

# Valley County Board of County Commissioners

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**DOUGLAS A. MILLER**  
*Clerk*  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
September 8, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck called the commissioner meeting to order at 9:00 a.m.

Commissioner, Sherry Maupin led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for September 8, 2020. Chairman Hasbrouck made a motion to approve the commissioners' agenda for September 8, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for September 8, 2020.

Chairman Hasbrouck presented to the commissioner meeting minutes from August 24, 2020. Commissioner Maupin made a motion to approve the commissioner meeting minutes from August 24, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from August 24, 2020.

Chairman Hasbrouck began the discussion related to setting the commissioner meeting dates for October, November and December of 2020. Commissioner Maupin made a motion to approve the commissioner meeting dates for October as the 5<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> 26<sup>th</sup>, November meetings would be the 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup> with the November 30<sup>th</sup> meeting being canceled,

December meeting dates would be 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck presented the Pathology Agreement between Valley County and Ada County. Commissioner Maupin made a motion to approve the Pathology Agreement between Valley County and Ada County. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Pathology Agreement between Valley County and Ada County.

Chairman Hasbrouck began the discussion related to the memorandum of understanding for No Business Road. Recreation Director, Larry Laxson presented to the commissioners that Prosecuting Attorney, Carol Brockmann had recommended changes to the proposed memorandum of understanding and he advised that he had lined up another surveyor to conduct the road survey. Mr. Jay Jacques asked if he could contact Mr. Rod Skifton to see if he had time to conduct the road survey. Chairman Hasbrouck also asked if there had been a determination about the possibility of a Valley County owned gravel pit on the proposed property. Mr. Jacques advised that the Title Company was continuing to research the possibility of the county owning the gravel pit. The commissioners asked when the matter should be placed back on the agenda. Prosecuting Attorney, Carol Brockmann recommended that the memorandum of understanding not be signed until the road survey was completed. The commissioners concurred with the Prosecuting Attorney, Carol Brockmann and determined that they would wait to sign the Memorandum of Understanding until the road survey was completed.

Human Resource Director, Pat Duncan presented on a request to hire a new Road Technician at a higher rate based on the experience the applicant has. She proposed to the commissioners to increase the salary from \$19.49 to \$20.50 for the individual. Commissioner Maupin made a motion to hire the Road Technician applicant at the rate of \$20.50 per hour. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to hire the Road Technician applicant at the rate of \$20.50 per hour.

Chairman Hasbrouck began the discussion related to the candidates for the Idaho Association of Counties for the Capital Crimes Defense Fund. Chairman Hasbrouck explained the candidates that are up for nomination. Chairman Hasbrouck made a motion to nominate Commissioner, Bob Kunau from Cassia County for the Idaho Association of Counties Capital Crimes Defense Fund. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to nominate Commissioner, Bob Kunau from Cassia County to the Idaho Association of Counties Capital Crimes Defense Fund.

Chairman Hasbrouck began the discussion and possible decision for the University of Idaho Extension Contract for Operations and lease agreement with Kelly's White Water Park for the University of Idaho Extension Office. University of Idaho Educator, Melissa Hamilton provided the commissioners with the University of Idaho Extension Contract for operations and the lease agreement with Kelly's Whitewater Park. Ms. Hamilton provided an overview of existing operations and wanted to determine if Valley County wanted to proceed with how operations were being conducted. Commissioner Maupin presented on the discussions that she has had with the University of Idaho Extension Educator regarding all potential options for Valley County for a continued working relationship with the University of Idaho Extension

Office. She provided a breakdown of the options that she has discussed and provided an overview of the existing operations. Commissioner Maupin believed that for Fiscal Year 2021 Valley County should continue with the existing arrangement but thought that there should be further research moving forward. Chairman Hasbrouck felt that Valley County should continue with the current arrangement and agreement with the University of Idaho Extension Office. Commissioner Maupin asked if the commissioners wanted a list of potential courses that could be offered by the University of Idaho Extension Office in Valley County. Commissioner Maupin specifically discussed the possibility of having a budgeting course through the University of Idaho Extension Office. The commissioners requested that both matters be placed on the commissioners' agenda for September 14, 2020, for a formal decision to be made.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206(d)-Indigent at 10:29 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Sessions per Idaho Code 74-206(d)-Indigent at 10:38 a.m. Commissioner Maupin made a motion to deny the request discussed in Executive Session to negate the remaining balance of the indigent claims but offer the individuals the ability of reduction of monthly payments. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to deny the request to negate the remaining balance of the indigent claims but offer the individuals the ability of reduction of monthly payments.

Chairman Hasbrouck began the matter related to the request for reconsideration of C.U.P. 20-09. It was advised that Mr. Larry Shakes did submit a letter to the Clerk's Office requesting that the commissioners reconsider their decision related to C.U.P. 20-09. Mr. Don Lojak who resides in McCall, Idaho, presented the request to reconsideration but advised that they want to be able to meet with Mr. Dusty Bitton to amend the existing conditions for the conditional use permit for 20-09. He provided the commissioners with concerns that he has related to the existing conditions that were approved that he and Mr. Larry Shakes would like to discuss with the applicant Mr. Dusty Bitton. He was asking permission from the commissioners to clarify the existing conditions with the applicant Mr. Dusty Bitton. Prosecuting Attorney, Carol Brockmann provided the commissioners with her legal opinion regarding what the commissioners have the authority to do related to the request for reconsideration of C.U.P. 20-09. Planning & Zoning Administrator, Cynda Herrick provided her opinion to the commissioners. Chairman Hasbrouck asked Mr. Lojack what they are specifically asking the commissioners to do. Mr. Lojack advised that they are just asking for specifics regarding the conditions that were approved and are not asking for the decision by the commissioners to be reversed. Mr. Steve Milleman who represents Mr. Dusty Bitton advised that the written request for reconsideration of the C.U.P. 20-09 was very different than what was presented verbally by Mr. Don Lojak. Mr. Milleman believed that with the findings that were submitted were very thorough. Commissioner Bingaman believed that clarifications could be appropriate, but he also believed that the findings of facts were thorough. Commissioner Maupin believed that one of the only questions she would have was what type of trees would be planted. Planning & Zoning Administrator, Cynda Herrick provided further input to the commissioners.

Chairman Hasbrouck believed that the commissioners have done everything that they had been required to do. Commissioner Maupin believed that during the Public Hearing all the questions had been answered. Chairman Hasbrouck made a motion to deny the request for reconsideration of C.U.P. 20-09. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to deny the request for reconsideration of C.U.P. 20-09.

Building Official, Annette Derrick presented the memorandum of understanding for City of Donnelly Inspections and Plan Review. Chairman Hasbrouck made a motion to approve the memorandum of understanding for City of Donnelly for building inspections and plan reviews. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the memorandum of understanding with the City of Donnelly for building inspections and plan reviews.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (a)-“To consider hiring a public office, employee, staff member or individual agent, wherein the respective qualities of an individual are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling an elective office or deliberations about staffing needs in general.” Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye.” The commissioners went into Executive Session per Idaho Code 74-206 (a) at 11:10 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 7-206(a) at 11:23 a.m. Commissioner Maupin made a motion to appoint Mr. Neil Thompson to the Valley County Planning & Zoning Commission Board to replace Mr. Ed Allen for the term through December 31, 2022. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Mr. Neil Thompson to the Valley County Planning & Zoning Commission Board to replace Mr. Edward Allen for the term through December 31, 2022.

Chairman Hasbrouck presented the public defender contract with Mr. Scott Erikson and the conflict public defender for Mr. John Defranco. Mr. Scott Erikson was present to answer any questions from the commissioners. Commissioner Maupin made a motion to approve the public defender contract with Mr. Scott Erikson. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the public defender contract for Fiscal Year 2021 with Mr. Scott Erikson.

Chairman Hasbrouck presented the conflict public defender contract with Mr. John Defranco. Commissioner Maupin made a motion to approve the conflict public defender contract with Mr. John Defranco. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the conflict public defender contract with Mr. John Defranco.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck opened the Public Hearing at 1:00 p.m. related to Valley County reserving foregone balance.

Clerk, Douglas Miller provided a staff report to the commissioners regarding the Public Hearing for reserving of foregone amount for Fiscal Year 2021 which is required under Idaho Code 63-802 1(f).

Chairman Hasbrouck asked to hear from anyone who was a proponent. The record will reflect that there was no one present or on the teleconference line to present as a proponent.

Chairman Hasbrouck asked to hear from anyone was undecided. The record will reflect that there was no one present or on the teleconference line to present as undecided.

Chairman Hasbrouck asked to hear from anyone who was an opponent. The record will reflect that there was no one present or on the teleconference line to present as an opponent.

Chairman Hasbrouck closed the Public Hearing at 1:05 p.m. and brought the matter back to the commissioners for deliberation. It was advised that the Resolution 20-17 Reserve Foregone Amount of \$72,341.05 was scheduled for 1:20 p.m. for a vote to be taken.

Chairman Hasbrouck began the discussion related to Resolution 20-15 to approve Valley County Fiscal Year 21 Budget. Clerk, Douglas Miller informed the commissioners that after the Public Hearing there were no changes and on behalf of Valley County, he would like the commissioners to approve Resolution 20-15. Commissioner Maupin made a motion to approve Resolution 20-15 to approve Valley County Fiscal Year 2021 Budget. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-15 to approve Valley County Fiscal Year 2021 Budget.

Chairman Hasbrouck presented Resolution 20-17 Reserve Foregone Amount of \$72,341.05. Commissioner Maupin made a motion to approve Resolution 20-17. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-17 Reserve Foregone amount of \$72,341.05.

Chairman Hasbrouck advised that they would be recessing as the Valley County Board of County Commissioners and convening as Valley County EMS board at 1:20 p.m.

Clerk, Douglas Miller presented on Resolution 20-16 and advised that after the Public Hearing there were no changes and on behalf of the Valley County EMS district, he would recommend that the commissioner approve Resolution 20-16.

Commissioner Bingaman made a motion to approve Resolution 20-16. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-16 to approve Valley County EMS District Fiscal Year 2021 Budget.

Chairman Hasbrouck adjourned the Valley County EMS Board and reconvened as the Valley County Board of County Commissioners.

Human Resource Director, Pat Duncan presented on the FY 2021 Kinds and Levels Chart and provided an explanation on the proposed changes. Commissioner Bingaman made a motion to approve the Fiscal Year 2021 Kinds and Levels Chart for Valley County Employees.

Board of County Commissioners Meeting

September 8, 2020

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Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Kinds and Levels Chart for Valley County Employees.

Human Resource Director, Pat Duncan presented on the Fiscal Year 2021 pay ranges and Fiscal Year 2021 pay ranges for the Sheriff's Office. The commissioners asked questions regarding the seasonal positions and the possibility of increasing the hourly salaries for the positions. Pat informed the commissioners that the rates for the seasonal positions would be reviewed in Fiscal Year 2022.

Commissioner Maupin made a motion to approve the Fiscal Year 2021 Pay Ranges & Fiscal Year 2021 Pay ranges for the Sheriff's Office. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Pay Ranges & Fiscal Year 2021 Pay Ranges for the Sheriff's Office.

Chief Deputy Clerk, Gabrielle Knapp presented on the county employee salary increases. Commissioner Maupin made a motion to approve the county employee salary increases as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the county employee salary increases as presented.

Stephanie Nelson with Wildfire Prevention Associates provided an update to the commissioners and presented on the Western States Fuel Managers Jug Mountain Area. Chairman Hasbrouck made a motion to approve the Western States Fuel Managers Jug Mountain Area. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Stephanie Nelson presented on the Hazardous Fuels Reduction opportunity for an area called West Hazard. Commissioner Maupin made a motion to approve the hazardous fuels reduction for West Hazard. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the hazardous fuels reduction for West Hazard.

Stephanie presented on an HFT Grant for Wagon Wheel. She is requesting the commissioners approved the MOU. Chairman Hasbrouck made a motion to approve the HFT Grant Wagon Wheel Grant for \$23,000 and allow the chairman to sign any of the landowner agreements. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the HFT Grant Wagon Wheel Grant for \$23,000.

Stephanie presented on the shared stewardship program through Western States Fire for Tamarack HFT. Stephanie just wanted to provide the commissioners with an update regarding the program. It was explained that the actual agreement is with DEQ. Commissioner Maupin made a motion to approve the Western States Fire for Tamarack HFT and authorize the chairman or designee to sign any of the landowner agreements. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

Stephanie presented on the Wildfire Prevention Associates Service Agreement. Commissioner Maupin made a motion to approve the Wildfire Prevention Associates Services Agreement. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Wildfire Prevention Associates Services Agreement.

Stephanie informed the commissioners that the Bear Basin Units 4-5-6 and 7 have been completed. She explained that unit 8 was in process and unit 9 would be signed today & layout commences. She explained that Unit 10 was in layout & bidding mode. She advised that there was 25 acres along Highway 55. She discussed the concerns from two landowners on Unit 10 that was being reviewed by the Prosecuting Attorney, Carol Brockmann.

Stephanie presented on Bureau of Reclamation potential projects utilizing Idaho Conservation Crew and landowners. She advised that they utilized the Valley County woody debris program to remove a significant amount of debris.

She reported that USFS, IDL and a potential homeowner were looking at conducting a prescribed burn potentially in the fall or spring.

Stephanie Nelson provided the commissioners with a Valley County Fire Wise update. She advised that she was working on a Nokes Story. She advised that the bring it don't burn it program will start again in October of 2020. Commissioner Maupin presented that there had been concern from the citizens of Carefree because that when the debris that is collected was burned the smoke engulfs their community. There was discussion that additional education needs to be done. Stephanie presented on the cost share program from the debris bins and advised that she would work with the Clerk's Office in Fiscal Year 2022 to create a separate expense line and revenue line. She explained that during the winter she would like to work on a Valley County evacuation plan.

Heidi Caldwell the Director of WICAP presented to the commissioners and provided a handout for the commissioners to review. She presented on the LIHEAP Program and how the program was funded. She had hopes that the period for application would be extended in the future. She advised that the energy assistance program was different in Valley County because of the length of the winter. She discussed the difference between assistance for those individuals that have wood heat and electric heat. She also discussed the difference for assistances for those individuals who have propane. She also talked about the WICAP Head start program that was offered in Donnelly, Idaho. There was a discussion regarding having a program offered in Cascade and it was believed that the opportunity should be researched to determine if a program could be offered in the Cascade area. Ms. Caldwell presented on the program that had been offered in Caldwell, Idaho. She advised that the school districts had been approached but did not seem interested in a collaborative effort. Ms. Caldwell discussed the additional services that could be offered if a school district was willing to collaborate which was the Project Launch program. Chairman Hasbrouck asked that he would discuss with the Cascade School Superintendent. She discussed the food program that was offered through WICAP. Ms. Caldwell presented on the homemaker program and presented on the amount of funding that had been expended as of December 31, 2019. She advised that they have difficulties finding homemakers employees in Valley County. She explained that the salary for the Valley County area had been increased. Ms. Beth Ritch the local Valley County WICAP employee presented on her concerns regarding the lack of local homemaker program. There was also discussion regarding the contributions that Valley County makes and how the contributions were being utilized in Valley County. The next discussion was related to the maintenance of the existing WICAP Building or to attempt to locate another building. The commissioners advised that they were aware of the issues with the existing building and all options should be analyzed. Commissioner Maupin had concerns with how the Valley County Facility Technician had been

utilized in the past by WICAP and there should be continued discussion on how the Facility Technician should be utilized by the WICAP Office. Ms. Caldwell discussed what WICAP was attempting to do for local housing in Valley County.

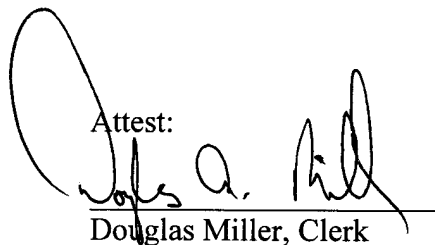
Chief Deputy Clerk, Gabrielle Knapp presented on the proposed Resolution 20-18 the creation of New Court Jury Fund and explained the need to have the fund when potential jurors donate their mileage fees back to Valley County and how the potential fund would be utilized. Prosecuting Attorney, Carol Brockman provided her input to the commissioners regarding the potential fund. Chairman Hasbrouck made a motion to approve Resolution 20-18. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-18.

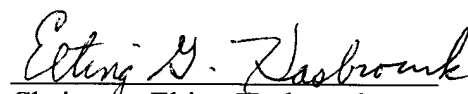
Sheriff, Patti Bolen presented on the renewal agreement for Law Enforcement Policing Policy and presented on the renewal. Commissioner Maupin made a motion to approve the renewal agreement for law enforcement policing policy. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the law enforcement policing policy as presented.

Chairman Hasbrouck began the opening of the Propane Bids for Valley County. The first bid opened was from Amerigas with an amount of .37 above the Belviue RAC Price. The next bid opened was from Valley Wide Cooperative was for .42 cents above Belviue RAC Price. The next bid opened was from Suburban Propane for .39 above Belviue RAC Price. Commissioner Maupin made a motion to approve the bid submitted by .37 from Amerigas. Commissioner Bingaman seconded the motion. There was a comment from the audience about additional charges. Motion passed to award the propane bid to Amerigas for .37 above Belviue RAC price.

Chairman Hasbrouck began the opening of the Janitorial Bids that had been received within the allotted time frame. The first bid received was from Pro Power Clean for \$11,126.00 per month. The next bid was for the McCall Annex from Pro Power Clean for \$2,271.67 per month. The next bid opened was received from G4 Team \$6,380 per month or \$76,560 per year. The last bid was from Bonded LLC just for the McCall Annex for \$2,000 per month. The commissioners discussed the bids that had been received. Commissioner Maupin made a motion to accept the bid from G4 Team for the Valley County Courthouse and accept the bid from Bonded LLC for the McCall Annex. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from G4 Team for the Valley County Courthouse and accept the bid from Bonded LLC for the McCall Annex.

The commissioners adjourned the meeting at 4:10 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck



**WESTERN IDAHO COMMUNITY ACTION PARTNERSHIP, INC.**  
Schedule of Findings and Questioned Costs  
Year Ended December 31, 2019

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**SUMMARY OF AUDITOR'S RESULTS**

**FINANCIAL STATEMENTS**

Type of auditor's report being issued:	Unmodified
<i>Internal control over financial reporting:</i>	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to the financial statements noted?	No

**FEDERAL AWARDS**

<i>Internal control over major programs:</i>	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings that are required to be reported in accordance with 2 CFR section 200.516(a)?	No
Major program identification:	
a. Head Start – CFDA #93.600	
b. Low-Income Home Energy Assistance – CFDA #93.568	
c. TANF Cluster – CFDA# 93.558	
Dollar threshold used to distinguish between type A and B programs:	\$750,000
Auditee qualified as a low-risk auditee?	Yes

Accrual Basis

Western Idaho Community Action Partnership, Inc.  
**Profit & Loss VALLEY COUNTY FUNDS**  
January 1 through September 4, 2020

	Emergency Food (VALLEY County)	Emergency Funds (VALLEY County)	Schools Supplies (VALLEY County)	Thrift Store (VALLEY County)	Total VALLEY County (COUNTY FUNDS)	Total COUNTY FUNDS	TOTAL
Ordinary Income/Expense							
Income							
DONATION	500.00	19,335.90	1,000.00	2,956.25	23,792.15	23,792.15	23,792.15
Total Income	500.00	19,335.90	1,000.00	2,956.25	23,792.15	23,792.15	23,792.15
Gross Profit	500.00	19,335.90	1,000.00	2,956.25	23,792.15	23,792.15	23,792.15
Expense							
OPERATIONS							
Rental Assistance - Clients	0.00	5,115.00	0.00	0.00	5,115.00	5,115.00	5,115.00
Repairs and Maintenance	0.00	1,200.00	0.00	0.00	1,200.00	1,200.00	1,200.00
Supplies							
Program Supplies	0.00	59.95	0.00	0.00	59.95	59.95	59.95
Total Supplies	0.00	59.95	0.00	0.00	59.95	59.95	59.95
Telephone, Telecommunications	0.00	0.00	0.00	44.41	44.41	44.41	44.41
Utilities	0.00	814.93	0.00	82.80	897.73	897.73	897.73
Total OPERATIONS	0.00	7,189.88	0.00	127.21	7,317.09	7,317.09	7,317.09
Total Expense	0.00	7,189.88	0.00	127.21	7,317.09	7,317.09	7,317.09
Net Ordinary Income	500.00	12,146.02	1,000.00	2,829.04	16,475.06	16,475.06	16,475.06
Net Income	500.00	12,146.02	1,000.00	2,829.04	16,475.06	16,475.06	16,475.06

Western Idaho Community Action Partnership, Inc.  
Transaction Detail By Acct - Revenue  
January 1 through September 4, 2020

Type	Date	Num	Name	Memo	Class	CF	Split	Debit	Credit	Balance
DONATION	01/21/2020	854	BETH RITCH - VALLEY CO	VCTR THRIFT STORE PROCEEDS	COUNTY FUNDS:VALLEY County:Thrift Store		Accounts Recei...	0.00	1,142.25	1,142.25
Invoice	01/21/2020	855	BETH RITCH - VALLEY CO	VC EMER FUNDS FROM THRIFT STORE ...	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	1,200.00	1,262.25
Invoice	02/19/2020	891	BETH RITCH - VALLEY CO	VCTR THRIFT STORE PROCEEDS	COUNTY FUNDS:VALLEY County:Thrift Store		Accounts Recei...	0.00	1,147.00	2,409.25
Invoice	02/19/2020	892	BETH RITCH - VALLEY CO	VCTR THRIFT STORE PROCEEDS	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	1,600.00	2,569.25
Invoice	03/05/2020	899	THE ARC	VALLEY CO EMER FUND DONATION	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	265.20	2,834.45
Invoice	03/11/2020	904	BETH RITCH - VALLEY CO	VCTR THRIFT STORE PROCEEDS	COUNTY FUNDS:VALLEY County:Thrift Store		Accounts Recei...	0.00	657.00	3,501.45
Invoice	03/19/2020	905	BETH RITCH - VALLEY CO	VCTR THRIFT STORE PROCEEDS	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	60.00	3,561.45
Invoice	03/19/2020	898	THE ARC	VALLEY CO EMER FUNDS DONATION	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	230.70	3,792.15
Invoice	03/25/2020	895	VALLEY COUNTY COMMS	FY 20 1ST HALF OF CONTRIBUTION	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	8,500.00	12,292.15
Invoice	03/25/2020	896	VALLEY COUNTY COMMS	FY 20 1ST HALF OF CONTRIBUTION	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	1,000.00	13,292.15
Invoice	03/25/2020	897	VALLEY COUNTY COMMS	FY 20 1ST HALF OF CONTRIBUTION	COUNTY FUNDS:VALLEY County:Emergency/ Food		Accounts Recei...	0.00	500.00	13,792.15
Invoice	07/15/2020	906	VALLEY COUNTY COMMS	FY 2020 2ND HALF CONTRIBUTION	COUNTY FUNDS:VALLEY County:Emergency Funds		Accounts Recei...	0.00	10,000.00	23,792.15
TOTAL								0.00	23,792.15	23,792.15

Valley CO Funds - \$20,000  
 Thrift Store funds - \$3,792.15



Western Idaho Community Action Partnership  
 Earnings History  
 From 7/1/2019 Through 6/30/2020

Pay Date	Employee ID	Employee Last Name	Employee First Name	Position	Class	PTD Hours	PTD Amount	Employee Rate	Hire Date
7/10/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
7/25/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
8/9/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	102.00	1,163.82	11,4100	7/24/2017
8/23/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	90.00	1,026.90	11,4100	7/24/2017
9/10/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	90.00	1,026.90	11,4100	7/24/2017
9/25/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
10/10/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	88.00	1,004.08	11,4100	7/24/2017
10/25/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	93.00	1,061.13	11,4100	7/24/2017
11/8/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	91.00	1,038.31	11,4100	7/24/2017
11/25/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	88.00	1,004.08	11,4100	7/24/2017
12/10/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
12/23/2019	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
1/10/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	96.00	1,095.36	11,4100	7/24/2017
1/24/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	88.00	1,004.08	11,4100	7/24/2017
2/10/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	96.00	1,095.36	11,4100	7/24/2017
2/25/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
3/10/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	912.80	11,4100	7/24/2017
3/12/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	1.00	720.23	720.2300	7/24/2017
3/25/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	80.00	931.20	11,6400	7/24/2017
4/10/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	96.00	1,117.44	11,6400	7/24/2017
4/24/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	88.00	1,024.32	11,6400	7/24/2017
5/8/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	88.00	1,024.32	11,6400	7/24/2017
5/22/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	87.00	1,012.68	11,6400	7/24/2017
6/10/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	78.00	907.92	11,6400	7/24/2017
6/25/2020	THIERO	THIESSSEN	ROXANNA	SSA CSBG	VCTR	86.50	1,006.86	11,6400	7/24/2017
						<u>2,086.50</u>	<u>24,654.59</u>	<u>995.6800</u>	Report Total

*TPH*  
*HomeMaker*  
*CSBG*  
*50/50 Split.*

WESTERN IDAHO COMMUNITY ACTION PARTNERSHIP, INC.

Statement of Activities

Year Ended December 31, 2019

	<b>Without Donor Restrictions</b>
<b>Support &amp; Revenues</b>	
Grants & Contracts	\$7,947,394
Other Revenue	587,431
In-Kind Contributions	75,373
<b>Total Support &amp; Revenues</b>	<u>8,610,198</u>
<b>Expenses</b>	
Program Services	
Head Start / Early Head Start & CACFP & TANF	6,179,692
CSBG	461,432
EFSP	15,127
TEFPAP	164,546
LH/EAP	905,455
Project LAUNCH	106,772
Homemaker	81,384
Valley One	86,263
Other Programs	182,678
Supporting Services	
Admin & Corporate	533,550
<b>Total Expenses</b>	<u>8,716,899</u>
<b>Change in Net Assets</b>	(106,701)
<b>Net Assets - Beginning</b>	<u>1,502,847</u>
<b>Net Assets - Ending</b>	<u><u>\$1,396,146</u></u>

# Valley County Board of County Commissioners

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Tuesday September 8, 2020

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion  
**Action Items:** Meeting Minutes of August 24, 2020  
Set October, November, and December 2020 Commissioner Meeting Dates  
Pathology Agreement Between Valley County & Ada County
- 9:15 **Action Item:** Approval of MOU for No-Business Road – Recreation Director, Larry Laxson
- 9:30 **Action Item:** Approval of Hiring New Road Tech at a Higher Hourly Rate – HR Director, Pat Duncan
- 9:45 **Action Item:** Vote the Capital Crimes Defense Fund Ballot
- 10:00 **Action Item:** University of Idaho Extension Contract for Operations  
Lease Agreement with Kelly’s White Water Park for University of Idaho Extension Office
- 10:30 **Action Item:** Executive Session per Idaho Code 74-206 (d)- “To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code”-Indigent
- 10:45 **Action Item:** Decision on Request for Reconsideration for CUP 20-09
- 11:00 **Action Item:** Sign Memorandum of Understanding for City of Donnelly Inspections and Plan Review – Building Official, Annette Derrick
- 11:15 **Action Item:** Executive Session per Idaho Code 74-206 (a)-“To consider hiring a public office, employee, staff member or individual agent, wherein the respective qualities of

individual are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.” Valley County Planning & Zoning Commission Applicants

- 11:45 **Action Item:** Approval of Public Defender Contract & Conflict Public Defender Contract for John DeFranco
- 12:00 Recess for Lunch
- 1:00 **Public Hearing:** Reserving of Foregone for Fiscal Year 2021 Amount of \$72,341.05
- 1:15 **Action Item:** Resolution 20-15 to approve Valley County FY21 Budget
- 1:20 **Action Item:** Resolution 20-17 Reserve Forgone Amount of \$72,341.05
- 1:20 **Action Item:** Resolution 20-16 to approve EMS FY21 Budget
- 1:25 **Action Item:** Approve FY21 Kinds and Levels Chart – HR Director, Pat Duncan  
Approve FY21 Pay Ranges & FY21 Sheriff Ranges– HR Director, Pat Duncan  
Approve County Employee Salary Increases - Chief Deputy Clerk, Gabrielle Knapp
- 1:45 **Action Items:** Valley County Fire Wise Update  
Wildfire Prevention Associates Service Agreement  
Shared Stewardship Program – Tamarack HFT  
Western States Fuel Managers Jug Mountain Area  
Hazardous Fuels Reduction West Lake Cascade  
Small bonus Western States Fire Managers Grant Wagon Wheel  
Bear Basin HFT – Stephanie Nelson
- 2:30 Update on WICAP and Valley County Partnership – WICAP Director Heidi Caldwell
- 3:30 **Action Item:** Resolution 20-18 Creation of New Court Jury Fund – Chief Deputy Clerk, Gabrielle Knapp
- 3:35 **Action Item:** Renewal Agreement for Law Enforcement Policing Policy – Sheriff, Patti Bolen
- 3:45 **Action Item:** Opening of Janitorial Bids and Propane Bids
- 4:15 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

Opportunity for General Public to Present to Commissioners



Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday September 14, 2020