

# Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street  
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**SHERRY MAUPIN**  
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**KATLIN CALDWELL**  
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**DOUGLAS A. MILLER**  
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## IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO June 30, 2025

**PRESENT:**      **SHERRY MAUPIN (CHAIRMAN)**  
                     **NEAL THOMPSON (COMMISSIONER)**  
                     **KATLIN CALDWELL (COMMISSIONER)**  
                     **DOUGLAS MILLER (CLERK)**

Chairman, Sherry Maupin led the Pledge of Allegiance.

Chairman Maupin made a statement regarding the tragic event that occurred in Northern Idaho.

**Action Item:** Chairman Maupin presented the commissioners' agenda for June 30, 2025. Commissioner Thompson made a motion to approve the commissioners' agenda for June 30, 2025. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 30, 2025.

**Action Item:** Chairman Maupin presented the commissioner meeting minutes from June 23, 2025. Commissioner Caldwell made a motion to approve the commissioner meeting minutes from June 23, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from June 23, 2025.

**Action Item:** Chairman Maupin presented the Memorandum of Understanding between Valley County and Idaho Department of Juvenile Corrections for Community Based Alternative Services and Substance Use Disorder Program. Commissioner Thompson made a motion to approve the Memorandum of Understanding between Valley County and Idaho Department of Juvenile Corrections for Community Based Alternative Services and Substance Use Disorder Program. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding between Valley County and Idaho

Department of Juvenile Corrections for Community Based Alternative Services and Substance Use Disorder.

**Action Item:** Sheriff, Kevin Copperi presented the contract with Bureau of Reclamation for Law Enforcement Services and explained the requirements of the contract by the Valley County Sheriff's Office. Commissioner Caldwell made a motion to approve the contract between the Bureau of Reclamation and Valley County Sheriff's Office. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the contract between Bureau of Reclamation and Valley County Sheriff's Office.

**Action Item:** Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 (c)-"To acquire an interest in real property not owned by a public agency."-Acquisition Commissioner Caldwell seconded the motion. No further discussion, by roll call vote all commissioners voted "aye." The commissioners went into Executive Session per Idaho Code 74-206 (c)-Acquisition at 9:07 a.m.

Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 (c)-Acquisition at 9:23 a.m. Commissioner Caldwell made a motion to proceed with the purchase of land as discussed in Executive Session. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to proceed with the purchase of land as discussed in the Executive Session.

**Action Item:** Mr. Jordan Messner with Idaho Fish & Game presented to the commissioners a request for additional material for Brown's Pond. He described the existing project with the commissioners and explained that material would be used for the parking area. He advised that the initial request was for an additional 200 cubic yards of material but there was a need for 400 cubic yards. The commissioners had questions for Mr. Messner, and he responded accordingly. He also advised that there would be an additional 6 to 8 parking spaces. Commissioner Thompson made a motion to approve the additional 200 cubic yards of road material. Chairman Maupin seconded the motion. During further discussion Commissioner Caldwell wanted to clarify where the material would be extracted from. Chairman Maupin explained that the material would be coming from the Lake Fork pit. No further discussion, all in favor. Motion passed to allow the additional contribution of 200 cubic yards of material to Idaho Fish & Game for improvements of Browns Pond.

Chairman Maupin began the workshop related to discuss future road validation process and opened it up for discussion. Road Engineer, Dan Coonce began the discussion and felt that a strategy needed to be developed from a prospective of the road department/weed department and determine if the road even meets Valley County standards. Those in attendance of the workshop were Chief Deputy Prosecuting Attorney, Brian Oakey, Recreation Director, Dave Bingaman, Planning & Zoning Director, Cynda Herrick. The commissioners and those in attendance had the opportunity to discuss specifics regarding the existing road validation process and attempted to outline future steps that should be established. There was a suggestion for creating a project led by Chief Deputy Prosecuting Attorney, Brian Oakey. There was a suggestion for creating a process where whatever division was bringing the road validation, they would lead the project from start to finish. Recreation Director Bingaman will take the lead on completing the Old Council Rd project. Steps were outlined on creating a process moving forward to identify, research and codify roads important to the county.

**Action Item:** Fire Mitigation Director, Mara Hlawatschek presented the contractor services agreement for the Silver Creek Brush Management East McCall Unit 4. Commissioner Caldwell made a motion to approve the contractor services agreement for the Silver Creek Brush Management East McCall Unit 4. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the contractor services agreement for the Silver Creek Brush Management East McCall Unit 4.

**Action Item:** Grant Writer, Ken Schlegel presented the quarterly federal financial report for USDA Woody Debris Grant and advised that there was an additional \$46,000 left to spend. Commissioner Thompson made a motion to approve the quarterly federal financial report for USDA Woody Debris Grant. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the quarterly federal financial report for the USDA Woody Debris Grant.

Traci Jamison with Ignite Idaho provided a presentation to the commissioners regarding the possibility of leasing the Valley County Community Center for a day care center and possibly a future crisis center. She provided several letters of support from agencies within Valley County that would be willing to assist with the opening of the day care center.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:00 p.m.

**Action Item:** Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(f)- “To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation Commissioner Caldwell seconded the motion. No further discussion, by roll call vote all commissioners voted “aye.” Motion passed to enter Executive Session per Idaho Code 74-206 1(f)-Litigation at 1:00 p.m.

Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 1:43 p.m. No decision was made after the Executive Session Idaho Code 74-206 1(f)-Litigation.

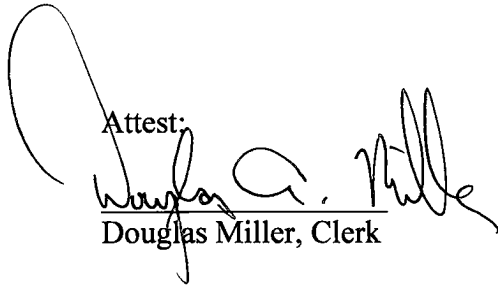
Clerk, Douglas Miller began the budget workshops with the commissioners and first presented on the recommendations of the Human Resource Director, Mike Savoie, and presented on the requested positions that were made by the Elected Officials and Department Heads. A copy of the reports are available upon request through the Valley County Clerk’s Office.

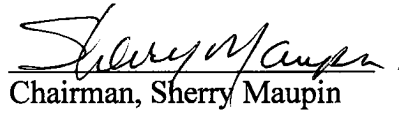
Road Engineer, Dan Coonce began the Valley County Road Department budget workshop with the commissioners and Clerk, Douglas Miller provided an overview of projected revenue and Dan presented on proposed projects for Fiscal Year 2026.

Durena Farr and John Lillehaug with Valley Soil & Water District provided a presentation to the commissioners and provided a handout which will be appended to the commissioner meeting minutes. The commissioners had the opportunity to interact with Valley Soil & Water District members and Durena and John responded accordingly. The commissioners advised that a

Memorandum of Understanding needed to be developed and explained the reasons for the requirement. The commissioners appreciated the presentation from Valley Soil & Water District.

The commissioners adjourned at 3:44 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Sherry Maupin

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday June 30, 2025

**DOUGLAS A. MILLER**  
*Clerk*  
[dmiller@co.valley.id.us](mailto:dmiller@co.valley.id.us)

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

**Action Items:** Meeting Minutes of June 23, 2025

Approve Memorandum of Understanding with Idaho Department  
of Juvenile Corrections for Community Based Alternative Services  
and Substance Use Disorder Program

Approve Contract with Bureau of Reclamation for Law  
Enforcement Services

9:15 **Action Item:** Executive Session per Idaho Code 74-206 1(c)- “To acquire an interest in real property not owned by a public agency.”-Acquisition

10:00 **Action Item:** Request from Idaho Fish & Game for Additional Material for Brown’s Pond

10:15 Workshop to Discuss Future Road Validation Process

11:15 **Action Item:** Contractor Service Agreement SCBM East McCall Unit 4 –Fire Mitigation Director, Mara Hlawatschek

11:25 **Action Item:** Sign Quarterly Federal Financial Report for USDA Woody Debris Grant – Grant Writer, Ken Schlegel

11:30 Discussion on Potential Renter at Community Center Building

12:00 Recess for Lunch

- 1:00    **Action Item:** Executive Session per Idaho Code 74-206 1(f)-“To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation
- 1:30    Budget Workshop for Fiscal Year 2026-Clerk, Douglas Miller  
Preliminary Projected Revenue for Fiscal Year 2026  
A Budget – Salaries  
D Budget-Benefits
- 2:00    Budget Workshop for Fiscal Year 2026-Clerk, Douglas Miller  
102-00 Road and Bridge Department - Director, Dan Coonce
- 2:45    Valley Soil Water Conservation District Grant Activity Update  
Past Valley County Contributions to Valley Soil Water Conservation District  
2024 Match Report –Valley Soil Water Conservation District, Durena Farr
- 3:30    Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday July 7, 2025