

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
June 15, 2020**

**PRESENT: SHERRY MAUPIN (COMMISSIONER)
 ELTING HASBROUCK (CHAIRMAN)
 DOUGLAS MILLER (CLERK)**

Excused Absence: DAVE BINGAMAN (COMMISSISONER)

Chairman, Elting Hasbrouck called the commissioner meeting to order at 8:40 a.m.

Chairman Hasbrouck presented the commissioners' agenda for June 15, 2020. Chairman Hasbrouck advised that there needed to be a claim approval added to the agenda for Phoenix Woodworking and Commissioner Maupin advised that she was approached by the Woodstock group regarding an alternative location for the Woodstock event that she would request to be added to the agenda. Chairman Hasbrouck made a motion to approve the commissioners' agenda as amended for June 15, 2020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 15, 2020, as amended.

Chairman Hasbrouck presented the commissioner meeting minutes of June 8, 2020. Commissioner Maupin made a motion to approve. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of June 8, 2020.

Chairman Hasbrouck presented the claim for the DMV counter to Phoenix Woodworking. Commissioner Maupin made a motion to approve the claim for Phoenix Woodworking to be

paid June 15, 2020. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the claim for Phoenix Woodworking to be paid June 15, 2020.

Commissioner Maupin began the discussion related to the request from the Woodstock Committee to have an alternative location for their event. She provided an explanation of the program and how many family it benefits. It was advised that they inspected the Lake Fork Road Department Site to determine if they believed it would work for them and they believed that they could utilize the site. Commissioner Maupin made a motion to approve the Lake Fork Road Department Site to have the Woodstock event with the approval of Road Superintendent, Jeff McFadden. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Lake Fork Road Department site to have the Woodstock Event in July 2020.

Sheriff, Patti Bolen presented to the commissioners an opportunity to purchase a vehicle from the Waterways Committee. Commissioner Maupin made a motion to approve the expenditure of \$14,000 from PILT to be made to the Waterways committee for the purchase of a vehicle that belongs to the Waterways Committee. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the expenditure of \$14,000 from PILT Fund to be made to the Waterways Committee for the purchase of a vehicle that belongs to the Waterways Committee.

Recreation Director, Larry Laxson presented a State Award for snow-groomer of the year. Mr. Ray Cooper was presented with a jacket for being awarded as the State Snow-Groomer of the year for 2020.

Commissioner Maupin began the discussion/decision related to the Valley County Strategic Plan. Human Resource Director, Pat Duncan provided an overview of the committee that was created to prepare a Valley County Strategic Plan and explained the process. She advised that the guiding principles were Service, Transparency, Accountability, and Responsiveness. She further discussed the SWAT Analysis that was conducted. She advised that there were three objectives that were developed and provided an explanation of how the processes would be implemented. She also explained why the community would need to be included in the decision making process and how Valley County envisioned working with the leaders of Valley County. She discussed the creation of a Capital Improvement Plan and how that would be utilized by Valley County. She also discussed the asset management plan and how that would be implemented. Commissioner Maupin provided her insight how the Valley County Strategic Plan would be developed and implemented. The commissioners discussed how to handle unexpected surprises and the Valley County Continuity Plan. Human Resource Director, Pat Duncan explained how it would have been beneficial to have a plan prior to the COVID-19 pandemic. She also discussed the need to develop a communication plan and advised that there had been goals suggested for a formal communication plan. She advised that it was identified that there was a lack of leadership within the departments and how to develop potential future leaders. Commissioner Maupin discussed the communications for external and internal communications. Pat also discussed the need to have a centralized location for all Valley County Policy & Procedure Manuals. She explained that there should be a manual created for all Elected Officials such as a governance manual. Pat advised that there were significant discussions related to the Information Technology Services for Valley County and how to potentially improve the products that are currently in use. She discussed the need to update the IT Plan but advised that there were

Board of County Commissioners Meeting

June 15, 2020

Page 2

barriers that had also been identified obtaining buy in from employees and leaders. Commissioner Maupin advised that Valley County Emergency Plan needed to be developed to include an evacuation plan. She also believed that there needs to be a sense of commissioners communicating with employees. Human Resource Director, Pat Duncan discussed the need to utilize employees who have worked in specific departments to assist with other offices. Commissioner Maupin advised that she would like to get the Strategic Plan out to the general public for comment and believed that it would need to be public meetings. Commissioner Maupin made a motion to approve the Valley County Strategic Plan and begin community hearings. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Strategic Plan and begin community hearings.

Planning & Zoning Administrator, Cynda Herrick and Community and Economic Director for the City of McCall, Michelle Groenevelt presented the request for proposal for the Valley County Lakes Management Plan. It was explained that Valley County would need to identify a funding source for the cost of the implementation of the Valley County Lakes Management Plan. Michelle Groenevelt advised that the request for proposal would also be presented to the McCall City Council. The commissioners also advised that they would like Valley County Grant Writer, Mary Rosen to research the possibility of any grants. Michelle explained that the first step was to determine if the request for proposal was accepted by the commissioners. Commissioner Maupin also believed that the economic impact needed to be researched. Chairman Hasbrouck asked that the statement that indicates not to exceed \$125,000 should be removed from the request from proposal and that should be discussed with the individual if a contract was entered. Commissioner Maupin also believed that a completion date should be included in the request for proposal to 2022. Michelle again advised that the request for proposal was just a draft to see what the interest would be for an organization to submit a proposal. Commissioner Maupin explained that the boating community would also like to be involved and could potentially be contributors. The commissioners felt that the request for proposal for a Valley County Lakes Management Plan was moving in the right direction but there was additional work that needed to be conducted. Commissioner Maupin made a motion to approve the request for proposal for the Valley County Lakes Management Plan with the amendments that were made. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the request for proposal for the Valley County Lakes Management Plan.

Chairman Hasbrouck began the presentation from the Primus Policy Group Regarding the land exchange with Idaho Department Williams. Mr. Alec Williams with Trident Holdings explained that the Primus Policy Group was just the public relations firm and the actual land exchange with the Idaho Department of Lands would be conducted with Trident Holdings. He advised explained there was 28,000 acres of endowment lands that is management by Idaho Department of Lands. He discussed the full economic analysis on how the lands was impacting endowment. He advised seen as large encumbered lands. He discussed the concept of the change for a land exchange and the solution that was developed for an exchange of 28,000 acres. He explained that the work has already been done to satisfy the Idaho Land Board. He advised that the proposal being submitted early to the commissioners stood on three pillars which is to pursue largest conservation easements, to identify problems with public access and responsible development. Mr. Williams elaborated on the responsible development that would be reviewed. He explained that they would like the community to be involved with the discussions and identified the county as well as other agencies as partners. He discussed the State's constitutional responsibilities that would have to be considered. He advised the work that had been done by Trident Holdings

regarding the development of modest housing developments. He explained that they have made a presentation to the City of McCall. He advised that he planned on making regular updates to the commissioners and indicated that they would be making a presentation to the Idaho Land Board in July of 2020. Mr. Williams asked for input from the commissioners. The commissioners appreciated the presentation but believed that it would be a hard sale to the property owners who currently have property that are attached to the acres. The commissioners would like to see the end goals. Mr. Williams discussed the conservation that would be recommended. A copy of the proposal will be appended to the commissioner meeting minutes. Chairman Hasbrouck discussed the potential timber harvest that might be considered on the acres. Commissioner Maupin believed that the presentation sounded exciting for the community of Valley County and the growth avenue that was submitted. Mr. Williams advised that a community advisory board would be developed to allow additional feedback to take place. He briefly discussed the strategy from Trident Holdings and the research that had been done related to the economic analysis. He believed that it would satisfy the fiduciary responsibility of the Idaho Land Board. The commissioners also suggested talking with the snowmobile advisory committee. Mr. Williams expressed that the next step would be to taking with all impacted individuals and he concluded his presentation.

Ms. Kristina Gillespie Jacques with Mountain Waterworks began the presentation to the commissioners regarding the status of the Yellow Pine Water Treatment Facility. She informed the commissioners that Mountain Waterworks had been approached by the village of Yellow Pine and informed the commissioners on how Mountain Waterworks became involved with the Yellow Pine Water Treatment Facility. She expressed that the project needed to be on hold because of the earthquake damage that occurred. She advised that Mountain Waterworks had just been brought on for the project and expressed that there was additional work that needed to be completed. Mr. Willy Sullivan who resides in Yellow Pine presented to the commissioners the issues with the existing water treatment facility and he informed the commissioners what the original GEM Grant was going to repair. Ms. Gillespie advised that currently the work that was supposed to be completed was on pause. Ms. Gillespie Jacques presented a letter of support to be submitted to Idaho Department of Commerce requesting an extension of the GEM Grant for the Yellow Pine Water Treatment Facility.

Commissioner Maupin made a motion to approve the letter of support for the GEM Grant which requests and extension of the existing GEM Grant Award for the Yellow Pine Water Treatment Facility. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support requesting an extension of the existing GEM Grant for Yellow Pine Water Treatment Facility.

Ms. Kristina Gillespie discussed the next steps that would be done by Mountain Waterworks to apply for additional grants to repair the existing issues at the Yellow Pine Water Treatment Facility. She also reported on the damage that the earthquake caused in Boise County and explained what would be accomplished if Valley County Commissioners declared a disaster emergency.

Emergency Service Manager, Juan Bonilla presented to the commissioners and advised that the State of Idaho was waiting for the proposed Resolution 20-10 declares a disaster emergency. He advised of his conversation that he had with the State of Idaho. Chairman Hasbrouck made a motion to approve Resolution 20-10 Declare a Disaster Emergency. Commissioner Maupin

Board of County Commissioners Meeting

June 15, 2020

Page 4

seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 20-10 Declare a Disaster Emergency.

Human Resource Director, Pat Duncan presented to the commissioners the need to create an interview committee for the Facility Manager position. Chairman Hasbrouck made a motion to select Commissioner, David Bingaman, Treasurer, Gabe Stayton, Clerk, Douglas Miller and HR Director Pat Duncan. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the interview committee for the Facility Manager position.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:02 p.m.

The commissioners began the Fiscal Year 2021 Budget Workshop and the first office to present to the commissioners was the Treasurer's Office.

The commissioners began the Fiscal Year 2021 Budget Workshop Solid Waste. A copy of the presentation is available upon request through the Clerk's Office.

The commissioners began the Fiscal Year 2021 Budget Workshop for the Assessor's Office. A copy of the presentation is available upon request through the Clerk's Office.

The commissioners began the Fiscal Year 2021 Budget Workshop for Motor Vehicle Department. A copy of the presentation is available upon request through the Clerk's Office.

The commissioners began the Fiscal Year 2021 Budget Workshop for Revaluation. A copy of the presentation is available upon request through the Clerk's Office.

The commissioners began the Fiscal Year 2021 Budget Workshop for the University of Idaho Extension Office. A copy of the presentation is available upon request through the Clerk's Office.

IT Director, David Crawford presented the Office 365 Policy approval and provided an explanation of the policy. He explained that the policy was about protection of the counties documents and it defines how Office 365 was utilized. He explained the process the needs to be done to keep and protect the data. He explained that there was no expense related to the policy. Commissioner Maupin made a motion to approve the Office 365 Policy. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Office 365 Policy.

IT Director, David Crawford informed the commissioners that Valley County needs a better internet/WAN access and provided explanation of what the limitations were with the current system. He provided his recommendation to the commissioners to consider. Commissioner Maupin made a motion to approve IT Director, David Crawford to obtain quotes for higher speed internet access for Valley County. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve IT Director, David Crawford to obtain quotes for higher speed internet access for Valley County.

IT Director, David Crawford presented the LiveScan Acceptance agreement and explained it was an opportunity to get an additional fingerprint machine for the Sheriff's Office to be utilized. Chairman Hasbrouck made a motion to approve the LiveScan Acceptance Agreement and authorize the chairman to sign the agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)- "to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. CH seconded the motion. By roll call vote the commissioners went in a 3:33 p.m.

The commissioners came out of Executive Session per Idaho Code 74-206 1(b)- at 4:30 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1(b)-Personnel.

Commissioner Hasbrouck opened the Public Hearing for Waterways Ordinance 20-11 at 4:35 p.m. Commissioner, Dave Bingaman join via teleconference line. Chairman Hasbrouck asked the commissioners if there was any ex-parte communication or conflict of interest. All commissioners advised that there was no ex-parte communication or conflict of interest related to Waterways Ordinance 20-11.

Planning & Zoning Administrator, Cynda Herrick provided a fourth staff report to the commissioners regarding the Waterways Ordinance.

Chairman Hasbrouck asked to hear from proponent. The record would reflect that there were no individuals who presented to the commissioners as proponents.

Chairman Hasbrouck asked to hear from those individuals who were uncommitted.

Mr. David Claiborne who represents the Idaho Recreational Council presented to the commissioners as uncommitted. He advised that generally they were in support of the ordinance but did question a few of the amendments that were made.

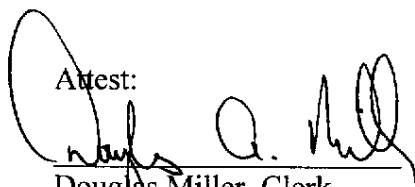
Chairman Hasbrouck asked to hear from those individuals who were opponents. The record will reflect that there were no individuals who presented as opponents.

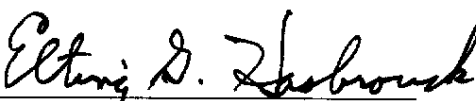
Chairman Hasbrouck closed the Public Hearing for Waterways Ordinance 20-11 and brought the matter back to the commissioners for deliberation. The commissioners commented on the work that has taken place regarding the creation of the Waterways Ordinance 20-11 and discussed the Valley County Lakes Management Plan request for proposal that was approved earlier in the day. The commissioners discussed the additional work that still would be done. Commissioner Maupin made a motion to approve Waterways Ordinance 20-11 with the ordinance to be implemented immediately and to move forward with the Valley County Lakes Management Plan. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Waterways Ordinance 20-11.

Chairman Hasbrouck began the discussion related to the request from Knife River to engage in potential mediation related to CUP 19-32. Chief Deputy Prosecuting Attorney, Serhiy Stavnsky provided the opinion of the Prosecuting Attorney's Office. Mr. David Kriuck legal counsel for

Knife River informed the commissioners that they would be willing to engage in mediation with Valley County as soon as possible. Mr. Kruick discussed the statue with the commissioners. The commissioners provided their opinion and believed that it might be in the best interest of the citizens to engage in mediation. Commissioner Maupin made a motion to proceed with mediation with Knife River for CUP 19-32. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to proceed with mediation with Knife River for CUP 19-32.

The commissioners adjourned the meeting at 5:09 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Elting Hasbrouck