

# Valley County Board of Commissioners

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## IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO December 27, 2023

**PRESENT:**                    **ELTING HASBROUCK (CHAIRMAN)**  
                                  **SHERRY MAUPIN (COMMISSIONER)**  
                                  **NEAL THOMPSON (COMMISSIONER)**  
                                  **DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck led the Pledge of Allegiance.

**Action Item:** Chairman Hasbrouck presented the commissioners' agenda for December 27, 2023. Commissioner Thompson made a motion to approve the commissioners' agenda for December 27, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 27, 2023.

Chief Deputy Clerk, Gabrielle Knapp presented the claims, board order claims to the commissioners. The commissioners had questions regarding the claims and board order claims. Chief Deputy Clerk, Gabrielle Knapp and Clerk, Douglas Miller responded accordingly. The commissioners had a question regarding the purchase of a vehicle for the Valley County Sheriff's Department and Captain, David Stambaugh provided an explanation to the commissioners regarding the vehicle that was proposed to be purchased.

### Fiscal Year 2023 Claims

General Fund	\$123,620.89
Road & Bridge	\$61,586.62
District Court	\$4,971.22
Election Consolidation	\$448.61

Board of County Commissioners Meeting  
December 27, 2023  
Page 1

Revaluation	\$1,203.56
Solid Waste	\$416,010.12
Clerks Trust	\$481.71
PILT Fund	\$12,000.00
Waterways	\$895.41
McCall Donnelly Snowmobile	\$792.40
Cascade Warm Lake Snowmobile	\$263.60
Sheriffs Capital Equipment	\$26,117.30
Title III Funds	\$8,034.93
Extension Agent Fund	\$715.98
American Rescue Plan Fund	\$32,211.42

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Total: **\$689,353.77**

**Action Item:** Commissioner Maupin made a motion to approve the claims and board order claims as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

**Action Item:** Assessor, Sue Leeper presented value cancellation# 15 and provided an explanation why there was a requested cancellation for the parcel. Assessor Leeper and Treasurer, Johanna Defoort provided further information regarding the impact on cancellations. Commissioner Maupin made a motion to approve value cancellation #15 as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve value cancellation #15 as presented.

Assessor Leeper also presented decisions that were made by the Board of Tax Appeals.

Clerk Douglas Miller provided the commissioners with an update on matters involving the Clerk's Office.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update involving matters involving the Prosecuting Attorney's Office. He informed the commissioners that Prosecuting Attorney, Brian Naugle was on vacation. Mr. Oakey reported on the jury trial that occurred last week and provided an overview of the process to conduct a jury trial.

Captain, David Stambaugh provided the commissioners with an update regarding the operations of the Valley County Sheriff's Office. Captain Stambaugh presented the contract of sale for a 2019 Dodge Durango Pursuit Rated vehicle. Chairman Hasbrouck made a motion to approve the contract of sale for the 2019 Dodge Durango Pursuit Rated Vehicle through Performance Ford Lincoln Bountiful. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the contract of sale for the 2019 Dodge Durango Pursuit Rated Vehicle through Performance Ford Lincoln Bountiful.

Treasurer Johanna Defoort provided the commissioners with an overview of the first half of the Tax Drive for Tax Year 2023. She thanked the staff of the Treasurer's Office for all their hard work during the tax drive. She reported to the commissioners that \$22 million dollars had been

collected and described how payments can be made to the Valley County Treasurer's Office. She provided an update regarding the start of the Tax Deed process for calendar year 2024 and explained that she will provide the commissioners with an update regarding the process.

Jacques Lafay with the Valley County Court Services provided the commissioners with an update regarding the interactions that are occurring with those that are of high risk on the probation case load. He explained how the probation officers remind those on probation how to utilize their tools to maintain their sobriety and compliance with court services. Jacques provided statistics to the commissioners regarding those individuals that are on pre-trial services and formal probation.

Human Resource Director, Mike Savoie provided an update to the commissioners regarding staffing of open positions within Valley County. He reported on two new employees that were hired. One with the Valley County Road Department and a new IT Network Analyst position. He also reported that the Road Department had been receiving applications for the open positions for the technician positions. He also reported that there was an interview panel for the open Fire Mitigation position and a decision would be made soon. He provided the commissioners with an update regarding the Civil Engineering position that was still open and described the recruitment that was taking place to fill the position.

IT Director, Jeremy Wilcox provided the commissioners with an updating regarding matters involving the IT Department.

**Action Item:** Clerk, Douglas Miller presented on behalf of Grant Writer, Kenzie Castor. The first matter presented was the real property status report SF-429 for Abstein Bridge. Chairman Hasbrouck made a motion to approve the real property status report SF-429 for Abstein Bridge. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the real property status report SF-429 for Abstein Bridge.

**Action Item:** The next matter presented was the Idaho Department of Lands West Hazard reimbursement request. Commissioner Maupin made a motion to approve the Idaho Department of Lands West Hazard reimbursement request. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

**Action Item:** The next matter presented was the Idaho Department of Lands Jug reimbursement request. Commissioner Maupin made a motion to approve the Idaho Department of Lands Jug reimbursement request. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

**Action Item:** The next matter presented was the application for federal assistance SF-424. Commissioner Thompson made a motion to approve the application for federal assistance SF-424. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

**Action Item:** The next matter presented was the assurances for federal assistance for SF-424. Commissioner Thompson made a motion to approve.

**Action Item:** Road Director, Jeff McFadden presented the annual street financial report for fiscal year 2023. He also presented the annual street financial report for Fiscal Year 2023. The commissioners had several questions for Road Director, Jeff McFadden and he and Clerk Miller responded accordingly. Commissioner Thompson made a motion to approve the annual street financial report for the fiscal year 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the annual street financial report for fiscal year 2023.

Road Director McFadden presented on winter maintenance that has been occurring on the county roads. He presented on the additional equipment that he was working with legal counsel to approve the contracts and agreements to get the equipment. He provided the commissioners with an update regarding the alternate tracking items that might be available for use. He informed the commissioners about a conversation he has had with Insight Architecture and reported that they are assisting him with applying for the conditional use permit application. He reported on the production of the jail transport van and the production of the weed department vehicle.

**Action Item:** Chairman Hasbrouck presented the commissioner meeting minutes from December 18, 2023. Commissioner Maupin made a motion to approve the commissioner meeting minutes from December 18, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from December 18, 2023.

**Action Item:** Chairman Hasbrouck presented the amended agreement with Upper Payette Water User Association. Commissioner Maupin made a motion to approve the amended agreement with Upper Payette Water User Association. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the amended agreement with Upper Payette Water User Association.

**Action Item:** Chairman Hasbrouck presented Resolution 24-05 Transferring 911 Trust Funds Collected to Establish an Emergency Communications Fees in Order to Reimburse Certain Expenses Used to Pay for Authorized Expenses Under the Emergency Communications Act. Commissioner Maupin made a motion to approve Resolution 24-05. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 24-05.

**Action Item:** Chairman Hasbrouck presented on the fiscal year 2023 Public Defense Expense Report. Chairman Hasbrouck made a motion to approve the 2023 Public Defense Expense Report as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the 2023 Public Defense Expense Report as presented.

**Action Item:** IT Director, Jeremy Wilcox presented on the request from McCall Police Department requesting access to Flex Touch Program. He explained the software capabilities to the commissioners and explained the complications of why the Flex Touch program was not made available for McCall Police Department. Commissioner Maupin made a motion to allow McCall Police Department to ability to access the Flex Touch Program with an understanding a memorandum of understanding would be created. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to allow McCall Police Department

the ability to access the Flex Touch program with an understanding a memorandum of understanding would be created.

The commissioners recessed for lunch at 11:40 a.m.

The commissioners returned from lunch at 1:05 p.m.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(c)-“To acquire an interest in real property which is not owned by a public agency.”-Acquisition Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(c)-Acquisition at 1:05 p.m. Chairman Hasbrouck brought the commissioners out of Executive Session at 2:02 p.m.

Chairman Hasbrouck made a motion to proceed with the acquisition as discussed in the Executive Session per Idaho Code 74-206 1(c)-Acquisition. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to proceed with the acquisition as discussed in the Executive Session per Idaho Code 74-206 1(c)-Acquisition.

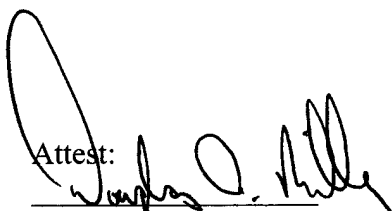
Chairman Hasbrouck asked if there were any members of the public that wanted to present to the commissioners. It should be noted that there were no members of the public to present to the commissioners.

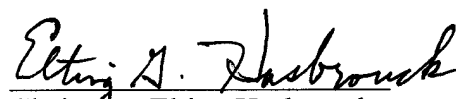
Sergeant Kevin Turner with the Waterways Patrol presented the bid that was received for a new boat, and he explained that the Waterways Committee would be submitting an Idaho Parks and Recreation Grant for a new boat. He wanted to make sure that the Valley County Board of County Commissioners were aware of the potential purchase.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.”-Personnel Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:16 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:18 p.m. No decision was made.

The commissioners adjourned the meeting at 3:19 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Wednesday December 27, 2023

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Assessor – Sue Leeper

**Action Items:** Value Cancellations 15

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Kevin Copperi

**Action Item:** Motor Vehicle Contract of Sale with Performance Ford Lincoln Bountiful for 2019 Dodge Durango Pursuit Rated

Treasurer – Johanna Defoort

**Department Head Reports** - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Mike Savoie

Information Technology – Jeremy Wilcox

Parks and Recreation- Larry Laxson

10:30 **Action Item:** Sign Real Property Status Report SF-429 for Abstein Bridge  
Sign Idaho Department of Lands West Hazard Reimbursement Request  
Sign Idaho Department of Lands Jug Reimbursement Request  
Sign Application for Federal Assistance SF-424  
Sign Assurances for Federal Assistance SF-424  
Sign FEMA Grant Certifications for Multi-Jurisdiction Multi-Hazard Mitigation Plan – Grant Writer, Kenzie Castor

- 11:00 Road & Bridge Presentation- Jeff McFadden  
**Action Item:** Approve Annual Street Financial Report for Fiscal Year 2023
- 11:30 **Action Item:** Approve McCall Police Department Request for Access to Flex Touch Program With Additional Cost to Valley County to be Reimbursed by City of McCall
- 11:45 Commissioner Discussion  
**Action Items:** Meeting Minutes of December 18,2023  
Amended Agreement with Upper Payette Water User Association  
Sign Resolution 24-05 Transferring 911 Trust Funds Collected to Establish an Emergency Communications Fees in Order to Reimburse Certain Expenses Used to Pay for Authorized Expenses Under the Emergency Communications Act  
Fiscal Year 2023 Public Defense Expense Report
- 12:00 Recess for Lunch
- 1:00 **Action Item:** Executive Session per Idaho Code 74-206 1(c)-“To acquire an interest in real property which is not owned by a public agency.”-Acquisition
- 2:00 Opportunity for Public to Present to Commissioners
- 2:00 Discussion Regarding Applying for Boat Grant through Idaho Parks and Recreation – Sheriff, Kevin Copperi and Sergeant, Kevin Turner
- 2:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”- Evaluation

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Tuesday January 2, 2024