

# Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
December 4, 2023**

**PRESENT:**                   **ELTING HASBROUCK (CHAIRMAN)**  
                                  **NEAL THOMPSON (COMMISSIONER)**  
                                  **SHERRY MAUPIN (COMMISSIONER)**  
                                  **DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck led the pledge of allegiance.

**Action Item:** Chairman Hasbrouck presented the commissioners' agenda for December 4, 2023. Commissioner Thompson made a motion to approve the commissioners' agenda for December 4, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 4, 2023.

**Action Item:** Chairman Hasbrouck presented the commissioner meeting minutes from November 27, 2023. Commissioner Maupin made a motion to approve the commissioner meeting minutes from November 27, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 27, 2023.

**Action Item:** Chairman Hasbrouck began the discussion related to setting commissioners' agendas for January, February, March. The commissioners proposed setting the commissioner meetings in January for the 2nd, 8<sup>th</sup>, 16<sup>th</sup>, 22<sup>nd</sup> and cancelling the proposed meeting on the 29<sup>th</sup> as they would be attending the Idaho Association of Counties mid-winter conference. The commissioners proposed the scheduled meetings in February for 5<sup>th</sup>, 12<sup>th</sup>, 20<sup>th</sup>, 26<sup>th</sup>, and March

4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup>. Chairman Hasbrouck made the motion to approve the commissioner meeting dates as discussed and presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting dates as discussed and presented.

**Action Item:** Road Director, Jeff McFadden presented the lease for storage and removal of gravel with Donna Valez and explained how the material would be used. He also provided a detailed account of the lease agreement. Commissioner Thompson made a motion to approve the lease agreement with Donna Valdez. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the lease agreement with Donna Valdez.

**Action Item:** Chief Deputy Prosecuting Attorney, Brian Oakey Oakey presented the snow removal agreement for AmeriTitle building with Atnip Excavation. Commissioner Thompson made a motion to approve the Atnip Contract for snow removal for the AmeriTile Building. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement with Atnip Excavation for snow removal at the AmeriTitle Building.

**Action Item:** Chairman Hasbrouck began the discussion related to approve up to \$1,000 of funding to support Valley County residents in attending the Idaho Commission for the Arts Business Development Training. Commissioner Maupin made a motion to approve up to \$1,000 of funding to support Valley County residents utilizing economic development funds to attend the Idaho Commission for the Arts Business Development Training. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve up to \$1,000 of funding to support Valley County residents utilizing economic development funds to attend the Idaho Commission for the Arts Business Development Training.

**Action Item:** Chairman Hasbrouck began the discussion related to the signing of the Joint Power Agreement between Valley County and the City of McCall for the Samson Trail Pathway. Recreation Planner, Dave Bingaman provided an overview of the project and the agreement that was before the commissioners. Commissioner Maupin made a motion to approve the Joint Power Agreement between Valley County and the City of McCall for the Samson Trail Pathway. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Joint Power Agreement between Valley County and the City of McCall for the Samson Trail Pathway.

**Action Item:** Road Director, Jeff McFadden presented a request to surplus several vehicles. He provided details of the 2008 Ford F-350, 2004 Dodge 2500, 2006 Ford Explorer, 2004 Windstar Van, 2003 Ford Ranger. Commissioner Thompson made a motion to allow the surplus of the vehicles that were presented by Road Director, Jeff McFadden. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow the surplus of the vehicles as presented by Road Director, Jeff McFadden.

**Action Item:** Grant Writer, Mackenzie Castor, presented the letter of support for the South Samson Trail Pathway Project. Chairman Hasbrouck made a motion to approve the letter of support for the South Samson Trail Pathway Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the South Samson Trail Pathway Project.

**Action Item:** Grant Writer, Makenzie Castor presented the LHTAC Child Pedestrian Safety Program Application. Commissioner Thompson made a motion to approve the LHTAC Child Pedestrian Safety Program Application. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the LHTAC Child Pedestrian Safety Program Application.

**Action Item:** Grant Writer, Makenzie Castor presented the LHTAC Agreement for the leading Idaho Bridge Program and reported on the bridges that would be repaired. Commissioner Maupin made a motion to approve the LHTAC Agreement as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the LHTAC Agreement as presented for the leading Idaho Bridge Program.

**Action Item:** Grant Writer, Makenzie Castor presented the subgrant agreement from the Idaho Department of Health and Welfare for a clean air device for the Valley County Jail. Commissioner Thompson made a motion to sign the subgrant agreement from Idaho Department of Health and Welfare. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to sign the subgrant agreement from Idaho Department of Health and Welfare.

Commissioner Sherry Maupin provided an overview of the matters that were discussed at the Taxpayers of Idaho Conference in Boise, Idaho, last week. She previewed the webpages of the Idaho Secretary of State Office and the Idaho State Controllers Office. She discussed several other items that were presented at the Taxpayers of Idaho Conference which included screenshots of the material that was previewed.

**Action Item:** Civil Deputy Prosecuting Attorney, Arni Hammari presented a request for snow removal at 145 Price Loop Cascade, Idaho. Road Director, Jeff McFadden explained where the existing snow removal was conducted. Mr. Hammari explained the difficulties that the homeowner was having in obtaining the insurance that the county requires to provide snow removal. Chief Deputy Prosecuting Attorney, Brian Oakey provided additional information to the commissioners regarding what the homeowners insurance would allow. The commissioners recommended that the individual obtain a commercial business license to obtain the required insurance. Chief Deputy Prosecuting Attorney, Brian Oakey provided additional information to the commissioners. Commissioner Maupin made a motion to approve the application for 145 Price Loop in Cascade, Idaho, and require separate homeowner snowplowing agreement drafted by the Road Department reiterates indemnification and insurance requirement, agreement should also have instructions on snowplowing procedures and snow storage requirements to avoid damages created by flooding for improper storage. Chairman Hasbrouck made comments regarding the growth of the area. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the application for 145 Price Loop in Cascade, Idaho, and require separate homeowner snowplowing agreement drafted by the Road Department reiterates indemnification and insurance requirement, agreement should also have instructions on snowplowing procedures and snow storage requirements to avoid damages created by flooding for improper storage.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-  
"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school

student.”-Evaluation Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Evaluation at 11:03 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Evaluation at 11:40 a.m. No decision was made after the Executive Session as it was for evaluation purposes.

The commissioners recessed from lunch at 11:40 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck called to order the motion for reconsideration for Garnet Valley Project, CUP 23-10, PUD 23-01. Chairman Hasbrouck asked if there was any ex-parte communication or conflict of interest. Commissioner Maupin advised that during the economic development council meeting when the Garnet valley Project was discussed she removed herself from the presentation.

Ms. Julia Thrower, who is representing Stay Valley Strong, presented the reasons why they have requested a motion for reconsideration for the Garnet Valley Project CUP 23-10, PUD 23-01. One of their primary reasons was because they felt that there was a conflict of interest with a Planning & Zoning Commissioner during the initial hearing. The commissioners had the ability to ask questions to Ms. Thrower and she responded accordingly. Chairman Hasbrouck advised that the commissioners needed to review the live feed of the Planning & Zoning Meeting and the meeting minutes. He explained that the commissioners would respond in writing within 60 days.

Chairman Hasbrouck began the Oath of Office ceremony from the EMS Commissioners for the Valley Countywide EMS District. He first swore in Dr. Gregory Irvine, Mr. Ronn Julian, and Mr. Travis Smith.

**Action Item:** Commissioner Maupin began the discussion related to supporting Custer County in fighting the Grizzly Bear re-introduction into the national forest. She advised that she was bringing it to the commissioners for discussion and explained that the Forest Service was currently conducting environmental analysis. Chairman Hasbrouck made a motion to join Custer County in supporting the concerns regarding Grizzley Bear re-introductions. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to join Custer County in supporting the concerns regarding Grizzley Bear re-introductions.

**Action Item:** Chairman Hasbrouck presented the contract with ACCO to replace exhaust dampers. Commissioner Thompson made a motion to approve the contract with ACCO. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the contract with ACCO to replace exhaust dampers.

**Action Item:** Chairman Hasbrouck presented the contract with ALSCO to replace mats and carpets bi-monthly. Facility Director, Scott Clingan responded to questions that were asked by the commissioners. Commissioner Maupin made a motion to approve the contract with ALSCO to replace mats and carpets bi-monthly. Commissioner Thompson seconded the motion. No

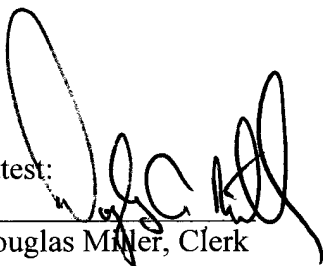
further discussion, all in favor. Motion passed to approve the contract with ALSCO to replace the mats and carpets bi-monthly.

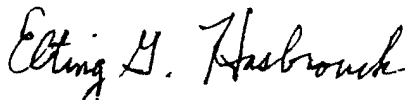
**Action Item:** Chairman Hasbrouck began the Planning & Zoning Commissioner interviews and selection. Commissioner Maupin provided her opinion regarding the Planning & Zoning Commissioner that was seeking reappointment. Commissioner Thompon also provided his opinion regarding the Planning & Zoning Commissioner, Catlyn, who was seeking reappointment. Commissioner Thompson made a motion to reappoint Catlyn Caldwell to the Valley County Planning & Zoning Commission. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to reappoint Catlyn Caldwell to the Valley County Planning & Zoning Commission.

Chairman Hasbrouck began the interview process for the opening on the Valley County Planning & Zoning Commission. The first applicant to be interviewed was Mr. Anthony Wayne Henry. The second applicant interviewed was Mrs. Carrie Potter. The commissioners deliberated on the candidates' qualities and began the selection process. Chairman Hasbrouck provided his opinion regarding the candidates and their qualities. Commissioner Maupin provided her opinion regarding the candidates and their qualities. Commissioner Thompson provided his opinion regarding the candidates and their qualities.

Chairman Hasbrouck made a motion to nominate Mrs. Carrie Potter to the Valley County Planning & Zoning Commission for a period of three years. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to nominate Mrs. Carrie Potter to the Valley County Planning & Zoning Commission for a period of three years.

The commissioners adjourned at 3:20 p.m.

Attest:   
\_\_\_\_\_  
Douglas Miller, Clerk

  
\_\_\_\_\_  
Chairman, Elting Hasbrouck

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday December 4, 2023

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:00 Commissioner Discussion  
**Action Items:** Meeting Minutes of November 27, 2023  
Set Commissioner Dates for January, February & March 2024  
Sign Lease for Storage and Removal of Gravel with Donna Valdez
- 9:15 **Action Items:** Sign Atnip Contract for Snow Removal at Prosecutor's Office
- 9:15 **Action Item:** Approve up to \$1,000 of Funding to Support Valley County Residents in Attending the Idaho Commission for the Arts Business Development Training Using Economic Development Funds
- 9:30 **Action Item:** Signing of Joint Power Agreement with McCall for Samson Trail Pathway
- 10:00 **Action Item:** Request to Surplus 2008 Ford F-350, 2004 Dodge 2500 and 2006 Ford Explorer – Road Superintendent, Jeff McFadden
- 10:15 **Action Item:** Sign Letter of Support for South Samson Trail Pathway Project  
Approval to Submit Local Highway Technical Assistance Council Child Pedestrian Safety Program Application  
Sign the LHTAC Agreement for the Leading Idaho Bridge Program  
Sign the Subgrant Agreement from Idaho Department of Health and Welfare – Grant Writer, Kenzie Castor
- 10:30 Recap the Taxpayers of Idaho Conference
- 10:45 **Action Item:** Proposal for Snow Removal 145 Price Loop Cascade – Civil Deputy Prosecutor, Arni Hammari

11:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”- Evaluation

12:00 Recess for Lunch

1:00 **Action Item:** Motion for Reconsideration for Garnet Valley project, CUP 23-10, PUD 23-01

1:30 **Action Item:** Oath of Office for Valley Countywide EMS District Commissioners

1:45 **Action Item:** Discussion on Supporting Custer County in Fighting Grizzly Bear Re-Introduction

2:00 **Action Item:** Approve Contract with ACCO to Replace Exhaust Dampers  
Approve Contract with ALSCO to Replace Mats and Carpets Bi-Monthly-  
Facility Director, Scott Clingan

2:30 **Action Item:** Planning & Zoning Commissioner Interviews and Selection

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday December 11, 2023