

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 11, 2024**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 NEAL THOMPSON (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Chairman, Elting Hasbrouck led the Pledge of Allegiance.

Action Item: Chairman Hasbrouck presented the commissioners' agenda for March 11, 2024. Commissioner Thompson made a motion to approve the commissioners' agenda for March 11, 2024. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for March 11, 2024.

Senior Deputy Auditor, Rheta Clingan presented the claims, board order claims to the commissioners. The commissioners had questions on the claims and board order claims that were presented and Senior Deputy Auditor, Rheta Clingan and Clerk, Douglas Miller responded accordingly.

Fiscal Year 2024 Claims

General Fund	\$168,975.90
Road & Bridge	\$149,141.28
District Court	\$3,718.19
Fair	\$80.35
Solid Waste	\$116,023.70

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Tort	\$90,000
Weeds	\$731.16
Veterans Memorial	\$4,250.00
Pest Control	\$60.00
Waterways	\$8,486.21
McCall Donnelly Snowmobile	\$17,290.32
Cascade Warm Lake Snowmobile	\$1,979.10
Smiths Ferry Snowmobile	\$929.01
Sheriff's Capital Equipment Fund	\$5,119.05
Title III Funds	\$5,213.88
Extension Agent Fund	\$3,400.93
Clerks Trust	\$893.89
American Rescue Plan Fund	\$1,917.49

Total: **\$578,150.46**

Action Item: Commissioner Thompson made a motion to approve the claims and board order claims as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for March 11, 2024.

Assessor Sue Leeper provided the commissioners with an overview of the process for the Property Tax Exemption Application that was scheduled for 1:00 p.m.

Clerk Douglas Miller provided the commissioners with an update on matters involving the Clerk's Office.

Prosecuting Attorney, Brian Naugle provided the commissioners with an overview of criminal cases that were currently being prosecuted. He also presented on the civil matters that were being handled by the prosecuting attorney's office. The commissioners had questions related to the area of impact cases and Mr. Naugle responded accordingly.

Sheriff Kevin Copperi provided the commissioners with an update regarding the staffing of the Valley County Sheriff's Office and the application process for deputy patrol positions.

Action Item: Sheriff Kevin Copperi presented the Idaho Transportation Department FFY 2024 Traffic Enforcement Grant Project Agreement. Commissioner Maupin made a motion to approve with the understanding that the Sheriff's Office will get approval from the Prosecuting Attorney's Office. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Transportation Department FFY 2024 Traffic Enforcement Grant with the understanding that the Sheriff's Office will get approval from the Prosecuting Attorney's Office.

Treasurer Johanna Defoort provided the commissioners with a brief update regarding the tax deed process and discussed the formal process that had been occurring. She reported that the annual JUG Mountain LID's have been received. She also informed the commissioners that she

had been conducting interviews for her Chief Deputy position. The commissioners had questions regarding legislation regarding tax deed sales and excess proceeds. Treasurer Defoort responded to the question and informed the commissioners about the process in Valley County. She also provided the commissioners with an update regarding the public administration case that she was still working on and appreciated the guidance from the Prosecuting Attorney's Office. Commissioner Maupin thanked the Treasurer's Office and Assessor's Office for their work informing the public about the inner workings of their offices.

Court Services Director, Dee Dee Phillips provided the commissioners with an update regarding what she had been focusing on as becoming the new Court Services Director. She informed the commissioners regarding new juvenile cases that are working the way through the courts. She briefed the commissioners about meetings that she had been having with different departments and presented on matters that she was currently involved with. She informed the commissioners about training that her staff would be attending. The commissioners had questions regarding staff openings and Dee Dee responded that she would be deciding later about filling the Juvenile Probation Officer position.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an update regarding programming that she was focusing on. She reported on the community garden that she would be creating at the McCall Annex and described the new additions that she would like to build in the garden. She presented on a webinar that she would be attending and reported the benefits of the program.

Human Resource Director, Mike Savoie informed the commissioners of an update regarding staffing within Valley County including seasonal employees. He also reported on the work that would be done by Pat Duncan related to the continuity plan.

IT Director, Jeremy Wilcox shared with the commissioner's projects that he was attempting to complete and provided a timeline for the completion of the thermostat upgrades. Chairman Hasbrouck discussed the phishing emails that he had been receiving and reminded all staff to not open emails from anything that looks suspicious. Commissioner Maupin asked about the Wi-Fi set up at Lake Fork Office and Jeremy informed the commissioners about the progress that had been made.

Planning & Zoning Director, Cynda Herrick provided the commissioners with an update regarding the work that had been a focus of her department. She updated the commissioners regarding the legislation related to the short-term rental requirements. She informed the commissioners about the workshop that would be conducted by the Valley County Planning & Zoning Commission and described the focus. She reported on meetings that she would be attending including scenic by-ways and presented on the upcoming Valley County Planning & Zoning Commission meetings that would be occurring. Commissioner Maupin discussed including McCall Planning and Zoning Commission to the workshops that had been occurring. She also presented on a public lands meeting that she would be attending with Commissioner Maupin.

Recreation Director, Larry Laxson reported on the Boise Forest Coalition meeting that he attended or participated in and provided an opinion to the commissioners regarding Forest Service plans. Commissioner Maupin weighed in and advised that it was asked for NACO to

represent all counties and she reported that there was a consensus that there are too many counties for NACO to represent all counties in the United States. He provided the commissioners with an update regarding the disabled veteran snowmobile ride and the gave thanks to the volunteers that assisted. He also commented on how successful the program was.

Wildfire Mitigation Coordinator Mara Hlawatschek provided the commissioners with an update regarding the work that she had been focusing on new hazardous fuel mitigation areas that she had been working on. She reported on the fire wise mitigation grants that she had been receiving. Commissioner Maupin felt that the county needed to set a limit on applications that are obtained. She reported on the MOSS education programs she had scheduled and provided an overview of how the programs would be beneficial. She also discussed the updated website she was creating to have a better ability to work with homeowners. She presented that she would be having a open house at the Lake Fork Office in the next few months in order to educate the public about her position and how she would be available.

Facility Director, Scott Clingan provided the commissioners with an update regarding the recycling bailer that was not operational again. He described what was needed to repair the bailer again. The commissioners expressed concern about the amount of time that the bailer was not operational, and Scott indicated that he was continuing to work with the manufacturer. Scott presented on the amount of tonnage of solid waste was being removed from Valley County and the increased cost of solid waste management. He informed the commissioners that he was working on a request for qualifications for renovations of the Solid Waste Transfer Site.

Road Director, Jeff McFadden presented to the commissioners regarding road maintenance that had been occurring. He reported on the collaboration that had been done with Gem County on High Valley Road maintenance. The commissioners discussed the need to have a workshop with Chief Deputy Prosecuting Attorney, Brian Oakey to determine if Valley County could require compensation to large commercial operations for the damage that was being created on Valley County Roads and specifically logging operations. The commissioners also felt that Valley County needed to research future funding of the road department. Jeff reported on the core samples that were taken from the Gold Dust Shop Site and he explained that he does have solutions to rectify the concern. He reported on the planning & zoning meeting that would be occurring on March 16, 2024, to address the conditional use permit application. Jeff provided the commissioners with an update on the accident that occurred with the motor grader. The commissioners requested that Jeff provide them with a list of top priorities for Fiscal Year 2024. He informed the commissioners that he has modified the list multiple times but would provide the commissioners with a proposal for them to review.

Commissioner Maupin made a motion to approve the commissioner meeting minutes from February 26, 2024 and March 4, 2024. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from February 26, 2024, and March 4, 2024.

Commissioner Maupin presented the inspection agreement for the AmeriTitle Building and informed the other commissioners the cost would be .20 per square foot. Chief Deputy Prosecuting Attorney, Brian Oakey explained that the owner needed to be contacted to schedule. Commissioner Thompson made a motion to approve the inspection agreement for the AmeriTitle Building and to allow Commissioner Maupin the ability to sign the agreement. Commissioner

Maupin seconded the motion. No further discussion, all in favor. Motion passed approve the inspection agreement for the AmeriTitle Building and to allow Commissioner Maupin the ability to sign the agreement.

Chief Deputy Prosecuting Attorney, Brian Oakey presented a letter to submit to Lake Shore Disposal regarding a request for a solid waste rate adjustment increase. Chairman Hasbrouck made a motion to approve the letter to submit to Lake Shore Disposal regarding the proposal for a solid waste rate adjustment increase. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the letter to submit to Lake Shore Disposal regarding the proposal for a solid waste rate adjustment increase.

Recreation Planner, Dave Bingaman presented the Samson Trail Pathways contract with Falvey Earthworks. He discussed the project with the commissioners. Commissioner Thompson made a motion to approve the Samson Trail Pathways contract with Falvey Earthworks. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Samson Trail Pathways contract with Falvey Earthworks.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:02 p.m.

Assessor Sue Leeper presented the commissioner's property tax exemption application and began with applications that fell within 63-602B. The first application the commissioners reviewed was for Mountain Life Church RP18N03E217507. Commissioner Maupin made a motion to approve the property tax exemption as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the property tax exemption application as presented for Mountain Life Church parcel# RP18N03E217507.

The next property tax exemption application was for McCall Congregation of Jehovah's Witness parcel# RPM001300G008S. Commissioner Thompson made a motion to approve the property tax exemption application as presented for McCall Congregation of Jehovah's Witness parcel# RPM001300G008S. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the property tax exemption application as presented for McCall Congregation of Jehovah's Witness parcel# RPM001300G008S.

The next property tax exemption application was for McCall Church of the Nazarene RPM001300F012A, RPM001300F011A, RPM001300F010B. Commissioner Thompson made a motion to approve the property tax exemption application for McCall Church of the Nazarene for parcel #'s RPM001300F012A, RPM001300F011A, RPM001300F010B. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the property tax exemption application for McCall Church of the Nazarene for parcel #'s RPM001300F012A, RPM001300F011A, RPM001300F010B.

The next property tax exemption applications will be under Idaho Code 63-602C. Assessor Leeper presented the property tax exemption application for Payette Riverwalk Alliance RP18N03E307943, RP18N03E308145. Commissioner Maupin made a motion to approve the property tax exemption application for Payette Riverwalk Alliance for parcel #'s RP18N03E307943, RP18N03E308145. Commissioner Thompson seconded the motion. No

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further discussion, all in favor. Motion passed to approve the property tax exemption application for Payette Riverwalk Alliance for parcel #'s RP18N03E307943, RP18N03E308145.

The next property tax exemption application was for Snowdon Wildlife Sanctuary RP18N04E083610, RP18N04E083670. Commissioner Maupin made a motion to approve the property tax exemption application for Snowdon Wildlife Sanctuary for parcel #'s RP18N04E083610, RP18N04E083670. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the the property tax exemption application for Snowdon Wildlife Sanctuary for parcel #'s RP18N04E083610, RP18N04E083670.

The next property tax exemption application was for Shepard's Home RPM0000017190. Commissioner Thompson made a motion to approve the property tax exemption application for Shepard's Home RPM0000017190. Chairman Hasbrouck seconded the motion. Commissioner Maupin had questions regarding the funding by Idaho Department of Health and Welfare. No further discussion, all in favor. Motion passed to approve the property tax exemption application for Shepard's Home RPM0000017190.

Assessor Sue Leeper asked that the commissioners postpone the applications for the Cascade Medical Center.

Assessor Leeper presented on the other property tax exemption application for Western Idaho Community Action Partnership for parcel MHD00000106626. Commissioner Thompson made a motion to approve the property tax exemption application for Western Idaho Community Action Partnership for parcel MHD00000106626. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the property tax exemption application for Western Idaho Community Action Partnership for parcel MHD00000106626.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 1(f)-Litigation at 1:25 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 2:04 p.m. No decision was made after the Executive Session.

Grant Writer, Mackenzie Castor presented the request for amendment no.3 for Abstein Bridge. Commissioner Maupin made a motion to approve amendment no.3 for Abstein Bridge. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve amendment no.3 for Abstein Bridge .

Grant Writer, Mackenzie Castor presented the CDBG request for funds document. Commissioner Thompson made a motion to approve the CDBG request for funds document as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the CDBG request for funds document as presented.

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Grant Writer, Mackenzie Castor presented the CDBG closeout documents. Commissioner Maupin made a motion to approve the CDBG closeout documents as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the CDBG closeout documents as presented.

Grant Writer, Mackenzie Castor presented the Harry W Morrison Foundation application for AEDs for each deputy patrol vehicle. Commissioner Thompson made a motion to approve the Harry W Morrison Foundation application for AEDs for each deputy patrol vehicle. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Harry W Morrison Foundation application for AEDS for each deputy patrol vehicle.

Grant Writer presented the grant agreement for Cabarton River Launch site improvement. Commissioner Maupin made a motion to approve the grant agreement for Cabarton River Launch site improvement. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the grant agreement for Cabarton River Launch site improvement.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(a)-“To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elected office or deliberations about staffing needs in general. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 at 2:05 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(a)-Personnel at 3:00 p.m.

Commissioner Thompson provided a presentation to the commissioners regarding the proposed regional landfill meeting that occurred. He debriefed the commissioners and explained the options that were being proposed to create a regional landfill. He advised that the counties that participated were in support of the creation of a regional landfill district. Commissioner Maupin asked about the public being able to vote on the creation and Commissioner Thompson advised that he would need to research. Commissioner Thompson explained that there was a resolution that he needed to have reviewed by legal counsel. The commissioners expressed a desire to continue to move forward with the resolution being reviewed by the Valley County Prosecuting Attorney’s Office.

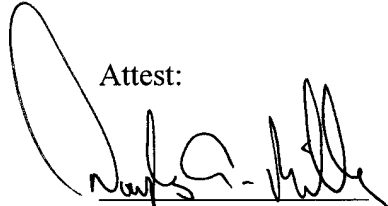
Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.”-Evaluation Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted “aye.” The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Evaluation at 3:22 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Evaluation at 3:51 p.m. No decision was made as it was for evaluation purposes.

The commissioners adjourned at 3:52 p.m.


Chairman, Elting Hasbrouck

Attest:


Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday March 11, 2024

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Assessor – Sue Leeper

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Kevin Copperi

Action Item: Sign Idaho Transportation Department FFY 2024 Traffic Enforcement Grant Project Agreement

Treasurer – Johanna Defoort

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Dee Dee Phillips

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Mike Savoie

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Wildfire Mitigation Program – Mara Hlawatschek

10:50 Break

11:00 Buildings and Grounds / Solid Waste- Scott Clingan

11:15 Road & Bridge Presentation- Jeff McFadden

- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of February 26, 2024, and March 4, 2024
Approval for Inspection on AmeriTitle Building
Approve Letter to Lake Shore Disposal Regarding Request for
Solid Waste Rate Adjustment
- 11:45 **Action Item:** Sign Samson Trail Pathways Contract with Falvey Earthworks – Dave
Bingaman
- 12:00 Recess for Lunch
- 1:00 **Action Items:** Property Tax Exemption Applications
63-602B Applications:
Mountain Life Church RP18N03E217507
McCall Congregation of Jehovah's Witnesses RPM001300G008A
McCall Church of the Nazarene RPM001300F012A, RPM001300F011A,
RPM001300F010B
63-602C Applications:
Payette Riverwalk Alliance RP18N03E307943, RP18N03E308145
Snowdon Wildlife Sanctuary RP18N04E083610, RP18N04E083670
Shepard's Home RPM00000171920
63-602D Applications:
Cascade Medical Center Leisure Time Lot RPC0426006004B
Cascade Medical Center Helipad Parcel RPC0194003005A
Cascade Medical Center Hospital District RPC0132003003A
Cascade Medical Center Triplex RPC00300180070
Western Idaho Community Action Partnership MHD00000106626
- 1:45 **Action Item:** Discussion and Decision on Cinnabar Mine Super Fund Site Letter
- 1:45 **Action Item:** Sign Request for Amendment No. 3 Revisions for Abstein Bridge
Sign CDBG Request for Funds Documents
Sign CDBG Closeout Documents
Approve Submittal of the Harry W. Morrison Foundation Application for
Sheriff Office AED's
Sign the Grant Agreement for Cabarton River Launch Site Improvements–
Grant Writer, Kenzie Castor
- 2:00 **Action Item:** Executive Session per Idaho Code 74-206 1(a)-“To consider hiring a public
officer, employee, staff member or individual agent, wherein the respective qualities of
individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph
does not apply to filling a vacancy in an elected office or deliberations about staffing needs
in general.”-Personnel
- 3:00 **Action Item:** Property Tax Exemption Applications Continued

- 3:30 Opportunity for Public to Present to Commissioners
- 3:30 Presentation on Regional Landfill Meeting
- 3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”- Evaluation
- 3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(f) “To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday March 18, 2024