

Valley County Board of County Commissioners

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DOUGLAS A. MILLER
Clerk
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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO July 30, 2025

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 KATLIN CALDWELL (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Chairman, Sherry Maupin led the Pledge of Allegiance.

Action Item: Chairman Maupin presented the commissioners' agenda for July 30, 2025, and advised that the commissioners' agenda needed to be amended to add an Executive Session per Idaho Code 74-206 1(f)-Litigation. Commissioner Thompson made a motion to amend the commissioners' agenda for July 30, 2025, to add an Executive Session per Idaho Code 74-206 1(f)-Litigation. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to amend the commissioners' agenda for July 30, 2025, and add an Executive Session per Idaho Code 74-206 1(f)-Litigation.

Senior Deputy Auditor, Rheta Clingan presented the claims and board order claims to the commissioners.

Fiscal Year 2025 Claims

General Fund	\$167,014.30
Road & Bridge	\$7,161.10
District Court	\$1,247.59
Fair	\$18,512.12
Health District	\$73,624.17
Election Consolidation	\$559.60

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Airport	\$14,125.00
Revaluation	\$748.00
Solid Waste	\$356,331.60
Tort	\$89,562.00
Weeds	\$1,013.19
PILT Fund	\$5,525.00
Waterways	\$58.10

McCall Donnelly Snowmobile	\$706.99
Extension Agent Fund	\$2,560.57
LATCF	\$2,286.20

Total:	\$740,287.53
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Action Item: Commissioner Caldwell made a motion to approve the claims and board order claims as presented for July 30, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for July 30, 2025.

Action Item: Grant Writer, Ken Schlegel presented the FEMA Four Corners Culvert Replacement Grant and explained the memorandum of understanding related to the planning phase. Commissioner Caldwell made a motion to accept and approve the FEMA Four Corners Culvert Replacement Grant. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to accept and approve the FEMA Four Corners Culvert Replacement Grant. Road Engineer, Dan Coonce provided additional information to the commissioners related to the actual work that will be done.

Court Services Director, Dee Dee Phillips provided an update to the commissioners and reported that the McCall Annex has improved the sidewalks. She also reported on symposium that she attended with Ignite Idaho and provided a brief description of the information that was available. She reported on interactions she has had with Prosecuting Attorney, Brian Naugle, to prepare for his departure and discuss the continuation of the MDT Program. She also advised that she would be reconnecting with the behavioral unit at St. Lukes Hospital. Chairman Maupin informed Director Phillips that she had requested to attend the next VCORP meeting to conduct planning for future use of the opioid settlement funds and the sustainability of a sober living environment. Director Phillips also shared that there was a need for additional providers for the assessment center.

Building Director, Annette Derrick presented the amount of building permits that had been issued by the Building Department and gave an overview of the new buildings that are being constructed. She informed the commissioners that she and the Planning & Zoning Director, Cynda Herrick, have selected a software project. Clerk, Douglas Miller provided an overview of the revenue that had been collected to date for building permits.

Planning & Zoning Director, Cynda Herrick, shared with the commissioners that there are 419 short term rental permits and 39 short term rental permits around the area of impact. She reported on a scenic by-way meeting that occurred and advised that they discussed the new construction of the Rainbow Bridge and shared that the group made recommendations to Idaho Transportation Department. She advised that there was a discussion related to landscaping along the scenic by-way and described the input that was provided. There was also discussion regarding additional traffic lights being placed on Highway 55 in Ada County. Cynda advised that the Planning & Zoning Department was preparing for the move to the Cascade Annex and described the preparations that were occurring. She shared the Valley County Planning & Zoning Commissioners calendar with the Board of County Commissioners and explained the work that was being done including the update of the Valley County Comprehensive Plan. Director Herrick also informed the commissioners about the training that Lori Hunter had been attending.

University of Idaho Extension Educator, Melissa Hamilton provided an update to the commissioners regarding matters involving the extension office. She provided the commissioners with a publication regarding trends amongst the University of Idaho Extension programs across the state. A copy of the publication will be appended to the commissioner meeting minutes. She informed the commissioners that the Valley County Fair would be starting next week. She discussed the work that was done by the intern Parker Ames.

Human Resource Director, Mike Savoie informed the commissioners about the recruitments that were being conducted to include, patrol deputies, IT technician, public works engineer, custodian, detention deputies, plat clerk and department of motor vehicle clerk. He advised that he started meeting with Grant Writer, Ken Schlegel, to make sure Valley County was ADA compliant for grant opportunities and described the work that was being conducted. He also described the additional work that was being done by Payroll Specialist, ~~Kristi Hamilton~~ Kristina Johnston. He further described the work that he was doing related to the payroll study for elected officials.

IT Director Jeremy Wilcox informed the commissioners of the additional work that he has been conducting since he was down an IT technician. He explained the preparations that he was making for the move to the Cascade Annex and the installation of fiber at the Gold Dust Road Department Facility.

Recreation Director, Dave Bingaman provided an update related to the projects that he had been focusing on to include updating ordinance for parking at the snowmobile parking lots. He discussed the Samson Trail project and the bids as well as the options for the commissioners to consider. He reported that the recreation department was working on applying for a grant for the expansion of the Cabarton Parking lot. He presented on the site a visit to the Horse Thief Reservoir campground and the continued work that was being conducted to determine if Valley County would be taking over operations. He informed the commissioners that there were eight applicants for the opened recreation planner position. He presented on the work that was being conducted by the Valley County Recreation Committee and interactions that he has had with the Valley County Waterways Committee regarding the update of waterways ordinance.

Fire Mitigation Director, Mara Hlawatscheck shared that there should be 200 acres that have had fire mitigation work completed. She reported on the site work that was done at King Pines with members of congressional staff to continue to advocate for future funding within Valley County

for fire mitigation work. Chairman Maupin shared that she attended the site visit and felt that Valley County was very progressive with the work that was being done to address wildfire issues.

Action Item: Fire Mitigation Director, Mara Hlawatscheck presented the 3rd quarter reimbursement request through Good Neighbor Authority. Commissioner Thompson made a motion to approve the reimbursement as requested through the Good Neighbor Authority. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the 3rd quarter reimbursement as requested through the Good Neighbor Authority.

Action Item: Fire Mitigation Director, Mara Hlawatscheck presented the contractor agreement with Jeffery Miller Excavation for East McCall Unit 5. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the contract agreement with Jeffery Miller Excavation for East McCall Unit 5.

Fire Mitigation Director, Mara Hlawatscheck informed the commissioners about the continued Boise State University study that was being done regarding evacuations and advised that there was an expectation of having over 100 participants.

Action Item: Recreation Director, David Bingaman presented the bids to the commissioners for the Samson Trail Pathway and the first bid opened was from Falvey. Director Bingaman also provided an overview of the bid process that occurred for this project and explained that Valley County first went out for a Request for Qualifications. Chairman Maupin advised that the bid from Falvey was for \$239,000. The next bid from Colless LLC. was for \$374,900. Chairman Maupin reviewed the scope of the project that was provided in the bids and advised that it appeared both understood the scope. Commissioner Thompson made a motion to accept the bid from Falvey for \$239,000. Commissioner Caldwell seconded the motion after a thorough review made by the Recreation Director, Dave Bingaman. No further discussion, all in favor. Motion passed to accept the bid from Falvey for \$239,000.

Action Item: Facility Director, Scott Clingan presented the agreement for special event at the Valley County Fairgrounds for the Colin Jones Memorial Jr. Rodeo. Commissioner Caldwell made a motion to approve. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement for a special event at the Valley County Fairgrounds for the Colin Jones Memorial.

Action Item: Facility Director, Scott Clingan presented the agreement to purchase the announcer stand balcony at the Valley County Fairgrounds from Irish Quality Builders. Commissioner Thompson made a motion to approve the agreement to purchase the announcer stand balcony at the Valley County Fairgrounds. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement to purchase the announcer stand balcony on the Valley County Fairgrounds.

Action Item: Facility Director, Scott Clingan began the discussion related to power at the Valley County Pickle Ball Courts and reported that there was a bid for \$9400 to repair the pole that was knocked down. He described the repairs that were being requested. The commissioners deliberated the request. Commissioner Caldwell made a motion to reinstate the power for the

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Valley County Pickleball Courts and future power bills to be paid out of the revenue that was received. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

Facility Director, Scott Clingan presented the capital improvement project at the Solid Waste Transfer Site that was conducted by Dalrymple Construction and informed the commissioners about an issue related to electrical panel that was necessary with an additional cost of \$108,000. The commissioners asked about the change orders that were being requested by Dalrymple Construction and how the process was being handled. Facility Director, Scott Clingan provided an overview of the existing change order process. The commissioners had the opportunity to ask questions related to the review process from Great West Engineering and Facility Director, Scott Clingan responded. The commissioners explained that they would be conducting a site visit of the capital improvement project at the solid waste transfer site.

Public Relations, McKenzie Kraemer provided the commissioners with an update related to the use of the Valley County social media and the commissioners had the opportunity to ask questions and McKenzie responded accordingly.

Action Item: Road Engineer Dan Coonce presented at the request from Stroth General requested additional charges for tariffs related to purchases made for the Road Department Facility at Gold Dust and shared the recommendations of the design team. The commissioners deliberated the request. Commissioner Caldwell made a motion to deny the request for additional charges related to purchased made for the Road Department Facility at Gold Dust. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to the deny the request for the additional tariff charges for the materials for the Road Department Facility at Gold Dust.

Action Item: Road Engineer, Dan Coonce presented the local professional services agreement with Idaho Transportation Department for Warren Wagon Road Guardrails and explained the project to the commissioners. The commissioners had the opportunity to ask questions to Road Engineer Coonce, and he responded accordingly. Commissioner Thompson made a motion to approve the local professional services agreement with Idaho Transportation as presented for Warren Wagon Road guardrails. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the local professional services agreement with Idaho Transportation Department as presented for Warren Wagon Road guardrails.

Action Item: Road Engineer, Dan Coonce presented the charge account with Cascade Building Supply and explain the reason it was a necessity. Commissioner Caldwell made a motion to approve the charge account with Cascade Building Supply. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the charge account with Cascade Building Supply.

Action Item: Chairman Maupin presented the commissioner meeting minutes from July 23, 2025. Commissioner Caldwell made a motion to approve the commissioner meeting minutes

from July 23, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from July 23, 2025.

Action Item: Chairman Maupin presented the Board of Equalization meetings from June 25, 2025, June 26, 2025, and July 14, 2025. Commissioner Caldwell made a motion to approve the Board of Equalization meeting minutes from June 25, 2025, June 26, 2025, and July 14, 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Board of Equalization meeting minutes from June 25, 2025, June 26, 2025, and July 14, 2025.

The commissioners recessed for lunch at 11:47 a.m.

The commissioners returned from lunch at 1:00 p.m.

Action Item: Chairman Maupin advised that the commissioners would be redrafting the proposed McCall Impact Area boundary and submitted a letter from Senator, Todd Lakey which she wanted to add to the record. She also informed the other commissioners that she met with employees of the City of McCall to get an understanding of their concerns. Chairman Maupin advised that she asked the city of McCall specifically for their growth patterns and described potential growth areas that were brought to her attention. The commissioners referred to a draft map and discussed the recommendations from the City of McCall and provided their own opinion of additional areas to include. The commissioners continued to deliberate on an approach that could be a collaboration with the city of McCall. Planning & Zoning Director, Cynda Herrick provided her input for the commissioners to consider and suggested having a workshop. The commissioners felt that would be beneficial but advised that they would want professionals to participate and Chairman Maupin felt that the mayors of the cities should also be invited to a workshop. The commissioners prepared a new draft map for the area of impact for the City of McCall and Chairman Maupin provided an overview of the reason for the county to continue to review the areas of impact. The commissioners provided guidance and again indicated that there would be a public hearing on September 3, 2025, at 1:00 p.m. at the McCall City Library.

Action Item: Members of the Valley Soil & Water Conservation District provided a presentation to the commissioners and requested that the commissioners provide a signed letter of support for contributions from Valley County. Those in attendance were John Lillehaug, Durena Farr, Art Troutner and Leonard Long. Commissioner Caldwell made a motion to approve the written financial contribution for Fiscal Year 2025. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the written financial contribution for Fiscal Year 2025 for the Valley Soil & Water Conservation District.

Valley Soil & Water Conservation District provided a handout which shows how the funding was utilized in Valley County. A copy of the handout will be appended to the commissioner meeting minutes.

Art Troutner briefly discussed the Lake Irrigation project and presented the benefits of the project by saving a substantial amount of water. The commissioners requested additional time with the Valley Soil & Water Conservation District.

Action Item: Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)- “To consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.”-Evaluation Commissioner Caldwell seconded the motion. No further discussion, by roll call vote all commissioners voted “aye.”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Evaluation at 2:20 p.m.

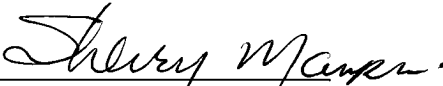
Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Evaluation at 3:00 p.m. No decision was made as it was for evaluation purposes.

Chairman Maupin began the workshop with the Valley County Road Department and advised that Road Engineer, Dan Coonce was resigning and Valley County needed to discuss prioritize of existing projects. Road Engineer Dan Coonce presented on the West Roseberry project and advised that this project should be identified as a priority. Dan advised that the second priority will be the S-Bridge modification to cut the curbing down on the bridge. He advised that his third priority would be the Four Corners Culvert Replacement and recommended that a request for proposal be submitted. He discussed the proposed project with LHTAC. He advised that the FLAP project was approved for the project on East Lake Shore. He also discussed the development agreement for the River Fork Ranch, and he presented on the meeting that he had with the consultant for the River Fork Ranch regarding modifications of Spink Lane. He reported on the Abstein Bridge project and what needed to be done if the bid goes over. He recommended West Mountain from Tamarack Falls to Rainbow Campground. He also presented his recommendation to improve Norwood. For 2028 he recommended improvements to Lick Creek Road. In 2029 he felt that Farm to Market Road should be improved but possibly could be a grant through LHTAC. He also presented on potential rehabilitation projects that Valley County could conduct. The commissioners asked about chip sealing and Dan provided his opinion on what to focus on. The commissioners discussed the possibility of conducting a temporary override levy or a permanent levy. Dan felt that routine maintenance was imperative to continue to improve the roads within Valley County.


Action Item: Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(f)-“To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation Commissioner Caldwell seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 3:40 p.m.

Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 4:26 p.m.

The commissioners adjourned at 4:27 p.m.


Chairman, Sherry Maupin

Attest:


~~Douglas Miller, Clerk~~

Kierstin Oxford, Deputy Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Wednesday July 30, 2025

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:05 **Action Item:** Accept and Sign FEMA Four Corners Culvert Replacement Grant – Grant Writer, Ken Schlegel

9:10 **Department Head Reports** - 5 Minutes each

Building Department – Annette Derrick

Court Services – Dee Dee Phillips

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Mike Savoie

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Dave Bingaman

Wildfire Mitigation Program – Mara Hlawatschek

Action Items: Sign Quarter 3 Good Neighbor Authority Reimbursement Request
Contractor Agreement East McCall Unit 5 Jeffery Miller
Excavation

10:30 **Action Item:** Open Bids for Samson Trail Pathway-Recreation Director, Dave Bingaman

10:45 Buildings and Grounds / Solid Waste- Scott Clingan

Action Items: Discussion/Decision for Power at Valley County Pickle Ball Courts
Reinstating Power at Lake Fork Pickleball Court
Sign Agreement to Purchase Announcer Stand Balcony Valley County
Fairgrounds from Irish Quality Builders

Sign Agreement for Special Event on Property Owned or Controlled by
Valley County Colin Jones Memorial Jr Rodeo at Valley County
Fairgrounds

11:15 Public Relations – McKenzie Kraemer

11:30 Road & Bridge Presentation- Dan Coonce

Action Item: Discussion/Decision Regarding Additional Charges for Tariffs Related to
Purchases Made for Road Department Facility at Gold Dust
Approval of Local Professional Services Agreement with Idaho
Transportation Department for Warren Wagon Guardrails
Approval of Charge Account/Line of Credit with Cascade Building
Supply

11:55 Commissioner Discussion

Action Items: Meeting Minutes of July 23, 2025

Board of Equalization Meeting Minutes June 25, 2025

Board of Equalization Meeting Minutes June 26, 2025

Board of Equalization Meeting Minutes July 14, 2025

12:00 Recess for Lunch

1:00 **Action Items:** Written Decision for McCall Impact Area Boundary for City of McCall
Proposed Boundary for Area of Impact
Determine Proposed McCall Impact Area Boundary

2:00 **Action Item:** Sign Annual Letter of Support for Valley Soil & Water Conservation District
Operations
Presentation on Past Years Activities
Sign Letter on FY25 Support Provided to District – Valley Soil & Water
Conservation District, Durena Farr

2:15 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation,
dismissal or disciplining of, or to hear complaints or charges brought against, a public
officer, employee, staff member or individual agent, or public-school student”- Evaluation

3:00 Workshop with Valley County Road Department

Adjourn

3:30 *Executive Litigator*
COMMISSIONERS FUTURE MEETING DATE
Wednesday August 6, 2025