension and the reason why she was requested for an extension for the project. Chairman Hasbrouck made a motion to extend the West Hazard Fuel Reduction Project memorandum of understanding. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to extend the West Hazard Fuel Reduction Project memorandum of understanding.

Stephanie Nelson presented on the East McCall Hazardous Fuel Reduction Project and the need to approve the agreement. She also described the area of work. Commissioner Maupin made a motion to approve the creation of the memorandum of understanding for the East McCall Hazardous Fuel Reduction Project and to ask for an area extension south of the boundary that was approved by Western States Manager below Elo Road near the Carefree Subdivision. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the creation of the memorandum of understanding for the East McCall Hazardous Fuel Reduction Project and to ask for an area extension south of the boundary that was approved by Western States Manager below Elo Road near the Carefree Subdivision.

Stephanie Nelson presented the West Hazard Landowner contract and advised that the contract had been previously approved.

Stephanie Nelson provided the commissioners an update on the fire wise projects that Valley County had been working on a preparing for future mitigation. She also discussed grants that would be pursued in the future for fire mitigation work. She informed the commissioners about the wildfire prevention day that would be conducted by Kim Drake who works for the Forest Service. Stephanie presented on the cost share programs that Valley County was working on with Homeowners Associations for shared woody debris bins. She also discussed the handling of the woody debris pile at the Valley County Transfer Site. She informed the commissioners that there were 53 individual applications for the additional hazardous fuel reduction programs. She presented on the specifics of the application program and how the interactions occur with the homeowner/landowner.

The commissioners recessed for lunch at 12:10 p.m.

The commissioners returned from lunch at 1:30 p.m.

Chairman Hasbrouck advised that the Public Hearing for PUD-22-04 & CUP-22-04 had been posted until further notice.

Mr. Connor Young, Ms. Shelly Hit representing the VCORP Steering Committee presented on the request to approve the proclamation to designate Mental Health Awareness for Month of May. Mr. Young provided a statement to the commissioners regarding the reason for the request to designate Mental Health Awareness for Month of May. He discussed the availability of the 988-suicide hotline and mentioned the services offered by the creation of the VCORP Steering Committee. Mr. Young further read into the record the proclamation to designate Mental Health Awareness for the Month of May.

Chairman Hasbrouck made a motion to sign the proclamation to designate Mental Health Awareness for month of May 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to sign the proclamation to designate Mental Health Awareness for the month of May 2023.

Chairman Hasbrouck introduced Jordan Zwygart with Zwygart & Associates to review the Fiscal Year 2022 Audit. Mr. Jordan Zwygart began reviewing the Valley County Fiscal Year 2022 Audit. Commissioner Thompson made a motion to accept and approve the Fiscal Year 2022 Audit as presented by Zwygart & Associates. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2022 Audit as presented by Zwygart & Associates.

Chairman Hasbrouck advised that the commissioners would be recessing as the Valley County Board of County Commissioners and convening as the Valley County EMS District at 2:03 p.m.

Mr. Jordan Zwygart presented to the commissioners on the Fiscal Year 2022 Audit for the Valley County EMS District. Chairman Hasbrouck made a motion to approve the Fiscal Year 2022 Audit for the Valley County EMS District. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2022 Audit for the Valley County EMS District.

Chairman Hasbrouck advised that the commissioners would be adjourned as the Valley County EMS District at 2:14 p.m. and reconvening as the Valley County Board of County Commissioners.

Chairman Hasbrouck advised that the commissioners would be reviewing the Property Tax Exemption Applications.

The first application to be reviewed was the property tax exemption application for the McCall Memorial Hospital District. Chairman Hasbrouck made a motion to approve the property tax exemption applications under 602d. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the property tax exemption for the McCall Memorial Hospital District under Idaho Code 63-602d.

The next property tax exemption application was for St. Luke's McCall LTD. Chairman Hasbrouck made a motion to approve the St. Luke's McCall property tax exemption application and grant an exemption on the new application that was presented. Commissioner Thompson

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seconded the motion. No further discussion, all in favor. Motion passed to approve the St. Luke's McCall property tax exemption application and grant an exemption on the new application that was presented.

The next property tax exemption application was for Camp Pinewood. Chief Deputy Prosecuting Attorney, Brian Oakey advised that Camp Pinewood had submitted additional documents to the Assessor's Office for further consideration. The commissioners requested setting the application aside to review on May 9<sup>th</sup>, 2023.

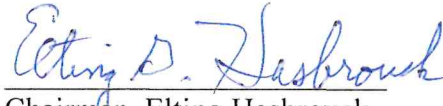
The next property tax exemption application was for SISCRA. Chief Deputy Prosecuting Attorney, Brian Oakey provided additional information to the commissioners regarding the property tax exemption application for SISCRA. He believed that the property tax exemption application also needed to be reviewed on May 9<sup>th</sup>, 2023.

Chief Deputy Prosecuting Attorney, Brian Oakey presented to the commissioners on the Mountain Life Church application and advised that it also needed to be reviewed on May 9<sup>th</sup>, 2023.

The commissioners adjourned at 2:52 p.m.

Attest:

  
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday May 1, 2023

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion  
**Action Items:** Commissioner Meeting Minutes from April 24, 2023 & April 25, 2023  
Sign Sunbelt Bid Contracts  
Sign R & M Steel Company Invoice
- 9:15 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel
- 9:30 **Action Item:** Approve Proposal for Road History Research Project-Recreation Planner, Dave Bingaman
- 9:45 **Action Item: Public Hearing** VAC 23-01 Vacation of Utility and Drainage Easement-Planning & Zoning Director, Cynda Herrick
- 10:00 Presentation from The ROC Recovery Community Center-Administrator, Monica Forbes
- 10:30 Budget Workshop for Fiscal Year 2023-Clerk, Douglas Miller  
01-21 Planning and Zoning – Director, Cynda Herrick
- 10:45 Budget Workshop for Fiscal Year 2023-Clerk, Douglas Miller  
01-22 Building Department – Director, Anette Derrick

- 11:00 Budget Workshop for Fiscal Year 2023-Clerk, Douglas Miller  
01-03 Treasurers Department – Treasurer, Johanna Defoort
- 11:00 **Action Item:** Discuss Maturity of ARPA Dollars-Treasurer, Johanna Defoort
- 11:15 Budget Workshop for Fiscal Year 2023-Clerk, Douglas Miller  
01-06 Coroner –Coroner, Scott Carver
- 11:15 **Action Items:** Jug Hazardous Fuel Reduction Project  
     Memorandum of Understanding for Area Expansion Request  
     Memorandum of Understanding Completion Date Extension  
     Unit 5 Completion Date Extension from June 30 to July 30  
     Unit 6 Completion Date Extension from May 30 to June 30  
     West Hazard Hazardous Fuel Reduction Project  
     Memorandum of Understanding Completion Date Extension  
     East McCall Hazardous Fuel Reduction Project  
     Sign West Hazard Landowner Contract  
     Discussion on McCall East Memorandum of Understanding  
     Discussion on Firewise Project Update  
     Discussion on 2023 Firewise Grant-Wildfire Prevention Associates,  
     Stephanie Nelson

12:00 Recess for Lunch

- 1:00 **Tabled Public Hearing Action Item:** PUD-22-04 & CUP-22-04 TBD-Elo Rd: Hatch Design for CW Hurless of Stor-It, LLC. Jeff Hatch & Steve Theissen of Hatch Design for STOR-IT LLC: An application for a Planned Unit Development Preliminary Plan a Conditional Use Permit, Design Review, and Scenic Route Review to expand the operations of the STOR-IT facility located on the adjacent parcel and add multiple buildings offering additional storage units varying in size on a property totaling 10.04 Acres or 437,545 square feet. The property is zoned RE – Rural Estate, and is more particularly described as:

Situate in the NE ¼ of the NE ¼ of the SE ¼, less Deeded County Rd R-O-W in Section 21, T18N, R3E, B.M., Valley County, Idaho.

**POSTPONED UNTIL FURTHER NOTICE**

- 1:30 **Action Item:** Approve Proclamation to Designate Mental Health Awareness for Month of May-VCORP Steering Committee
- 1:30 **Action Item:** Fiscal Year 2022 Valley County Audit Presentation-Zwygart & Associates
- 2:15 **Action Item:** Consider Property Tax Exemption Applications



Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday May 8, 2023