

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
July 27, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for July 27, 2020. The commissioners advised that a letter of intent for contribution needed to be added to the agenda for Valley Soil Conservation District. Commissioner Maupin made a motion to approve the commissioners' agenda as amended for July 27, 2020. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for July 27, 2020, with the addition of the letter of intent for contribution for the Valley Soil Conservation District.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2020 Claims, Board Order claims.

Fiscal Year 2020 Claims

General Fund	\$157,286.44
Road & Bridge	\$3,955.68

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District Court	\$1,901.70
Health District	\$27,046.03
Solid Waste	\$35,408.06
Revaluation	\$363.87
Solid Waste	\$146,514.05
Weeds	\$1,968.12
Pest Control	\$35.00
McCall-Donnelly Snowmobile	\$529.06

Board Order:	Title III Trust	\$8,110.48
	PILT Fund	\$238.64

Total:	\$350,081.20
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Commissioner Bingaman made a motion to approve the claims and board order claims as presented for July 27, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for July 27, 2020.

Assessor, June Fullmer presented to the commissioners that effective August 3, 2020, the Department of Motor Vehicles Registration office would be changing the hours of operation from 9:00 a.m. to 4:00 p.m. with a closure of 12:00 p.m. to 12:30 p.m. for lunch. She advised that she had a resignation in the Department of Motor Vehicles Office, and she was working with Human Resources to fill the position. Assessor Fullmer presented on a request for value cancellation #8 for Parcel# RP001020030030. She explained the reason for the request for value cancellation for Parcel# RP001020030030. Commissioner Maupin made a motion to approve value cancellation #8 for Parcel# RP001020030030. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve value cancellation #8 for Parcel # RP001020030030.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office. He informed the commissioners about the recent order issued by the Idaho Supreme Court to delay jury trials until September of 2020.

Sheriff, Patti Bolen presented to the commissioners that the new RMS System was being installed and she reported on the collaboration with other departments. She reported on increased patrols on Farm to Market and continued code enforcement violations work that the Sheriff's Office had been conducting. The commissioners asked if there was an increase in responses by the Sheriff's Office. Sheriff Bolen reported that yes that had been an increase in calls to Valley County Dispatch.

Building Official, Annette Derrick informed the commissioners that they are up to 208 building permits for Fiscal Year 2020. She advised that the building plans have slowed down a bit. She reported on the public relations that was done related to not being able to live in storage sheds.

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Chairman Hasbrouck asked about the manufactures homes that are in Donnelly. Annette advised that the homes are just spec homes that can be built in Valley County only if they meet the Valley County Requirements.

Chief Deputy Treasurer, Ashlie Gifford presented for Treasurer, Gabe Stayton. She presented on the request by the Treasurer's Office to move the tax collector and tax anticipation trust bank accounts to Idaho First Bank. She explained the reason for the request by the Treasurer's Office and advised that it was for collateralizing the funds. Commissioner Bingaman made a motion to approve the request from Treasurer, Gabe Stayton to move the tax collector and tax anticipation trust to Idaho First Bank. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the request from Treasurer, Gabe Stayton to move the tax collector and tax anticipation trust to Idaho First Bank.

Chief Deputy Treasurer, Ashlie Gifford reported that there were 19 tax deed properties that will be before the commissioners on August 17, 2020.

Human Resource Director, Pat Duncan reported on the recent hires for Valley County and she reported on the openings that Valley County currently has. She informed the commissioners that the Road Department had hired an Assistant Road Supervisor. She advised that the Facility Manager would be starting on August 4, 2020. She discussed the challenges on filling a few of the openings. She presented to the commissioners that she was also working on ranges for the existing salaries. She informed the commissioners that she was also handling several questions regarding individuals that have contact with someone who has symptoms of COVID or who have tested positive for COVID. She informed the commissioners about a leadership course that she was taking in the next few weeks.

IT Director, David Crawford presented the land and tower lease agreement. The commissioners asked about the monthly charge for the towers and requested that David discuss with the potential company. The commissioner informed David that the north end of the courthouse would be available for the IT Department next week.

Planning & Zoning Administrator, Cynda Herrick reported on the Payette National Scenic by Way meeting that she attended and informed the commissioners about the potential closures of Highway 55 for repairs. The commissioners requested a formal presentation from Idaho Department of Transportation if available. Cynda discussed issues with the rubble and how it would be disposed of. She advised that there was discussion to have the rubble given to OK Gravel to sell but she had concerns that it would violate the existing CUP and she reported that she would follow up. Cynda reported on a complaint that had been filed in District IV Court by Mr. Larry Shakes regarding the process of how Valley County allows public hearings. The commissioners discussed the matter in detail and discussed the alternative ways that the public can testify. Cynda reported on a violation of an individual selling items without a conditional use permit. She advised that the matter would be going before the Valley County Planning & Zoning Commission.

Planning & Zoning Administrator, Cynda Herrick presented on a request to refund \$200.00 for CUP 20-17 Wagers Multiple Residence. She provided a reason why she was requesting a refund. Commissioner Maupin made a motion to approve the refund of \$200.00 for CUP 20-17 Wagers Multiple Residence.

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Cynda presented on a request to hold a scenic by-way meeting at the Valley County Courthouse on September 24, 2020. The commissioners requested that Cynda schedule the meeting with the Clerk's Office. Commissioner Maupin asked if it would be discussed what type of business could operated on the scenic by way and advised that she would like recommendations from the scenic by way committee. Cynda informed the commissioners that she had received two individuals' express interest in the opening of the Valley County Planning & Zoning Commission. She also reported that today was the deadline for the Midas Gold Appeal. Cynda reported on the work that had been done to inform individuals about the request for proposals for the waterways study.

Recreation Director, Larry Laxson presented on matters involving the Recreation Department. He reported on the trash bags that were handed out to remind the general public to pick up their garbage from public lands. He reported that the Wellington Recreation Park was full last weekend. He reported on issues related to the Cabaraton bathroom and the repairs that would be made. Larry presented on the Payette Forest Collation and matters discussed in the collation. He presented on proposed grants that Valley County would be applying for the recreation department. He discussed the conversations that the Snowmobile Advisory Chairman had with the homeowner of No Business Road regarding the proposed maintenance agreement. He provided an update regarding the Land Allocation meeting, but he reported that the meeting had not taken place recently.

University of Idaho Extension Education, Melissa Hamilton reported on the master's gardener programs that had taken place and partnerships that had been occurring. She advised that the 4-H record books had been completed and she presented on when the animal market sale would be taking place. Melissa discussed the Valley County Human Rights Forum that was created and the program that would be taking place. She advised an initial zooming meeting would be occurring tomorrow to discuss the specific curriculum. She advised it would be focused on diversity inclusion.

Grant Writer, Mary Rosen advised that she sent the commissioners an activity report of grants that she had been working on. She discussed other grant opportunities that she was researching for the recreation department. She also presented on a grant opportunity for the Solid Waste Transfer Site to include the bailer but explained that there was a limit on the award of \$10,000. She believed that the grant could be used for information, education and outreach. She also discussed a grant that she was reviewing for archiving historical records. She also presented on an opportunity for a grant for bullet proof vests.

Weed Supervisor, Steve Anderson presented the Health and Welfare Contract for Mosquito Surveillance and provided an explanation that there would be additional funding for testing of mosquitos for West Nile Virus. Commissioner Bingaman made a motion to approve the contract with Idaho Health & Welfare for Mosquito Surveillance. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the contract with Idaho Health & Welfare for Mosquito Surveillance.

The commissioners asked Steve Anderson about increased signs of grasshoppers and a concern about a property that has an outbreak of knapweed. Steve advised that he would send an enforcement notice.

Road Superintendent, Jeff McFadden presented the funds transfer agreement documents for the Warm Lake Highway Pavement Rehab & Chip Seal and Warren Wagon Road. Commissioner Maupin made a motion to expend \$8,791 for the match of Warren Wagon Road. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to expend \$8,791 for the match of Warren Wagon road.

Commissioner Bingaman made a motion to approve the Funds Transfer Agreement for the Warm Lake Highway Pavement Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Funds Transfer Agreement for the Warm Lake Highway Pavement Project.

Jeff presented on the Warren Wagon Road project and the possibility of the project being completed sooner than expected. The commissioners asked about the second entrance to the Francie Wallace Parking Lot. Jeff discussed the second entrance that was created. Jeff presented on Crown Point Parkway Road and presented that the homeowners wanted to pay to build a road for year-round access. Planning & Zoning Administrator, Cynda Herrick advised that she would need to review. Jeff also indicated that the commissioners would need to determine if the road was built would Valley County accept it on the existing road maps. Jeff presented on the road work that had been conducted. He also reported on the new patrol vehicles that had been received. Jeff presented on the stakes that have been erected for the pathways project near Heinrich Lane and Rogers Lane, but it was explained that there needed to be a Public Hearing and MOU to move forward with the project. Commissioner Maupin advised that there would be Road Advisory Committee Meeting on August 5, 2020. The commissioners discussed a processing fee for the Public Hearing. The commissioners advised that they would like Planning & Zoning to present later.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)- "to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:11 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:15 a.m.

20-RS065 Amended Determination of Approval
20-DM059 Continuance of Hearing

Chairman Hasbrouck began the opening of the Janitorial Bids. He opened the first bid from Clearview Cleaning Services for cleaning services of \$69,000. Chairman Hasbrouck opened the second bid from G4 for \$58,580.00. The second bid from G4 was a modified bid for reduced services. The commissioners reviewed the bid proposals and deliberated on the proposals received. Commissioner Bingaman made a motion to accept the bid from G4 Team Janitorial for \$58,580.00. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to accept the bid for cleaning from G4 Team Janitorial for \$58,580.00.

Chairman Hasbrouck presented the letter of commitment for Valley Soil & Water Conservation District for Fiscal Year 2021. Commissioner Maupin made a motion to sign the letter of support for the Valley Soil & Water Conservation District for Fiscal Year 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the Valley Soil & Water Conservation District for Fiscal Year 2021.

Chairman Hasbrouck presented the meeting minutes from July 20, 2020. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from July 20, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from July 20, 2020.

The commissioners recessed for lunch at 11:48 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck advised that the next matter on the agenda was update on commissioner's board. Commissioner Maupin presented on the Economic Development Council Committee and provided an update regarding the Boise State University on-line courses that are available to Valley County residence. She presented on an early education course that was funded with a grant and discussed that a part time individual was hired to facilitate the course. She presented on the broadband grant that was applied for the Pilgrim Cove area. She discussed the single-track pathways and discussed the funding mechanism. She also presented on the trail that would connect in New Meadows. She advised that the workforce housing was still a topic that was being discussed. She advised that she has not had the opportunity to attend the District IV Mental Health Board but presented on matters that were being discussed. Commissioner Maupin presented on the Valley County Fair Board Committee and presented on matters that had been discussed in the meeting. She advised that they walked the fairgrounds to determine what buildings need repaired and she believed that Valley County needed to review how they were funded. She presented on the Waterways Committee meeting and matters that were discussed. She advised Land Allocation meeting had not met. She briefly discussed the Strategic Planning Committee. She advised that she was preparing a governance manual and would like input from the other commissioners. Chairman Hasbrouck presented on the Boise Forest Coalition and reported on the logging that was currently taking place in Valley County. He advised that the Forest Service had not been attending regular meetings. He reported that the District IV Health District Board had been meeting once a week to discuss COVID-19. He elaborated on the discussion regarding opening of schools in the state of Idaho. Commissioner Bingaman presented on the WICAP Meetings and matters involving WICAP functions. He reported on the Payette Forest Coalition and discussed the projects that are pending. He discussed that salvage timber sale on Goose Creek Trail. He presented on potential changes to the NEPA Process. He informed the commissioners about the meetings he had attended regarding Midas Gold. He discussed his interaction with Western Federal Lands related to the Warren Wagon Project. He presented on the maps and GIS Aps that are available for the lakes in Valley County which show your location. He discussed the series of publications that would be coming out. He advised that there are individuals who want to put out their own buoys but felt that it should be continued discussions. Commissioner Maupin discussed the COVID Taskforce that she was involved with and the topics presented during the taskforce including supporting essential employees. She advised that Rite Aid has a testing service for COVID and provided an overview of how to utilize

the testing service. There was a discussion to extend the Resolution requesting individuals to wear mask in Valley County.

Planning & Zoning Administrator, Cynda Herrick presented on Eagle Nest 3 Final Plat and provided an overview of the plat. Commissioner Bingaman made a motion to approve the final plat for EagleNest Subdivision NO.3; validate Augusts Way, San Ignacio Way, and Tito Trail as private roads; and authorize the Chairman to sign the final plat. Commissioner Bingaman also advised that the motion was made with the understanding that the roads are private and Valley County will have no responsibility for road maintenance; and, that the plat will not be recorded until their engineer has certified that the private roads have been constructed to the standards approved by the Valley County Engineer. Commissioner Maupin seconded the motion. No further discussion, motion passed.

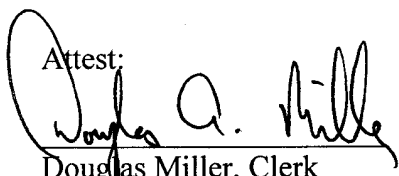
Clerk, Douglas Miller began the Budget Workshops for Fiscal Year 2021. A copy of the presentation is available upon request through the Valley County Clerk's Office. All departments & offices were discussed during the budget workshop.

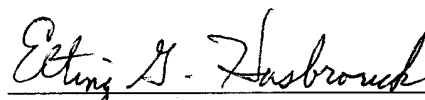
Dr. Frank Wilhelm with the University of Idaho began the presentation on the near shore water quality study for Payette Lake. He provided an overview of how the project was being funded by independent individuals. Ms. Heather Crawford with the University of Idaho provided an overview of her involvement with the project being conducted by University of Idaho. Dr. Wilhelm advised that water is an important resource for Idaho and there is a need to ensure we take care of it for a prosperous future. He advised especially true for McCall where Payette Lake is cornerstone. He explained last year Ms. Erin Bell did an erosion pin study but advised that the study was inconclusive. He discussed the study by Mr. Alex Ray who was doing a study for threats from motorized recreation he explained. Dr. Wilhelm advised that the goals of the MS thesis would be directly measure sediment and nutrient resuspension from waves and wakes. Also estimate the loads which is mass of material moved or added in lake. He presented on the timeline of trophic state of Payette Lake. He advised how the monitoring occurs at deep pelagic-sites and how the phosphorous was measured. He advised that they know that changes show up first in nearshore areas. He explained that they need to understand dynamics in near shore areas. The expected outputs from the tesis is erosion measurement, quantify sediment and nutrient loads. He explained that a leica c10 3d LiDar scanner to repeatedly scan different shoreline areas would be used. He informed the commissioners about the current test sites. They will determine the amount of sediment moving in response to waves and wakes. He advised that they would be collecting samples during wakes and non-wakes. He also presented on the water level loggers to record water level at 1 second intervals. He explained that they would be study what days of the week creates more wakes and waves. The also want to quantify shoreline vulnerability. He advised that the goal was to provide science-based study. He presented on the study costs related to the project and requested contributions from Valley County. Dr. Wilhelm and Ms. Heather Crawford concluded their presentation.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-Personnel. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:58 p.m.

The commissioners came out of Executive Session per Idaho Code 74-206 1(b)-Personnel. The matter was scheduled for evaluation/coaching session.

The commissioners adjourned the meeting at 5:09 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 27, 2020

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Action Item: Cancellation #8 RP001020030030

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Gabe Stayton

Action Item: Proposal to Move Tax Collector and Tax Anticipation Trust Bank Accounts to Idaho First Bank

Department Head Reports - 5 Minutes each

Solid Waste- Gabe Stayton

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – David Crawford

Action Item: Approve and Sign Land Lease / Tower Space Agreement

Planning and Zoning-Cynda Herrick

Action Item: Refund of CUP 20-17 Wagers Multiple Residence \$250.00

Parks and Recreation- Larry Laxson

Grant Writer – Mary Rosen

- 10:30 Road & Bridge Presentation- Jeff McFadden
Action Items: Sign Electronically Amended Health and Welfare Contract for Mosquito Surveillance
 Western Federal Lands Funds Transfer Agreement for Warren Wagon Rd.
 Western Federal Lands Funds Transfer Agreement for Warm Lake Highway
- 11:00 Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:15 **Action Item:** Open Janitorial Bids
- 11:30 Commissioner Discussion
Action Items: Meeting Minutes of July 20, 2020
Action: Soil Conservation Support letter
- 12:00 Recess for Lunch
- 1:00 Update on Commissioners Boards
- 1:30 **Action Item:** Eagle Nest 3 - Final Plat – Planning and Zoning Administrator, Cynda Herrick
- 1:45 Budget Workshop for Fiscal Year 2021-Clerk, Douglas Miller
 Review of All Budget Requests for All Offices & Departments
- 3:00 Dr. Frank Wilhelm Presentation of University of Idaho Near Shore Water Quality Study for Payette Lake
- 4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
 Monday August 3, 2020