

# Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Fax (208) 382-7107

**ELTING G. HASBROUCK**  
*Chairman of the Board*  
ehasbrouck@co.valley.id.us

**DAVID H. BINGAMAN**  
*Commissioner*  
dbingaman@co.valley.id.us

**SHERRY MAUPIN**  
*Commissioner*  
smaupin@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
August 3, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck called the commissioner meeting to order at 9:01 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for August 3, 2020. Commissioner Bingaman requested to add a matter on the agenda to discuss grant opportunity for Waterways. Commissioner Maupin made a motion to approve the agenda for August 3, 2020, with the addition of a discussion regarding a grant opportunity. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda for August 3, 2020, with the addition of a discussion regarding a grant opportunity for Waterways.

Chairman Hasbrouck presented to the commissioner meeting minutes from July 27, 2020. Commissioner Maupin made a motion to approve the commissioner meeting minutes from July 27, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from July 27, 2020.

Chairman Hasbrouck presented the Board of Equalization meeting minutes from June 29, 2020. Commissioner Bingaman made a motion to approve the Board of Equalization meeting minutes from June 29, 2020. Commissioner Maupin seconded the motion. No further

discussion, all in favor. Motion passed to approve the Board of Equalization meeting minutes from June 29, 2020.

Chairman Hasbrouck presented the LOT Grant contract with the City of McCall. Commissioner Bingaman made a motion to approve the LOT Grant Application through the City of McCall. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the LOT Grant contract.

Commissioner Bingaman began a discussion related to an opportunity for a Waterways grant and he provided an explanation of the grant opportunity for the possibility of funding the waterways study. The commissioners were in support of Grant Writer, Mary Rosen pursuing the Waterways Grant Opportunity.

West Central Economic Development Executive Director, Andrew Mentzer presented to the commissioners the EDPRO Grant. Chairman Hasbrouck made a motion to approve the EDPRO Grant and matching dollar request. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the EDPRO Grant and matching dollar request.

Chairman Hasbrouck discussed an agenda item for the Idaho Central District Health which could impact the requirements for individuals requiring mask for public areas. Commissioner Maupin presented that there was a limit of COVID testing in Valley County and advised the steps that were taking place to increase tests. Chairman Hasbrouck began the discussion regarding the proposal to extend Resolution 20-14 to recommend face coverings in Valley County. Commissioner Maupin believed that it was important to extend the recommended face coverings and believed that it was important to get the local schools opened in Valley County. Chairman Hasbrouck presented on proposals that had been discussed amongst leadership in the school districts to have children return to the classroom. Commissioner Maupin mentioned concerns regarding children who might be staying at home by themselves if the schools do not open. Commissioner Bingaman made a motion to extend Resolution 20-14 for another 30 days. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

The commissioners also discussed making a recommendation to the District IV Central Health District to make it a requirement to have individuals wear masks in local business. The commissioners agreed that they would request that Chairman Hasbrouck inform the District IV Central Health District the support of the Valley County Board of County Commissioners to require mask be worn in public meetings.

Clerk, Douglas Miller presented to the commissioners the bid that was accepted last week for janitorial services limited the amount of days that they would be cleaning and did not include buildings that were requested in the invitation to bid. The commissioners advised that they were not aware and requested that the invitation to bid be published again for additional bids to be received. Commissioner Maupin made a motion to rescind the motion that was made on July 27, 2020, awarding the bid to G4 Team and publish a second request for Invitation to Bid for Janitorial Services. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

Stephanie Nelson with Wildfire Prevention Associates presented to the commissioners that the contract that was awarded for the Bear Basin Unit#8 was unable to complete the project and requested to opt out. She advised that the contractor did complete two acres. She reminded the commissioners about the other bids that were submitted and provided her recommendations to the commissioners. She would like the commissioners to consider a reassignment of the bid. Commissioner Bingaman made a motion to accept the forfeiture of contract with Wildwood Tree Care for Bear Basin Unit #8 and reassign the bid to Baron Loper and allow an extension of November 1, 2020 and allow minor mechanical treatment. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Stephanie presented on an opportunity to conduct fire mitigation work on parts of Tamarack Resort and provided a description of the project. Commissioner Maupin made a motion to approve MOU 16WFM. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve MOU 16WFM.

Human Resource Director, Pat Duncan began the discussion related to the concerns of Grant Writer, Mary Rosen regarding the existing structure of the position and her reporting directly to the commissioners. Pat provided her opinion to the commissioners and believed that the position should not be reporting directly to the commissioners. The commissioners felt that the position should still be supervised by the Clerk's Office but direction of types of grant should be decided to pursue should be allowed by the commissioners. Commissioner Maupin made a motion to direct HR to amend the job description for the grant writer to State with input from the Valley County Board of Commissioners with direct supervision of the Valley County Clerk. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

Clerk, Douglas Miller began the Budget Workshop for Fiscal Year 2021. The commissioners reviewed all proposed budget requests. A copy of the presentation is available upon request through the Valley County Clerk's Office.

The commissioners recessed for lunch at 11:40 a.m.

The commissioners return from lunch at 1:00 p.m.

Ms. Alicia Baptiste with Idaho Department of Juvenile Corrections introduced herself to the commissioners and provided the annual report to the commissioners regarding juvenile crimes in Valley County. She spoke to the commissioners about the collaboration between Idaho Department of Juvenile Corrections and Valley County. She reviewed the annual statistics with the commissioners and a copy of the report will be appended to the commissioner meeting minutes. She explained the staffing process with the commissioners when a juvenile commits a serious crime. She also described the revenue that Valley County received from Idaho Department of Juvenile Corrections in Fiscal Year 2019. Ms. Baptiste informed the commissioners about the statistics of juveniles who have been committed to the Idaho Department of Juvenile Correction Facility.

Human Resource Director, Pat Duncan presented on the proposed evacuation plan for the Valley County Courthouse. She provided the commissioners with an overview of how the plan was developed. The commissioners asked specific plans about the proposed evacuation plan.

Board of County Commissioners Meeting

August 3, 2020

Page 3

Commissioner Maupin made a motion to approve the Valley County Evacuation Plan as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Evacuation Plan as presented.

Chairman Hasbrouck opened the Public Hearing at 2:00 p.m. for Appeal of CUP 20-09 BP Properties. Chairman Hasbrouck asked if there was any ex-parte communication or conflict of interest. All commissioners advised that there was no ex-parte communication or conflict of interest.

Planning & Zoning Administrator, Cynda Herrick provided a staff report to the commissioners regarding the Appeal of CUP 20-09 BP Properties.

Chairman Hasbrouck asked to hear a presentation from the appellant. Mr. Larry Shake who resides in McCall, Idaho presented to the commissioners as the appellant of CUP 20-09 BP Properties.

Mr. Dusty Bitton with BP Properties presented to the Valley County Board of Commissioners as the Original Applicant of CUP 2-09 BP Properties.

Chairman Hasbrouck opened the testimony to the general public for those who appeared in person.

Mr. Don Lojek who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal. He recommended that the commissioners send the matter back to the Valley County Planning & Zoning Commission.

Mr. Wilson Quarre who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Ms. Anne Carr who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal. She also read a letter from her husband Mr. Joe Wiess.

Mr. Jeffrey Roth who resides in McCall, Idaho presented, to the commissioners as a proponent of the appeal.

Mr. Gene Gand who resides in McCall, Idaho presented, to the commissioners as a proponent of the appeal.

Mr. John Humphries who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Mr. Vern Farris who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Mr. Jerry Cornelious who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Mr. Sherry Avalon who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Ms. Linda Thomas who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Mr. John Burke who resides in McCall, Idaho, presented to the commissioners as a proponent of the appeal.

Chairman Hasbrouck asked to hear testimony from anyone who was uncommitted. Record would reflect that there was no one present or on the phone to speak.

Chairman Hasbrouck asked to hear testimony from opponents of the appeal.

Mr. Steve Milleman who represents BP Properties presented to the commissioners as an opponent of the appeal.

Chairman Hasbrouck asked to hear rebuttal from the Applicant of CUP 20-09 BP Properties. Mr. Dusty Bitton provided his rebuttal to the commissioners.

Mr. Larry Shakes provided his rebuttal to the commissioners as the appellant of CUP 20-09 BP Properties.

The commissioners asked questions to the appellant Mr. Larry Shakes and applicant Mr. Dusty Bitton. The commissioners also asked questions to Planning & Zoning Administrator, Cynda Herrick. Planning & Zoning Administrator, Cynda Herrick also provided additional information to the commissioners regarding the compatibility study that was conducted and additional information regarding exhibits that were presented by the appellant Mr. Larry Shakes.

Chairman Hasbrouck closed the Public Hearing at 4:09 p.m. and brought the matter back to the commissioners for deliberation. Commissioner Maupin provided her opinion to those in the audience and believed that the application had not changed from the Planning & Zoning Public Hearing related to CUP 20-09 BP Properties. Commissioner Bingaman provided his opinion to those in the audience and believed that there were areas that Valley County needs to look at all commercial areas. Planning & Zoning Administrator, Cynda Herrick read into the record the conditions that were currently included in CUP 20-09 BP Properties. The commissioners made suggestions on conditions that they would request be added to the conditional use permit. The commissioners believed that that the proposed CUP fits into the proposed area. Commissioner Maupin made a motion to deny the appeal and approve the CUP 20-09 BP Properties with the additional conditions that were presented during deliberations. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

The commissioners adjourned the meeting at 4:33 p.m.

Elting A. Hasbrouck  
Chairman, Elting Hasbrouck

Attest:  
Douglas A. Miller  
Douglas Miller, Clerk

# Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Fax (208) 382-7107

**ELTING G. HASBROUCK**  
*Chairman of the Board*  
ehasbrouck@co.valley.id.us

**DAVID H. BINGAMAN**  
*Commissioner*  
dbingaman@co.valley.id.us

**SHERRY MAUPIN**  
*Commissioner*  
smaupin@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday August 3, 2020

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
  - Action Items:** Meeting Minutes of July 27, 2020 and Board of Equalization
  - Meeting Minutes of June 29, 2020
  - LOT Grant Approval Contract
  - Waterways Grant applications*
- 9:15 **Action Item:** Sign EdPro Grant Contract – Andrew Mentzer and Mary Rosen
- 9:30 **Action Item:** Extension of Resolution 20-14 Face Coverings
- 9:45 **Action Item:** Discussion Regarding Janitorial Bids
- 10:00 **Action Items:** Bear Basin Unit #8 - Forfeiture of Contract without Completion. Consideration of Bid Award Reassignment  
MOU 16WFM - Stephanie Nelson
- 10:30 **Action Item:** Discussion of Position Structure of Grant Writer
- 11:00 Budget Workshop for Fiscal Year 2021-Clerk, Douglas Miller  
Review of All Budget Requests for All Offices & Departments
- 12:00 Recess for Lunch
- 1:00 IDJC Presentation – Valley County 2019 Annual Report – Alicia Baptiste
- 1:30 **Action Item:** Approve Evacuation Plan – Pat Duncan
- 2:00 **Public Hearing/Action Item:** Appeal of CUP 20-09 BP Properties

3:00 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday August 10, 2020