

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 13, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck called the commissioner meeting to order at 9:02 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for April 13, 2020. Commissioner Bingaman made a motion to approve the commissioners' agenda for April 13, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for April 13, 2020.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2020 Claims and Board Order Claims.

Fiscal Year 2020 Claims

General Fund	\$149,679.22
Road & Bridge	\$37,230.12
District Court	\$1,406.15
Election Consolidation	\$38.08
Indigent & Charity	\$13,596.08

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Junior College Tuition	\$1,000.00
Revaluation	\$490.13
Solid Waste	\$11,037.95
Weeds	\$411.61
Pest Control	\$21.00
Waterways	\$128.10
McCall-Donnelly Snowmobile	\$1,203.29
Cascade-Warm Lake Snowmobile	\$306.80
Smiths Ferry Snowmobile	\$19.92

Board Orders:

Extension Agent Trust	\$500.00
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Total:	\$217,068.45
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Commissioner Maupin made a motion to approve the claims and board order claims as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor, June Fullmer presented to the commissioners advised that the appraisers have been entering all information needed for assessments. She informed the commissioners that the McCall DMV has opened up to assist with processing of vehicle registrations.

Clerk, Douglas Miller provided the commissioners with an overview of matters involving the Clerk's Office.

Sheriff, Patti Bolen informed the commissioners about matters related to the Sheriff's Office. She advised that the Sheriff's Office had not received a significant amount of calls related to the shelter at home orders. She provided a brief overview of the budget requests for the commissioners.

Treasurer, Gabe Stayton provided the commissioners with the office hours of the Treasurer's Office. He also provided an update related to the Indigent Cases that the Treasurer's Office had processed. He reported that the tax deed properties were down to 45 properties that were three years behind on property tax payments. He provided an update related to the property taxes collected for the current tax year.

Treasurer Stayton presented on Tax Cancellation 20-9 MH0008300015A and explained why the Treasurer's Office was requesting cancellation of the property. He also presented on Tax Cancellation 20-8 LR15N03E100006 and explained why the Treasurer's Office was requesting cancellation of the parcel. Commissioner Maupin made a motion to approve tax cancellation for 20-8 for LR15N03E100006 and 20-9 for MH0008300015A. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve tax cancellation for 20-8 for LR15N03E100006 and 20-9 for MH0008300015A.

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Treasurer Stayton presented the Treasurer & Clerk Joint Quarterly Report for the commissioners to review and consider approval. Commissioner Bingaman made a motion to approve the Treasurer & Clerk Joint Quarterly Report. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Treasurer & Clerk Joint Quarterly Report.

Treasurer Stayton presented on the “Bring it Don’t Burn it Program” and reported on the free and reduced rate for the Valley County woody debris program. Treasurer Stayton encouraged the commissioners to continue with the program. He reported that Lake Shore Disposal had ordered the bear proof trash cans for the Warm Lake Transfer Site. He also advised that Commissioner Bingaman and he will be attending the McCall City Council meeting on April 23, 2020, related to the recycling center.

Building Official, Annette Derrick sent her update related to the Building Department via email.

Court Services Director, Skip Clapp provided an update related to the operations of the probation department and court services office. Commissioner Maupin asked if Skip and been keeping in contact with the VCORP Group. He advised that he would make sure that he stays in contact with the group.

University of Idaho Extension Office Educator, Melissa Hamilton provided an overview of operations for the extension office. She discussed how the office had been handling several different functions. She advised that there would be a conference of line for the University of Idaho Extension Offices throughout the state of Idaho. She discussed concerns that she has received regarding connectivity of internet for youth. Commissioner Maupin advised that there were several entities working on broadband issues.

Human Resource Director, Pat Duncan provided an overview of matters that she had been working on. She believed that the commissioners should work towards a plan on returning employees back to work and normalcy and allowing the general public to continue to access the courthouse. Chairman Hasbrouck advised that the county would need to follow closely the decision made by the Governor Little. They also discussed that the states would also follow closely any decision that the federal government makes. She advised that she would make some recommendations and provide a report back to the commissioners. She believed that the Valley County would need to address long term improvements for safety of the employees of offices including germ shields and additional construction. She also believed that the general public should be screened prior to coming into the Valley County Courthouse. The commissioners requested that the matter be placed on the April 20, 2020, commissioners’ agenda.

IT Director, David Crawford explained the operations of the IT Department and the work that had been taking place to allow employees to work remotely. He also advised the grants that he was working with Grant Writer, Mary Rosen.

Planning & Zoning Administrator, Cynda Herrick informed the commissioners about work that the Planning & Zoning had been working on. Commissioner Maupin had questions regarding

the request from DF Development and advised that she would be working with Cynda related to the road standards and road development agreements. She advised that she had been working with the City of McCall on the scope for the lake management plans. She explained that she had been working with Bruce Meighan and Logan Simpson. Commissioner Bingaman expressed that it was a desire to develop a comprehensive plan. Cynda advised that Lori Hunter had been continuing to work from home to prepare public notices. Cynda advised that there was an action item on the agenda related to the use of personal vehicle during the COVID-19 pandemic to post Planning & Zoning Signs. Chairman Hasbrouck informed Cynda of the existing Valley County Policy related to use of personal vehicles. Prosecuting Attorney, Carol Brockmann advised that it would be a commissioner decision.

Recreation Director, Larry Laxson reported on work that he had been doing with the maintenance of the snow groomers. Larry discussed the expansion of the snow grooming trails and work that the group had been conducting. He presented on recreational opportunities within Valley County and specifically discussed the South Fork RAMP Project. He discussed the Big Creek Yellow Pine Collaborative work and the additional comments that have been made including the objection period. The commissioners had concerns that Larry was commenting on behalf of Valley County and should only be commenting on personal views. Chairman Hasbrouck believed that there should be involvement of the Recreation Director on the collaborative. Larry discussed issues related to the well at Wellington Park and he advised that he was also working on a plan to bring individuals back to work. Chairman Hasbrouck advised that there was an action item on the agenda. Project Performance Report for 19-CS-11041200-001 Snowmobile Trail Grooming Program (43a,b). Commissioner Maupin made a motion to approve the Project Performance Report for 19-CS-11041200-001. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Project Performance Report for 19-CS-11041200-001.

Road Superintendent, Jeff McFadden presented to the commissioners and informed them on projects that the Road Department had been working on. He gave a brief overview of how he was handling the staffing of the Road Department. He discussed the precaution measures that the mechanics were taking to repair and service vehicles. He advised that he has begun working full-time. He presented on the Phase II of Warren Wagon Project and the preconference that would be taking place next week. Prosecuting Attorney, Carol Brockmann provided potential protocol for essential workers per CDC guidelines. Commissioner Maupin believed that the matter was something that Valley County needed to address for essential workers coming into the community. Carol believed that Valley County needed to get guidance from Idaho Department of Health & Welfare and indicated that Valley County urges individuals to follow the guidelines. The commissioners asked that during the conference call it was explained to them where the essential workers would be housed. Carol believed that the commissioners needed to wait until they received further guidance from Governor Little before any formal decision was made. Jeff discussed an accident that occurred with a plow on a plow truck and advised that a claim had been submitted to ICRMP. Jeff presented on a letter that he had received by Mr. Jay Jacques to plow No Business Road. The commissioners advised that a formal permit needed to be submitted to Valley County. Commissioner Bingaman advised that the Forest Service would like the Valley County Road Department to comment related to the impact of Valley County Roads for the Stibnite Project or the draft EIS period. Jeff reported that the road department had been patching and getting the road graders out to begin grading

roads. Jeff advised that the new sheriff vehicles had not been received that were purchased but he would follow up on the delivery of the vehicles.

Prosecuting Attorney, Carol Brockmann provided an update related to the work that had been conducted by the Prosecuting Attorney Office. She explained the progress that had been made related to civil matters.

Planning & Zoning Administrator, Cynda Herrick presented on the Cabarton Shuttle Extension. She provided an overview of the permit that had been issued last year related to the Cabarton Shuttle Extension. Commissioner Maupin made a motion that Valley County move forward and draft a contract for the Cabarton Shuttle Extension. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to move forward and draft a contract for the Cabarton Shuttle Extension.

The commissioners began the discussion related to the presentation from CHM Presentation regarding the mitigation work at north end of the Valley County Courthouse. Shawn with CHM provided an overview of the mitigation work that had been done on the north end of the Valley County Courthouse. He explained what he had done but advised that after the carpet was being removed it was found that there was asbestos underneath the carpets. He advised that Valley County would need to have a contractor conduct the cleanup of the potential asbestos. He provided an overview of the work that could be done to remodel the north end. Scott Dejong with Buildings & Grounds provided additional information regarding the work that needs to be done. He explained that he would contact Northwest Technologies to provide Valley County with a bid to do the asbestos cleanup. The commissioners would like to see a full workup before they begin the asbestos cleanup. The commissioners advised that before any department was moved back into the north end all cleanup needed to be completed. The commissioners believed that further discussion needed to take place regarding the direction that the county should go regarding the north end of the courthouse. Scott Dejong provided information regarding the difficulties of the north end. The commissioners would like options and a plan to be presented to them regarding heating of the north end of the building. The commissioners would like first to get started with the asbestos mitigation and directed Scott to make contact with the mitigation work.

Chairman Hasbrouck presented the commissioner meeting minutes of April 6, 2020. Commissioner Bingaman made a motion to approve the commissioner meeting minutes of April 6, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of April 6, 2020.

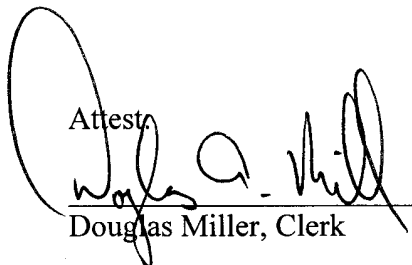
Durena Farr with Valley Soil Conservation District presented to the commissioners a request a letter of support for a 319 Grant. She explained the grant application and if awarded what the grant would fund. Commissioner Maupin made a motion to approve the letter of support for the Valley Soil Conservation District 319 Grant Application. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the Valley Soil Conservation District 319 Grant.


Commissioner Bingaman made a motion to set the Public Hearing for the Valley County Fiscal Year 2021 Budget for August 24, 2020, at 1:00 p.m. Commissioner Maupin seconded the

motion. No further discussion, all in favor. Motion passed to set the Public Hearing for the Valley County Budget Fiscal Year 2021 Budget for August 24, 2020.

Chairman Hasbrouck began the discussion related to setting an Emergency Order extending Short Term & Vacation Rentals to be only open to essential workers and first responders. Prosecuting Attorney, Carol Brockmann provided her legal opinion to the commissioners and believed that the commissioners need to follow the guidance from Governor, Brad Little. She felt that the Valley County Board of County Commissioners should not sign a resolution extending the current order issued by the Governor. She cautioned the commissioners to wait to make any additional decisions until April 15, 2020. Commissioner Bingaman believed that the commissioners should wait to make a decision. Commissioner Maupin provided her opinion and agreed that the commissioners should wait until a decision was made by the Governor. Prosecuting Attorney, Carol Brockmann also provided her legal opinion based on the decision that the commissioners made last Monday and believed that the commissioners should rescind the decision that was made on April 6, 2020. Commissioner Maupin made a motion to rescind the decision that was made on April 6, 2020 and wait to receive guidance from the Governor Little on April 16, 2020. Commissioner Bingaman seconded the motion. No further discussion, Commissioner Bingaman and Commissioner Maupin voted in favor to rescind the decision made by the commissioners on April 6, 2020. Chairman Hasbrouck voted against. The motion passed 2-1 to rescind the decision that was made by the commissioners on April 6, 2020.

The commissioners adjourned the meeting at 12:43 p.m.

Attest

Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday April 13, 2020

On March 13, 2020, Governor Brad Little issued an emergency proclamation for the State of Idaho in response to the coronavirus (COVID-19). On March 18, 2020, the Governor issued further guidance suspending, in part, Idaho's Open Meeting Law Requirements. In an effort to minimize possible public exposure, the Valley County Board of County Commissioners will continue to hold regular Commissioner meetings, but they will be closed to public attendance. In an effort to promote full transparency the meetings will be live streamed and may be viewed by accessing the Valley County web site at www.co.valley.id.us There will be prompts at that site to guide you to the live stream. If a member of the public wishes to make a public comment about any of the matters pending, please contact the Valley County Clerk, Douglas Miller at 208-382-7102 to make those arrangements."

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk
- 9:10 **Elected Official Reports/Discussion**
Assessor – June Fullmer
Clerk – Doug Miller
Prosecutor – Carol Brockmann
Sheriff – Patti Bolen
Treasurer – Gabe Stayton
Action Items: Cancellation 20-8 LR15N03E100006
Cancellation 20-9 MH00083000015A
Quarterly Report

Department Head Reports - 5 Minutes each

- Solid Waste- Gabe Stayton
WICAP
Building Department – Annette Derrick
Court Services – Skip Clapp
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Pat Duncan
Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Action Item: Use of Personal Vehicle to Post P&Z Signs

Parks and Recreation- Larry Laxson

Action Item: Project Performance Report for 19-CS-11041200-001 Snowmobile Trail
Grooming Program (43a,b)

Grant Writer – Mary Rosen

10:30 Road & Bridge Presentation- Jeff McFadden

11:00 **Action Item:** Cabarton Shuttle Extension

11:30 **Action Item:** CHM Presentation Regarding Mitigation Work at North End of
Courthouse

11:45 Commissioner Discussion

Action Items: Meeting Minutes of April 6, 2020

Letter of Support for 319 Grant for Valley Soil & Water District
Setting of Valley County Budget Hearing for Fiscal Year 2021

12:00 **Action Item:** Resolution 20-12 Emergency Order Short Term & Vacation Rentals

12:30 Opportunity for General Public to Present to Commissioners Via Teleconference Line

Adjourn

COMMISSIONERS FUTURE MEETING DATE

Monday April 20, 2020