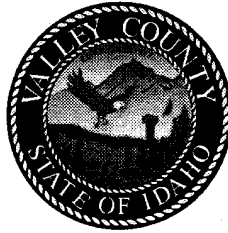


# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
July 13, 2020**

**PRESENT:   DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Commissioner, Dave Bingaman will be leading the meeting as Chairman, Elting Hasbrouck will be participating from home. Commissioner Bingaman advised that the commissioner agenda for July 13, 2020, needed to be approved. Clerk, Douglas Miller advised that Grant Writer, Mary Rosen requested that the Idaho Department of Commerce Broadband Grant needed to be added to the agenda. Commissioner Maupin made a motion to approve the commissioners' agenda for July 13, 2020, with the addition of the Idaho Department of Commerce Broadband Grant. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for July 13, 2020 with the addition of the Idaho Department of Commerce Broadband Grant.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2020 Claims, Board Order claims and Junior College Application.

**Fiscal Year 2020 Claims**

General Fund	\$168,127.69
Road & Bridge	\$56,671.01
Airport	\$14,125.00

**Board of County Commissioners Meeting**

**July 13, 2020**

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District Court	\$2,652.23
Solid Waste	\$35,408.06
Health District	\$46,927.00
Revaluation	\$412.33
Veterans Memorial	\$4,250.00
Weeds	\$669.17
Pest Control	\$144.58
Waterways	\$2,173.44
McCall-Donnelly Snowmobile	\$2,570.79
Cascade-Warm Lake Snowmobile	\$34.49
Smiths Ferry Snowmobile	\$2,261.72

Board Order:	OHV Trust	\$460.97
	PILT Fund	\$67,182.00

Total:	\$404,074.83
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Commissioner Maupin made a motion to approve the claims and board order claims as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor, June Fullmer presented to the commissioners that the Assessor's Office had been busy and advised that they had conducted interviews for the open appraiser position. She advised that the appraisers would be going out into the field. She explained that the Board of Equalization would be meeting one last time.

Clerk, Douglas Miller provided the commissioners with an overview of matters involving the Clerk's Office. He informed the commissioners about the results of the recount which occurred on July 9, 2020 and advised that the results did not change for the Republican Primary for Sheriff's Office.

Sheriff, Patti Bolen reported to the commissioners that there were a few accidents which required the Sheriff's Office to respond. She reported on the Valley County Search & Rescue operation that occurred and reported that the individual had been found. She reported on an Idaho P.O.S.T. Academy graduation.

Treasurer, Gabe Stayton presented to the commissioners that the Treasurer's Office had still been working on the Tax Deed process and reported that there are 20 parcels with the Tax Deed hearing scheduled for August 17, 2020. He reported on taxes collected for Tax Years 2019. Treasurer Stayton presented on the opening of the Deputy Treasurer position that the office would be interviewing for. Treasurer Stayton presented on the Joint Quarterly Report. Commissioner Maupin made a motion to approve the Joint Quarterly Report. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Joint Quarterly Report.

Treasurer Stayton presented the Clean Earth Environmental Solution quote for August 22, 2020 Household Hazardous Waste Collection Event. Commissioner Maupin made a motion to

approve the Clean Earth Solution Quote. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Clean Earth Solution Quote.

Treasurer Stayton presented on the Lakeshore Disposal, Inc. First Amendment to Exclusive Agreement Operation of Solid Waste Recover Facility and Recycling Center. He informed the commissioners that Prosecuting Attorney, Carol Brockmann had reviewed the amendment. CM made a motion to approve the First Amendment to Exclusive Agreement Operation of Solid Waste Recover Facility and Recycling Center. Commissioner Bingaman seconded the motion. Chairman Hasbrouck had questions regarding the Valley County Planning & Zoning public hearing related to the possibility of a centralized recycling center and if it did not pass would it be possible to delay the amendment. Lake Shore Disposal, Scott Carnes had question for the commissioners. Commissioner Maupin amended her motion to accept the amendment effective October 1, 2020 pending the conditional use permit application. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Treasurer Stayton reported on accident that occurred at the Warm Lake Transfer Site and he indicated that Lake Shore Disposal would be repairing the damage from the accident.

Building Official, Annette Derrick reported that there had been 190 building permits received. She reported on an issue regarding individuals turning sheds into living quarters and she would be researching the possibility of enforcement. Commissioner Maupin provided guidance to Building Official, Annette Derrick and Chairman Hasbrouck also made recommendations for additional action to be taken.

Court Services Director, Skip Clapp presented the Amended AMS/SCRAM Agreement for Fiscal Year 2021. Commissioner Maupin made a motion to approve the amended AMS/SCRAM Agreement. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the amended AMS/SCRAM Agreement.

Director Clapp presented on the IAC Adult Misdemeanor Probation meeting that occurred and indicated that he was participating on creating standards for IAC Adult Misdemeanor Probation. He reported that the Court Service Office had requested a police radio and training on how to operate the police radio. He presented on the updated juvenile probation standards that had been created and how they would be incorporated into Valley County Policy. He presented to the commissioners on the new requirement for having Interlock devices installed on any individuals who are convicted of Driving Under the Influence charges and the issues for those individuals who are not on supervised probation but are required to have the devices installed in the vehicles.

Director Clapp presented on his concerns regarding the increase of COVID cases in McCall and he advised that he like the commissioners to consider setting rules on how many individuals come into the McCall Annex. Human Resource Director, Pat Duncan provided her input to the commissioners. Chairman Hasbrouck had concerns with Elected Officials and Department Heads having the ability to determine if employees can telecommute. Commissioner Maupin read the existing telecommuting policy which allows Department Heads and Elected Officials to determine when their employees can telecommute.

University of Idaho Extension Educator, Melissa Hamilton presented to the commissioners on programs that she had been facilitating over the past two weeks including the master gardeners' class. She reported that she picked up the seed swap bins because of COVID-19 and described the program that she created. She advised that she was planning the diversity circle and presented

on the program as well as the curriculum. She informed the commissioners that she canceled the canning course and advised that she was trying to find a larger venue. Melissa advised that she would be taking furlough and vacation time at the end of the July of 2020. Melissa reported on purchases that she would like to purchase to enhance audio equipment. The commissioners and Clerk, Douglas Miller provided their opinion to Melissa regarding expenditures out of expense lines.

Human Resource Director, Pat Duncan presented to the commissioners regarding the increase of COVID cases in Valley County. Pat reported on the positions that are open in Valley County and reported that the Assistant Road Supervisor position had been offered to an individual. She advised that the Assistant Road Supervisor would be starting the beginning of August 2020. She also reported on the appraiser position that had been offered.

Planning & Zoning Administrator, Cynda Herrick informed the commissioners that the Planning & Zoning Commission meeting that took place on July 9<sup>th</sup>, 2020 and reported on another Planning & Zoning Commission meeting that would be taking place on July 16, 2020. She reported on the enforcement of Building Codes and how enforcement would be conducted utilizing the Prosecuting Attorney's Office. The commissioners discussed the complaints that they had been receiving regarding participating at Planning & Zoning Commission meetings. Cynda explained that the Planning & Zoning Commissioners had been meeting under the guidelines of the Proclamation that was signed by Governor, Brad Little.

Recreation Director, Larry Laxson presented on revenue that had been received from recreation sites. Larry presented on meetings that he had attended for the past two weeks. Larry reported on a site visit that he conducted with Road Superintendent, Jeff McFadden and DF Development regarding a land exchange for recreation. He explained that DF Development would be deciding and presenting back to the commissioners later. Larry requested to have an office and printer at the Lake Fork Office and voiced concerns regarding IT complications that he has at the Valley County Courthouse. The commissioners discussed the matter and believed that further conversations needed to take place. Larry asked about reservations of the Wellington Park for a wedding. The commissioners would consider the request later. Chairman Hasbrouck asked about the maintenance that needed to be done at Francie Wallace Park. Larry advised that he had turned it over to Grant Writer, Mary Rosen to determine if a grant was available. Larry made a request to apply for a grant for of a ¾ ton pickup. Chairman Hasbrouck asked about engineering for Clear Creek and building a second ramp at Cabarton. Larry advised that he was not able to find anyone to do engineering of Clear Creek and he agreed that a second ramp should be constructed at Cabarton. The commissioners believed that further research needed to be conducted regarding use of the area as well as long term plans.

Grant Writer, Mary Rosen presented on the CARES Act Funding for broadband services. She advised that Sparklight would like Valley County to apply for a grant to expand broadband services in Valley County utilizing CARES Act Funding. She advised that the proposal deadline was July 15, 2020 and explained the information that she was attempting to obtain. She discussed a document that needed to be signed by the commissioners regarding the grant. She requested that Commissioner Bingaman have a meeting with Sparklight to discuss the program. The only program that Sparklight was applying for was for Pilgrims Cove. Commissioner Maupin was in favor of any improvements that can make for broadband. Commissioner Maupin made a motion to approve the grant proposal for Sparklight for the Pilgrims Cove community through the CARES Act Funding pending the meeting on July 14, 2020, to make sure that the county is satisfied that the funding meets the CARES Act Funding Requirement. Chairman Hasbrouck

seconded the motion. No further discussion, all in favor. Motion passed to approve the grant proposal for Sparklight for the Pilgrims Cove community through the CARES Act Funding.

Mary reported on a DEQ grant for improvements of the recycling center.

Road Superintendent, Jeff McFadden reported on road maintenance that had been conducted on the Valley County roads and in the backcountry. Jeff discussed photos that he needs to take of Arrowhead Point. Jeff advised that there was a request for a four way stop on the Roseberry intersection. Jeff discussed the concerns of the citizen who brought the request to him. Jeff advised that he had also been reviewing approach permit applications. Jeff discussed the tour with DF Development regarding the roads that were being offered for recreation. He discussed the road near Kennally Creek Campground. He advised that the roads are old logging roads and would need significant improvements. He did not believe that year-round maintenance could be conducted because of the grades of the roads. The commissioners continued to discuss the possibility of accepting the roads from DF Development.

Jeff discussed the possibility of purchasing a vehicle for a ¾ ton vehicle for Recreation Director, Larry Laxson. The discussion continued regarding budgeting for the vehicle for Recreation Department.

Jeff reported to the commissioners that the Road Department would be interested in all the recycling buildings if a centralized recycling was constructed. Jeff advised the road department would use them for storage.

Commissioner Bingaman advised that Western Federal Highways wanted to begin paving on Warren Wagon and wanted permission from Valley County. He advised it would be at the end of July of 2020. It was requested that the general public be informed.

Stephanie Nelson with Wildland Fire Protection presented the letter changing Chairman Hasbrouck to be the contact for Idaho Department of Lands with an extension of the Bear Basin Grant for one year. Commissioner Maupin made a motion to approve the extension of the Bear Basin Grant Project and changing the contact to Chairman, Elting Hasbrouck. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the extension of the Bear Basin Grant Project and changing the contact to Chairman Hasbrouck.

Stephanie presented the extension request for Bear Basin Unit 6. Commissioner Maupin made a motion to extend the request to August 16, 2020. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the extension of Bear Basin Unit 6 to August 16, 2020.

Stephanie presented the Bear Basin HFR Bid opening for Unit 8. Commissioner Bingaman opened the first bid from Baron Loper for \$2,600 per acre for 5.8 acres for a total of \$15,080. The second bid opened was from Wild Wood Tree Care \$1,725 per acre for a total of \$10,005. The third bid opened was from Specialized Land Works at \$2,200 per acre for a total of \$12,760. Stephanie made her opinion known to the commissioners regarding the project and the difficulties of the project. Commissioner Maupin made a motion to accept the bid from Wild Wood Tree Care. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Wild Wood Tree Care for Bear Basin HFR Unit 8.

Commissioner Maupin made a motion to approve the meeting minutes of June 22, 2020 and July 6, 2020. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minute for June 22, 2020 and July 6, 2020.

Durena Farr with Valley Soil & Water Conservation presented a letter of support for the commissioners to consider approving. Chairman Hasbrouck made a motion to approve the letter of support for Valley Soil & Water Conservation District grant. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the Valley Soil & Water Conservation District grant.

Alyson Stats representing the University of Idaho and the 4-H provided an update to the commissioners. Alyson Statz presented proposed protocols for the Valley County Fair to continue with the rodeo for 2020 and the 4-H program. Commissioner Maupin advised that the Chairman of the Valley County Fair Board had informed her that he had recommended that the Valley County Rodeo not take place for 2020. Commissioner Maupin advised that there are guidelines recommended by the Central District Health and before she would give her vote in favor, she would need to see that the Valley County Fair was implementing approved guidelines. Mr. Toby Olson asked if there was a law that required social distancing as well as wearing masks and believed that enforcement would pose a problem. Chairman Hasbrouck asked if there was a possibility of adding additional grandstands. Chairman Hasbrouck believed that Valley County needed to continue with the fair and requested that a protocol be presented to the commissioners. Mr. Tyler Crockett presented to the commissioners that he had a large Archery Event in which they had a great turnout and would recommend that the commissioners allow the fair to take place and would recommend that the commissioners move forward with allowing the rodeo to take place. Clerk, Douglas Miller advised that the matter was not on the agenda as an action item for the commissioners to decide regarding the Valley County Fair or Rodeo and recommended that guidelines be created and presented to the commissioners on a future date which would be July 20, 2020.

Chairman Hasbrouck made motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity. Commissioner Maupin seconded the motion. By roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 12:13 p.m.

Commissioner Bingaman brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 12:19 p.m.

The commissioners recessed for lunch at 12:20 p.m.

The commissioners returned from lunch at 1:00 p.m.

Planning & Zoning Administrator, Cynda Herrick presented on the Request for Proposal for the lake’s management plan and letter of commitment/support. The commissioners discussed what should be included in the lake management plan and to obtain the data that was clearly identified in the request for proposal. The commissioner spent time reviewing the request for proposal and determining the deadline for the request for proposal to be received and discussed funding of the study. Clerk, Douglas Miller provided his opinion regarding funding of the Lake Management Plan. Chairman Hasbrouck made a motion to approve the letter of commitment/support for the Lakes Management Plan. Commissioner Maupin seconded the motion. No further discussion,

all in favor. Motion passed to approve the letter of commitment/support for the Lakes Management Plan.

Public Defender, Scott Erekson was in attendance for the Fiscal Year 2021 Budget Workshop for 01-09 Public Defense. A copy of the presentation is available upon request through the Valley County Clerk's Office.

Public Defender, Scott Erekson presented the FY 2021 Indigent Defense Financial Assistance Approval Grant and discussed the grant with the commissioners. Commissioner Maupin made a motion to approve the Fiscal Year 2021 Indigent Defense Financial Assistance Grant Application. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Indigent Defense Financial Assistance Grant Application.

Ms. Carrie Palmer who is the new Community Service Coordinator representing WICAP presented to the commissioners and provided an overview of the programs that were offered through WICAP. The commissioners shared resources to Ms. Palmer. Ms. Palmer explained WICAP's project launch program. She also discussed the Valley One Apartment Complex that is operated by WICAP. Chairman Hasbrouck asked about the Homemaker program and recommended increasing the homemaker program.

Commissioner Bingaman recessed the Valley County Board of County Commissioner meeting at 2:45 p.m. to convene as the Valley County Board of Equalization.

Commissioner Bingaman advised that the commissioners would be reconvening as the Valley County Board of County Commissioners at 3:41 p.m.

Road Superintendent, Jeff McFadden presented to the commissioners the issue related to Arrowhead Subdivision. He advised that he believed that Valley County Road Department should remove the landscaping that was currently in the Right of Ways. The commissioners requested that another letter be sent to the homeowners regarding the landscaping, that a surveyor conducts a survey of the property and if there was no response formal action would be taken. Chairman Hasbrouck made a motion to have Road Superintendent, Jeff McFadden reclaim the right of way at Arrowhead Subdivision. Commissioner Maupin Seconded the motion. No further discussion, all in favor. Motion passed to have Road Superintendent McFadden reclaim the right of way at Arrowhead Subdivision.

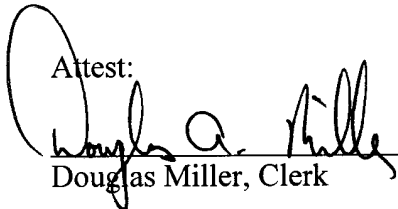
Commissioner Bingaman began the discussion regarding COVID Infectious Disease Protocol. Human Resource Director, Pat Duncan advised that she sent out documents to the commissioners for review. Commissioner Maupin made a motion to approve the COVID Infectious Disease Protocol. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the COVID Infectious Disease Protocol.

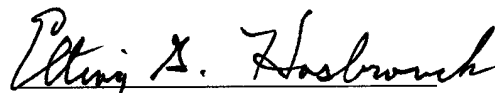
Commissioner Bingaman began the discussion related to the proposed Resolution regarding Face Coverings. The commissioners voiced concerns regarding enforcement of individuals wearing masks. Emergency Service Manager, Juan Bonilla presented his opinion to the commissioners and believed as leaders a resolution should be considered. Commissioner Maupin made a motion to approve Resolution 20-14 as amended. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-14 as amended.

Human Resource Director, Pat Duncan presented on the Valley County Longevity Bonus. Commissioner Maupin made a motion to remove the Valley County Longevity Bonus from the Valley County Policy. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to remove the Valley County Longevity Bonus from the Valley County Policy.

Clerk, Douglas Miller provided the Chief Deputy of the Attorney General's Office related to the CARES ACT Property Tax Relief. Commissioner Maupin made a motion for Valley County not to pursue the CARES Act Property Tax Relief Funds. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed that Valley County would not be pursuing the CARES Act Property Tax Relief Funds.

The commissioners adjourned the meeting at 4:30 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck



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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 13, 2020

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer  
Clerk – Doug Miller  
Prosecutor – Carol Brockmann  
Sheriff – Patti Bolen  
Treasurer – Gabe Stayton  
**Action Item:** Quarterly Report

**Department Head Reports** - 5 Minutes each

Solid Waste- Gabe Stayton  
**Action Items:** Clean Earth Environmental Solutions, Inc Quote for August 22, 2020 Household Hazardous Waste Collection Event  
Lakeshore Disposal, Inc. First Amendment to Exclusive Agreement Operation of Solid Waste Recovery Facility and Recycling Center.

**WICAP**

Building Department – Annette Derrick  
Court Services – Skip Clapp  
**Action Item:** Amended AMS/SCRAM Agreement 2020

Extension Office- Melissa Hamilton  
Human Resources/Risk Management – Pat Duncan  
Information Technology – David Crawford  
Planning and Zoning-Cynda Herrick  
Parks and Recreation- Larry Laxson  
Grant Writer – Mary Rosen

*action - approve Broadband Grant application*

- 10:30 Road & Bridge Presentation- Jeff McFadden
- 10:45 Opportunity for Public Comment to the Commissioners-Mr. Tom Lannom Regarding Condition of Lick Creek & Johnson Creek Road
- 11:00 Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:15 **Action Item:** Letter to Change Representation of County to Chairman, Elting Hasbrouck  
Extension of the Bear Basin HFR Grant Project  
Extension of Bear Basin Unit 6  
Bear Basin HFR Bid Opening Unit 8
- 11:30 Commissioner Discussion  
**Action Items:** Meeting Minutes of June 22, 2020 & July 6, 2020  
Approve Valley Soil & Water Conservation District Grant Support Letter
- 11:45 Valley County Fair Board and 4-H Update
- 12:00 Recess for Lunch
- 1:00 **Action Item:** RFP for Lakes Management Plan and Letter of Commitment/Support – Planning and Zoning Administrator, Cynda Herrick
- 1:30 Budget Workshop Fiscal Year 2021 01-09 Public Defense
- 1:55 **Action Item:** FY2021 Indigent Defense Financial Assistance Approval
- 2:00 WICAP Presentation-Heidi Caldwell
- 2:45 **Action Item:** Convene as Board of Equalization
- 3:15 **Action Item:** Arrowhead Subdivision Determine Valley County’s Course of Action for Landscaping in Right of Ways
- 3:30 **Action Item:** COVID Infectious Disease Protocol  
Resolution 20-14 Face Coverings
- 3:40 **Action Item:** Cancellation of Valley County Longevity Bonus
- 3:45 **Action Item:** CARES Act Property Tax Relief – Clerk, Douglas Miller

4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday July 20, 2020