

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
June 21, 2021**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for June 21, 2021. Clerk, Douglas advised that Mr. Jacobs would be presenting to the commissioners at 3:00 p.m. Commissioner Bingaman made a motion to approve the amended agenda with the additional of local housing to be discussed at 11:30 a.m. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck presented the commissioner meeting minutes from June 14, 2021. Commissioner Maupin made a motion to approve the commissioner meeting minutes from June 14, 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from June 14, 2021.

Emergency Services Manager, Juan Bonilla presented the 2020 SEMP Grant. He explained the grant application and advised that Valley County would be applying for the grant for the cost of public relations related to COVID-19. Commissioner Bingaman made a motion to approve the 2020 SEMP Grant. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the 2020 SEMP Grant.

Grant Writer, Mary Rosen presented the required documents for the Idaho Department of Commerce ICDBG Agreements, subgrantee agreement with Yellow Pine Water User Association and the Project's Environmental Review Board. Commissioner Maupin made a motion to approve all required documents with Idaho Department of Commerce for the Yellow Pine Water Users Association. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve all required documents with Idaho Department of Commerce for the Yellow Pine Water Users Association.

Grant Writer, Mary Rosen also presented on the McCall Lot Funding awarded for Snow Mobile Program. Commissioner Bingaman made a motion to approve the McCall Lot Funding awarded for Snowmobile Program. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the McCall Lot Funding awarded for the Snowmobile Program.

Commissioner Maupin presented on the IMEG proposal for engineering services at the Lake Fork proposed housing site. She explained what type of engineering services IMEG would provide to Valley County. She advised that the concerns were if there was a possibility of having sewer and water services who would maintain the operations of the services. The commissioners continued to discuss the matter and requested that the discussion regarding approval of the IMEG proposal would be postponed until June 28, 2021.

Ms. Terri Lindenberg with Treasure Valley Transit presented on their request for Valley County to contribute \$30,000 for Fiscal Year 2022 for the Treasure Valley Transit Program. She provided an overview of the number of individuals who utilized the Treasure Valley Transit system in Fiscal Year 2020 and reported that there was a decline in ridership. She provided an explanation of the profit and loss report to the commissioners. The commissioners had the opportunity to ask questions to Ms. Lindenberg and she responded accordingly. The commissioners advised that they would take the contribution request into consideration and would decide during the budgeting process.

Ms. Amber Kostoff with McPaws provided a presentation to the commissioners to review regarding the operations of the animal shelter. A copy of the presentation will be amended to the commissioner meeting minutes. Ms. Kostoff explained the loss of annual income in Fiscal Year 2020 and Fiscal Year 2021 to include the temporary closure of the thrift store and the annual fundraising events that did not occur during COVID-19 pandemic. The commissioners requested to see the profit and loss report from McPaws and expressed a concern that Valley County could not make a contribution to a private business. Ms. Kostoff advised that on behalf of McPaws they are requesting a contribution of \$15,000 for Fiscal Year 2022 from Valley County to assist with the cost of operations at the animal shelter. She did provide an overview of the operations of the McPaws Veterinary Clinic to the commissioners and the assistance that was offered through McPaws.

Ms. Laurie Erikson representing Shepherd's Home presented to the commissioners regarding operations of the shelter home in Valley County. A copy of the presentation will be appended to the commissioner meeting minutes. She also provided the commissioners with a profit and loss report for the commissioners to review and explained the needs of the Shepherd's Home. She reported on the placement of children at the Shepherd's Home are determined by Idaho Department of Health and Welfare. She explained that on an average the Shepherd's Home has

between 5 to 6 kids a month. She advised that the cost of operations of the Shepherd's Home was solely relied on by grants and contributions.

Chairman Hasbrouck began the workshop related to the move of Valley County Dispatch to the Emergency Operation Center. Captain, David Stambaugh, Dispatch Supervisor, Kelli Copperi and Sheriff, Patti Bolen all presented to the commissioners proposals to consider. They provided documentation which explained the estimated cost of the potential move of the dispatch center to the Emergency Operation Center. The commissioners continued to weigh all operations regarding the funding of the potential move of Valley County Dispatch to the Emergency Operation Center. The commissioners requested that the matter be placed on a future agenda for formal action to be taken.

Chairman Hasbrouck began the action item related to pre-ordering patrol vehicles & review of vehicle replacement spreadsheet. Road Director, Jeff McFadden presented the commissioners with a vehicle replacement spreadsheet to the commissioners and explained that they had been informed by Dodge USA that vehicle production was delayed, and they recommended that if vehicles are going to be purchased for Fiscal Year 2022 orders should be made immediately. The commissioners reviewed the existing vehicle replacement spreadsheet. Captain, David Stambaugh requested that the commissioners provided a set mileage that should be considered for replacement. Commissioner Maupin believed that Road Director, Jeff McFadden should be determining what the threshold for mileage on a vehicle should be before considering replacement. Road Director, Jeff McFadden believed that 100,000 miles or five years should be the threshold when considering replacing patrol vehicles. Captain Stambaugh advised the commissioners that there was an existing window to order vehicles and he was requesting that the commissioners allow. Chairman Hasbrouck made a motion to allow Road Director, Jeff McFadden to go out for request for proposals for patrol vehicles immediately. Commissioner Maupin seconded the motion. During further discussion Captain Stambaugh wanted clarification on the threshold for mileage on patrol vehicles. The commissioners requested that Road Director, Jeff McFadden put the threshold in formal policy. Motion passed to allow Road Director, Jeff McFadden to go out for request for proposals for patrol vehicles immediately.

Human Resource Director, Pat Duncan presented on a request to allow existing dispatchers an extension of their Paid Time-Off Maximum. She explained the current staffing situation in dispatch and the difficulties hiring new employees which prevents existing employees to take time off. Chairman Hasbrouck made a motion to allow the raise of the Paid Time Off Bank for Dispatch to 325 hours for a period of six months. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the raise of the Paid Time Off Bank for Dispatch to 325 hours for a period of six months.

Commissioner Maupin began the workshop to discuss local housing in Valley County. She discussed the work that had been done regarding existing county property. She advised that at the Valley County McCall property there would be \$650,000 worth of sewer improvements that would need to be made to increase sewer capacity. She discussed the amount of housing units could be built on the proposed site. She informed the other commissioners that she would be meeting with Katherine of The Housing Authority. The commissioners also discussed the possibility of declaring a local emergency because of the lack of housing in Valley County and allowing certain areas to be used as land for temporary housing. Planning & Zoning Director, Cynda Herrick provided her input to the commissioners regarding the consequences of

Board of County Commissioners Meeting

June 21, 2021

Page 3

suspending the existing ordinance which would allow anyone to set up locations for temporary housing without having the requirement to go through a formal conditional use permit process. Commissioner Maupin advised that there was a committee meeting with the Governor's Office to discuss local governments concerns about the lack of housing in communities in the State of Idaho, and one of the proposals would be if there was a possibility for a tax break for homeowners if they chose to do long term rentals. The commissioners continued to discuss the options for local housing and potential barriers related to sewer & water.

Chairman Hasbrouck opened the Public Hearing for Vacation 21-02 Vacation of Drainage Easement in Westwoods No.2 at 11:51 a.m. The commissioners advised that there was no ex-parte communication or conflict of interest. Chairman Hasbrouck asked for a staff report.

Planning & Zoning Director, Cynda Herrick provided a staff report to the commissioners regarding Vacation 21-02 Vacation of Drainage Easement in Westwoods No. 2. She advised that the Valley County Planning & Zoning Commission approved the vacation.

Chairman Hasbrouck asked to hear from anyone who was a proponent. The record will reflect that no one presented as a proponent.

Chairman Hasbrouck asked to hear from anyone who was uncommitted. The record will reflect that no one presented as uncommitted.

Chairman Hasbrouck asked to hear from anyone who was opposed. The record will reflect that no one presented as an opponent.

Chairman Hasbrouck closed the Public Hearing at 11:56 a.m. and brought the matter back to the commissioners for deliberation. Commissioner Maupin made a motion to approve Vacation Application 21-02 accept the Planning & Zoning Facts and Conclusions and allow the chairman to sign Resolution 21-15. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Vacation Application 21-02, accept the Planning & Zoning Facts and Conclusions, and allow the chairman to sign Resolution 21-15.

The commissioners recessed for lunch at 11:58 a.m.

The commissioners returned from lunch at 1:00 p.m.

Clerk, Douglas Miller began the budget workshop for Fiscal Year 2022 and the first budget to be discussed was 01-01 Clerk's Office. The next budget to be reviewed was 01-15 Elections. The next budget to be discussed was 06-51 District Court. The next budget presented was 15 Election Consolidation and the last budget to be discussed was 16 Indigent & Charity. A copy of all budget worksheets is available upon request through the Clerk's Office.

Chief Deputy Clerk, Gabrielle Knapp & Human Resource Director, Pat Duncan began the budget workshop for all "A" Budgets Salaries and "D" Budgets Benefits. Gabrielle presented the spreadsheet that was created for the commissioners to view and a copy of the spreadsheet would be available upon requested through the Clerk's Office. Human Resource Director, Pat Duncan explained her analysis that was conducted to determine increase to wages for specific positions.

Clerk, Douglas Miller began the budget workshop for Fiscal Year 2022 and the next budget to be discussed was 01-10 Facilities. Facilities Director, Scott Clingan provided the commissioners with his budget requests for Fiscal Year 2022. A copy of the budget worksheet would be available upon request through the Clerk's Office.

Clerk, Douglas Miller began the budget workshop for Fiscal Year 2022 and the next budget to be discussed was the Sheriff's Office. Sheriff, Patti Bolen first presented on 01-04 Sheriff.

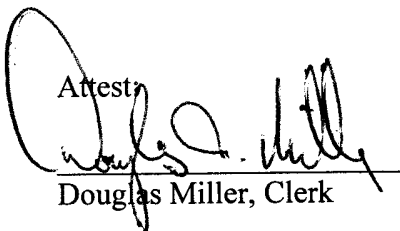
Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"to consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."-Personnel Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye" Commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:22 p.m.

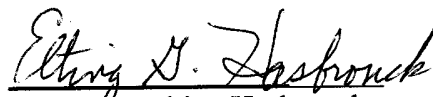
Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:35 p.m. No decision was made as the Executive Session was for evaluation purposes.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(c)-"To acquire an interest in real property not owned by a public agency. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 1(c) at 4:45 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(c) at 4:54 p.m. Commissioner Maupin made a motion to approve a letter of acquisition as discussed in the Executive Session. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve a letter of acquisition as discussed in the Executive Session.

The commissioners adjourned at 4:55 p.m.

Attest

Douglas Miller, Clerk


Chairman, Elting Hasbrouck

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday June 21, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

Action Items: Meeting Minutes of June 14, 2021

2020 SEMP Grant-Emergency Services Manager, Juan Bonilla
Review and Approve Required Documents for Idaho Department
of Commerce ICDBG agreement Re: Yellow Pine Water Users
Association

Subgrantee Agreement with Yellow Pine Water User Association
The Project's Environmental Review Record
Approval of the McCall LOT Funding Awarded for Snow Mobile
Sign IMEG Proposal for Engineering Services

9:15 Treasure Valley Transit Presentation

9:30 McPaws Presentation

10:00 Shepherd's Home Presentation

10:15 Workshop to Discuss Move of Valley County Dispatch to Emergency Operation Center

10:45 **Action Item:** Pre-ordering Patrol Vehicles & Review of Vehicle Replacement
Spreadsheet

11:15 **Action Item:** Request for Extension of Dispatchers PTO Bank Maximum

11:30 Workshop to Discuss Short Term Rentals

11:45 **Public Hearing/Action Item:** VAC 21-02 Vacation of Drainage Easement in
Westwoods No. 2 – Planning and Zoning Director, Cynda Herrick

12:00 Recess for Lunch

1:00 Budget Workshop for Fiscal Year 2022-Clerk, Douglas Miller
01-01 Clerk's Office
01-15 Elections
06-51 District Court
15-00 Election Consolidation
16-00 Indigent & Charity

1:30 Budget Workshop for Fiscal Year 2022-Clerk, Douglas Miller
A Budget – Salaries
D Budget-Benefits

2:00 Budget Workshop for Fiscal Year 2022-Clerk, Douglas Miller
01-10 Facilities – Director, Scott Clingan
23-00 Solid Waste – Director, Scott Clingan

2:15 Budget Workshop for Fiscal Year 2022-Clerk, Douglas Miller
01-04 Sheriff – Sheriff, Patti Bolen
01-20 Jail – Sheriff, Patti Bolen
01-28 Dispatch – Sheriff, Patti Bolen
38-00 Waterways – Sheriff, Patti Bolen

3:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(c) “To acquire an interest in real property not owned by a public agency.”-Acquisition

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday June 28, 2021