

# Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
July 10, 2023**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)  
SHERRY MAUPIN (COMMISSIONER)  
NEAL THOMPSON (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for July 10, 2023. Commissioner Maupin made a motion to approve the commissioners' agenda for July 10, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for July 10, 2023.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2023 claims and board order claims. The commissioners had questions regarding the claims that were presented and Clerk, Douglas Miller and Senior Deputy Auditor, Rheta Clingan responded accordingly.

#### Fiscal Year 2023 Claims

General Fund	\$ 192,391.20
Road & Bridge	\$ 102,793.08
Airport	\$ 14,125.00
District Court	\$ 2,049.75
Fairgrounds	\$ 79.04
Solid Waste	\$ 45,693.68

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Weeds	\$ 119.90
Clerks Trust	\$ 202.50
Pest Control	\$ 721.86
Waterways	\$ 1,150.52
McCall Donnelly Snowmobile	\$ 133.82
Smiths Ferry Snowmobile	\$ 111.37
Title III Funds	\$ 15,500.00
Extension Agent Fund	\$ 583.24
OHV Fund	\$ 386.93
PILT Fund	\$ 1,500.00

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**Total: \$376,391.37**

Commissioner Thompson made a motion to approve the board order claims and claims as presented for July 10, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the board order claims and claims as presented for July 10, 2023.

The ceremonial oath of office was conducted for newly appointed Sheriff, Kevin Copperi by Valley County Magistrate, Adam Dingeldein.

Dispatch Supervisor, Kelly Copperi presented the Idaho Public Safety Communications Commission grant for Fiscal Year 2024. Commissioner Thompson made a motion to approve the Idaho Public Safety Communications Commission grant for Fiscal Year 2024. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Public Safety Communications Commission grant for Fiscal Year 2024.

Sheriff Copperi provided the commissioners with an update regarding the law enforcement activity during the 4<sup>th</sup> of July. He provided an overview of the Waterways activities and additional patrol activities.

Assessor, Sue Leeper reported to the commissioners that there were 31 Board of Equalization appeals that were processed. She provided the commissioners with an update on the appraiser training that would be attended by the appraisers within the next week. She informed the commissioners about the status of a new employee in the Driver's Registration Office.

Clerk, Douglas Miller provided an update related to work that was being conducted by the Clerk's Office to include transitioning to new financial software, preparing for Fiscal Year 2024 Budget. Clerk Miller presented the FY 2023 Forest Service Payment to States Public Law 117-58 Election to Receive Payment Election to Allocate the State Payment. Chairman Hasbrouck made a motion to approve the FY 2023 Forest Service Payment to States Public Law 117-58 Election to Receive Payment Election to Allocate the State Payment as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the FY 2023 Forest Service Payment to States Public Law 117-58 Election to Receive Payment Election to Allocate the State Payment as presented.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update regarding the criminal cases that were being prosecuted by the Prosecuting Office and an overview of the cases that were received over the 4<sup>th</sup> of July. He also provided an overview of the public records training that would be occurring on July 19<sup>th</sup>, 2023. Chief Deputy Prosecuting Attorney Oakey presented on the Board of Equalization Appeal written decisions. Chairman Hasbrouck advised that the commissioners would be convening as the Board of Equalization at 9:36 a.m. Commissioner Maupin had questions regarding the prepared letters regarding the decisions. Commissioner Maupin made a motion to approve the letters of denial the Alzar School and Hi-Way Chapel and approve the additional letter for the Camp Pittenger Girl Scout Camp. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the letters of denial for Alzar School and Hi-Way Chapel and approve the additional letter for Camp Pittenger Girl Scout Camp. The commissioners appreciated the work conducted by the Assessor's Office and Prosecuting Attorneys Office.

Chairman Hasbrouck adjourned the Board of Equalization at 9:38 a.m. and reconvened as the Valley County Board of County Commissioners.

Treasurer, Johanna Defoort advised that next Monday would be the Tax Deed Hearing and advised that there were 3 properties that would possibly be presented to the commissioners on July 17, 2023. Commissioner Thompson asked about the current program. Treasurer Defoort provided the commissioners with an update regarding the financial software conversion that was still in process. She provided a brief overview of the solid waste financial model presentation that would be occurring in the afternoon. She informed the commissioners that the Request for Qualifications for the potential Road Department move to Gold Dust would be published and informed the commissioners that the deadline would be July 24, 2023.

Court Services Director, Skip Clapp provided the commissioners with an update regarding an arrest for a juvenile over the weekend. He discussed the 23 citations that were issued for minor in possession of alcohol during the 4<sup>th</sup> of July and explained that the Court Service Office was attempting to obtain a list of the individuals that were cited.

Jill Casal with the University of Idaho Extension Office provided the commissioners with an update regarding the 4-H program and reported that the Valley County Fair Book was created and distributed. She reported on the 4-H drone program that occurred during the McCall Airport fly in. She presented on the horse program and reported on a 4-H float that was in the City of Cascade 4<sup>th</sup> of July Parade. She provided an overview of additional programs that were being offered by the University of Idaho Extension Office. She reported on the Valley County Master Gardner programs and presented on the projects that were taking place.

Human Resource Director, Mike Savioe provided the commissioners with an update regarding openings within Valley County and the new hires that would be starting with Valley County soon. He reported that the Assessor's Office would be interviewing for the Drivers Motor Vehicle Registration Office position. He reported that Idaho Department of Labor was interested in potentially utilizing an office one day a week at the Valley County Courthouse. Mike indicated that he would research the possibility and bring back the proposal to the commissioners later.

IT Director, Jeremy Wilcox informed the commissioners about the new employee for the IT Department. Jeremy requested that the commissioners discuss the possibility of reengaging Ziply

to install a network line at the AmeriTitle Building for the Prosecutor's Office. Commissioner Maupin made a motion to allow IT Director, Jeremy Wilcox to reengage Ziply to install a network line at the AmeriTitle Building for the Prosecutor's Office. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to reengage Ziply to install a network line at the AmeriTitle Building for the Prosecutor's Office. The commissioners asked about the connection at the Valley County Lake Fork Building. Jeremy provided the commissioners with an update but agreed that he needed to follow up where all entities to determine the status. Chairman Hasbrouck asked about the additional costs for GIS during the last claim period. IT Director Wilcox presented on the additional work that was conducted specifically for Valley County.

Planning & Zoning Director, Cynda Herrick reported on the new hire that would start in the Planning & Zoning Office next week. She reported on the training that Lori Hunter was attending with Northwest Community Development Institute. She also presented on the trip that Building Director, Annette Derrick, and she would be taking to the Stibnite Mine to take inventory on buildings. She reported on the next steps for the fire department impact fees that would be on the upcoming agenda. Commissioner Maupin asked about the availability of the Planning & Zoning Commissioners. Cynda provided an update to the commissioners regarding the upcoming meetings and availability.

Recreation Director, Larry Laxson informed the commissioners about the Anderson Creek timber sales and advised that he asked the Forest Service what work was being conducted in the winter. He reported on the work that was conducted on the Van Wyck trail and advised that trail was improved. He updated the commissioners about the progress of the Sampson Trail Idaho Department of Parks and Recreation Grant. Larry asked about the status of the ARPA funding available for the Valley County Recreation Grants. The commissioners discussed the availability of the APRA funds for Recreation Grant matches. He reported on meetings that he was trying to schedule with the RAC Board. He also presented on conversations that he was attempting to have regarding Burnt Log Road which accesses Perpetua Mine. Chairman Hasbrouck provided his opinion regarding the status of Burnt Log Road and public access. Larry presented the Brush Creek Improvement Grant and Purchase of Lawn Mower through Idaho Department of Parks & Recreation Grants. Commissioner Maupin made a motion to approve the IDPR Grant Applications for Brush Creek Improvements and purchase of Lawn Mower. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve IDPR Grant Applications for Brush Creek Improvements and purchase of Lawn Mower.

Facility Director, Scott Clingan provided the commissioners with an update regarding the installation of the new bailer at the recycling center. He reported on the publications of request for proposals that he has submitted to the Star News for constructions of the recycling building, janitorial services, and the elevator inspections. He reported that the Facility Department would be moving to their new building behind the Emergency Operation Center. He also advised that they would also begin moving equipment into the old Clerk's shed. He reported on improvements of parking that they were creating for the available employee housing. Commissioner Maupin asked about the damage that was caused on a shared fence that Valley County has with a resident during snow removal. Scott advised that he was aware, and he would repair again. There was also discussion regarding the improvements of the Valley County Fairground to possibly include restrooms.

Road Director, Jeff McFadden presented the bids for the 2023 No Business Road Drainage and Culvert Project. He informed the commissioners that he only received one bid for the project. Chairman Hasbrouck opened the bid that was received from Granite Excavation. Chairman Hasbrouck read the bid into the record and the total cost was for \$580,453 and provided a breakdown of the bids for the project. Chairman Hasbrouck made a motion to accept the bid from Granite Excavation for the No Business Road Drainage and Culvert Project. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Granite Excavation for the 2023 No Business Road Drainage and Culvert Project.

Road Director, Jeff McFadden provided the commissioners with an update of projects that had been completed to include the East Lake Fork Drive Bridge. He reported on the maintenance that was being conducted by the Valley County Road Department. He also discussed the training that was occurring with new employees. He also provided the commissioners with an update regarding the paving contracts that were scheduled to be completed. He also presented on the striping that occurred on Valley County Roads. He reported on applications that had been received for the office specialist and advised that he would be conducting interviews. He also presented on the status of Thunder Mountain Road. Jeff presented on additional paving projects that the Valley County Road Department would be focusing on.

Public Relations, McKenzie Kraemer provided the commissioners with an update regarding work that she had been conducting to provide information to the public. She reported on the social media posts that she had been listing. She reported on the engagement rates that she had determined and the number of posts that had been completed. She presented on the engagement of all departments. She also updated the commissioners about the public's use of the Valley County Website and provided a statistical account of the departments that their website had been accessed. She presented on the communications that she has had with the Valley County Departments.

Stephanie Nelson with Wildfire Prevention Associates presented on an extension for Jug Hazardous Fuel Reduction Project units 4 & 6 and additional acreage. Chairman Hasbrouck made a motion to approve the extension and additional acreage for unit 4 and unit 6 of the Jug Hazardous Fuel Reduction Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the extension and additional acreage for unit 4 and unit 6 of the Jug Hazardous Fuel Reduction Project.

Chairman Hasbrouck presented the commissioner meeting minutes of June 26, 2023. Commissioner Thompson made a motion to approve the commissioner meeting minutes of June 26, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of June 26, 2023.

Commissioner Maupin presented the Affordable Housing Agreement between West Central Mountains Housing Trust and Valley County. The commissioners reviewed the proposed agreement and deliberated on the agreement. The commissioners agreed to table the agreement until the afternoon agenda.

The commissioners recessed for lunch at 12:03 p.m.

The commissioners returned from lunch at 1:04 p.m.

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The commissioners provided an update regarding update on commissioner's boards/committees. Chairman Hasbrouck provided an update regarding his schedule for commissioner's boards.

Commissioner Maupin brought the Affordable Housing Agreement between West Central Mountains Housing Trust and Valley County to the commissioners to deliberate on. Chief Deputy Prosecuting Attorney, Brian Oakey provided guidance regarding the agreement. The commissioners continued to deliberate on the matter regarding the donation of ARPA funds to the West Central Mountains Housing Trust. Brian Oakey provided his opinion regarding the ability of Valley County to make any decisions once a donation was made and up to the board if they wanted to take on more liability based on the amount of the rental costs if the costs are increased. He further provided a legal opinion regarding the proposed agreement. The commissioners continued to deliberate on the agreement. Commissioner Thompson made a motion to sign the Affordable Housing Agreement between West Central Mountains Housing Trust and Valley County. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to sign the Affordable Housing Agreement between West Central Mountains Housing Trust and Valley County.

Planning & Zoning Director, Cynda Herrick presented on Ordinance 2023-01 Miscellaneous Amendments. She provided an overview of the action that was taken during the Public Hearing and read into the record the amendments that were included in the ordinance. Commissioner Maupin made a motion to approve Ordinance 2023-01 Miscellaneous Amendments and the notice of publications. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Ordinance 2023-01 Miscellaneous Amendments and the Notice of publications.

Chairman Hasbrouck began the meeting with Valley Soil & Water Conservation District. The first topic of discussion was stormwater workshop update with ISWCC Engineer and county engineers. It was determined that the stormwater workshop would be postponed to a later date. Mr. Leonard Long with Valley Soil & Water Conservation District provided a coalition organization update. The next discussion before the commissioners was regarding Valley County donating rental space to Valley Soil & Water Conservation District. Mr. Long provided a handout that will be appended to the commissioner meeting regarding the benefit to the Valley County taxpayer because of Valley Soil & Water Conservation District. It was expressed that the Valley County Soil & Conservation District needed an office convenient for public access including access outside of normal business hours, meeting/conference rooms for workshops, area for two support staff, team meetings, work group sessions and public research/information exchanges, storage for maps, aerial photos, technical reports, and correspondence. Chairman Hasbrouck provided his opinion regarding the current arrangement of Valley Soil & Water Conservation District utilizing the current Valley County building. Commissioner Maupin provided her opinion regarding the current arrangement of Valley Soil & Water Conservation utilizing the current Valley County Building and was hoping that an alternative Valley County building could be utilized. The commissioners agreed to revisit the current arrangement to have Valley Soil & Water Conservation District utilize the existing Valley County building on an annual basis but would allow the current arrangement to stand.

Durena Farr presented the commissioners with a \$35,000 check for 319 Grant for Quenzer Creek that will be utilized by the Valley County Road Department.

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Travis and Duncan with Great West Engineering provided the commissioners with a presentation regarding the financial model of the Solid Waste Transfer Site. Valley County Treasurer, Johanna Defoort provided a PowerPoint presentation for the commissioners to review regarding future estimated expenses and estimated revenue for the transfer site.

Clerk, Douglas Miller presented to the commissioners the petitions that were received to Dissolve the Valley County EMS District with certified copies of City Resolutions. He also explained that the publication fees had not been paid for publications in the local paper, but the Clerk's Office had not received the estimated cost from the Star News. Attorney, William Gigray provided an overview of the process to the commissioners for their consideration. Clerk Miller submitted Resolution 23-13 Declaring Intent to Dissolve Ambulance District Subject to Process and Conditions, and setting three public hearings (one for creation of a new countywide ambulance district, one to consider intent to consider dissolution of the existing countywide ambulance district, and one to consider calling a special permanent override levy election), and directing the County Clerk to publish the Resolution and the Petition together with the notice of the joint hearings, in accordance with Idaho Law ("Resolution 23-23"). The commissioners had an opportunity to ask Mr. Gigray several questions and regarding the process and next steps. Mr. Gigray responded accordingly. Commissioner Maupin made a motion to approve Resolution 23-13. Commissioner Thompson seconded the motion. Chairman Hasbrouck requested additional clarification. No further discussion, all in favor. Motion passed to approve Resolution 23-13.

Chief Deputy Prosecuting Attorney, Brian Oakey and Facility Director, Scott Clingan were in attendance to begin the workshop regarding Lake Shore Disposal. The commissioners discussed the existing contract with Lake Shore Disposal and the requirements that need to be discussed with Lake Shore Disposal. There are concerns regarding the existing operations and responsibilities of Lake Shore Disposal not meeting the contract requirements. Chief Deputy Prosecuting Attorney, Brian Oakey felt that it was time to have Lake Shore Disposal attend a commissioner meeting to have formal discussions. The commissioners discussed specific details of the existing agreement and the concerns that Lake Shore Disposal has not been making Valley County a priority by providing aging equipment for operations and not meeting the expectations. The commissioners also discussed the language in the contract regarding the responsibility of Lake Shore Disposal to manage the woody debris pile. There was a suggestion to have a workshop with Lake Shore Disposal to discuss the ongoing issues and what the future looks like regarding the existing contract and an annual review of the contract. The commissioners requested that Facility Director, Scott Clingan approach Lake Shore Disposal to schedule a time on an upcoming agenda to have a formal workshop.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation. Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 4:30 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 5:15 p.m. Chairman Hasbrouck brought the commissioners out of

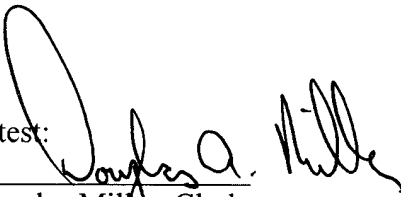
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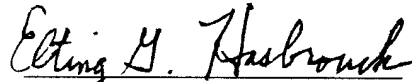
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Executive Session per Idaho code 74-206 1(f)-Litigation at 5:17 p.m. The commissioners requested that Chief Deputy Prosecuting Attorney, Brian Oakey craft a letter to submit to an attorney regarding gun range in the north end of the county.

The commissioners adjourned at 5:18 p.m.

Attest:   
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck



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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 10, 2023

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan
- 9:10 **Elected Official Reports/Discussion**  
Sheriff – Kevin Copperi  
**Action Items:** Ceremonial Oath of Office  
Sign Idaho Public Safety Communications Commission FY2024  
Dedicated Enhanced Emergency Communications Grant Fee Fund  
Application  
Assessor – Sue Leeper  
Clerk – Douglas Miller  
**Action Item:** FY 2023 Forest Service Payment to States, Public Law 117-58  
Election to Receive Payment Election to Allocate the State Payment  
Prosecutor – Brian Naugle  
**Action Item:** Board of Equalization Appeal Decisions  
Treasurer – Johanna Defoort

### **Department Head Reports** - 5 Minutes each

- Building Department – Annette Derrick  
Court Services – Skip Clapp  
Extension Office- Melissa Hamilton  
Human Resources/Risk Management – Mike Savoie  
Information Technology – Jeremy Wilcox  
**Action Item:** Discussion to Reengage Zply to Install Network Link to Amerititle  
Building for Prosecutor's Office  
Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

**Action Items:** Sign Department of Parks and Recreation Grant Agreement Forms

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

11:00 Road & Bridge Presentation- Jeff McFadden

**Action Item:** 2023 No Business Road Drainage and Culvert Project

11:30 Public Relations Presentation by McKenzie Kraemer

11:45 **Action Item:** Jug Hazardous Fuel Reduction Project, Units 4 & 6– Stephanie Nelson

11:55 Commissioner Discussion

**Action Items:** Meeting Minutes of June 26, 2023

Sign the Affordable Housing Agreement Between West Central  
Mountains Housing Trust and Valley County

12:00 Recess for Lunch

1:00 Update on Commissioner's Boards/Committees

1:15 **Action Item:** Ordinance 2023-01 Miscellaneous Amendments – Planning and Zoning  
Director, Cynda Herrick

1:30 **Action Items:** Stormwater Workshop Update with ISWCC Engineer and County  
Engineers  
Update on Office Rental Space  
Coalition Organization Update  
319 Project Update – Valley Soil & Water Conservation District

2:00 Presentation Valley County Treasurer and Great West Engineering on Financial Model  
for the Transfer Station

2:30 Workshop Regarding Lake Shore Disposal – Facilities Director, Scott Clingan

3:15 **Action Item:** Clerk's Office Transmittal of Petition to Dissolve the Valley County EMS  
District to the County Commissioners with Certified Copies of City  
Resolutions  
Decision on Proposed Resolution 23-13 Declaring Intent to Dissolve  
Valley County EMS District Subject to Process and Conditions

4:00 **Action Item:** Executive Session per Idaho Code 1 74-206 1(f)-“To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday July 17, 2023