

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100

Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
May 4, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck called the commissioner meeting to order at 9:01 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for May 4, 2020. Commissioner Bingaman made a motion to approve the commissioners' agenda for May 4, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for May 4, 2020.

Chairman Hasbrouck presented the meeting minutes of April 27, 2020. Commissioner Bingaman made a motion to approve the meeting minutes of April 27, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of April 27, 2020.

Chairman Hasbrouck opened the presentation from the Assessor's Office related to the presentation of tax-exempt properties. Appraiser, Kristi Hamilton provided the commissioners with a list of the properties that have requested tax-exempt status. She discussed specific properties with the commissioners including Quaker Hill and provided an overview of how the applications for tax-exempt status were received. The commissioners asked several questions

to Kristi Hamilton and she responded to the questions that were asked. Commissioner Maupin made a motion to approve the tax exempt properties has presented by the Assessor's Office. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the tax exempt properties as presented by the Assessor's Office. A copy of the list will be appended to the commissioner meeting minutes.

Chairman Hasbrouck opened the discussion related to the Fiscal Year 2021 Rural Idaho Economic Development Professionals Grant Application and other requests from West Central Mountain Economic Development Council. West Central Mountain Economic Development Council Executive Director, Andrew Mentzer provided an overview of the requirements for the grant application and the process related to the application process. He also presented on a request to approve the memorandum of understanding with the Idaho Department of Commerce. He also advised that West Central Economic Development Council was requesting a letter of intent to support WCMEDC with matching funds of \$25,000 for Fiscal Year 2021. Commissioner Bingaman made a motion to sign the letter of intent to support WCMEDC with matching funds of \$25,000, approve the grant application for Idaho Department of Commerce EdPro Grant and approve the memorandum of understanding with Idaho Department of Commerce. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign the letter of intent to support WCMEDC with matching funds of \$25,000, approve the grant application for Idaho Department of Commerce EdPro Grant and approve the memorandum of understanding with Idaho Department of Commerce.

Chairman Hasbrouck opened the presentation from Pro Recycle Group. Mr. Beau Peck representing Pro Recycle Group explained the operations of Pro Recycle and the equipment that was necessary for a recycling program. He described how Pro Recycle Group could assist with local recycling programs. He advised that he has worked with Lake Shore Disposal for several years. Mr. Peck was asked what an estimated cost would be for a new bailer and he explained the options for operations depending on the program. Mr. Scott Carnes with Lake Shore Disposal presented to the commissioners regarding the operation of the current baler. Commissioner Bingaman asked Mr. Peck what the status of the current recycling market and asked how Valley County could improve the program. Mr. Peck explained the status of the current recycling market and discussed specifics regarding the material. He advised that there was more supply than demand currently but he advised that the market was improving. He discussed new recycling plants that have opened up in the United States which would improve the market. He also discussed the plastic and metal market and explained how COVID-19 had impacted these products. He informed the commissioners that plastic product that was received from Valley County was still going to the cement plant to be used in the kiln. He discussed what Valley County could do to sort the plastic in order to obtain better value in the future once the market turns around and recommended that Valley County review options for sorting the recycling materials.

Chairman Hasbrouck opened the Public Hearing related to Title 2 Chapter 1-4 Building Regulations at 10:30 a.m. Ms. Michelle Groenevelt and Mr. John Powell with the City of McCall presented additional information to the commissioners and presented on the changes that were made on Title 2 Chapter 1-4 Building Regulations.

Commissioner Maupin made a motion to pull the matter off the table and continue with the Public Hearing that had been rescheduled for May 4, 2020. Commissioner Bingaman seconded

Board of County Commissioners Meeting

May 4, 2020

Page 2

the motion. No further discussion, all in favor. Motion passed to pull the matter off the table and continue with the Public Hearing that had been rescheduled for May 4, 2020.

Chairman Hasbrouck explained that the public hearing had been reopened at 10:38 a.m. and asked to hear further staff reports from the City of McCall. Michelle Groenevelt and John Powell from the City of McCall again provided further staff report to the commissioners.

Chairman Hasbrouck closed the Public Hearing at 10:40 a.m. to bring the matter back to the commissioners for deliberation. Commissioner Maupin made a motion to approve Ordinance No. 20-08. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Ordinance No. 20-08.

Chairman Hasbrouck closed the public meeting at 10:46 a.m.

Recreation Director, Larry Laxson presented on a request for the commissioners to sign a wolverine action plan support letter. He discussed the studies that have been done and the need for the commissioners to support the action plan. Commissioner Bingaman made a motion to approve the letter of support. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support related to the wolverine action plan.

Mr. Erik Weiseth representing Idaho Outfitters and Guides Association presented to the commissioners regarding the COVID-19 Task Force. He provided an overview of the task force and explained what the organization was doing reaching out to communities that their economy was based on tourism. He informed the commissioners what individuals are affiliated with the Idaho Outfitters and Guides Association. He explained that the task force would like to be able to work with the commissioners regarding allowing recreation in the community. The commissioners asked about the best practices for medical treatment of individuals if there was a concern if the individual has coronavirus. Mr. Weiseth explained that they were developing different protocols for those types of scenarios. Commissioner Maupin invited the Idaho Outfitters and Guides Association to participate in the local COVID-19 Task Force.

Human Resource Director, Pat Duncan began the presentation regarding personal time off policy. Pat provided an overview of why she believed that Valley County should convert the existing policy to PTO time. She also explained the existing policy as well as how employees existing time would convert. The commissioners asked several questions to Human Resource Director, Pat Duncan regarding the desire to convert to personal time off and how Valley County would pay an individual if they quit with personal time off on the books. Planning & Zoning Administrator, Cynda Herrick presented that she was in favor of PTO time. IT Director, David Crawford also presented his support for the personal time off. Sheriff, Patti Bolen also expressed her support for PTO time. Treasurer, Gabe Stayton expressed his support for Valley County converting into PTO time. Clerk, Douglas Miller also expressed his support but requested assistance from Human Resource Director, Pat Duncan to make sure that there was clear guidance when accounting for employees existing time. Commissioner Bingaman made a motion to have Human Resource Director, Pat Duncan move forward with creating a personal time off policy. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to have Human Resource Director, Pat Duncan move forward with creating a personal time off policy.

Board of County Commissioners Meeting

May 4, 2020

Page 3

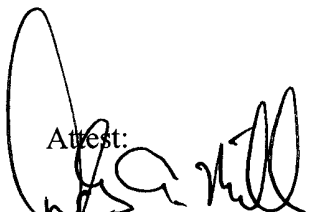
Human Resource Director, Pat Duncan presented on a request to hiring a road mechanic at a higher rate based on the individual experience. She advised that he has nine years of experience as a mechanic. The current wage is \$19.20 and the recommendation was to increase the wage to \$19.80. Commissioner Maupin made a motion to approve the hiring of the new road mechanic to \$19.80. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the hiring of the new road mechanic with the hourly rate of \$19.80 per hour.

Chairman Hasbrouck began the matter related to the amendment to contract for Hazardous fuels treatment project Bear Basin. Ms. Stephanie Nelson with Wildland Fire and Association presented the amendment to the commissioners regarding why an additional amendment needed to be added because there was additional acreage that needed to be added to the Bear Basin Project. Commissioner Bingaman made a motion to approve the amendment to contract for hazardous fuels treatment for Bear Basin Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the amendment to contract for hazardous fuels treatment for Bear Basin Hazardous Fuels Reduction Grant to add an additional .42 acres and an additional \$503.93.

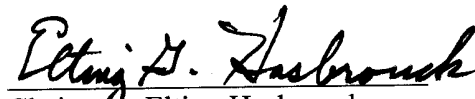
Chairman Hasbrouck began the discussion related to the COVID-19 Transition Plan for Employees and General Public. He advised that Valley County Employees had returned to work and explained that the next steps were to open for the general public on May 18, 2020. The commissioners heard from the Elected Officials and Department Heads regarding recommendations related to opening of the courthouse to the general public.

Sheriff, Patti Bolen began the employee recognition for employees from the Sheriff's Office.

The commissioners adjourned at 1:35 p.m.

Attest:


Douglas Miller, Clerk



Chairman, Elting Hasbrouck

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday May 4, 2020

On March 13, 2020, Governor Brad Little issued an emergency proclamation for the State of Idaho in response to the coronavirus (COVID-19). On March 18, 2020, the Governor issued further guidance suspending, in part, Idaho's Open Meeting Law Requirements. In an effort to minimize possible public exposure, the Valley County Board of County Commissioners will continue to hold regular Commissioner meetings, but they will be closed to public attendance. In an effort to promote full transparency the meetings will be live streamed and may be viewed by accessing the Valley County web site at www.co.valley.id.us There will be prompts at that site to guide you to the live stream. If a member of the public wishes to make a public comment about any of the matters pending, please contact the Valley County Clerk, Douglas Miller at 208-382-7102 to make those arrangements."

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
Action Items: Meeting Minutes of April 27, 2020
- 9:10 **Action Item:** Presentation of Tax-Exempt Properties-Assessor, June Fullmer
- 9:45 **Action Items:** Fiscal Year 2021 Rural Idaho Economic Development Professionals Grant Application Authorization for 2021 EdPro Grant Application, Memorandum of Understanding with Idaho Department of Commerce, Letter of Intent to Support WCMEDC with Matching Funds of \$25,000 for Fiscal Year 20201
- 10:00 Pro Recycle Presentation-Mr. Beau Peck
- 10:30 **Continued Public Hearing/Action Item:** Title 2 Chapter 1-4 Building Regulations
- 11:00 **Action Item:** Wolverine Action Plan Support Letter – Recreation Director, Larry Laxson
- 11:15 Recess for Break
- 11:30 Presentation from Idaho Outfitters and Guides Association COVID-19 Task Force-Mr. Erik Weiseth

11:45 **Action Item:** Approval of Personal Time Off Policy

12:15 **Action Item:** Approval of Hiring Road Mechanic at Higher Hourly Rate

12:30 **Action Items:** Amendment to Contract for Hazardous Fuels Treatment Project Bear Basin
General Service Agreement Extension Bear Basin Fuels Treatment Project

12:45 **Action Item:** COVID-19 Transition Plan for Employees and General Public

1:00 Employee Recognition Presentation-Sheriff's Office

1:15 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday May 11, 2020