

Valley County Board of County Commissioners

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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO August 13, 2025

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 KATLIN CALDWELL (COMMISSIONER)
 KIERSTIN OXFORD (DEPUTY CLERK)

Chairman, Sherry Maupin led the Pledge of Allegiance.

Commissioner Caldwell is not present due to a medical procedure.

Action Item: Chairman Maupin presented the commissioners' agenda for August 13, 2025, and advised that the commissioners' agenda needed to be amended to add an update from Emergency Services Manager, Juan Bonilla. Also amended to include an action item to approve Ignite Idaho at the Cascade Community Center and funding request for the fence. Commissioner Thompson made a motion to amend the commissioners' agenda for August 13, 2025. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to amend the commissioners' agenda for August 13, 2025, and add an update from Emergency Services Manager, Juan Bonilla and an action item for Ignite Idaho.

Senior Deputy Auditor, Rheta Clingan presented the claims and board order claims to the commissioners.

Fiscal Year 2025 Claims

General Fund	\$136,164.92
Road & Bridge	\$165,776.38
District Court	\$8,047.50

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Fair	\$81.45
Election Consolidation	\$1,539.77
Revaluation	\$2,085.04
Solid Waste	\$429,728.31
Weeds	\$4,570.05
Pest Control	\$837.16
PILT Fund	\$4,700.00
Waterways	\$1,778.22
McCall Donnelly Snowmobile	\$497.28
Cascade-Warm Lk Snowmobile	\$178.67
Smith's Ferry Snowmobile	\$83.86
Extension Agent Fund	\$3,942.19
OHV Fund	\$1,414.57
LATCF	\$340,571.33
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Total:	\$1,101,996.70

Action Item: Commissioner Thompson made a motion to approve the claims and board order claims as presented for August 13, 2025. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for August 13, 2025.

Court Services Deputy, Jacques Lafay presented updates on probation and juvenile statuses. Working on streamlining communications with CPS to improve response time. Cocaine has made an appearance in the county in the last couple months; urine tests have been updated accordingly.

Human Resource Director, Mike Savoie informed that we are nearing the end of open enrollment. He will inform employees if they need to make changes. Employees will see a 4% increase in health insurance cost next year for those who pay for dependents. Working on how to report overtime on W2 forms to comply with executive order. Payroll will change on September 28th to biweekly remittance.

IT Director, Jeremy Wilcox informed the commissioners of the additional work that he has been conducting since being short staffed. Working with ITD on the networking at the Cascade Annex for the DMV computers. Discussion on badge access at the Cascade Annex, will need to be discussed further at a future meeting.

University of Idaho Extension Educator, Alyson Statz provided an update on the 4H program at the fair, where 71 kids went through the sale. They are looking at limitations for the sale to keep prices up. Collecting information from the survey on fair improvements.

University of Idaho Extension Educator, Melissa Hamilton presented updates on classes and trainings.

Planning & Zoning Director, Cynda Herrick, shared information about a property application to be placed in the agriculture protection area. Working on facts and conclusions for the board. Hannah is being cross trained to fill in for Tod and Laurie when necessary.

Recreation Director, Dave Bingaman provided an update on how busy the summer has been. Job opening closes on Sunday, with 15 applicants so far. Hoping to have interviews in 2 weeks to get the position filled. Working on preparing a snowmobile ordinance for a public meeting.

Action Item: Recreation Director, Dave Bingaman presented to approve the Non-Conforming Bid for Samson Trail Pathway Project. The two bids had a big total price discrepancy. The Falvey bid was only for 3,500ft of pathway. Working with Arnie on the cost per foot of the bids, Coalesce has a lower cost. Under Idaho Code, the Falvey bid would be considered an unresponsive bid, so could be awarded to the next bidder, Coalesce. Funding is still short \$115,000. There are still some unknowns on sections of the pathway and the timeline. Commissioner Thompson made a motion to reject the Falvey bid and award the bid to Coalesce due to a nonresponsive bid, per Idaho Code. Chairman Maupin seconded the motion. All in favor, motion passes.

Action Item: Emergency Services Director, Juan Bonilla provided fire updates. Three fires on West Mountain started last night, Rock and Duck Fires and the Vegetation Fire. These three will all likely merge. Currently managing a Type III team, which is a local response. Aircraft support and two additional teams should be arriving today. Critical Incident Management Team is on alert, they've prioritized these fires as #1. Currently there is no need for structure protection. Director Bonilla explained the current weather patterns. Access is difficult and still gathering intel on how to combat that. The State has been notified. Scott Turlington, of Tamarack, decided to self-evacuate 16 guests, Director Bonilla informed him to work with the Sheriff's office for support. All 3 fire districts are ready if structure protection is needed. Mid-Mountain Lodge is the closest structure to fires currently. Eagle's Nest Fire has propellers on it, and is just over ½ acre at this time. This fire will likely experience winds today. Will keep reminding people of evacuation zones and to sign up for CodeRED updates. Given the circumstances, Director Bonilla asked for a local emergency declaration, which should be county-wide with an expiration date of December 31st. Chairman Maupin moved to approve Local Emergency Declaration Resolution 25-04 as amended. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passes to sign Local Emergency Declaration Resolution 25-04.

Fire Mitigation Director, Mara Hlawatschek shared updates on the evacuation survey that ends on Friday. Forrester, the woody biomass company that received a grant, presented to Mara and needs to present to commissioners in the future. They are discussing locations for a woody debris collection site, possibly Lake Fork or Gold Dust Road Department in Cascade, or both. Chairman Maupin recommends coming to commissioners with possible options and commissioners will decide. CUPs and Planning & Zoning approval would also be needed at the approved locations. Work session will be scheduled on a future agenda. Director Mlawatschek gave updates on two grants that were awarded for private property fire mitigation. Working on a MOU with All Lands Partnership for education. October site visits in Valley and Adams Counties, commissioners are invited.

Facilities Director, Scott Clingan presented contracts.

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Action Item: Facilities Director, Scott Clingan presented the Emergency Operations Center Garage Doors with Pat's Glass. \$11,790 to install openers on the doors.

Action Item: Facility Director, Scott Clingan presented the Emergency Operations Center Garage Doors with Tri State Electric. Six separate circuits for the doors are needed, with a total cost of \$13,175.

Chairman Maupin raised concerns over the need for electric door openers. Commissioner Thompson says he is amazed this is not already done. This expense is already in Facilities Budget. Commissioner Thompson made a motion to sign the contracts with Pat's Glass and Tri State Electric for electric door openers. Chairman Maupin seconded the motion. Chairman Maupin stated her concerns and would like the Sheriff to explain the need. All in favor, motion passes.

Action Item: Facility Director, Scott Clingan presented the 3-year extension on the Elevator Maintenance Contract. Everything stays the same, except the Holiday's and weekends rate went up. Commissioner Thompson made a motion to sign the contract with Premier Elevator Company. Chairman Maupin seconded the motion. All in favor, motion passes.

Commissioners and Facilities Directors discussed the DEQ letter about a temporary pad at the transfer site. Discussion on the liquid that comes out of compacted solid waste, due to only being licensed for solid waste. Terri will be touring other transfer sites for more in-depth knowledge.

Dalrymple and CNN Electric submitted a change order for electrical work at the transfer site. Commissioner Thompson felt that this is necessary. Chairman Maupin expressed concerns over this not being in the original scope of work. Director Clingan explained the need for this to be resolved in a timely manner. Chairman Maupin explained the need for an engineer's signature and following the process, prior to approving the change order.

Action Item: Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(d) - "To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity at 10:59a.m. Roll call vote, both ayes.

Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(d) -Indigent & Charity at 11:04a.m.

Commissioner Thompson made a motion to approve \$2,947.82 for the indigent. Also included payment for a burial for someone who had no estate. Chairman Maupin seconded the motion. All in favor, motion passes.

Road Department Director, Jeff McFadden presented updates. The entire crew is working on the Lick Creek grant project and will be completed on Thursday. Then Director McFadden will finish paperwork for FS reimbursement of \$150,000. More manpower is needed for blading to keep up with increased traffic. Explained the BST process and where to experiment with it. Seal coating roads will begin next Monday, and crews will go out 48hrs in advance with notice to homeowners. West Roseberry bid notice will be in the paper starting tomorrow. New shop

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updates, slab was poured yesterday. Building will be dried in by Fall and will work on interior this winter. Abstein Bridge update, Parametrix reviewed bids and found the low bid was missing Addendum 2, so it is considered a nonresponsive bid. Next lowest bid is over the budget by \$750,000. Legal is in review on next steps. Tomorrow, Director McFadden will do a review of FEMA repairs done with a FEMA representative. Chairman Maupin thanked Director McFadden for stepping into the role that the engineer's departure has left.

Action Item: Grant Writer, Ken Schlegel presented the Abstein Bridge Project Request for Reimbursement #4. Commissioner Thompson made a motion to approve. Chairman Maupin seconded the motion. All in favor, motion passes.

Action Item: Chairman Maupin presented the commissioner meeting minutes from August 6, 2025. Commissioner Thompson made a motion to approve the commissioner meeting minutes from August 6, 2025. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from August 6, 2025.

Action Item: Requests from Ignite Idaho related to the Cascade Community Center Building were discussed. No MOU yet, which needs to be complete before they move in. Chairman Maupin made a motion to secure the Ignite Idaho lease for \$1,000/month at the Cascade Community Center. Commissioner Thompson seconded the motion. All in favor, motion passes.

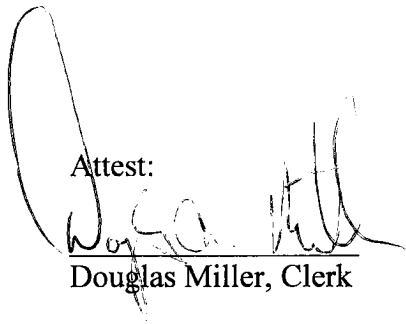
Action Item: To complete the approved fence project, a \$10,000 donation will be used but about \$8,500 additional funds is needed from the county. Commissioner Thompson made a motion to approve the fencing project and the County will be the contractors for the fence with the \$8,500 taken out of PILT. Chairman Maupin seconded the motion. All in favor, motion passes.

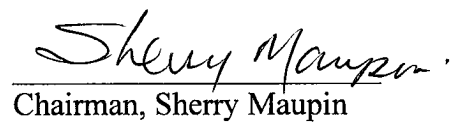
Tracey Jameson of Ignite Idaho presented about a meeting with the senior center about having the building split. They talked about it being beneficial for Ignite Idaho to take over the entire building space, that way we wouldn't need to install interior walls and would be able to help senior center with their bills. This would change things for the county, it would be one MOU with Ignite Idaho and the County, instead of the Senior Center. Ignite Idaho and the Senior Center need to continue discussions.

Update from Emergency Services Manager, Juan Bonilla, says that Zones 5 and 7 are on READY evacuation orders. Chairman Maupin reminds anyone in the area to check our website and sign up for CodeRED alerts to stay updated.

Commissioners made a phone call to transfer site engineers to clarify the scope of work for the change order.

The commissioners adjourned at 12:05p.m.

Attest:

Douglas Miller, Clerk


Chairman, Sherry Maupin

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Wednesday August 13, 2025

DOUGLAS A. MILLER
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Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan
- 9:10 **Department Head Reports** - 5 Minutes each
 Building Department – Annette Derrick
 Court Services – Jacques Lafay
 Extension Office- Melissa Hamilton
 Human Resources/Risk Management – Mike Savoie
 Information Technology – Jeremy Wilcox
 Planning and Zoning-Cynda Herrick
 Parks and Recreation- Dave Bingaman
 Action Item: Review and Approve Non-Conforming Bid for Samson Trail Pathway Project
 Wildfire Mitigation Program – Mara Hlawatschek
- 10:30 Buildings and Grounds / Solid Waste- Scott Clingan
 Action Item: Sign Emergency Operations Center Garage Doors with Pat's Glass
 Sign Emergency Operations Center Garage doors with Tri State Electric
 Sign Elevator Maintenance Contract
- 11:00 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity
- 11:15 Road & Bridge Presentation- Jeff McFadden

11:45 **Action Item:** Sign Abstein Bridge Project Request for Reimbursement #4 – Grant
Writer, Ken Schlegel

11:50 Commissioner Discussion
Action Items: Meeting Minutes of August 6, 2025

12:00 **Action Item:** Discussion/Decision Regarding Requests from Ignite Idaho Related to the
Cascade Community Center Building

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Wednesday August 20, 2025