

Valley County Board of Commissioners

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NEAL THOMPSON
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
February 12, 2024**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Excused Absence: **SHERRY MAUPIN (COMMISSIONER)**

Chairman, Elting Hasbrouck led the Pledge of Allegiance.

Action Item: Chairman Hasbrouck presented the commissioners' agenda for February 12, 2024. Chairman Hasbrouck made a motion to amend the commissioners' agenda to add an agreement for signature with ICRMP and Cybersecurity. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to amend the commissioners' agenda for February 12, 2024 to add an agreement for signature with ICRMP and Cybersecurity.

Senior Deputy Auditor, Rheta Clingan presented the claims, board order claims to the commissioners. The commissioners had questions on the claims and board order claims that were presented and Senior Deputy Auditor, Rheta Clingan responded accordingly.

Fiscal Year 2024 Claims

General Fund	\$ 309,360.54
Road & Bridge	\$ 480,043.73
Airport	\$ 14,125.00
District Court	\$ 6,198.57
Fair	\$ 35,080.35

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Health District	\$ 109,180.00
Junior College Tuition	\$ 1,000.00
Revaluation	\$ 920.08
Solid Waste	\$ 152,242.29
Weeds Department	\$ 614.88
Waterways	\$ 389.51
McCall Donnelly Snowmobile	\$ 17,723.86
Cascade Warm Lake Snowmobile	\$ 1,623.17
Smiths Ferry Snowmobile	\$ 31.62
Title III Fund	\$ 31,364.54
Extension Agent Fund	\$ 1,687.30
Court Facilities Fund	\$ 7,349.02
OHV Fund	\$ 756.29
American Rescue Plan Fund	\$ 166,270.45
Total:	\$1,335,961.20

Action Item: Chairman Hasbrouck made a motion to approve the claims and board order claims as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor Sue Leeper gave an update on matters involving the Assessor's Office. She informed the commissioners that the exempt property application has been added to the Valley County Website. She reported that Anthony Francesconi had almost completed his analysis of properties and provided an overview of the work that had been conducted.

Clerk, Douglas Miller informed the commissioners that Zwygart & Associates conducted the Valley County Fiscal Year 2023 audit. He informed the commissioners about the date and deadlines bill that the Idaho Association of Counties Clerks and Recorders were supporting and explained that there was a hearing before the Idaho State Senate on February 14th, 2024.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update regarding work that was being conducted in the Prosecuting Attorney's Office. He informed the commissioners that District Court would be moving to Fridays and Prosecuting Attorney, Brian Naugle would be more available on Mondays. He discussed the amended conflict public defender contract that he negotiated with Mr. Robert Chastain and Ms. Elisa Massoth. The commissioners had questions regarding the State taking over Public Defense in July of 2024.

Treasurer Johanna Defoort provided the commissioners with an update regarding the Idaho Association of Counties Mid-Winter Conference. She reported on legislative issues that were discussed at the conference and specifically House Bill 292. She provided an overview of the proposed changes that might be made to House Bill 292. She updated the commissioners on the Treasurer affiliate meeting that occurred. She also discussed the audit that occurred with Zwygart & Associates. She reported to the commissioners that there were currently 55 properties that were in the Tax Deed process, and she explained the work that was being conducted by the Treasurer's Office. She briefly presented on the public administrative case that the Treasurer's

Office was working on with the Prosecuting Attorney's Office. She provided the commissioners with an update regarding APRA funds that would be maturing.

Senior Misdemeanor Probation Officer, Jacques Lafay provided the commissioners with an update regarding statistics for supervised probation and pre-trial services. He reported that there were currently 19 individuals on court order pretrial services. He provided an overview of training that the Court Services Office would be attending within the next two weeks to include Domestic Violence training.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an update regarding the training that the University of Idaho Extension employees would be attending over the next two weeks. She provided the commissioners with an update regarding the programs she had been involved with and working on. She reported on a webinar that she would be supporting related to agriculture. She informed the commissioners that the Cascade Art auction would be closing and the end of the week and reported on a survey that she would be making available to obtain comments from the public. She requested to be placed on an upcoming agenda to have an increase in the debit card expenses. Commissioner Thompson asked about the updated 4-H market animal sales policy and Melissa explained the protocol that was set in the 4-H handbook and described the involvement of the statewide 4-H leaders council. The commissioners had several questions regarding the conflict that had occurred and the attempt to resolve the issue. Melissa.

Human Resource Director, Mike Savoie provided an overview of work that he was focusing on to include a continuity plan and the involvement of Ms. Pat Duncan. Mike explained the work that would be conducted related to the continuity plan. Mike informed the commissioners that he would be scheduling interviews for the Director of Court Services.

IT Director, Jeremy Wilcox provided the commissioners with an update regarding IT work that he had been focusing on to include updating the thermostats in the Valley County Courthouse. He informed the commissioners that he had applied for a .gov domain website and he reported that the application was approved. He reported on 911 equipment upgrades that he was preparing for. He also presented on the collaboration that was occurring with Idaho Supreme Court.

IT Director, Jeremy Wilcox presented on the request from the Prosecuting Attorney's Office to have a fax line and described the need. CH made a motion to allow the IT Department to move forward with obtaining a fax line for the Prosecuting Attorney's Office. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

Planning & Zoning Director, Cynda Herrick reported on the agendas of the Valley County Planning & Zoning Commissioners. She reminded the commissioners about the workshop that was occurring at the end of the agenda today with Valley County Planning & Zoning Commissioners.

Recreation Director, Larry Laxson provided the commissioners with an update regarding recreation matters to include the snow grooming programs. He reported on repairs that were needed for the equipment. He reported on a few meetings that he had attended over the last few weeks. He reported on the possibility of purchasing additional parking lots for recreation within

Valley County. Commissioner Thompson reported on the snow grooming meeting that he attended and felt that he needed to attend on a regular basis.

Wildfire Mitigation Coordinator, Mara Hlawatschek provided the commissioners with an overview of the work that she had been focusing on the past two weeks. She reported on the required deadlines that she had with the Forest Service and the extension that she would be asking for to include updating of the Valley County Website related to the work that she would be focusing on. She presented major projects that would be her focus over the upcoming years to include all-hazardous mitigation plans. She presented on the risk map that was being conducted by Boise State. She informed the commissioners that Stephanie Nelson would still be handling the fire wise \$500 grant applications.

Action Item: Facilities Director, Scott Clingan presented the special event application for Long Valley Garden Club to utilize the Valley County Fairgrounds. Commissioner Thompson made a motion to approve Valley County Garden Club to utilize Valley County Fairgrounds. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Valley County Garden Club to utilize Valley County Fairgrounds.

Action Item: Scott presented the professional services agreement for elevator maintenance and inspections. He provided an overview of the agreement. Chairman Hasbrouck made a motion to approve the professional services agreement with Premier Elevator Company. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the professional services agreement with Premier Elevator Company.

Scott reported that he would be meeting with a contractor to discuss upgrades at the Cascade Community Center and a grant application that he would be applying for to perform the upgrades.

The commissioners discussed several maintenance suggestions for the Valley County Courthouse with Scott and they deliberated on the matter.

CH made a motion to approve the criminal defense provider agreement with Mr. Robert Chastain and Ms. Elisa Massoth.

Grant Writer, Makenzie Castor presented the grant application for the Bridge Investment Program planning for the grant application for the S Bridge and explained the opportunities. Commissioner Thompson made a motion to approve the grant application for the Bridge Investment Program. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the grant application for the Bridge Investment Program.

Road Director, Jeff McFadden provided the commissioners with an update of road maintenance that had occurred within Valley County and gave the commissioners an overview of the West Mountain Road near Tamarack Resort. Chairman Hasbrouck asked if Jeff had received the reimbursement check from FEMA. Jeff explained the additional work that had been requested by FEMA and reported on the reimbursement amount. The commissioners discussed several other proposed road projects and developments that Jeff brought to their attention. He updated the commissioners on new vehicles that have arrived and outfitted.

Action Item: Stephanie Nelson with Wildland Fire Prevention Associates presented a request to expand project area into Bear Basin for the West Hazard Hazardous Fuel Treatment grant. Chairman Hasbrouck made a motion to approve the expansion as proposed by Stephanie Nelson. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the expansion as proposed by Stephanie Nelson.

Commissioner Thompson made a motion to approve the meeting minutes of January 22, 2024, and February 5, 2024. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from January 22, 2024, and February 5, 2024.

Chairman Hasbrouck made a motion to approve the agreement with ICRMP and Cylent. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement with ICRMP and Cylent.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:00 p.m.

The commissioners provided information regarding the community boards that they represent. Commissioner Thompson reported on the Waterways Committee meeting and presented on the quagga mussels. He also presented on the snowmobile committee meeting that occurred. Chairman Hasbrouck reported on the all-hazard mitigation plan that was updated. He also provided an update regarding the Central District Health meeting that occurred. He reported on the roadless rules meeting that he would be attending and reported on a meeting that he has with St. Lukes McCall.

Lake Shore District Manager, Mark Fulwiler presented to the commissioners and requested a solid waste rate adjustment of 8% CPI increase. He provided justification to the commissioners on why he felt that Lake Shoe Disposal was due to an increase of funding. He submitted a letter for the commissioners to review. Facility Director, Scott Clingan provided his input to the commissioners regarding the requested increase and felt that the county should not increase mid-year because the Fiscal Year 2024 Budget had already been set. Chief Deputy Prosecuting Attorney, Brian Oakey felt that the commissioners should schedule a workshop to address the request. The commissioners agreed to schedule a workshop with Lake Shore Disposal.

Chief Deputy Clerk, Gabrielle Knapp provided the commissioners with a presentation regarding the transition to a new time clock system and provided a history of the existing system and the options for the new time clock in system. The commissioners requested that a survey be sent out to all elected officials and department heads to gauge their thoughts on the proposal that was presented by Gabrielle and bring the matter back to the commissioners. Commissioner Thompson made a motion to table a decision by the commissioners until February 20, 2024. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to table a decision on time clocks February 20, 2024.

Chairman Hasbrouck began the next matter on the agenda which was Tamarack Resort PUD-Phase 3.3 Osprey Meadows Estates Final Plat. Scott Turlington representing Tamarack Resort made a brief presentation to the commissioners. Chairman Hasbrouck made a motion to approve

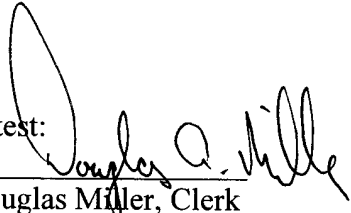
the final plat for Tamarack Resort Planned Unit Development phase 3.3 Osprey Meadows Estates, acknowledge the Declaration of Private Roads; validate Osprey Meadows Court as a private road that will be added to the Official Road Name List for Valley County; acknowledge the Declaration of Installation of Utilities; acknowledge the CCR's; accept the deeded right of way along West Mountain RD; and authorize the chairman to sign the plat. This motion is made with the understanding building permits will not be issued until the fire department signs off, utilities are in place by a letter of confirmation, and Osprey Meadows Court is completed in accordance with approved plans, as verified by a letter from the applicant's engineer certifying the roads were constructed according to approved plans. That Osprey Meadows court is a private road and Valley County has no responsibility thereto. That this subdivision fronts on West Mountain Road, which is a public road, and that the Valley County Board of Commissioners have the sole discretion to set the level of service for any public road; the level of services can be changed. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the final plat for Tamarack Resort Planned Unit Development phase 3.3 Osprey Meadows Estates, acknowledge the Declaration of Private Roads; validate Osprey Meadows Court as a private road that will be added to the Official Road Name List for Valley County; acknowledge the Declaration of Installation of Utilities; acknowledge the CCR's; accept the deeded right of way along West Mountain RD; and authorize the chairman to sign the plat. This motion is made with the understanding building permits will not be issued until the fire department signs off, utilities are in place by a letter of confirmation, and Osprey Meadows Court is completed in accordance with approved plans, as verified by a letter from the applicant's engineer certifying the roads were constructed according to approved plans. That Osprey Meadows court is a private road and Valley County has no responsibility thereto. That this subdivision fronts on West Mountain Road, which is a public road, and that the Valley County Board of Commissioners have the sole discretion to set the level of service for any public road; the level of services can be changed.

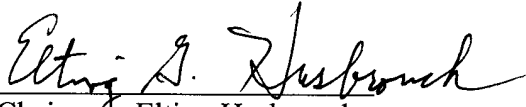
Chairman Hasbrouck began the discussion regarding increase of federal mileage reimbursement rate from .65 to .67. Chairman Hasbrouck made a motion to increase the federal mileage rate from .65 per mile to .67 per mile. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck began the workshop between the Valley County Board of County Commissioners and Valley County Planning & Zoning Commissioners. Chief Deputy Prosecuting Attorney, Brian Oakey provided an overview of the matters that would be discussed during the workshop/training. The Valley County Planning & Zoning Commissioners and Valley County Board of County Commissioners had the opportunity to ask questions to Chief Deputy Prosecuting Attorney, Brian Oakey and Planning & Zoning Director, Cynda Herrick.

The Valley County Board of County Commissioners adjourned their meeting at 4:29 p.m.

Attest:


Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday February 12, 2024

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Assessor – Sue Leeper
Clerk – Doug Miller
Prosecutor – Brian Naugle
Sheriff – Kevin Copperi
Treasurer – Johanna Defoort

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick
Court Services
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Mike Savoie
Information Technology – Jeremy Wilcox
Action Item: Request to Add Fax Line to Prosecutor’s Office
Planning and Zoning-Cynda Herrick
Parks and Recreation- Larry Laxson
Wildfire Mitigation Program – Mara Hlawatschek

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

Action Items: Sign Professional Service Agreement Elevator Maintenance & Inspection
Sign Agreement for Special Event on Property Owned Or Controlled By Valley County-Long Valley Garden Club

- 10:45 Public Relations – McKenzie Kraemer
- 11:00 Road & Bridge Presentation- Jeff McFadden
- 11:30 **Action Item:** West Hazard Hazardous Fuel Treatment Grant. Expand Project Area to include Bear Basin – Stephanie Nelson
- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of January 22, 2024, and February 5, 2024
Approval Submittal of Bridge Investment Program Planning
Project Grant Application for S Bridge
Sign Criminal Defense Provider Agreement with Robert Chastain
Sign Criminal Defense Provider Agreement with Elisa Massoth
- 12:00 Recess for Lunch
- 1:00 Update on Commissioner’s Boards
- 1:30 **Action Item:** Request for Solid Waste Rate Adjustment CPI (8%) from Lake Shore Disposal - Mark Fulwiler with District Manager of Lake Shore Disposal
- 2:00 Opportunity for General Public to Present to Commissioners
- 2:00 **Action Item:** Time Clock Decision – Chief Deputy Clerk, Gabrielle Knapp
- 2:30 **Action Item:** Tamarack Resort PUD - Phase 3.3 Osprey Meadows Estates - Final Plat – Planning and Zoning Director, Cynda Herrick
- 2:45 **Action Item:** Discussion/Decision Regarding Increase of Federal Mileage Rate Reimbursement for Valley County
- 3:00 Workshop-Valley County Board of County Commissioners Joint Training Session with Valley County Planning & Zoning Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday February 20, 2024