

Valley County Board of County Commissioners

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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO July 16, 2025

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 KATLIN CALDWELL (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Chairman, Sherry Maupin led the Pledge of Allegiance.

Action Item: Chairman Maupin presented the commissioners' agenda for July 16, 2025. Commissioner Caldwell made a motion to approve the commissioners' agenda for July 16, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for July 16, 2025.

Senior Deputy Auditor, Rheta Clingan presented the claims and board order claims to the commissioners.

Fiscal Year 2025 Claims

General Fund	\$161,410.32
Road & Bridge	\$385,806.27
District Court	\$887.70
Election Consolidation	\$1,118.00
Fair	\$80.45
Revaluation	\$748.00
Solid Waste	\$351,440.82
Weeds	\$4,686.06
PILT Fund	\$5,051.17

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Pest Control	\$3,451.03
Waterways	\$5,392.79
McCall Donnelly Snowmobile	\$224.91
Cascade Snowmobile	\$68.88
Title III	\$10,435.34
Extension Agent Fund	\$440.49
OHV	\$2,852.90
LATCF	\$318,520.69
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Total:	\$1,247,564.65

Action Item: Commissioner Thompson made a motion to approve the claims and board order claims for July 16, 2025. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for July 16, 2025.

Court Services Director, Dee Dee Phillips provided an overview of matters involving the probation department. She reported that she and two of the probation staff attended the Northwest Alcohol Conference and provided an overview of the material that was presented at the conference. She also reported that members of the Youth Advisory Coalition attended the conference and shared their experience with the commissioners. She presented to the commissioners the number of pretrial cases that the probation department has been monitoring. She presented she was invited to attend an additional national conference in Texas related to alcohol and drug trends.

Human Resource Director, Mike Savoie presented highlights to the commissioners that there were 158 employees on payroll with 7 seasonal employees. He reported on the recruitments that were occurring within Valley County. He provided an overview of the payroll conversion that was occurring and presented on the migration that was taking place. The commissioners had questions related to the software that was being used for payroll and Mike provided an overview of how the transition was taking place and the new software was being utilized.

Planning & Zoning Director, Cynda Herrick advised that the planning & Zoning Commission were currently working on finalizing the comprehensive program and waiting for the chairman to select a date for a public hearing. Cynda presented on the software that was being reviewed by the Building Department and Planning & Zoning for a potential conversion. She reported that Lori Hunter was attending a course at the Northwest Planning Conference and presented that she might work towards a certification. She informed the commissioners that Hannah was working towards complying with public records request. She shared that Todd Costello had been conducting site visits for code compliance and in the office sending letters to individuals related to violations.

Recreation Director, Dave Bingaman provided an overview of the increase of recreationalist within Valley County and presented how that has impacted the campgrounds managed by Valley County. He provided an overview of the budget preparations that he had been focused on. He also shared that he was preparing for a future public hearing for fee increases and explained the

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work that he was conducting. He also described the work that was being done to potentially reroute a few snow grooming trails. He reported on the collaboration that was being done with Idaho Department of Lands to renew the lease agreements for the snow mobile parking lots and explained the complications to the commissioners. He advised that they are reviewing amendments to waterways ordinance. He presented that the commissioners would be interviewing new recreation committee members next week.

Fire Mitigation Director, Mara Hlawatschek presented the work that she had been conducting to finalize the wildfire mitigation plan and shared the work that was being done by Emergency Service Manager, Juan Bonilla. She informed the commissioners that the Boise State University survey was released and there was discussion about who was able to complete the survey. The commissioners had questions regarding how individuals can sign up for Code Red. Mara reported on the finalization of fire wise mitigation grants and reported that there were 50 acres that had been treated with a cost of \$20,000 with the \$30,000 left to expend. Chairman Maupin advised that there had not been any decisions made related to SRS funds. Mara reported on grants that she had applied for through Idaho Department of Lands. She presented a woody biomass program that was occurring within Valley County and presented on her involvement. She reported on site visits that would be conducted to show the fire mitigation work that was being done within Valley County. She also touched on a \$20 million dollar grant that was awarded to a non-profit company for fire wise mitigation work within Valley County, Boise County and Adams County.

Chairman Maupin advised that the commissioners would be providing on update related to committees and boards. Commissioner Caldwell provided an update regarding the boards that she was assigned to and specifically discussed with the Central District Health Board. She informed the commissioners that the Payette Forest Coalition and Boise Forest Coalition meetings were on hold until August. She provided an update related to the community South Lake Sewer meeting that occurred and explained that there would be monthly meetings. She advised that there was funding available through February of 2026. She reported on the fairgrounds master plan committee that was meeting on regular basis and presented on the survey that was released to obtain public input. She shared that the City of Cascade was participating and explained the challenge as the main sewer and water line run underneath the actual fairgrounds. Commissioner Thompson reported on the Waterways Committee meetings and discussed a priority to change the ordinance to prevent jet boats that are traveling up the tributaries. He presented on a meeting that he had with Dan Coonce related to the parking lot at the Cascade Annex and the potential options related to construction or repairs of existing parking lot. He reported on the interactions he had with Idaho Geothermal to determine if geothermal can be installed at the Cascade Annex. He reported on the Valley County Fair Board Committee meeting. Commissioner Caldwell asked about the cancellation of the junior rodeo and Commissioner Thompson indicated that he would inquire. He provided a brief update regarding the Valley County Recreation Committee. Chairman Maupin reported that the Perpetua Gold agreement was being developed. She presented that the Economic Development Council was working on the preparation of the Economic Development Summit. She advised that the LEPC meeting and not met yet. She provided an overview regarding the fire working groups and advised that Valley County had an advanced fire working group. She presented on the IAC Public Lands committee and explained that they were waiting to see NACO resolutions. She shared that she stepped down from the IAC Legislation Committee but presented on potential

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legislation that was being discussed. She advised that she was on the Roadless Rules Committee. She explained that the Magistrate Committee would be meeting to begin the process of selecting a new magistrate judge for Boise County. Commissioner Thompson presented the possibility of resurrecting the discussion related to a District Wide Solid Waste site.

Action Item: Grant Writer, Ken Schlegel presented the corrected federal financial reports for Abstein Bridge Replacement grant for the Economic Development Administration and explained the reports that were presented to the commissioners for approval. Commissioner Caldwell made a motion to approve the correct federal financial reports as presented for the Abstein Bridge replacement grants. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the corrected federal financial reports as presented for the Abstein Bridge replacement grant.

Facility Directors, Scott Clingan and Terri Kenneda presented on requests from a member of the public to utilize the Valley County Fairgrounds or arena to work their personal horses. The commissioners felt that a waiver needed to be prepared for a member of the public to utilize the arena. He also advised that there was a member of the public who wanted to camp at the Valley County Fairgrounds while driving through. The commissioners felt that might be something that could be reviewed in the future, but they were not prepared to approve currently. Scott advised that there was a final invoice that was submitted for the building at the fairgrounds, and he had concerns about the previous construction that occurred. The commissioners deliberated and felt that the property tax dollars collected, or Valley County Fair can be used to pay for any final voices. Scott presented that the Facility Department was working on the preparation of renewal of agreements for propane, snow removal, elevator maintenance and advised that the propane request for proposals would be published to obtain bids. He provided an update regarding capital improvements and the solid waste transfer site. Scott and Terri presented on the complications that were occurring at the Solid Waste Transfer Site and the increased volume of waste that was being dumped. Scott and Terri advised that they have a meeting with Lake Shore Disposal to discuss the issues. The commissioners expressed their concerns and advised that there needed to be a long-term solution and Lake Shore Disposal had a contractual obligation to remove the waste on a regular basis. The commissioners felt that another study needed to be conducted but felt a site visit was imperative. Scott again also provided an update regarding the Capital Improvement Project at the transfer site and the concerns that were occurring, including several change orders that were needed. The commissioners requested that a matter be on the agenda for a site visit to be done on August 6, 2025. Scott provided an update regarding the janitorial employees.

Road Director, Jeff McFadden provided an update regarding the construction of the road department facility at Gold Dust. He presented the award for a RAC Grant to improve Lick Creek Road, and he shared the work that would be conducted. He reported on patchwork that was being conducted on Valley County roads and reported on right of way brushing that was occurring. The commissioners had questions regarding the condition of the existing roads and Jeff shared that Road Engineer Dan Coonce had recommendations. The commissioners requested that there needed to be a priority list presented to the commissioners for review. The commissioners again felt that there needed to be conversations regarding a permanent override or a road levy to assist with the funding of the Road Department. There were continued discussions regarding the costs

of operations of the Valley County Road Department and there was a request for a workshop to discuss the current buildings at the fairground.

Action Item: Chairman Maupin presented the commissioner meetings of July 7, 2025. Commissioner Caldwell made a motion to approve the commissioner meetings of July 7, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from July 7, 2025.

Action Item: Chairman Maupin presented the purchase agreement for the property at 308 Idaho Street in Cascade, Idaho. Commissioner Caldwell had questions regarding the purchase agreement and Chairman Maupin responded accordingly. Commissioner Caldwell made a motion to approve the purchase agreement as presented and allow the chairman to sign. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase agreement as presented for 308 Idaho Street in Cascade, Idaho and allow the chairman to sign.

Action Item: Assessor Sue Leeper presented on the bid for partitions through Idaho Correctional Industries. Commissioner Caldwell made a motion to approve the bids for partitions through Idaho Correctional Industries. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the bids for partitions through Idaho Correctional Industries.

The commissioners recessed at 11:34 a.m.

The commissioners returned at 1:30 p.m.

Planning & Zoning Director, Cynda Herrick presented water quality standards and presented amendments and implementations to consider for ordinances changes. The commissioners deliberated on the proposed suggestions made by Cynda and discussed that they are attempting to protect all open bodies of water. Cynda indicated that if additional conditions were added she felt that the permitting process would be more complicated and might require additional staff. The commissioners shared their opinions and felt that additional conversations and workshops needed to occur. The commissioners requested adding additional time on future agendas for the workshops to take place.

Chairman Maupin began the workshop to discuss the possibility of Valley County contracting with a non-profit organization to provide indigent services within Vally County. Clerk, Douglas Miller provided an overview of the reason for the workshop today to discuss the existing program and the possibility of transitioning into a different program. Chairman Maupin presented questions for consideration. Executive Director, Traci Jamison, with Ignite Idaho provided her opinion regarding the proposal being suggested. The commissioners deliberated the proposal and felt additional research needed to be conducted as well as possible a trial run. The commissioners also asked if there would need to be an administrative fee and it was explained that there would need to be additional details that need to be determined.

The commissioners began the budget workshop for Fiscal Year 2026 and Human Resource Director, Mike Savoie presented the new positions that have been requested. Assessor Sue

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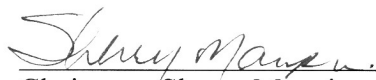
Leeper was the first elected official to present on the requested position of new appraiser. Recreation Director, Dave Bingaman provided a request for a recreation technician to service the Horsethief Reservoir, and he advised that the requested amount provided was not accurate. He advised that the requested hourly rate would be \$21.17 to reflect \$24,000. He explained that within two years the position should be able to be self-funded using the revenue collected from the fees at Horsethief Reservoir. The commissioners had the opportunity to ask questions and the Recreation Coordinator, Dave Bingaman, responded accordingly. Fire Mitigation Director, Mara Hlawatschek provided her request to the commissioners for a new position which would be for a forestry technician and explained the need. Sheriff Kevin Copperi provided the commissioners with a request for an additional communication deputy. The commissioners had the opportunity to ask Sheriff Copperi questions related to the request and he responded accordingly. Sheriff Copperi provided his priorities to the commissioners and explained that he was not expecting all positions to be funded in Fiscal Year 2026. University of Idaho Extension Educator, Melissa Hamilton provided her request to the commissioners and explained that she wasn't proposing a new position, but she was requesting to restructure the existing positions and create two 4-H Coordinator Positions. She described the role of each position and described the work that would be expected from the two positions.

Chairman Maupin advised that a constituent requested that a matter on the agenda for July 23, 2025, be changed and she explained the reasons for the inability to change the location.

Action Item: Commissioner Caldwell made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 3:30 p.m.

Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)- at 4:55 p.m. No decision was made after the Executive Session.

The commissioners adjourned the meeting at 4:55 p.m.


Chairman, Sherry Maupin

Attest:

Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS
MEETING AGENDA
Wednesday July 16, 2025

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan
- 9:15 **Department Head Reports** - 5 Minutes each
 Building Department – Annette Derrick
 Court Services – Dee Dee Phillips
 Human Resources/Risk Management – Mike Savoie
 Information Technology – Jeremy Wilcox
 Planning and Zoning-Cynda Herrick
 Parks and Recreation- Dave Bingaman
 Wildfire Mitigation Program – Mara Hlawatschek
- 10:30 **Action Item:** Sign Corrected Federal Financial Reports for Abstein Bridge Replacement Grant from the Economic Development Administration – Grant Writer, Ken Schlegel
- 10:35 Buildings and Grounds / Solid Waste Presentation- Scott Clingan/Terri Kenneda
- 11:00 Road & Bridge Presentation- Dan Coonce
- 11:30 Commissioner Discussion
 Action Items: Meeting Minutes of July 7, 2025
 Sign Purchase Agreement for 308 Idaho Street
- 11:30 **Action Item:** Approval of Bid for Partitions and Desks for the Cascade Annex
- 12:00 Recess for Lunch

- 1:00 Update Commissioner's Boards/Committees
- 1:30 Water Quality Standards - Amendments and Implementation – Planning and Zoning
Director, Cynda Herrick
- 2:00 Workshop to Discuss Contracting of Indigent Services
- 2:30 Budget Workshop for Fiscal Year 2026-Clerk, Douglas Miller
A Budget –Requested New Positions & Salaries
- 3:00 Opportunity for General Public to Present to Commissioners
- 3:00 **Action Item:** Executive Session per Idaho Code 74-206 1(f)-“To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Wednesday July 23, 2025