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#### **ELTING G. HASBROUCK**

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#### **SHERRY MAUPIN**

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#### **DOUGLAS A. MILLER**

Clerk

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#### IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO June 26, 2023

PRESENT:

**ELTING HASBROUCK (CHAIRMAN)** SHERRY MAUPIN (COMMISSIONER) NEAL THOMPSON(COMMISSIONER) **DOUGLAS MILLER (CLERK)** 

Senior Deputy Auditor, Rheta Clingan led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for June 26, 2023. Commissioner Thompson made a motion to approve the commissioners' agenda for June 26, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 26, 2023.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2023 claims and board order claims. The commissioners had questions regarding the claims that were presented and Clerk, Douglas Miller and Senior Deputy Auditor, Rheta Clingan responded accordingly.

#### Fiscal Year 2023 Claims

General Fund \$ 122,720.24 Road & Bridge \$ 84,289.65 District Court \$ 2,397.94 Election Consolidation \$ 612.00 Junior College Tuition \$ 500.00

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Revaluation	\$ 606.22
Solid Waste	\$ 23,540.37
Weeds	\$ 1,044.69
Pest Control	\$ 2,161.44
Waterways	\$ 1,150.52
McCall Donnelly Snowmobile\$ 493.36	
Smiths Ferry Snowmobile	\$ 31.89
Title III Funds	\$ 1,891.80
Extension Agent Fund	\$ 2,739.87
American Rescue Plan Fund	\$ 2,006.42
PILT Fund	\$ 1,105.00

Total: \$247,291.41

Commissioner Maupin made a motion to approve the claims & board order claims as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor, Sue Leeper informed the commissioners that there were eight applications for Board of Equalization of appeal of the property values to be heard on June 28, 2023. She reported on the increased of title fee increase that will take effect on July 1, 2023. She reported that June 26, 2023, was the deadline for an

Clerk, Douglas Miller provided an update related to work that was being conducted by the Clerk's Office to include transitioning to new financial software, preparing for Fiscal Year 2024 Budget.

Grant Writer, Mackenzie Castor presented on the Safe Streets and Roads for all grant for the S Bridge. She provided the commissioners with an overview of the grant application for replacement of the S Bridge. The commissioners discussed the application. Commissioner Maupin made a motion to approve the Safe Streets and Roads for all grant for replacement of the S Bridge application. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Safe Streets and Roads for All Grant for replacement of the S Bridge application.

Prosecuting Attorney, Brian Naugle presented on the case management software that the Prosecuting Attorney's Office would be transitioning to by the end of July 2023. He informed the commissioners that most of the small counties had transitioned to the case management software. Mr. Naugle reported on the work that was being conducted by Chief Deputy Prosecuting Attorney, Brian Oakey.

Sheriff, Patti Bolen informed the commissioners about the current staffing of the Valley County Jail and reported that they have hired a new detention deputy. She reported that they were down two detention deputies. She reported on a resignation in the dispatch center.

Treasurer, Johanna Defoort reported that the 2<sup>nd</sup> half tax drive deadline was June 20, 2023, and advised that the Treasurer's Office had been processing payments. She informed the Board of County Commissioners Meeting

commissioners about the conversion to the new financial software and advised that during the process she had recognized that there was a need to open an additional LGIP account for Tax Dollars and requested permission from the commissioners to open a third account. The commissioners had the opportunity to ask questions to Treasurer Defoort and she responded accordingly. Chairman Hasbrouck made a motion to open an LGIP account for tax dollars. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to open and LGIP account for tax dollars.

Building Director, Annette Derrick reported that the Building Department has 221 building permits that they are processing and included in their work they are conducting inspections. She reported on the new printer that was received but advised that there had been complications that they were working on. She reported that Planning & Zoning Director, Cynda Herrick and she would be visiting the Stibnite Mine to see the progress that has been made.

Court Services Director, Skip Clapp reported that Juvenile Probation Officer, Dee Dee Phillips would be providing training at Idaho Department of Juvenile Corrections. He reported on the transition of Community Service Director, Steve Ryan to his new office and the improvements at the front office. He reported on the community garden that was taken over by the University of Idaho Extension Office. Skip advised that he would be requesting cameras for the McCall Annex for safety concerns. He discussed with the commissioners a change in protocol for not conducting urine analysis on probationers that are visiting and or working withing Valley County. The commissioners deliberated on the proposal and discussed alternative suggestions.

University of Idaho Extension Educator, Melissa Hamilton presented to the commissioners on the newsletter for summer programs. She reported on the progress of the community garden but reported that she would be out of the office until July 21, 2023. She reported on the 4-H oral orientations and the reason for the orientations. She presented on additional 4-H programs that occurred over the weekend to include the McCall Aviation Fly In and the Kaleidoscope Kids Festival. She also discussed the Donnelly Petting Zoo program. She also presented on a few community service events that had taken place.

Human Resource Director, Mike Savoie reported on the recruitment that was being conducted to fill open positions and described the recruitment process that he was implementing. He reported that there have been applications being submitted for the openings.

IT Director, Jeremy Wilcox provided the commissioners with an update on matters that the IT Department had been working on including the roll out of new printers and copy machines. He reported that a new IT Technician would be starting on July 5, 2023.

Planning & Zoning Director, Cynda Herrick reported on an additional Public Hearing that would be scheduled in July before the Planning & Zoning Commission. She reported that the Planning & Zoning Department remained busy. She presented on a training that Lori Hunter would be attending. She informed the commissioners that an offer had been extended to an individual for code enforcement. She reported on the work that had been conducted by current Code Enforcement, Jody Green. She presented on a CUP application for RV's and the modifications that needed to be made to the permit. She discussed the enforcement of signs that had been erected for advertising against the existing ordinance and the work that was being done to make sure of compliance.

Recreation Director, Larry Laxson provided the commissioners with an update on progress for the improved camping site. He reported on the drawing that was provided to the Idaho Department of Lands regarding the proposal for disbursed camping on Upper Payette Lake. The commissioners discussed the long-term land lease and the process that was being done. Larry provided an update regarding the proposal. He also presented on an issue regarding a lawsuit involving flying in the back country. Larry reported on the progress that was being proposed for the Clear Creek Campground and the vaulted toilets were 120 days for delivery.

Building Director, Scott Clingan provided the commissioners with an update regarding the replacement of old bailer and installation of new recycling bailer. He reported on the replacement of the heating and cooling system at the McCall Annex. He presented on the need to potentially increase the budget request for janitorial services for Fiscal Year 2024. He reported that he would be moving his office to the outbuilding next week. He reported on the road work that was done near the recycling center. He advised that he was working on the request for proposals for erection of the recycling center outbuilding and request for proposal for propane services. The commissioners had questions regarding the presentation that was conducted last week regarding the disposal of the construction debris and woody debris. Scott explained that there needed to be a workshop with Lake Shore Disposal to discuss the existing contract. The commissioners agreed that the existing contract needed to be reviewed and a workshop scheduled. The commissioners asked Scott to review the grant application that was awarded for the disposal of the woody debris program.

Road Director, Jeff McFadden reported on a meeting that he had with the pathways group on proposed projects for Valley County. The commissioners discussed the draft master transportation plan and the next steps to adopt the plan as well as changes that they would like to see requested. The commissioners discussed the application that was submitted for the replacement of the S-Bridge and the preparation work that would need to be done if the grant was awarded. Jeff presented on a collaborative effort that would need to take place with Forest Service and Bureau of Reclamation. He presented on the work that would need to be completed by the pathways group for right of way or an easement. The commissioners also asked about the 90-degree corner on Roseberry and Jeff provided a response regarding the options related to the road. He reported that the road department was concentrating on road blading. Jeff informed the commissioners that East-Side Drive Bridge would be opened on June 30, 2023. He provided an update regarding East Lake Fork Road and the meetings that have been occurring to widen the turns. He informed the commissioners that the road grader that was ordered last August would be delivered today. Commissioner Maupin reported that she had been in contact with Idaho Transportation Department regarding the dead trees along the side of Highway 55. She reported that ITD would be conducting to determine the cause of the dead trees. Jeff reported on new vehicle purchases that had been made and presented on the difficulties to purchase new vehicles.

Treasurer, Johanna Defoort presented to the commissioners on behalf of the Capital Improvement Committee. She first provided an overview of the process to the commissioners. She reported that there were 18 projects or equipment that was presented to the commissioners. She also explained that committee would like to add additional meeting dates to review the approved projects are initiated and financial planning. She reported to the commissioners that the top priority project was for the transfer building refurbish. The next priority project was for the arena and bathroom improvements at the Valley County Fairgrounds. The next project would

be for woody debris/construction debris grinding equipment. The next project presented was for the Clear Creek Campground improvements. The next project presented was for jail transport van. The next project presented was for Boulder Road Campground and trailhead. The next project presented was for the Little Lake Campground. Recreation Coordinator, Dave Bingaman provided additional information to the commissioners regarding the proposed campground improvements. The next request was for a snow groomer and Recreation Director, Larry Laxson provided additional information to the commissioners regarding the request. The next request was for a new road & bridge motor grader. Road Director, Jeff McFadden provided additional information to the commissioners regarding the request. The next request was for Wi-Fi thermostats upgrades. Building Director, Scott Clingan provided additional information to the commissioners regarding the thermostat's upgrades. The next request was for the northeast stairs. The next request was for the courthouse painting and it was presented that it was a scaled down version. The next request was for 3/4 ton pickup for the weed department. The next request was for the Planning & Zoning vehicle. The next request was for a road department mini excavator. Road Director, Jeff McFadden presented to the commissioners on the reason for the request. The next request was for the extension office/4-H but Jeff reported that the request would be removed from the capital equipment program. The next request was for tractor with a boom mower and Road Director, Jeff McFadden presented on the request. The last request was for a woodchipper, and Road Director McFadden also provided the reason for the request.

Mr. Colby Rampton a member of the public wanted to present to the commissioners regarding the Boulder Road Campground and Trailhead project. He informed the commissioners that he was approved to build a retreat area across the proposed Boulder Road Campground and presented on his concerns regarding the proposal and other options for the commissioners to consider. The commissioners appreciated the presentation and felt that a collaboration with the Recreation Department should be conducted.

The commissioners recessed for lunch at 12:28 p.m.

The commissioners returned from lunch at 1:12 p.m.

Chairman Hasbrouck began the workshop to discuss implementation of recommendations from Logan Simpson Waterways Management Plan. Those in attendance were the Valley County Commissioners, Sergeant, Kevin Turner, Lieutenant, Kevin Copperi, Captain, David Stambaugh, Planning & Zoning Director, Cynda Herrick, Recreation Director, Larry Laxson and Recreation Coordinator, Dave Bingaman. Planning & Zoning Director, Cynda Herrick referred the group to page 47 of the draft Waterways Management Plan. Sergeant, Kevin Turner felt that the Valley County Waterways Committee should be involved. Commissioner Maupin felt that Valley Soil & Water District and the newly created water improvement committee should be involved. Commissioner Maupin voiced her opinion on how the county should obtain input from all stakeholders and the public. The workshop focused on the objectives that began on page 47. Recreation Coordinator, Dave Bingaman provided his opinion to the workgroup. Planning & Zoning Director Herrick also requested that the during the workshop the priority strategies was discussed. It was also disclosed that the high impact caution areas were identified during the management plan. There was also discussion that increased signage needed to be erected to educate the public and booklets should be provided to as many boat recreationist as possible. Lieutenant Copperi discussed the complications with enforcement of a new ordinance and would need to discuss with the Prosecuting Attorney's Office. Sergeant Turner presented on the enforcement of negligent boating and the factors that must be met to cite and individual for negligent boating. The workshop team decided to create an implementation committee to begin working on the next steps to move it forward to establish a new ordinance with all the stakeholders.

Commissioner Maupin opened the Public Hearing for Tamarack Resort P.U.D. 98-1 Amendment and C.U.P. 23-17 Phase 3.6-The cottages at Trillium Creek preliminary plat at 2:11 p.m. Commissioner Maupin asked if any of the commissioners had any ex-parte communication or conflict of interest. All commissioners advised that there was no ex-parte communication or conflict of interest. Commissioner Maupin asked for a staff report.

Planning & Zoning Director, Cynda Herrick provided a staff report to the commissioners and referred to the documents that were provided to the commissioners.

Applicant, Mr. Scott Turlington representing Tamarack Resort provided a presentation to the commissioners. The commissioners had questions for Mr. Turlington, and he responded accordingly and acknowledge they will honor the original agreement. Planning & Zoning Director, Cynda referred to project #4 which was phase 3 area but advised that would be concluded and felt that future discussions needed to occur to discuss the next phase. The commissioners felt that a workshop needed to take place with Tamarack Resort regarding the next phase within the project.

Commissioner Maupin asked to hear testimony from proponents. The record will reflect that there was no presentation from any proponents.

Commissioner Maupin asked to hear testimony from anyone who was undecided. The record will reflect that there was no presentation.

Commissioner Maupin asked to hear testimony from anyone who was an opponent. The record will reflect that there was no presentation.

Commissioner Maupin closed the Public Hearing at 2:33 p.m. and brought the matter back to the commissioners for deliberation. Chairman Hasbrouck made a motion to approve the P.U.D. 98-1 Amendment and C.U.P 23-17 phase 3.5 to include discussion regarding Road Development Agreement. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the P.U.D. 98-1 Amendment and C.U.P. 23-17 phase 3.5 to include discussion regarding Road Development Agreement.

Chairman Hasbrouck began the workshop to discuss the Valley County EMS District. McCall Fire Chief, Garett de Jong provided the commissioners with an update regarding the work that had been conducted to consider dissolving the existing Valley County EMS District. Attorney, Bill Gigray provided the commissioners with an overview of the conversation that occurred with the Idaho State Tax Commission. It was explained that the proposed new district would only levy at the existing levy rate unless the boundaries changed. The workshop continued to discuss options moving forward to include placing on the November election to create a new EMS Taxing District and a permanent override for the existing Valley County EMS District Levy.

Chairman Hasbrouck presented the commissioner meeting minutes from June 20, 2023. Commissioner Thompson made a motion to approve the commissioner meeting minutes from June 20, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from June 20, 2023.

Chairman Hasbrouck informed the public about the previous Public Hearing for amendments to Valley County Code: FAA Form 7460-1; neighborhood meeting requirements; motion for reconsideration: increased densities in PUDs. Commissioner Thompson made a motion to remove Amendments to Valley County Code from the table and bring the matter back to for another Public Hearing. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to remove the amendments to Valley County Code from the table and bring the matter back for another public hearing. The public hearing began at 3:28 p.m.

Chairman Hasbrouck requested a staff report and Planning & Zoning Director, Cynda Herrick provided an updated staff report to the commissioners regarding the amendments that had been made. The commissioners had the opportunity to ask questions and discuss the proposed amendments with Planning & Zoning Director, Cynda Herrick.

Chairman Hasbrouck asked to hear from those individuals who were uncommitted.

Mrs. Linda Eddy who resides in Donnelly, Idaho, presented to the commissioners as an uncommitted individual on multiple proposed amendments.

Mrs. Teresa Gibboney who resides in Donnelly, Idaho, presented to the commissioners as an uncommitted individual on multiple proposed amendments.

Mr. David Galipoli who resides in Donnelly, Idaho, presented to the commissioners as an uncommitted individual on multiple proposed amendments.

Mrs. Maria Jacobsen who resides in Donnelly, Idaho, presented to the commissioners as an uncommitted individual on multiple proposed amendments.

Mr. Joey Pietri who resides in McCall, Idaho, presented to the commissioners as an uncommitted individual on multiple proposed amendments.

Chairman Hasbrouck asked if there were any other members of the public that wanted to provide further testimony. The record will reflect that there was no one in the audience that provided additional testimony.

Chairman Hasbrouck closed the public hearing at 4:27 p.m. and brought the matter back to the commissioners for deliberation. Commissioner Maupin made a motion to approve the neighborhood meeting requirements as amended. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the neighborhood meeting requirements as amended.

Chairman Hasbrouck made a motion to approve the motion for reconsideration amendment. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the motion for reconsideration amendment.

Commissioner Maupin made a motion to approve FAA and Shipping containers amendments as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the FAA and shipping containers amendments as presented.

The commissioners deliberated on the increase densities in PUDs amendments during deliberations. The commissioners proposed modified languages regarding the increase densities amendment. Commissioner Thompson made a motion to accept the changes proposed in the increase densities in PUDs. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to accept the changes proposed in increase densities in PUDs amendments during deliberations.

Commissioner Thompson made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student"-Evaluation. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho code 74-206 1(b)-Evaluation at 4:54 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Evaluation 4:59 p.m. No decision was made of Executive Session per Idaho Code 74-206 1(b).

The commissioners adjourned at 5:03 p.m.

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Douglas Miller, Clerk

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#### ELTING G. HASBROUCK Chairman of the Board

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#### SHERRY MAUPIN

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NEAL THOMPSON

Commissioner

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DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

<u>PROPOSED AGENDA</u> Note: Any item(s) in need of a motion <u>will</u> <u>be</u> described in the agenda under the appropriate section.

- 9:00 Call to Order Pledge of Allegiance Approve Agenda
- 9:05 Action Item: Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

#### 9:10 Elected Official Reports/Discussion

Assessor - Sue Leeper

Clerk - Doug Miller

**Action Item:** Approval of Safe Streets and Roads for All Grant for the S Bridge – Grant Writer, Kenzie Castor

Prosecutor - Brian Naugle

Sheriff - Patti Bolen

Treasurer – Johanna Defoort

Action Item: Open LGIP Account for Tax Dollars

#### Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management - Mike Savoie

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation-Larry Laxson

- 10:30 Buildings and Grounds / Solid Waste- Scott Clingan
- 11:00 Road & Bridge Presentation- Jeff McFadden

- 11:30 Presentation from Capital Improvement Committee Regarding Fiscal Year 2024 Budget Requests
- 11:55 Commissioner Discussion

  Action Items: Meeting Minutes of June 20, 2023
- 11:55 Service Award
- 12:00 Recess for Lunch
- 1:00 Workshop to Discuss Implementation of Recommendations from Logan Simpson Waterways Management Plan
- 2:00 **Public Hearing/Action Item:** Tamarack Resort P.U.D. 98-1 Amendment and C.U.P. 23-17 Phase 3.5 The Cottages at Trillium Creek Preliminary Plat
- 2:30 Valley County EMS District Workshop
- 3:30 **Public Hearing/Action Item:** Amendments to Valley County Code: FAA Form 7460-1; Neighborhood Meeting Requirements; Motion for Reconsideration: Increased Densities in PUDs
- 3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student"- Evaluation

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE Monday July 10, 2023

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## ELTING G. HASBROUCK Chairman of the Board ehasbrouck@co.valley.id.us

SHERRY MAUPIN

Commissioner

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# NOTICE OF SPECIAL MEETING OF THE BOARD OF THE VALLEY COUNTY COMMISSIONERS

NOTICE is hereby given that the Board of Valley County Commissioners will hold a Special Meeting, Tuesday, June 27th, 2023, at 9:00 a.m. at the Valley County Courthouse to conduct interviews with the selected Sheriff candidates submitted by the Valley County Republican Central Committee.

#### **Proposed Agenda**

- 9:00 **Action Item:** Interview Candidates for Valley County Sheriff & Selection of Valley County Sheriff
- 12:00 Action Item: Executive Session per Idaho Code 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation

Dated at Cascade, Idaho this 22nd day of June 2023. Douglas A Miller, Valley County Clerk, Valley County, Idaho.

Douglas A Miller, Clerk

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**NEAL THOMPSON** 

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#### **ELTING G. HASBROUCK** Chairman of the Board ehasbrouck@co.valley.id.us

**SHERRY MAUPIN** 

Commissioner smaupin@co.valley.id.us

#### NOTICE OF SPECIAL MEETING OF THE BOARD OF THE VALLEY COUNTY COMMISSIONERS

NOTICE is hereby given that the Board of Valley County Commissioners will hold a Special Meeting, Wednesday, June 28th, 2023, at 1:00 p.m. at the Valley County Courthouse.

#### **Proposed Agenda**

1:00 Action Item: Award Sheriff, Patti Bolen with Her Gun, and Badge per Idaho Code 31-830

1:15 Action Item: Maturity of ARPA funds, Direction on Reinvestment

1:15 Action Item: Approval of Idaho State Broadband ARPA Grant Letter of Certification

Dated at Cascade, Idaho this 26th day of June 2023. Douglas A Miller, Valley County Clerk, Valley County, Idaho.

Douglas A Miller, Clerk

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### ELTING G. HASBROUCK Chairman of the Board ehasbrouck@co.valley.id.us

SHERRY MAUPIN

Commissioner

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# NOTICE OF SPECIAL MEETING OF THE BOARD OF THE VALLEY COUNTY COMMISSIONERS (Sitting as the Board of Equalization)

NOTICE is hereby given that the Board of Valley County Commissioners will hold a Special Meeting, Wednesday, Thursday and Friday, June 28<sup>th</sup>, 29<sup>th</sup> & 30th, 2023 at 9:00 a.m. and Wednesday, Thursday and Friday, July 5<sup>th</sup>, 6<sup>th</sup> & 7th, 2023 at 9:00 a.m. in the Commissioner's Room in the Valley County Courthouse, 219 N. Main St., Cascade, Idaho, 83611. 9:00 a.m. – Board of Equalization Hearings

Dated at Cascade, Idaho this 22nd day of June, 2023. Douglas A Miller, Valley County Clerk, Valley County, Idaho.

Douglas A Miller, Clerk