

# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
March 15, 2021**

**PRESENT:   DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for March 15, 2021. Commissioner Bingaman made a motion to approve the commissioners' agenda for March 15, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for March 15, 2021.

Valley County Fair Board President, Carl began his presentation related to the Valley County Fair Board. He presented on that the Valley County Fair Board would be having the monthly meeting on March 15, 2021 and advised that the February 2021 meeting was canceled because they did not have a quorum. He reported on a meeting that the Valley County Fair Board had with Idaho Association Cowboys. He briefly described the vision of the Valley County Fair Board and the possible expansion of the fairgrounds as well as the possibility of the Valley County Fair Board running a rodeo on their own. Carl reported that Eric Johnson had submitted a resignation letter from the Valley County Fair Board and the Valley County Fair Board would be advertising for the opening. Carl also discussed changes that the Valley County Fair Board would be possibly implementing at the fairgrounds for additional seating. He presented that the Valley County Fair Board was looking at ways to earn a profit from the rodeos that they have instead of losing money which had been the normal during the Valley County Rodeo. Chairman

Hasbrouck described changes that had been implemented in the past and discussed other options to increase seating. Carl presented on potential options to expand seating during the rodeo events and fencing to prevent the public from entering certain areas of the fairgrounds. Chairman Hasbrouck also suggested requiring wristbands for individuals attending the rodeo. Carl informed the commissioners about the active Valley County Fair Board Members and again changes that would be taking place related to accounting of finances of the Valley County Fair. Chairman Hasbrouck also discussed the loss of revenue that he believed was taking place with giving out free meal tickets to adults. Carl also discussed the responsibility of the Valley County Fair Board Members and the need for the members to assist with operations. Clerk, Douglas Miller also suggested that a possible transition of the accounting of the expenditures and revenue for the Valley County Fair Board to the Valley County Clerk's Office. Commissioner Maupin informed the commissioners that the possibility of changing the accounting would be discussed at the Valley County Fair Board Meeting. Commissioner Maupin also discussed maintenance of the buildings at the Valley County Fairgrounds. She also discussed the insurance liability that needed to be done when outside organizations want to utilize the fairgrounds. The commissioners also discussed developing a policy and plan to put in place to allow outside organizations to utilize the Valley County Fairgrounds for special events that are different from the Valley County Rodeo.

Clerk, Douglas Miller presented the canvass of votes from the March 9, 2021 election. Commissioner Maupin made a motion to approve the canvass of the votes from the March 9, 2021 election. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the canvass of the votes from the March 9, 2021 election.

Julie Hiedelman with Idaho Department of Labor presented to the commissioners related to the request to use the Valley County Courthouse to meet with potential clients. She described the services that are offered by the Idaho Department of Labor Office. She presented that they would be meeting with individuals by appointment only. She informed the commissioners that they would like to meet with individuals in McCall on Mondays and Fridays and in Cascade on 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Tuesdays and Thursdays. She advised that the hours of operation would be 8:30 a.m. to 4:30 p.m. during these days in McCall and 10:00 a.m. to 3:00 p.m. in Cascade. She presented that the Idaho Department of Labor would like to utilize the courtroom in McCall and the commissioner's room in Cascade. The commissioners suggested allowing Idaho Department of Labor to utilize the Emergency Operation Center. Commissioner Bingaman made a motion to allow Idaho Department of Labor to utilize the Emergency Operation Center in Cascade and the McCall Annex to meet with clients. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow Idaho Department of Labor to utilize the Emergency Operation Center in Cascade and the McCall Annex to meet with clients.

Chairman Hasbrouck presented the commissioner meeting minutes of March 8, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes of March 8, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of March 8, 2021.

Chairman Hasbrouck began the discussion related to the Remote Access Policy Agreement with Donnelly Rural Fire Department. Interim IT Director, Jeremy Wilcox informed the commissioners that Donnelly Rural Fire Department did not have the equipment that was needed to connect to the new Valley County Software for record management and recommend that the

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commissioners delay the signing of the remote access agreement. Chairman Hasbrouck made a motion to table the signing of the Remote Access Agreement with Donnelly Rural Fire Department. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to table the signing of the Remote Access Agreement with Donnelly Rural Fire Department.

Commissioner Bingaman presented the consensus statement to the Idaho Land Board by the City of McCall and members of the PELS focus group. Commissioner Maupin made a motion to approve the consensus statement to the Idaho Land Board by the City of McCall and members of the PELS focus group and allow Commissioner, Dave Bingaman to sign the letter on behalf of the Valley County Board of County Commissioners. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed approve the consensus statement to the Idaho Land Board by the City of McCall and members of the PELS focus group and allow Commissioner, Dave Bingaman to sign the letter on behalf of the Valley County Board of County Commissioners.

Planning & Zoning Administrator, Cynda Herrick presented on the CUP 20-31 Tall Timbers variance and provided a staff report to the commissioners regarding the conditional use permit. She reported on the comments that had been received at the Public Hearing before the Valley County Planning and Zoning Commissioners. She reported that it was a unanimous decision to approve the CUP 20-31 Tall Timbers by the Valley County Planning and Zoning Commission. The commissioners asked what the proposed variances were for and explained by Planning & Zoning Administrator, Cynda Herrick. The commissioners had additional questions regarding the CUP 20-31 and Cynda responded accordingly. Commissioner Bingaman made a motion to approve. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Planning & Zoning Administrator, Cynda Herrick presented on the proposal to change the Planning and Zoning Fee Schedule and provided the commissioners with recommendations on why she was proposing the changes and explained the process the Planning & Zoning Office follows certain aspects of the duties within the office. The commissioners had the opportunity to ask specific questions regarding the proposed changes to the Planning & Zoning Fees Schedule. Commissioner Maupin made a motion to approve the fee schedule as presented by Planning & Zoning Administrator, Cynda Herrick with the changes indicated. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the fee schedule as presented by Planning & Zoning Administrator, Cynda Herrick.

The commissioners recessed for lunch at 12:10 p.m.

The commissioners returned from lunch at 1:00 p.m.

Building Official, Annette Derrick presented on a proposed refund policy for building permits. She explained that the Building Department does not have a formal refund policy and explained that she believed that a policy should be developed. She advised that she did discuss with Chief Deputy Prosecuting Attorney, Brian Oakey to create a policy for the commissioners to consider. Chairman Hasbrouck suggested an addition to the proposed policy regarding the ability for an individual to appeal a decision by the Building Official. Commissioner Maupin made a motion to approve the refund policy for the Building Department. Commissioner Bingaman

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seconded the motion. During further discussion Chief Deputy Prosecuting Attorney, Brian Oakey provided testimony to the commissioners and discussed why the policy was developed. The commissioners took a vote with all in favor. Motion passed to approve the refund policy for the Building Department.

Commissioner Maupin presented on a request to allow the Woodstock Group access to use the Lake Fork Site for 2021 event. She described the event to the commissioners. Commissioner Bingaman made a motion to allow the Woodstock Group access to the Valley County Property in Lake Fork for the 2021 Woodstock event. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the Woodstock Group access to the Valley County Property in Lake Fork for the 2021 Woodstock event.

Ms. Paige Wilson representing The Go Agency presented to the commissioners a request to use the Valley County Fairgrounds for an off-road ATV/UTV event on July 24, 2021. She described the event to the commissioners and advised that they would be limiting the participants to 250 vehicles. She presented the travel route for the participants would be utilizing. Ms. Julia also representing The Go Agency provided information regarding the liability insurance that would be provided by The Go Agency. She also presented on additional events that would be occurring including a beer garden. The commissioners had the opportunity to ask question to The Go Agency regarding vendors that would be available and questions regarding the use of Kelly's Whitewater Park parking. The commissioners also asked questions if The Go Agency had communicated with the City of Cascade and Idaho Transportation Department. Ms. Wilson described the communication has had with the City of Cascade and the Valley County Sheriff's Office. Commissioner Bingaman asked if they had received permits from the Boise National Forest. Ms. Wilson informed the commissioners that the permits have been received from the Boise National Forest. Recreation Director, Larry Laxson suggested including Idaho Parks & Recreation in the event. City of Cascade Mayor, Judy Nissula informed the commissioners that she suggested that The Go Agency obtain permission from Valley County first before coming to the City of Cascade and explained that The Go Agency would be presenting to the City of Cascade on March 22<sup>nd</sup>, 2021. Ms. Sharon representing the Cascade Chamber of Commerce presented to the commissioners that the Cascade Chamber of Commerce was in support of the event. Road Superintendent, Jeff McFadden presented his concerns to the commissioners regarding the proposed routes that were presented. Ms. Paige Wilson presented that The Go Agency would also allow different groups to set up a fundraising event during the event. Sheriff, Patti Bolen suggested proposed routes for the event. Commissioner Bingaman made a motion to approve the request from The Go Agency to utilize the Valley County Fairgrounds and work with the other agencies in Cascade, Idaho for the even on July 24, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the request from The Go Agency to utilize the Valley County Fairgrounds and work with other agencies in Cascade, Idaho for the event on July 24, 2021.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 2:00 p.m.

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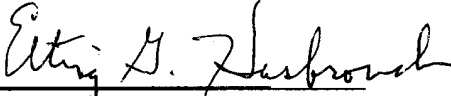
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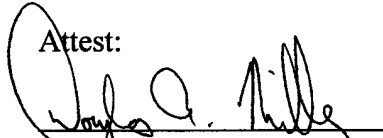
Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 2:38 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1(f)-Litigation.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel. Commissioner Bingaman seconded the motion. By roll call vote all commissioners voted “aye.” The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:39 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:00 p.m. No decision was made by the commissioners as it was a coaching/evaluation session.

The commissioners adjourned at 4:01 p.m.

  
Chairman, Elting Hasbrouck

Attest:  
  
Douglas Miller, Clerk