

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
December 28, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Excused Absence: SHERRY MAUPIN (COMMISSIONER)

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for December 28, 2020. Commissioner Bingaman made a motion to approve the commissioners' agenda for December 28, 2020. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 28, 2020.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2021 claims, board order claims and junior college certificate of residency applications.

Fiscal Year 2021 Claims

General Fund	\$40,698.97
Road & Bridge	\$41,068.59
District Court	\$472.48
Revaluation	\$83.96
Solid Waste	\$11,966.47
Weeds	\$375.00

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Pest Control	\$175.00
Waterways	\$75.99
McCall Donnelly Snowmobile	\$2,666.60
Cascade-Warm Lake Snowmobile	\$123.63
Smiths Ferry Snowmobile	\$840.02

Board Order

Interlock Device Fund	\$217.00
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Total:	\$98,763.71
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Chairman Hasbrouck made a motion to approve the claims, board order claims and junior college residency application for Samantha Burgess. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college residency application for Ms. Samantha Burgess.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office.

Assessor, June Fullmer provided the commissioners with a report about sales notification that have been provided to the Assessor's Office. She gave a staffing overview of the Department of Motor Vehicles Office. She advised that the Assessor's Office had been processing new building permits to assess the homes that have been constructed. She also informed the commissioners about the scanning procedures that will be implemented in the Assessor's Office. She discussed conversations she had with Buildings & Grounds Department about changing the lock at the DMV office in McCall.

Sheriff, Patti Bolen reported on the patrol activity that had occurred in Valley County over the Christmas weekend. She provided a brief overview of other matters involving the Sheriff's Office.

Treasurer, Gabe Stayton provided his report to the commissioners and presented cancellation of taxes 21-20 through 21-22. He explained that the properties were to lots that did not qualify for timber lots and the tax assessment needed to be canceled. Commissioner Bingaman made a motion to cancel the taxes for 21-20 through 21-22. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed. Treasurer, Stayton reported on the property taxes that had been collect for Tax Year 2020 of \$17,000,000.

Court Services Director, Skip Clapp informed the commissioners about probation services that are currently being provided. He reported on a probation review that would be conducted by the Idaho Department of Juvenile Corrections on January 20, 2021 and about the final report that could be provided to the commissioners.

IT Director, David Crawford provided an update of IT projects that the IT Department had been working on completing. He discussed the new audio-visual equipment that would be installed in the commissioner's room. He presented on the website project that the IT Department was working on. He also provided an update about the status of the human resource software that

should be ready within the new week. He further presented on the new telephones that had been rolled out to offices across the county. He informed the commissioners about the scanners that had been provided to the Assessor's Office and the process of how the scanners should be utilized.

Recreation Director, Larry Laxson provided the commissioners with a report on the snow grooming trails that have been groomed. He described new signs that will be erected across the county informing recreationalist about trails. He presented on the GIS equipment that had been installed in each groomer and how the technology would be used to provide information to the general public about areas that are being groomed. He reported on the struggles with the snowmobile registration system and the meetings that had been scheduled with the Idaho Department of Recreations. He discussed proposed legislation that had been written regarding the possibility of changing the overall system.

Human Resource Director, Pat Duncan reported on openings that had been filled in Valley County, including detention deputy and road technician positions. She discussed the problem with finding local housing for new employees. She briefly provided a case report of COVID-19 cases in Valley County. Chairman Hasbrouck commented on the work that had been done by Central District Health which includes Elmore, Valley, Ada and Boise County.

The commissioners recessed at 9:52 a.m.

The commissioners returned to general meeting at 10:30 a.m.

Buildings & Grounds Manager, Scott Clingan provided an overview of building maintenance that was being conducted at the Valley County Courthouse. He informed the commissioners about repairs and maintenance that had been made at the Valley County Jail. He discussed the operations at the recycling center in Lake Fork, Idaho, and the cleanup up that been done at the former McCall Recycling location. He advised that there had been illegal dumping still being done at location, but additional signage had been erected to educate the general public. Commissioner Bingaman asked about the current hours of operation for the recycling center and suggested the possibility to change up the hours. He was aware that the decision would need to be made by Lake Shore Disposal. Commissioner Bingaman also suggested looking at volunteers to see if they would be willing to donate time. Scott reported on the possibility of needing additional bins at the recycling center to handle the increased volume. He also provided an update of the delivery of the shared skid stir and explained that it would not be ready until January 2021. Scott informed the commissioners about the heating of the north end of the Valley County Courthouse with using baseboard heating.

Road & Bridge Superintendent, Jeff McFadden provided an update related to the current winter that maintenance was being conducted in Valley County. He informed the commissioners about maintenance that was needed on a few pieces of equipment. He advised that the road department would be dismantling the McCall Recycling Center, Donnelly Recycling Center and Cascade Recycling Center when there was time available. He described the material that would be repurposed and the other material that would be discarded. Jeff discussed an existing situation regarding the Silver Fox Trail and Clerk, Douglas Miller advised that an individual had reached out to him to present to the commissioners on January 4, 2021. Commissioner Bingaman discussed conversations that he had with the homeowner and he described what he observed

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when he conducted a visit of the area. Jeff discussed issues with homeowners pushing snow on to the county roadways and involving the Sheriff's Office if the snow was deposited illegally.

Jeff presented the request to surplus at 2018 Dodge Pickup bed and described why he was requesting to surplus. Chairman Hasbrouck made a motion to authorize the surplus of a 2018 Dodge Pickup Bed. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to authorize the surplus of a 2018 Dodge Pickup bed.

Chairman Hasbrouck presented the commissioner meeting minute of December 21, 2020. Commissioner Bingaman made a motion to approve the commissioner meetings of December 21, 2020. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of December 21, 2020.

Chairman Hasbrouck began the discussion/decision related to a request for reconsideration for CUP 20-18 Byrne's RV. Planning & Zoning Administrator, Cynda Herrick informed the commissioners that a petition for reconsideration was received by the Planning & Zoning Office and described the actions that the Valley County Board of Commissioners have taken including the finding of facts of CUP 20-18 Byrne's RV. She described the decision that the commissioners needed to take on the matter either allowing a reconsideration hearing or accepting the previous findings of facts. Chairman Hasbrouck made a motion to allow a reconsideration Public Hearing be scheduled for CUP 20-18 Byrne's RV on January 19, 2021, at 1:30 p.m. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow a reconsideration Public Hearing scheduled for CUP 20-18 Byrne's RV on January 19, 2021, at 1:30 p.m.

Human Resource Director, Pat Duncan presented the Valley County Employee Handbook for the commissioners to consider approving. She explained that the existing handbook had been approved by Valley County's Insurance provider ICRMP. Commissioner Bingaman made a motion to approve the Valley County Employee Handbook with the modifications that had been made. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Employee Handbook with the modifications that had been made.

Human Resource Director, Pat Duncan presented on the existing emergency sick leave policy related to COVID-19. She described the current law and explained that the law would be expiring. She advised Valley County needed to determine what action should be taken regarding the emergency sick leave policy. Human Resource Director, Pat Duncan recommended that the commissioners carry on the same policy that was existing but only if the situation was specific to COVID-19 exposure or testing positive. Chairman Hasbrouck made a motion to allow the extension of the existing emergency sick leave policy related to COVID-19 to July of 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the extension of the existing emergency sick leave policy related to COVID-19 to July of 2021.

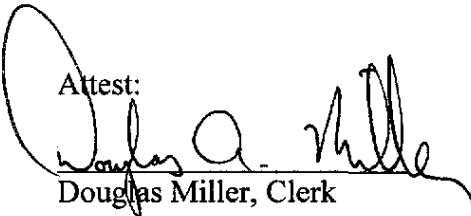
Recreation Director, Larry Laxson presented on a request to add Valley County to objecting to the lynx and wolverine lawsuit and explained the existing lawsuit which could impact winter recreation. Chairman Hasbrouck made a motion to add Valley County to objecting to the lynx and wolverine lawsuit. Commissioner Bingaman seconded the motion but made it know that he

was in support of the decision made by Idaho Fish & Game. No further discussion, all in favor. Motion passed to add Valley County to objecting to the lynx and wolverine lawsuit.

Sheriff, Patti Bolen presented on a request to purchase portable radios using PILT Funding. She explained the existing situation regarding the radios that the deputies were utilizing and why it was important to transition to newer radios. She advised that there were existing budget dollars to pay for six but there was a need to access PILT Funding to purchase ten more portable radios. Chairman Hasbrouck made a motion to allow the Sheriff's Office to use PILT Funding to purchase ten additional portable radios. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the Valley County Sheriff's Office to use PILT funding to purchase ten additional portable radios.

Sheriff, Patti Bolen presented on an opportunity for Valley County to accept a donation from White Cloud Communication. She explained that White Cloud Communication had a fire department that upgraded their radio equipment and was willing to donate their surpluses equipment to Valley County. Chairman Hasbrouck made a motion to allow the acceptance of a donation of four radio boosters from White Cloud Communication totaling \$10,793.75. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the acceptance of a donation of four radio boosters from White Cloud Communication totaling \$10,793.75.

The commissioners adjourned the meeting at 11:50 a.m.

Attest:

Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday December 28, 2020

To minimize possible public exposure to COVID-19, the Valley County Board of County Commissioners will continue to hold regular Commissioner meetings, but they will be closed to public attendance. To promote full transparency the meetings will be live streamed and may be viewed by accessing the Valley County web site at www.co.valley.id.us There will be prompts at that site to guide you to the live stream. If a member of the public wishes to make a public comment about any of the matters pending, please contact the Valley County Clerk, Douglas Miller at 208-382-7102 to make those arrangements

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Gabe Stayton

Action Item: Cancellation of Taxes 21-20, 21-21 and 21-22

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

11:00 Road & Bridge Presentation- Jeff McFadden

Action Item: Surplus 2018 Dodge Pickup Bed

11:15 Commissioner Discussion

Action Items: Meeting Minutes of December 21, 2020

Discussion/Decision on Request for Reconsideration for CUP 20-18 Byrne's RV

11:30 **Action Items:** Approve Employee Handbook

Decision on Emergency Sick Leave Policy – Human Resource Director, Pat Duncan

11:30 **Action Item:** Approval of Adding Valley County to the Lynx and Wolverine Lawsuit Intervention

11:40 **Action Items:** Request by Sheriff's Office to Purchase Portable Radios Using PILT Funding

Accept Donations of Four Radio Boosters for Patrol Vehicles

Adjourn

COMMISSIONERS FUTURE MEETING DATE

Monday January 4, 2020