

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 22, 2021**

**PRESENT:
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Excused Absence: DAVE BINGAMAN (COMMISSIONER)

Commissioner, Sherry Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for March 22, 2021. Chairman Hasbrouck advised that the commissioners needed to add a support letter to the agenda for the Yellow Pine Water Treatment Project and for the commissioners to allow Court Services Director, Skip Clapp to be a voting member on the VCORP Committee. Chairman Hasbrouck made a motion to add a support letter to the agenda for the Yellow Pine Water Treatment Project and to appoint Court Services Director, Skip Clapp to the VCORP Committee and approve the agenda as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to amend and approve the commissioners' agenda for March 22, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2021 claims, board order claims and junior college applications.

Fiscal Year 2021 Claims

General Fund \$74,915.66

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Road & Bridge	\$35,647.69
District Court	\$1,922.43
Election Consolidation	\$3,513.80
Indigent and Charity	\$500.00
Revaluation	\$17.99
Solid Waste	\$95,457.38
Weeds	\$305.37
McCall Donnelly Snowmobile	\$1,555.76
Cascade-Warm Lake Snowmobile	\$61.73

Board Order

Extension Agent Trust	\$539.73
Interlock Device Fund	\$79.95

Total: \$214,517.49

Commissioner Maupin made a motion to approve the claims and board order claims as presented. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor, June Fullmer informed the commissioners that there was a resignation in the Assessor's Office. She advised that Sue Probst would be working fulltime in the front office. She presented on the work that the appraisers had been conducting and explained to the commissioners that the Department of Motor Vehicles were still requiring appointments in McCall and walk ins were being allowed in Cascade. June discussed the sales in Valley County that would impact the property values in Valley County. She also presented on the lack of land and houses on the market in Valley County.

Clerk, Douglas Miller provided the commissioners with an update on matters involving the Clerk's Office. He advised that the Clerk's Office would be preparing for the Fiscal Year 2022 Budget and provided the commissioners with an update related to the May 2021 Election.

Prosecuting Attorney, Brian Naugle provided an update to the commissioners related to the Prosecuting Attorney's Office. He explained that Chief Deputy Prosecuting Attorney, Brian Oakey had been reviewing a significant number of contracts for Valley County and had been developing a checklist for the department heads and elected officials to utilize. He presented on the pending lawsuits against Valley County and reported that the prosecuting attorney's office had been in close contact with ICRMP.

Sheriff, Patti Bolen provided the commissioners with an update on the jail inspection that was conducted and shared that the inspection was very positive. She informed the commissioners that there were currently ten inmates incarcerated at the Valley County Jail. She provided the commissioners with an overview of the PREA Inspection that would be conducted in the upcoming year. She discussed the closure of Highway 55 and would like the commissioners to consider who could utilize Smiths Ferry Drive during the closure of Highway 55.

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Chief Deputy Treasurer, Jody Green presented on Property Tax Cancellation request 21-31. She explained the reason for the tax cancellation. Chairman Hasbrouck made a motion to approve property tax cancellation 21-31. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Property Tax Cancellation 21-31.

Building Official, Annette Derrick provided the commissioners with an update related to matters involving the Building Department.

Alyson Stats with the University of Idaho Extension Office provided the commissioners with an update regarding the Valley County 4-H Program. She informed the commissioners about the number of 4-H animals would have in the program. She discussed additional programs that were being offered through the University of Idaho Extension Office. She advised that there would be an intern working with the 4-H program during the summer of 2021. Alyson discussed the change in the Valley County Rodeo date for 2021. Chairman Hasbrouck asked Alyson to reach out to Mark Pickard to utilize the Kelly Whitewater parking for fair participants. University of Idaho Extension Coordinator, Melissa Hamilton informed the commissioners about programs that she had been working on including collaboration with the West Central Economic Development Council for a specific construction course. She discussed the peer learning network and described the supportive group that was currently meeting. She presented on the 3D printing funding that had been awarded through the Idaho STEM Center. Melissa also informed the commissioners about other programs that she had been involved with over the past few months. She presented to the commissioners the issues regarding the lack of availability for internet services at the current location of the University of Idaho Extension Office. Interim IT Director, Jeremy Wilcox informed the commissioners that he was aware of the issues and presented that he was working with the internet provider to improve the services or find different solutions.

Human Resource Director, Pat Duncan presented on the applicant tracking system. She discussed the elite leader training that was being conducted. She presented on openings within Valley County.

Interim IT Director, Jeremy Wilcox provided a brief update related to matters involving the IT Department projects. He presented that the CAD Training was being conducted and should be going live in April of 2021 at the Valley County Sheriff's Office.

Planning & Zoning Administrator, Cynda Herrick informed the commissioners that they needed to schedule a Public Hearing for the floodplain. The commissioners proposed May 3, 2021, at 1:00 p.m. Cynda advised that she had been working on a few ordinance modifications and explained that the matters would be needing public hearings. The commissioners requested a list of proposed modifications to existing ordinances or resolutions for them to review to determine if all matters were being addressed. She presented to the commissioners that she was working on a job description to add additional staff member in the Planning & Zoning Department.

Recreation Director, Larry Laxson informed the commissioners that there was some damage at the Warm Lake Warming Hut. He presented on the RTP grant that the snow grooming program would be applying for. Larry presented that the Warm Lake Riders wanted to be appointed to the Snowmobile Advisory Board. Commissioner Maupin made a motion to appoint Ron Thiessen and Sharon Bixler as members of the Warm Lake Riders to the Valley County

Snowmobile Advisory Group. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to appoint Ron Thiessen and Sharon Bixler as members of the Warm Lake Riders to the Valley County Snowmobile Advisory Group.

Larry presented on the snowmobile registrations that had occurred in the winter of 2021. He advised that out of county registrations were higher than previous years, but local registrations were down. He discussed proposed legislation that had been introduced and approved to increase registration fees. Larry informed the commissioners that Susan Buxton would be appointed as the new director of Idaho Department of Parks and Recreation. The commissioners asked Larry about the snowmobile ordinance. Larry advised that Valley County needed to sign the lease agreement with Idaho Department of Lands before the ordinance would be brought to the commissioners.

Commissioner Maupin made a motion to add the Warm Lake Riders to the Valley County Snowmobile Advisory Group. Chairman Hasbrouck seconded the motion. The commissioners discussed combining Warm Lake Snowmobiler Club with Cascade Snowmobiler Club and believed that further discussion needed to continue about the possibility. Motion passed.

Facilities Manager, Scott Clingan presented to the commissioners that he was working with the Sheriff's Office to potentially move dispatch to the Emergency Operation Center. He discussed specific matters that were being reviewed. He advised that he contacted a contractor for modifications to be done at the Valley County Jail and at the entrance of the courthouse. Scott presented the recommendations of the Idaho State Building Official and Cascade Fire Department to eliminate the entrance and exit of the north end of the courthouse. Scott presented on the condition of the parking lot at the Recycling Center in Lake Fork. He advised that an improvement needed to be made immediately. The commissioners requested that Scott work with the Road Department to see if anything could be done immediately. He presented that he was looking at the possibility of obtaining pricing for a backup boiler at the Valley County Jail. He informed the commissioners about repairs that were being done to buildings & grounds equipment and repairs that would be done to the floors at the Sheriff's Office. Scott advised that he was going to get a bid for asphalt repairs to the Valley County Courthouse Parking Lot. He informed the commissioners that he was still attempting to identify the issue on Spring Street that continues to cause flooding near the courthouse and was in contact with the City of Cascade and the Cascade School District. He presented on additional maintenance that the buildings & grounds employees had been working on.

Dee Dee Phillips with Valley County Juvenile Probation Office presented to the commissioners and provided an update related to types of cases that the juvenile probation office was handling. She reported that there were 30 juveniles currently on supervised probation. She explained that there were 7 juvenile probation violations filed last year. She discussed the individual contact that she had with juveniles on probation as well as the parents of those individuals. She also presented on other contact she had with families in crisis. She provided the commissioners with a breakdown of the statistics of the cases. She discussed the possibility of modifications to the existing juvenile diversion program. She presented on a meeting with law enforcement and school officials to inform them of the change in the diversion program. Dee Dee discussed the training that she was taking to facilitate an Alive at 25 Program within Valley County. She reported that she was still participating in the Idaho Juvenile Justice Commission and discussed the sub-committee that she had been involved with. She informed the commissioners about the

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weekly substance abuse funding call that she participates on. She presented on her involvement with the Youth Advocacy Coalition and the programs that were available. She discussed other programs that she was attempting to integrate into existing services offered by probation. She provided the commissioners with an overview of the LEAP program that the probation department would possibly be implementing.

Road & Bridge Superintendent, Jeff McFadden submitted an email to the commissioners providing them with an update regarding road department matters. A copy of the email will be appended to the commissioner meeting minutes.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:26 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:32 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

21-MB074	ASSIGN LIEN
21-MB074	APPROVAL
21-GB085	FINAL DENIAL
21-JD067	FINAL DENIAL
21-MP075	ASSIGN LIEN
21-MP075	APPROVAL

Chairman Hasbrouck presented the meeting minutes from March 15, 2021. Commissioner Maupin made a motion to approve the commissioner meeting minutes from March 15, 2021. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from March 15, 2021.

Chairman Hasbrouck began the discussion related to having Valley County Fair Board Members to be authorized users on Valley County Fair Board Umpqua Bank Account. Chairman Hasbrouck made a motion to allow those listed as authorized to open and close accounts at Umpqua Bank Account for the Valley County Fair Board. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed motion to allow those listed as authorized to open and close accounts at Umpqua Bank Account for the Valley County Fair Board .

Commissioner Maupin presented on the Entry Point Networks Proposal and consulting agreement. She explained that the proposal would allow Entry Point to see the possibility of expanding broadband in Valley County and Adams County. She advised that Chief Deputy Prosecuting Attorney, Brian Oakey was reviewing the proposal. Chairman Hasbrouck made a motion to table deciding on the Entry Point Network until Brian Oakey could review.

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Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to table deciding on the Entry Point Network Proposal.

Chairman Hasbrouck presented on the request for Court Services Director, Skip Clapp to be a voting member of the VCORP Committee. Commissioner Maupin made a motion to approve the project commitment letter to approve Valley County to be a member and assign Skip Clapp to be a voting member. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the project commitment letter to approve Valley County to be a member and assign Skip Clapp to be a voting member.

The commissioners recessed for lunch at 11:52 a.m.

The commissioners returned at 1:00 p.m.

Payette National Forest Service Krassel District Ranger, David Hogen presented to the commissioners related to forest service matters. He provided an update regarding the Big Creek Fuel Project and advised that the Forest Service was waiting for the NEPA Review and it was possible that the project would start in the fall of 2021. He presented on the South Fork Access Plan and advised that the Forest Service had received several objections related to the proposed plan. He advised that the project might start in the summer of 2021, but it was more than likely that the plan would not be implemented until 2022 if the environmental study recommended approval. Commissioner Maupin had questions that were directed to District Ranger Hogen regarding the impact the increased recreationalist had on Valley County. District Ranger Hogen discussed the increased maintenance that the Forest Service had implemented which had been deferred in the past. The commissioners requested the possibility of the Forest Service creating more dispersed camping for recreationalist. Recreation Director, Larry Laxson asked District Ranger Hogen had the opportunity to review the Payette Forest Coalition recommendations related to the South Fork Access Plan. District Ranger Hogen advised that he should refer to the Forest Service Plan.

Clerk, Douglas Miller informed the commissioners that Valley County needs to set the Public Hearing date for a Budget Hearing. He recommended to the commissioners August 23, 2021 at 1:00 p.m. Chairman Hasbrouck made a motion to set the Public Hearing for August 23, 2021 at 1:00 p.m. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to set the Public Hearing date for Valley County Budget Hearing for August 23, 2021 at 1:00 p.m.

The commissioners recessed as the Valley County Board of County Commissioners at 1:35 p.m.

The commissioners convened as the Valley County EMS Board. Clerk, Douglas Miller advised that the commissioners that there was a need to set the Valley County EMS Budget Public Hearing. Chairman Hasbrouck made a motion to set the Valley County EMS District Budget Public Hearing for August 23, 2021 at 2:00 p.m. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to set the Valley County EMS District budget Public Hearing for August 23, 2021 at 2:00 p.m.

The commissioners adjourned as the Valley County EMS District Board and reconvened as the Valley County Board of County Commissioners.

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Ms. Kristina Gillespie with Mountain Waterworks presented on the Yellow Pine Public Water System Progress Update. A copy of the power point presentation will be appended to the commissioner meeting minutes. She discussed the work that Mountain Waterworks has done to identify potential funding. She presented on the conversations that Mountain Waterworks had with Idaho Department of Commerce to access between \$100,000 and \$150,000 in funding. She advised that Valley County would need to be the applicant because Yellow Pine is not a city entity. She advised that Valley County would need to execute a letter of intent. She also advised that Rural Development would have \$100,000 to \$150,000 in funding available. The commissioners had the opportunity to ask Ms. Gillespie questions related to the funding available and what it could be used for. Ms. Gillespie responded accordingly and provided the commissioners with an overview of how the project would be completed. Valley County Grant Writer, Mary Rosen also presented to the commissioners.

Commissioner Maupin made a motion to approve Valley County to submit a letter of intent to apply for funding through Department of Commerce Imminent Threat/Post Disaster Funding for the Yellow Pine Public Water System. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to submit a letter of intent to apply for funding through Department of Commerce Imminent Threat/Post Disaster Funding for the Yellow Pine Public Water System.

Chairman Hasbrouck began the discussion related to the request to sign collaborative forest landscape restoration program appropriations of forest restoration project on the Boise and Payette National Forest support letter. Chairman Hasbrouck described the intent of the support letter. Commissioner Maupin made a motion to sign the letter of support for the Collaborative Forest Landscape Restoration Program Appropriations of Forest Restoration Project. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign the letter of support for the Collaborative Forest Landscape Restoration Program Appropriations of Forest Restoration Project.

Commissioner Maupin began the discussion related to allowing Grant Writer, Mary Rosen to utilize a portion of her work hours to research the possibility of applying for grants for West Central Mountains Housing Trust. Commissioner Maupin made a motion to allow Mary Rosen to assist West Central Mountains Housing Trust and attend the AHF Live meeting. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow Grant Writer, Mary Rosen to assist West Central Mountains Housing Trust and attend the AHF live meeting.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(a)-“to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective officer or deliberations about staffing needs in general”-Personnel. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(a)-Personnel at 2:23 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(a) at 2:39 p.m. Chairman Hasbrouck made a motion to offer the position to the individual

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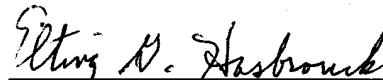
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discussed in the Executive Session. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)- "to consider the evaluation dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."- Personnel at 2:40 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:30 p.m. No decision was made as it was for evaluation purposes.

The commissioners adjourned at 4:30 p.m.


Chairman, Elting Hasbrouck

Attest:


Douglas Miller, Clerk