

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 7, 2023**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 SHERRY MAUPIN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Chairman, Elting Hasbrouck led the pledge of allegiance.

Action Item: Chairman Hasbrouck presented the commissioners' agenda for August 7, 2023. Commissioner Maupin made a motion to approve the commissioners' agenda for August 7, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for August 7, 2023.

Action Item: Chairman Hasbrouck presented the meeting minutes from July 31, 2023. Commissioner Thompson made a motion to approve the meeting minutes from July 31, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the meeting minutes from July 31, 2023.

Action Item: Road Director, Jeff McFadden presented the agreement between the Payette National Forest and the Lick Creek Project and modification. The commissioners had questions requested the modification. Road Director McFadden explained the modifications that were being requested and how it would impact Valley County. Commissioner Maupin made a motion to approve the modification with the Payette National Forest the Lick Creek Project and modification. Commissioner Maupin made a motion to approve the modification with the Payette National Forest for the Lick Creek Project. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the modification with Payette National Forest the Lick Creek Project and modification.

Action Item: Road Director, Jeff McFadden presented the Durham Lane contract and explained the road work that was being completed and he provided a status of the project that was being

completed. The commissioners requested that the contract be postponed until Road Director, Jeff McFadden has proof that the bond has been paid.

Action Item: Grant Writer, Mackenzie Castor presented the outlay report and request for reimbursement for Abstein Bridge. Commissioner Maupin made a motion to approve the outlay report and request for reimbursement for Abstein Bridge. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the outlay report and request for reimbursement for Abstein Bridge.

Action Item: Chairman Hasbrouck began the discussion regarding the discussion and decision on resolution of the Valley County Board of Commissioners regarding the State of Idaho designating certain properties as an "area of critical concern." Chief Deputy Prosecuting Attorney, Brian Oakey informed the commissioners that he felt that he needed to conduct a legal review of the matter and report to the commissioners later. McCall City Planner, Brian Parker also provided comment to the commissioners. Chief Deputy Prosecuting Attorney, Brian Oakey reminded the commissioners that a meeting with Idaho Department of Lands had been requested but nothing has come to fruition. Planning & Zoning Director, Cynda Herrick provided her opinion to the commissioners regarding the proposed resolution that was prepared and pointed out a few proposed changes that were being recommended. Commissioner Maupin mentioned that the resolution being presented was only for the Shellworth Island. Commissioner Maupin made a motion to designate Shellworth Island as critical concern with Resolution 23-15. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 23-15 designating Shellworth Island as an area of critical concern.

Action Item: Commissioner Maupin began the discussion related to the use of the Idaho Department of Lands Gun Range and presented on the concerns of residents about the use of the gun range in the area. She provided additional information regarding the specific gun range. Mr. Ed Elliot who resides in McCall, Idaho, provided testimony to the commissioners regarding the impact of the Idaho Department of Lands gun range and the increased use of the land. He presented on conversations that he had with Scott Corkhill with the Idaho Department of Lands. He presented the commissioners with a petition with signatures requesting that the gun range no longer be used. He provided information to the commissioners regarding a City of McCall ordinance which would regulate the use of the gun range. He also provided the commissioners with the Idaho Code related to. Commissioner Maupin read into the minutes two letters that she had received regarding concerns about the existing gun ranges. She also provided details to the commissioners about the area that was currently being used at the sites. Mr. Elliot provided additional testimony to the commissioners regarding the conversations with Idaho Department of Lands. He also presented to the commissioners that there had been private citizens who cleaned up the site. Commissioner Thompson provided comments regarding the existing site and provided his opinion regarding the use of the site and felt that it was now becoming a problem because more residents have moved near the area. Commissioner Maupin reported on a gun range that might be developed by the Forest Service. She did present that Valley County Board of County Commissioners are restricted what they could do but agreed that it was change of use with the existing gravel pits. Chairman Hasbrouck suggested that the Valley County Board of Commissioners write a letter to the Idaho Department of Lands. Commissioner Maupin advised that a letter to Idaho Department of Lands had already been done but felt that a letter should be submitted to the private owner of the other gravel pit. She advised that Idaho Department of

Lands would be locking up the gravel pit that was being used for a shooting range and she would continue to commit to working with the Forest Service to find another location.

Action Item: Chairman Hasbrouck began the discussion regarding the findings of facts, conclusions of law and decision for PUD-22-04, CUP 22-04 Stor-It Expansion. McCall City Planner, Brian Parker provided additional comments to the commissioners. Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an overview of the appeal process if the applicant was inclined to appeal the initial decision. Commissioner Maupin made a motion to approve the findings of facts and conclusions of law for PUD-22-04, CUP 22-04 Stor-It Expansion. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the findings of facts and conclusions of law for PUD-22-04, CUP 22-04 Stor-It Expansion.

The matter scheduled for 10:15 a.m. presentation from the U.S. Forest Service regarding community wildfire defense grant will be postponed until August 21st, 2023.

The commissioners recessed until the next matter scheduled for 10:45 a.m.

Mr. Art Beal with Gem/Squaw Creek Soil Conservation District provided the commissioners with a handout which will be appended to the commissioner's meeting minutes. He also provided a presentation to the commissioners regarding the work that had been performed by the Gem/Squaw Creek Soil Conservation District. The commissioners were made aware that the Squaw Creek Soil Conservation District was requesting \$1,000 contribution for Fiscal Year 2024. Chairman Hasbrouck asked about the timber harvest that was conducted by the Forest Service near Sage Hen. Mr. Beal reported on the timber harvest and where the material was being transported to Tamarack Sawmill. Mr. Beal concluded his presentation to the commissioners.

Action Item: Chief Deputy Prosecuting Attorney, Brian Oakey presented the proposed landscaping contract with Nuclear Nelson to complete landscaping work for the Prosecuting Attorney's Office at the AmeriTitle Building that is leased. He provided an overview of the work that would be conducted. The commissioners had questions on why the facility department was unable to complete the work or find a company to complete the work. Mr. Oakey spoke regarding the conversations the Prosecuting Attorney's Office had with facilities. Chairman Hasbrouck made a motion to approve the landscaping contract with Nuclear Nelson. Commissioner Thompson seconded the motion. Commissioner Maupin had comments to request facilities attempt to locate a contractor in the future. The commissioners discussed having a workshop with facilities. No future discussion, all in favor. Motion passed to approve the landscaping contract with Nuclear Nelson for landscaping at the AmeriTitle Building.

Chairman Hasbrouck advised that the discussion related to the draft revised accessory dwelling unit policy by the Payette Lake Sewer & Water District for the McCall Impact Area would be postponed until August 21, 2023.

The commissioners recessed for lunch at 11:30 a.m.

The commissioners returned from lunch at 1:00 p.m.

Action Item: Chairman Hasbrouck opened the Public Hearing at 1:03 p.m. for CA-22-01 Zoning Code Amendment and requested a staff report. McCall City Planner, Brian Parker advised that due to an unforeseen circumstance he was requesting that the matter be tabled for a future date. Clerk, Douglas Miller provided a proposed date and time of August 21st, at 10:30 a.m. Commissioner Maupin made a motion to table Public Hearing CA-22-01 Zoning Code Amendment for August 21st, at 10:30 a.m. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to table Public Hearing for CA-22-01 Zoning Code Amendment for August 21st at 10:30 a.m.

Commissioner Thompson made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school students.”-Personnel Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel at 1:07 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:00 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1(b)-Personnel.

Chairman Hasbrouck began the Valley County EMS District Budget Workshop for Fiscal Year 2024. Those in attendance were McCall Fire Chief, Garrett de Jong, Cascade Rural Fire Chief, Steve Hull, Donnelly Rural Fire Chief, Juan Bonilla. The fire districts requested additional funding from Valley County for Fiscal Year 2024. The commissioners discussed multiple options for consideration, but a formal decision was not made.

Action Item: Emergency Services Manager, Juan Bonilla presented the GIS Portal Contract and explained that the matter would be funded through Title III. Commissioner Maupin made a motion to approve the GIS Portal Contract. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the GIS Portal Contract as presented by Emergency Services Manager with the expenses being paid out of Title III Funds.

Emergency Services Manager, Juan Bonilla presented on the proposed budget request for the Emergency Services Manager contract for Fiscal Year 2024 which would be \$32,382.93. The commissioners advised that they would include that amount with the proposed budget for Fiscal Year 2024 for under Civil Defense.

Action Item: Clerk, Douglas Miller presented the commissioners with a janitorial bids that were received by the Clerk’s Office based on the request for proposal that was published in The Star News. Chairman Hasbrouck opened the first bid that was received for the cleaning of McCall Annex which was from Bonded LLC in the amount of \$1575.00 per month. Commissioner Maupin made a motion to accept the bid that was received from Bonded LLC for janitorial services at the McCall Annex. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to accept the bid that was received for janitorial services for the McCall Annex from Bonded LLC in the amount of \$1,575.00 per month.

Chairman Hasbrouck opened the next bid that was received for janitorial services for the Valley County Courthouse, Valley County Sheriff’s Office, and Emergency Operation Center. The bid

Board of County Commissioners Meeting

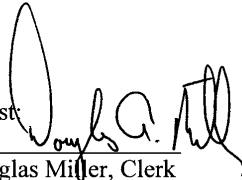
August 7, 2023

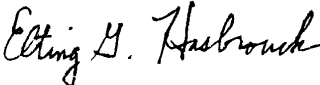
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was from Kellermeyer Bergensons Services, LLC in the amount of \$7,750 per month. Commissioner Maupin made a motion to accept the bid that was received from KBS Services for janitorial services at the Valley County Courthouse, Valley County Sheriff's Office, and Emergency Operation Center. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to accept the bid that was received from KBS Services for janitorial services at the Valley County Courthouse, Valley County Sheriff's Office, and Emergency Operation Center.

Clerk, Douglas Miller began the Budget Workshop for Fiscal Year 2024. He requested that Veterans Services Officer, Jamie Coffee Kelly present to the commissioners a budget proposal for Fiscal Year 2024. She did request that the use of one of the offices at the Valley County Courthouse. The commissioners reviewed the proposed budget presented for Fiscal Year 2024 and discussed what funding could potentially be used to assist the Valley County EMS District. It should be noted that there was a power outage at 4:10 p.m. and the You Tube Stream went down.

The commissioners adjourned the meeting after the power outage at 4:11 p.m.

Attest 
Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday August 7, 2023

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

Action Items: Meeting Minutes of July 31, 2023
Agreement with Payette National Forest for Lick Creek Project and Modification
Approval of Durham Lane Contract
Outlay Report and Request for Reimbursement for Abstein Bridge
Modification of Grant 22-RO-11041200-017 USDA Forest Service
Adding Yellow Pine Bar Road

9:15 **Action Item:** Discussion and Decision on Resolution of the Valley County Board of Commissioners of the McCall Impact Area, Valley County, State of Idaho Designating Certain Properties as an “Area of Critical Concern”

9:30 **Action Item:** Discussion on Idaho Department of Lands Gun Range

10:00 **Action Item:** Findings of Facts, Conclusions of Law, and Decision for PUD-22-04, CUP 22-04 Stor-IT Expansion

10:15 **Action Item:** Presentation from U.S. Forest Service on Community Wildfire Defense Grant
Request for Financial Funding for Grant Match

10:45 Gem/Squaw Creek Soil Conservation District Presentation

- 11:15 **Action Item:** Approval of Landscaping Maintenance Contract with Nuclear Nelson for AmeriTitle Building
- 11:30 **Action Item:** Draft Revised Accessory Dwelling Unit Policy by the Payette Lake Sewer & Water District for the McCall Impact Area
- 12:00 Recess for Lunch
- 1:00 **Public Hearing/Action Item: CA-22-01 Zoning Code Amendment**
An application for a Zoning Code Amendment to update and revise and cleanup typos and unclear language within Titles 3, and 9 of McCall Area of Impact Code (Planning & Zoning & Subdivision). – City of McCall, Brian Parker
- 2:00 Valley County EMS Fiscal Year 2024 Budget Workshop
- 2:30 **Action Item:** Valley MRA Budget and Budget Request – Juan Bonilla
GIS Contract
- 2:45 **Action Item:** Opening and reading of the 2024 Request for Proposal for Janitorial Services for the Courthouse and McCall Annex
- 3:00 Valley County Fiscal Year 2024 Budget Workshop
- 4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday August 14, 2023