

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 10, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for August 10, 2020. Commissioner Bingaman requested adding a matter on the agenda to discuss expenditures for the waterway's maps. Commissioner Bingaman made a motion to approve the commissioners' agenda as amended. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda as amended for August 10, 2020.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2020 Claims, Board Order claims.

Fiscal Year 2020 Claims

General Fund	\$90,391.54
Road & Bridge	\$199,057.04
District Court	\$2,795.02
Revaluation	\$982.99
Solid Waste	\$93.97
Weeds	\$1,908.75

**Board of County Commissioners Meeting
August 10, 2020
Page 1**

Pest Control	\$289.06
Waterways	\$1,567.66
McCall-Donnelly Snowmobile	\$117.82
Cascade-Warm Lake Snowmobile	\$18.26

Board Order:	Title III Trust	\$7,306.98
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Total:		<hr/> \$320,454.09
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Chairman Hasbrouck made a motion to approve the claims and board order claims as presented for August 10, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Chief Deputy Assessor, Sue Leeper reported that the appraisers were conducting their field work. She reported on the new hire for the McCall Department of Motor Vehicles. She reminded the commissioners that the McCall DMV hours were 9:00 a.m. to 4:00 p.m.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office.

Sheriff, Patti Bolen informed the commissioners about the emergency calls that the deputies had been responding to the past two weeks. Commissioner Maupin presented to those in attendance related to the proposed construction schedule for Idaho Transportation Department and a request for flaggers.

Treasurer, Gabe Stayton presented on cancellation of taxes for 20-10 for Donnelly Rural Fire Department. He advised that there was a commercial solid waste fee applied to a piece of property that was acquired by the Donnelly Rural Fire Department from the City of Donnelly. Commissioner Bingaman made a motion to approve tax cancellation 20-10. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve tax cancellation 20-10. He reported that there were still nine properties in tax deed and reminded the commissioners that the tax deed hearing was scheduled for August 17, 2020. He reported that a new Deputy Treasurer, Candice Limbaugh would be starting in the Treasurer's Office.

Facilities Supervisor, Scott Clingan presented to the commissioners regarding solid waste matters and matters involving the facilities. He reported that a new gate would be installed at the Warm Lake Transfer Site. Chairman Hasbrouck asked Scott to contact Lake Shore Disposal regarding bear proof trash containers. He provided an overview of work that had been conducted by the facility employees the last few weeks. He advised that the Soil & Water building ramp had been repaired. He explained other work that would be completed including new entrance door, paint for the Sheriff's Office. He discussed that he was getting a bid to have the McCall Police Department have access to the on-site generator at the McCall Annex. He informed the commissioners that he was working on getting the baseboard heaters installed in the north end of the building. He requested that the commissioners review the propane bid to publish.

Building Official, Annette Derrick reported that it takes one to two weeks to issue building permits. She reported on the completion of the Tamarack Condominiums.

Court Services Director, Skip Clapp reported to the commissioners that they had seen an increase in court cases including individuals being placed on probation. He informed the commissioners that the probation department would not be conducting any urine analysis for individuals who are not permanent residence in Valley County. He reported on that there was a private business who they would be referring individuals to for urine analysis. He informed the commissioners about the IAC meetings that he has scheduled for next month. He presented to the commissioners the grant that was awarded to VCORP for \$1,000,000 and provided a brief overview of what the grant funding would be utilized for.

University of Idaho Extension Educator, Melissa Hamilton presented to the commissioners about the 4H event that occurred on August 8th through August 9th. She provided an overview of programs that she would be involved with over the next two weeks. She presented on the programs that had wrapped up for the summer. She reported that the AmeriCorps application would be moving forward to continue to fill the AmeriCorps position. She advised that Alyson Statz would have statistics regarding the 4H animal market sale.

Human Resource Director, Pat Duncan informed the commissioners about the recent hires that have been done by Valley County. She also reported on openings within Valley County including the position of deputy court clerk and road department employees. She discussed the difficulties of filling the weed applicator position. She presented to the commissioners about upcoming training that would be occurring including leadership initiative. She presented her opinion related to the janitorial services for Valley County.

IT Director, David Crawford presented to the commissioners about projects that the IT Department had been working on and completing including the new software for the Valley County Sheriff's Office.

Planning & Zoning Administrator, Cynda Herrick informed the commissioners that she had sent out an email regarding to DF Development regarding the potential land exchange. She discussed code enforcement that had been conducted by the Planning & Zoning Department.

Recreation Director, Larry Laxson presented to the commissioners that the snow grooming program are looking at obtaining GPS tracking units. He reported that the paving of Francie Wallace parking lot and the Brush Creek parking lot had been completed. He discussed additional grants that he would be applying for to improve the bathrooms. Commissioner Maupin asked about the entry ways at Francie Wallace and the concerns that were brought to the attention of the commissioners. Larry believed that the commissioners should consider preparing an ordinance that would require camping fees at Wellington Recreation Park. The commissioners would like Larry to research alternative locations that Valley County could potentially purchase for additional recreation areas for camping.

Road Superintendent, Jeff McFadden informed the commissioners that he was working with the Bicycle Club regarding the single-track sidewalk grant. Jeff presented a proposal from homeowners on Crown Point that would like to reroute the west road and pay for the paving to

have winter maintenance to be conducted. Jeff advised that there would be two private parcels that would need to allow an easement for the road to go through their property. He advised that there were two crews working in the back country and provided an overview of the work that had been completed. He informed the commissioners that there were ITD bridge inspectors conducting inspection of back country bridges within the next few weeks. He advised that West Mountain Road had been repaired. He reported on the cleaning of ditches that had been done. He reported to the commissioners that he was going to stripe West Roseberry for safety concerns. He advised that he would be contracting that work out to be completed. He presented to the commissioners that Warren Wagon Road was almost completed, and it appears that they would be finishing on schedule. The commissioners asked about the installation of the In-Reach safety communication devices in the road department vehicles. Jeff reported that there were two already in the fleet and he believed that the road department would need a few more. He informed the commissioners how the devices were being utilized. The commissioners suggested acquiring three more devices. He informed the commissioners that the repeater at Snowbank was down. He provided the commissioners with an update related to the South Fork of the Salmon Road. He advised that there would be hard closures soon. The commissioners requested blading of the McCall Recycling Center. Jeff reported on openings within the road department and the interview process. He explained the difficulties of hiring for a mechanic. Jeff discussed the assistances that the road department had provided for the Valley County Fair. He provided an update about the Valley County Road Advisory Committee that was created and explained the initial meeting that occurred. Commissioner Maupin also provided her overview of the meeting that had occurred. Jeff reported that the traffic counters were functional, and he was now able to obtain the information from the devices.

Chairman Hasbrouck explained why the janitorial bid was added back to the commissioners' agenda. Clerk, Douglas Miller reported to the commissioners that he did meet with one of the companies that provided a bid and informed them that they could submit a modified bid which was in error. The commissioners discussed the matter. Commissioner Maupin made a motion to request two invitations to bid for the McCall Annex and a separate bid for the Valley County Courthouse for five days a week. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to request two invitations to bid for the McCall Annex and a separate bid for the Valley County Courthouse for five days a week.

Chairman Hasbrouck presented the meeting minutes of July 21, 2020. Need to postpone.

Chairman Hasbrouck presented the commissioner meeting minutes of August 3, 2020. Chairman Hasbrouck made a motion to approve the commissioner meeting minutes of August 3, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of August 3, 2020.

Sheriff, Patti Bolen presented the AXON Agreement for Tasers and informed the commissioners that it did not include body cameras. She reported that Grant Writer, Mary Rosen was searching for a grant to fund the body cameras in the future. Commissioner Bingaman made a motion to approve the AXON Agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the AXON Agreement for the tasers.

Chairman Hasbrouck presented the Squaw Creek Soil & Water Conservation District letter of support. Commissioner Maupin made a motion to approve the Squaw Creek Soil & Water

Conservation District letter of support. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Squaw Creek Soil & Water Conservation District letter of support.

The commissioners recessed for lunch at 11:35 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck presented the Finding of Facts for Knife River CUP. Commissioner Bingaman made a motion to adopt the Finding of Facts for Knife River CUP back dated to June 8, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to adopt the Finding of Facts for Knife River CUP back dated to June 8, 2020.

Chairman Hasbrouck began the presentation from the commissioners related to Board Participation. Commissioner Maupin discussed her involvement with the Waterways Committee meeting. She advised that she would be meeting with the Valley County Fair Board and believed that the commissioners needed to provide better guidance and oversight. She again presented that the VCORP had obtained the \$1,000,000 grant and believed that the grant would benefit greatly. Commissioner Maupin discussed the Valley County Road Department Advisory Board and presented on the involvement of the volunteers who are participating. She reported on the work that was being completed by the Valley County Economic Development Council related to early education programs. She presented that the Boise State Educational Program had filled seven of the ten openings. Chairman Hasbrouck advised that he missed a Boise Forest Collation meeting. He reported that he had been having a weekly meeting with District IV Central District Health. He believed that District IV Central District Health would be potentially voting on a mandatory mask for Valley County. He advised that there had been discussion regarding moving District IV into Phase III or limiting the number of individuals in a group setting. He explained that the health districts do not have the authority to set limitations on schools. Commissioner Bingaman presented on information regarding on the new NEPA process.

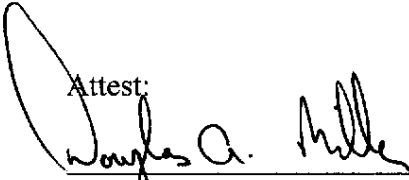
The commissioners began the interviews for the opening of Planning & Zoning Commissioner. Mr. Neal Thompson was the first candidate to be interviewed by the commissioners.


Public Relations contractor, McKenzie Kramer provided the commissioners with an overview of public relations work that she had been conducting on behalf of Valley County. She discussed work that she had been doing for census compliance which included promotional packs to encourage individuals to complete the census. She advised that she had worked with Commissioner Bingaman on recycling messaging. She explained that she had a significant amount of COVID related information public relations work that she had been doing. She advised that Crush the Curb campaign would be coming to Valley County within two weeks to provide COVID testing. She discussed the public relations work that she would like to focus on in the future which includes elections and recreation. The commissioners also provided McKenzie with suggestions that they would like her to work on. McKenzie Kramer concluded her presentation to the commissioners.

Clerk, Douglas Miller began the Fiscal Year 2021 Budget Workshop for all department and offices. A copy of the Budget Worksheets are available upon request through the Valley County Clerk's Office.

The commissioners began the discussion related to the possibility of zoning changes in Valley County. Planning & Zoning Administrator, Cynda Herrick provided her opinion to the commissioners. Prosecuting Attorney, Carol Brockmann also provided her opinion to the commissioners. The commissioners discussed the existing zoning parameters that Valley County currently has. Commissioner Maupin believed that it was time for Valley County to review potential zoning changes to avoid spot zoning which was currently occurring. Cynda recommended that the commissioners have the discussion with the Valley County Planning & Zoning Commission.

The commissioners adjourned the meeting at 4:00 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday August 10, 2020

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

In an effort to promote full transparency the meetings will be live streamed and may be viewed by accessing the Valley County web site at www.co.valley.id.us There will be prompts at that site to guide you to the live stream. If a member of the public wishes to make a public comment about any of the matters pending, please contact the Valley County Clerk, Douglas Miller at 208-382-7102 to make those arrangements.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Gabe Stayton

Action Item: Cancellation of Taxes 20-10

Department Head Reports - 5 Minutes each

Facilities/Solid Waste-Scott Clingan

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson
Grant Writer – Mary Rosen

10:30 Road & Bridge Presentation- Jeff McFadden

11:00 **Action Item:** Discussion/Decision on Janitorial Bid

11:15 Commissioner Discussion

Action Items: Meeting Minutes of July 21, 2020
Meeting Minutes of August 3, 2020
Approve Finding of Facts for Knife River CUP
AXON Agreement for Tasers
Squaw Creek Soil & Water Conservation District Letter of
Support

12:00 Recess for Lunch

WATERWAYS PRINTING

1:00 Update on Commissioner Board Participation

1:30 **Action Item:** Planning and Zoning Commission Interviews

2:00 Presentation from Public Relations McKenzie Kramer

2:30 Budget Workshop for Fiscal Year 2021-Clerk, Douglas Miller
Review of All Budget Requests for All Offices & Departments

3:00 Discussion Regarding Potential Zoning Changes in Valley County

3:30 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday August 17, 2020