

**Valley County Road Advisory Board
Valley County Commissioner's Chambers
Meeting Minutes
May 19, 2021**

Members present - Ed Allen, Steve Hull, Kirby Robertson, Paul Hefner, Gary Swain, Lorraine Munn

Nonmembers included – Jeff McFadden, Commissioner Sherry Maupin, Commissioner Elt Hasbrouck, Mary Rosen, Doug Miller, Cynda Herrick

Meeting was called to order by board chair, Paul Hefner at 3:00 pm. Paul announced that the board would conduct special meeting every two weeks until further notice beginning June 2, 2021.

Approval of meeting minutes from May 5, 2021: Lorraine Munn made a motion to approve May 5, 2021 meeting minutes, Kirby Robertson 2nd, motion carried.

Communication Plan: Draft of the Valley County Road Communication Plan was reviewed. Commissioner Maupin explained the process and stated that there needed to be a main point of contact for public inquiries. Discussion included pros and cons of a board member being the point of contact and if there was a need for social media, etc. Kirby Robertson inquired about the foregone funding and if it were taken off the table. Gary Swain stated that the date the expected funding would be available was July 1, 2021 but wondered if the Commissioners could do something sooner. Doug Miller stated that was not possible. Commissioner Maupin stated that 3% of the federal funding budget was to include capital improvement projects. Paving is a capital improvement project. Still waiting on guidance from the state. It was decided that the communication plan would be revised by Paul and emailed out to board members to review. Ed Allen made a motion to table the communication plan until the next meeting. Kirby 2nd. Motion passed.

Subdivision Road Acceptance: Ed Allen explained that roads were included as part of the application process with planning and zoning. If the road met county standards, then it was good and was accepted as a county road. Cynda Herrick showed maps of different subdivisions and gave examples. Private roads can become public by inspection and approval from Road & Bridge Director. Ed stated that a basic service road system was not considered in taking on public roads in different subdivisions. Need to look at standards of acceptance for accepting future public roads. Jeff stated that in the past if a road was built to county standards it was taken on as a public road, however there was more funding in the past which has since been cut. Ed asked about how snow removal was funded. Jeff stated that it was included in their main budget. Kirby asked if it would be prudent to place a temporary moratorium on any new roads being accepted by the county. Jeff stated that the additional costs of accepting new roads was becoming impossible due to funding short falls. Commissioner Maupin discussed needed changes with planning and zoning documents. A MOU process is needed, and policy needs to be approved by the Commissioners. Kirby Robertson made a motion to make recommendation to County Commissioners to place a temporary moratorium of accepting any new roads for maintenance or snow removal until such time as appropriate funding is available. Gary Swain 2nd. Motion carried. Paul will work with clerk's office to get on the agenda.

Lease Purchase: Paul asked if more data was needed before deciding on leasing equipment. Discussion on the value of leasing equipment versus purchasing. Jeff stated that maintenance was an issue with leasing because most of the dealers are in Treasure Valley. Elt stated that the Sheriff's office trucks are leased. Kirby explained the municipal lease program. Gary Swain made a motion that the Road & Bridge Department continue with the 5-year lease/purchase plan for equipment and encourage the department to keep the equipment as long as it is financially feasible. Ed Allen 2nd. Motion passed.

Jeff McFadden showed the new sign to be placed on West Lake Fork Road. Everyone agreed that this type of sign would do a nice job of providing the public with current road activity is a great idea.

Gary Swain has come up with a plan to obtain the running hours off equipment. Gary will work with Jeff on this task.

Gary Swain brought up the idea of adding Jerry Robinson to the board. Discussion followed. It was suggested that he write a letter of intent for the board. Commissioner Maupin stated that since Dean Martin stepped of the board, they need to look at recruiting someone within the city of McCall for representation.

Board discussed highway districts and if that would be a good option to consider. No decisions were made.

Paul Heffner stated that the June 2nd meeting would be dedicated to funding options.

Ed Allen made a motion to adjourn. Gary Swain 2nd. Motion carried.

Meeting closed at 5:00 pm.