

Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street
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SHERRY MAUPIN
Commissioner
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DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
December 18, 2023**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Excused Absence: **NEAL THOMPSON (COMMISSIONER)**

Chairman, Elting Hasbrouck led the pledge of allegiance.

Action Item: Chairman Hasbrouck presented the commissioners' agenda for December 18, 2023. Chairman Hasbrouck made a motion to approve the commissioners' agenda for December 18, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 18, 2023.

Action Item: Chairman Hasbrouck presented the commissioner meeting minutes from December 11, 2023. Commissioner Maupin made a motion to approve the commissioner meeting minutes from December 11, 2023, with the amended changes. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from December 11, 2023.

Action Item: Chairman Hasbrouck began the discussion requesting to set the commissioner meeting from December 26th to December 27th. Chairman Hasbrouck made a motion to approve rescheduling the commissioner meeting that was set for December 26th to December 27th.

Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to rescheduling the commissioner meeting from December 26th to December 27th.

Action Item: Chief Deputy Prosecuting Attorney, Brian Oakey presented the Westlaw Contract for an additional attorney. Commissioner Maupin made a motion to approve the Westlaw Contract as presented. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Westlaw Contract for an additional attorney.

Action Item: Chairman Hasbrouck presented the amended lease agreement with Calvary Chapel Cascade and described the reason for the amended agreement. Chairman Hasbrouck made a motion to approve the amended lease agreement with Calvary Chapel Cascade. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the amended lease agreement with Calvary Chapel Cascade.

Action Item: Assessor, Sue Leeper presented on value cancellation 23-09 for William Markham provided an explanation of the reason for the requested value cancellation. Commissioner Maupin made a motion to approve the value cancellation 23-09. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the value cancellation 23-09.

Action Item: Assessor, Sue Leeper presented on solid waste fee cancellation 23-10. Chairman Hasbrouck made a motion to approve. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve solid waste fee cancellation 23-10.

Action Item: Assessor, Sue Leeper presented on solid waste fee cancellation for 23-11 for Amber Cox. Commissioner Maupin made a motion to approve. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve solid waste fee cancellation for 23-11.

Action Item: Assessor Leeper presented on Southern Valley Recreation District Cancellation 23-12, Cancellation 23-13, and Cancellation 23-14. Chairman Hasbrouck made a motion to approve all the Southern Valley Recreation District fees as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Southern Valley Recreation District fee cancellation 23-12 through 23-14.

Action Item: IT Director, Jeremy Wilcox, presented the new IT Facility Ticketing software that he would like to purchase and discussed the research that the IT Department conducted in determining the best product. Commissioner Maupin made a motion to approve the contract for the new IT Facility Ticketing software. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the new IT Facility Ticketing software as presented by IT Director, Jeremy Wilcox.

Action Item: IT Director, Jeremy Wilcox presented the quotes that were provided from MS Communications. Commissioner Maupin made a motion to approve the quote provided by MS Automation 3 outside doors at McCall Annex to be installed with badge access to be expended out of the Court Facility Funds. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the quote provided by MS Automation 3

outside doors at McCall Annex to be installed with badge access to be expanded out of the Court Facility Funds.

Action Item: Road Director, Jeff McFadden presented on the Western States CAT lease agreement and discussed everything that was included in the agreement. Chairman Hasbrouck made a motion to approve the lease agreement with Western States CAT. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Western States CAT lease agreement as presented.

Action Item: Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school-student.”-Personnel Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 9:53 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 10:33 a.m. Commissioner Maupin made a motion to move forward with the personnel matters as discussed. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to move forward with the personnel matters as discussed.

Action Item: Sheriff, Kevin Copperi presented the Motorola Solutions agreement for RN 2.0 messaging services via Vest Communicator. Dispatch Supervisor, Kelli Copperi presented on the capabilities of the new system that would be allowed under the new agreement. Commissioner Maupin made a motion to approve funding from 911 Trust Fund for the Motorola Solutions messaging services. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve funding from the 911 Trust Fund for the Motorola Solutions messaging services.

Action Item: Chairman Hasbrouck began the discussion regarding an Upper Payette Water Association consultation agreement. Chief Deputy Prosecuting Attorney, Brian Oakey provided his legal opinion to the commissioners about what they can do to commit funding. The commissioners requested that the existing agreement with the Upper Payette Water Association be modified in order allow for payment to a consultant. Commissioner Maupin made a motion to amend the MOU with Upper Payette Water Association to allow for payment to an attorney or consultant up to \$10,000. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

The commissioners adjourned at 10:57 a.m.

Elting G. Hasbrouck
Chairman, Elting Hasbrouck

Attest: Douglas O. Miller
Douglas Miller, Clerk

Date: 12/6/2023
 Cancellation number: 9

Valley County Assessors Request for Cancellation of Market Value

Assessment Year: 2023
 Name: MARKHAM WILLIAM C
 Code Area: 016-0000

Parcel Number	Category	Old M.V.	New M.V.	Market Value to be Canceled
RP00316001016H	15H	\$44,454	\$44,454	\$0
	37H	\$128,600	\$0	\$128,600
	37	\$154,427	\$0	\$154,427
	TOTALS	\$327,481	\$44,454	\$283,027

Explanation:

Two dwelling were removed from the property in March of 2022. Owner called and let the assessor know in 2022, but it was missed and they were still assessed in 2023.

Requested by Assessor: Sue Leeper Appraiser: Bob Beattie

By Board of County Commissioners:

Cancellation of Market Value is

Approved: X Disapproved: _____

Signature of Chairman: Elting M. Hasbrouck Dated: 12-18-23

Date Assessor Notified: _____
 Date Treasurer Notified: _____
 Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____
 Date and Amount Canceled: _____ \$ _____
 Date and Amount of Refund: _____ \$ _____
 Date Auditor Canceled: _____

Date: 12/18/2023

Cancellation number: 10

Valley County Assessors Request for Cancellation of Solid Waste Fee

Assessment Year: 2023

Name: William Markham

Code Area: 016-0000

Parcel Number	Category	Old Fee	New Fee	Fee Value to be Cancelled
RP00316001016H	2 swfees	\$220	\$0	\$220

Explanation: This property was assessed two solid waste fees for 2023. All improvements were removed in 2022.

Requested by Assessor: Sue Leeper

Appraiser: Kristi Hamilton

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman *Elting M. Halverson* Dated: 12-18-23

Date Assessor Notified:

Date Treasurer Notified:

Total Amount of Taxes \$

Amount 1st Half Paid: \$ Amount 2nd Half Paid: \$

Date and Amount Cancelled: \$

Date and Amount of Refund: \$

Date Auditor Cancelled:

Date: 12/18/2023

Cancellation number: 11

Valley County Assessors Request for Cancellation of Solid Waste Fee

Assessment Year: 2023

Name: Amber & Matthew Cox

Code Area: 019-0000

Parcel Number	Category	Old Fee	New Fee	Fee Value to be Cancelled
RP00042000015A		\$110	\$0	\$110

Explanation: This property was assessed a solid waste fees for 2023. All improvements were removed in 2023.

Requested by Assessor: Sue Leeper Appraiser: Justine Woody

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman: *Elting G. Hasbrouck* Dated: 12-18-23

Date Assessor Notified: _____

Date Treasurer Notified: _____

Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____

Date and Amount Cancelled: _____ \$ _____

Date and Amount of Refund: _____ \$ _____

Date Auditor Cancelled: _____

Date: 12/18/2023

Cancellation number: 12

Valley County Assessors Request for Cancellation of SVRD Fee

Assessment Year: 2023

Name: Paul & Melody Kasl

Code Area: 001-0000

Parcel Number
MHC04830060180

Category	Old Fee	New Fee	Fee Value to be Cancelled
	\$96.62	\$0	\$96.62

Explanation: This property was assessed a svrd fee for 2023. Park model registered for 2023.

Requested by Assessor: Sue Leeper Appraiser: Kristi Hamilton

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman: *Elting M. Hasbrouck* Dated: 12-18-23

Date Assessor Notified:

Date Treasurer Notified:

Total Amount of Taxes \$

Amount 1st Half Paid: \$ Amount 2nd Half Paid: \$

Date and Amount Cancelled: \$

Date and Amount of Refund: \$

Date Auditor Cancelled:

Date: 12/18/2023

Cancellation number: 13

Valley County Assessors Request for Cancellation of SVRD Fee

Assessment Year: 2023

Name: Yvonne Engels

Code Area: 001-0000

Parcel Number
MHC04400050050

Category	Old Fee	New Fee	Fee Value to be Cancelled
	\$96.62	\$0	\$96.62

Explanation: This property was assessed a svrd fee for 2023. Park model registered for 2023.

Requested by Assessor: Sue Leeper

Appraiser: Kristi Hamilton

By Board of County Commissioners:

Cancellation of Market Value is

Approved: *Elting M. Hasbrouck* Disapproved:

Signature of Chairman: *Elting M. Hasbrouck* Dated: 12-18-23

Date Assessor Notified:

Date Treasurer Notified:

Total Amount of Taxes \$

Amount 1st Half Paid: \$

Amount 2nd Half Paid: \$

Date and Amount Cancelled: \$

Date and Amount of Refund: \$

Date Auditor Cancelled:

Date: 12/18/2023

Cancellation number: 14

Valley County Assessors Request for Cancellation of SVRD Fee

Assessment Year: 2023

Name: Fred & Patty Thies

Code Area: 001-0000

Parcel Number	Category	Old Fee	New Fee	Fee Value to be Cancelled
MHC04260010110		\$96.62	\$0	\$96.62

Explanation: This property was assessed a svrd fee for 2023. Park model registered for 2023.

Requested by Assessor: Sue Leeper Appraiser: Kristi Hamilton

By Board of County Commissioners:

Cancellation of Market Value is

Approved: *[Signature]* Disapproved:

Signature of Chairman: *Clint G. Hasbrouck* Dated: 12-18-23

Date Assessor Notified:

Date Treasurer Notified:

Total Amount of Taxes \$

Amount 1st Half Paid: \$ Amount 2nd Half Paid: \$

Date and Amount Cancelled: \$

Date and Amount of Refund: \$

Date Auditor Cancelled:

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday December 18, 2023

Valley County adheres to ADA requirements. If anyone requires accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
Action Items: Meeting Minutes of December 11, 2023
Moving December 26th, 2023, Commissioner Meeting to December 27th, 2023
Sign Westlaw Contract for Valley County Prosecuting Attorney
Amended Lease Agreement with Calvary Chapel Cascade
- 9:15 **Action Items:** Value Cancellation # 23-09 William Markham
SW Fee Cancellation # 23-10 William Markham
SW Fee Cancellation # 23-11 Amber Cox
SVRD Fee Cancellation # 23-12 Paul Kasl
SVRD Fee Cancellation # 23-13 Yvonne Engels
SVRD Fee Cancellation # 23-14 Fred Thies
- 9:30 **Action Item:** Discussion and Signature of Contract for New IT/Facilities Ticketing Software
Discussion and Decision Regarding Badge Access at McCall Annex-IT
Director, Jeremy Wilcox
- 9:45 **Action Item:** Western States CAT Lease Agreement-Road Director, Jeff McFadden
- 10:00 Valley County Coroner's Year End Report
- 10:30 **Action Item:** Motorola Solutions Agreement for RN 2.0 MESSAGING SERVICES VIA VESTA COMMUNICATOR API-Sheriff, Kevin Copperi

10:45 **Action Item:** Discussion/Decision Upper Payette Water Association Consultation Agreement

11:00 Opportunity for General Public to Present to the Commissioners

11:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b) "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student"- Evaluation

Adjourn

COMMISSIONER'S FUTURE MEETING DATE
Wednesday December 27, 2023