

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 24, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for August 24, 2020. Commissioner Maupin made a motion to approve the commissioners' agenda for August 24, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for August 24, 2020.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2020 Claims, Board Order claims and Junior College Tuition Certification.

Fiscal Year 2020 Claims

General Fund	\$69,929.58
Road & Bridge	\$33,349.44
District Court	\$3,798.19
Election Consolidation	\$808.69
Indigent & Charity	\$133.95
Revaluation	\$1,055.93
Solid Waste	\$41,433.74

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Weeds	\$11,539.40
Waterways	\$2,501.71
McCall-Donnelly Snowmobile	\$916.24
Cascade-Warm Lake Snowmobile	\$235.42
Smiths Ferry Snowmobile	\$10.12

Board Order:	PILT Trust	\$6,120.00
	Court Facilities Funds	\$19,250.34

Total:	<hr/>	
		\$172,331.84

Commissioner Bingaman made a motion to approve the claims, board order claims and junior college tuition applications presented on August 24, 2020, and to add the claim for the north end of the building to be paid out of Court Facilities Fund. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college tuition applications presented for Mr. Jacob Schott, Benjamin Ryan, Ms. Kylie McClanahan.

Assessor, June Fullmer informed the commissioners that the Assessor's Office was conducting a virtual mapping course. She thanked the IT Department for setting up the virtual mapping course. She advised that other assessors were still out in the field conducting assessments of back country properties. She reported on operations of the McCall Department of Motor Vehicles and the Cascade Department of Motor Vehicles Offices. She advised that ITD was transitioning to a new software program soon that would require additional training for employees. She discussed the ability to utilize the on-line system for registrations for those individuals who have the ability. She informed the commissioners

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office.

Sheriff, Patti Bolen reported on openings in the Dispatch Center and Valley County Jail and advised that it was due to moving out of the state of Idaho. She informed the commissioners about two medical rescues that had occurred over the weekend. She advised that the Emergency Service Manager, Juan Bonilla had been approved for funding for the repairs of the north end repeater. Sherriff Bolen presented on an action item for law enforcement to be exempt for the Central District Health Mask Requirement. She requested that the commissioners make a motion allowing the exemption. Commissioner Maupin made a motion to allow the exemption for all on duty personnel determined by the Valley County Sheriff, Patti Bolen. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the exemption for all on duty personnel determined by the Valley County Sheriff, Patti Bolen.

Sheriff Bolen presented the annual agreement for Idaho Department of Health & Welfare for Civil Process Service. Commissioner Bingaman made a motion to approve the annual agreement with Idaho Department of Health & Welfare and the Valley County Sheriff's Office. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed

to approve the annual agreement with Idaho Department of Health & Welfare and the Valley County Sheriff's Office.

Treasurer, Gabe Stayton introduced new Deputy Treasurer, Kandiss Limbaugh. He presented on his action item to appoint Treasurer, Gabe Stayton and Chief Deputy Treasurer, Ashlie Gifford as signers on the new Idaho First Bank Accounts. Chairman Hasbrouck made a motion to appoint Treasurer, Gabe Stayton and Chief Deputy Treasurer, Ashlie Gifford. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to appoint Treasurer, Gabe Stayton and Chief Deputy Treasurer, Ashlie Gifford as signers on the new Idaho First Bank Accounts.

Treasurer Stayton informed the commissioners that Chief Deputy Treasurer, Ashlie Gifford would be resigning at the end of the year. Gabe informed the commissioners about the successful event that occurred on August 22, 2020, to remove hazardous waste from Valley County.

Facilities Supervisor, Scott Clingan informed the commissioners that there had been a request from several sportsman wanting access through the transfer site to access land to hunt. He believed that Valley County needed to erect signs that indicated no trespassing. The commissioners agreed that there needed to be signs posted for no trespassing on Valley County property. He reported on the interaction that he had with Lake Shore Disposal Manager, Scott Cairns in preparing the Lake Fork Site for the new recycling center. He reported on bids that he had received for the fencing of the proposed site and the material that would be utilized. He discussed the design of the concrete pad for the recycling center. He discussed the landscaping that was required which would be done by Boulder Creek Landscaping. He reported on other maintenance that had been done to the Valley County Courthouse and Valley County Jail. He reported that the Valley County fire suppression system would be tested. It was suggested that Scott be scheduled on an upcoming commissioners' agenda to provide them with an overview of all recommended improvements/repairs that should be done.

Court Services Director, Skip Clapp reported that Human Resource Director, Pat Duncan provided the office with a training for evacuations. He informed the commissioners that the VCROP Organization had found a building for operations.

University of Idaho 4-H Coordinator, Alyson Statz provided the commissioners with an overview of the 4-H Fair/Program that occurred. She reported that Dr. Paul Cooper conducted the judging of the 4-H animals and she appreciated his services. She advised that they collected over \$200,000 for the sale of the 4-H animals. She also informed the commissioners that there was a private junior rodeo that occurred.

University of Idaho Educator, Melissa Hamilton provided the commissioners with an overview of programs that she had been involved with. She discussed the need to sign the University of Idaho renewal agreement for Fiscal Year 2021. She advised that the pesticide training that she usually conducts in person will be done virtually. She informed the commissioners that she had been working with the IT Department to upgrade IT services at the University of Idaho Extension Office. She requested that Buildings & Grounds conduct landscaping maintenance. She advised that she was working on the University of Idaho Extension newsletter. The commissioners asked if there was a commercial pesticide applicator in Valley County and Melissa advised that she would provide the commissioners with the information.

Human Resource Director, Pat Duncan provided the commissioners with an overview of the on-boarding that she had conducted and reported on resignations that had occurred within the Valley County Sheriff's Office. She reported on a new mechanic that was hired at the Valley County Road Department. She provided the commissioners with a list of job openings within Valley County. She reported on the emergency plan training that she conducted with Valley County Court Services.

IT Director, David Crawford presented the ESRI renewal for the commissioners to approve. Commissioner Maupin made a motion to approve ESRI renewal. CB seconded the motion. No further discussion, all in favor. Motion passed.

David presented on the Wilderness Wireless Agreement but advised that the US Forest Service needed to provide Valley County with an estimated cost for allowing another commercial business on the tower. Sheriff, Patti Bolen provided her input to the commissioners and explained the proposed cost to the US Forest Service. Commissioner Maupin believed that it was important to allow greater access to the citizens of Valley County but felt that there were additional matters that needed to be addressed including access to the tower. The commissioners requested that IT Director, David Crawford discuss additional details with Wilderness Wireless. David reported on additional work that was being conducted by the IT Department.

Planning & Zoning Administrator, Cynda Herrick reported on potential appeals that would be before the Valley County Board of County Commissioners.

Recreation Director, Larry Laxson reported on the meetings that he had attended the past two weeks. He reported that the New Meadows Project had been delayed. He advised that there was a lot of discussions regarding the Lost Creek/Boulder Creek Program and the category exclusion that was determine. He reported that he was working on the potential MOU for No Business Road that he submitted to the commissioners for review and believed that he could get the Memorandum of Understanding on the agenda within the next few weeks. Chairman Hasbrouck informed Larry about the trash that had been left at the Cabarton Launch. The commissioners asked about setting a permit fee requirement for the Cabarton Launch. Larry discussed the concerns regarding setting a fee. Sheriff Bolen believed that further discussion needed to be done with Prosecuting Attorney, Carol Brockmann.

Grant Writer, Mary Rosen informed the commissioners about grants that she had been working on applying for. She discussed the recent FEMA funding that was available to counties. Commissioner Bingaman wanted to meet with Mary regarding a few grant opportunities

Road Superintendent, Jeff McFadden introduced Assistant Superintendent, Andrew Jackson. He discussed the culvert inspection that he had conducted to add to the GIS Maps and discussed the process. Jeff presented on a matter involving overpayment for Warren Wagon Road. It was suggested that the commissioners and Clerk's Office have direct contact with Western Federal Lands Highway Division. There was a discussion regarding the expansion of Warren Wagon Road for bicycle lanes and Road Superintendent, Jeff McFadden provided input to the commissioners regarding the initial engineering work that had been done determine that there

was not enough room for bike lanes. There was also discussion regarding the speed limit of Warren Wagon Road.

Jeff presented on a request to use PILT Funds for pump suction motor for milfoil removal. Commissioner Maupin made a motion to utilize PILT funds up to \$3,000 for a new pump suction motor. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to utilize PILT Funds up to \$3,000 for a new pump suction motor.

Jeff presented on items that needed to be surplus to include the 2000 Ford F150. Commissioner Bingaman made a motion to allow the surplus of the 2000 Ford F150. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow the surplus of the 2000 Ford F150.

Jeff provided an update on the Abstein Bridge Grant and the possibility of funding of the project. Jeff discussed the closure of Smiths Ferry Drive and the closure of Highway 55. Jeff provided an overview of employees that had been hired at the road department.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”.

The commissioners went into Executive Session per Idaho Code 74-206 1(d)-“Indigent & Charity” at 11:28 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:33 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-“Indigent & Charity”

20-AH095 Final Denial

21-JD067 Lien

Planning & Zoning Administrator, Cynda Herrick presented to the commissioners regarding the Pickens Subdivision-Final Plat. She provided an overview of the plat. Commissioner Bingaman made a motion to approve the Pickens Subdivision Final Plat. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck presented the commissioner meeting minutes of August 17, 2020. Commissioner Maupin made a motion to approve the commissioner meeting minutes of August 17, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of August 17, 2020.

Chairman Hasbrouck began the bid openings for propane. The first bid that was received was from Amerigas for .10 per gallon above wholesale.

The next bid Chairman Hasbrouck opened was from Suburban Propane was for .39 per gallon above wholesale.

The next bid Chairman Hasbrouck was from Valley Wide Propane was for .13 per gallon above wholesale.

The businesses that had submitted a bid had concerns regarding the requested information on the bid. Chairman Hasbrouck made a motion to change the bid schedule for the propane bids and request additional bids to be submitted again. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to change the bid schedule for the propane bids and request additional bids to be submitted again.

The commissioners recessed for lunch at 11:58 p.m.

The commissioners returned from lunch at 1:04 p.m.

Chairman Hasbrouck began the discussion regarding the commissioner board updates. The commissioners requested that the commissioner board updates only be scheduled for once a month. Commissioner Bingaman presented on the Payette Forest Collation meeting that had occurred and provided an overview of the topics discussed. The commissioners discussed conservation land grants and how the county would be able to apply. Commissioner Bingaman presented on conversations that he had with Mr. Craig Utter with Payette Land Trust. He requested that Mr. Utter present to the commissioners. There were also discussions regarding the Idaho Department of Parks and Recreation grant process. The commissioners discussed the opportunity to purchase Idaho State Land in the future and how that process would work. Commissioner Bingaman reminded the commissioners about the McCall City Council meeting and the invitation that was sent to the Valley County Board of County Commissioners.

Sheriff, Patti Bolen began the acknowledgement of the deputies and officers involved with an incident in McCall. She described the incident to the commissioners and thanked them for handling the critical situation professionally.

Chief Deputy Clerk, Gabrielle Knapp presented to the commissioners a request from the American Legion to utilize the Courthouse stairs for the patriot's event on September 11, 2020. Commissioner Bingaman made a motion to authorize the use of the Valley County Courthouse steps on September 11, 2020, for the patriot's event. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck began the discussion related to the decision on who will pay for a road survey of No Business Road. He also informed the commissioners that it was discovered that Valley County might have a gravel pit in the area, but Mr. Jay Jacques felt that the gravel pit was on his parcel of property. Mr. Jay Jacques explained that he had a meeting with a title company. Chairman Hasbrouck believed that Valley County needed to determine where the center line was. Mr. Jay Jacques claimed that the surveyor had told him that it would be a waste of time to conduct a survey. Chairman Hasbrouck provided a reason why he felt it was important for a survey to be done. Commissioner Bingaman asked where the actual groom route would be located. Recreation Director, Larry Laxson informed the commissioners of the location of the new proposed snow grooming trail. Chairman Hasbrouck wanted to make sure that the center

line was identified. Larry advised that the Valley County Surveyor, Chip was ready to move forward to conduct the survey of No Business Road. Chairman Hasbrouck believed that Valley County should request the services of Valley County Surveyor to be split by Valley County and Mr. Jay Jacques. Mr. Jay Jacques provided his opinion to the commissioners. Commissioner Bingaman discussed additional signs that need to be erected. Chairman Hasbrouck made a motion to have Jay Jacques pay for the survey for centerline marking and Valley County would pay half if it was determined that the gravel pit belongs to Valley County with the understanding that it would be identified in the MOU. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Chairman Hasbrouck opened the Public Hearing for the Valley County Fiscal Year 2021 Presentation at 2:14 p.m.

Clerk, Douglas Miller presented the staff report to the commissioners for the Valley County Fiscal Year 2021 Presentation.

Chairman Hasbrouck closed the Public Hearing for Valley County Fiscal year 2021 at 2:50 p.m.

Chairman Hasbrouck opened the Public Hearing for the Valley County EMS Fiscal Year 2021 at 3:00 p.m.

Clerk, Douglas Miller presented the staff report to the commissioners for the Valley County EMS Fiscal Year 2021 Presentation.

Chairman Hasbrouck closed the Public Hearing for the Valley County EMS Fiscal Year 2021 Budget at 3:12 p.m.

The commissioners began the Planning & Zoning Commissioner interviews. Mr. Dusty Bitton appeared before the commissioners for his interview for the Valley County Planning & Zoning Commissioner Board. The commissioners advised that they would be having an Executive Session under Idaho Code 74-206 1(a) to discuss the applicants who interviewed for the position.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student”-Personnel. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:55 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 5:02 p.m.

The commissioners adjourned the meeting at 5:02 p.m.

Elting B. Hasbrouck
Chairman, Elting Hasbrouck

Attest:
Douglas A. Miller
Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday August 24, 2020

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Action Item: Central District Health Mask Order Regarding Exempt Person
Sign Annual Renewal of Health and Welfare Contract for Civil
Process Service

Treasurer – Gabe Stayton

Action Item: Select Gabe Stayton and Ashlie Gifford as Signers on New Idaho
First Bank Account

Department Head Reports - 5 Minutes each

Buildings and Grounds / Solid Waste- Scott Clingan
WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – David Crawford

Action Item: Wilderness Wireless Agreement
Sign ESRI Renewal

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Grant Writer – Mary Rosen

- 10:30 Road & Bridge Presentation- Jeff McFadden
Action Item: Surplus 2001 Ford F150
Access PILT Funds for New Pump Suction Motor for Milfoil Boat
- 11:00 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:15 **Action Item:** Pickens Subdivision - Final Plat – Planning and Zoning Administrator, Cynda Herrick
- 11:30 Commissioner Discussion
Action Items: Meeting Minutes of August 17, 2020
- 11:40 **Action Item:** Acceptance of Bids for Propane
- 12:00 Recess for Lunch
- 1:00 Update on Commissioners Boards
- 1:30 Acknowledgement Deputies and Officers for McCall Incident – Sheriff, Patti Bolen
- 1:40 **Action Item:** - Request to Use Courthouse Stairs for September 11th Ceremony – Chief Deputy Clerk, Gabrielle Knapp
- 1:50 **Action Item:** Decision on Who Will Pay for No Business Road Survey
- 2:00 **Public Hearing:** Valley County Fiscal Year 2021 Budget
- 3:00 **Public Hearing:** Valley County EMS Fiscal Year 2021 Budget
- 3:30 **Action Item:** Planning and Zoning Commission Interviews
- 4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Tuesday September 8, 2020