

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
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SHERRY MAUPIN

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KATLIN CALDWELL

Commissioner
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NEAL THOMPSON

Commissioner
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DOUGLAS A. MILLER

Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 20, 2025**

**PRESENT: SHERRY MAUPIN (CHAIRMAN)
 KATLIN CALDWELL (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

Excused Absence: NEAL THOMPSON (COMMISSIONER)

Chairman Maupin led the pledge of allegiance.

Action Item: Chairman Maupin advised that there were amendments that were needed to the agenda for August 20, 2025. Chairman Maupin advised that the commissioners needed to table the discussion scheduled for 9:15 a.m. regarding the findings made by Parametrix on the Abstein Bridge bids. Chairman Maupin advised that the commissioners needed to add a change order request for the Solid Waste Transfer Site capital improvement project to the agenda and need to approve the signing of the closing documents for the purchase of the property at 308 North Idaho St in Cascade, Idaho. Chairman Maupin made a motion to amend the agenda as presented for August 20, 2025, and approve the agenda. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to amend the agenda as presented for August 20, 2025, and approve the agenda.

Action Item: Chairman Maupin presented the meeting minutes from August 13, 2025. Chairman Maupin made a motion to approve meeting minutes from August 13, 2025. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from August 13, 2025.

Action Item: Fire Mitigation Director, Mara Hlawatschek presented a reimbursement request for East McCall #1 and provided an overview of the work that had been completed. Commissioner Caldwell made a motion to approve the reimbursement request for East McCall

#1 as presented. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the reimbursement request for East McCall #1 as presented.

Action Item: Grant Writer, Ken Schlegel presented a request for reimbursement for the Abstein Bridge project for reimbursement #4 and explained the correction that was made. Commissioner Caldwell made a motion to sign the corrected reimbursement request for Abstein Bridge project. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the corrected reimbursement request for Abstein Bridge project.

Action Item: Facility Director, Scott Clingan presented a change order request for capital improvement that is being conducted at the Solid Waste Transfer Site. He explained that the change order was submitted by Great West Engineering, and they provided an overview of the work to be completed. Commissioner Caldwell made a motion to approve the change order as presented by Facility Director, Scott Clingan, for the scales at the Solid Waste Transfer Site. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the change order as presented for the scales at the Solid Waste Transfer Site.

Action Item: Facility Director, Scott Clingan presented the request to utilize the Valley County Fairground for the Matt Loomis Memorial Bull Riding Agreement. Commissioner Caldwell made a motion to approve the Matt Loomis Memorial Bull Riding Agreement to utilize the Valley County Fairgrounds. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Matt Loomis Memorial Bull Agreement for use of the Valley County Fairground.

Action Item: Chairman Maupin presented the closing documents for the purchase of the property at 308 North Idaho Street and the claim form to approve the expenditure of the funds out of the PILT fund. Commissioner Caldwell made a motion to approve Chairman Maupin to sign the closing documents for the purchase of the property at 308 North Idaho Street Cascade, Idaho and approve of the wire transfer of \$85,045.38 out of the PILT funds. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Chairman Maupin to sign the closing documents for the purchase of the property at 308 North Idaho Street Cascade, Idaho and approve of the wire transfer of \$85,045.38 out of the PILT funds.

Action Item: Chairman Maupin presented the Memorandum of Understanding between Valley County and Boise County for Cellebrite software. Clerk, Douglas Miller provided a brief overview of the budget increase that was made to fund the investigation software for Fiscal Year 2026. Commissioner Caldwell made a motion to approve the Memorandum of Understanding between Valley County and Boise County for the Cellebrite software. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding between Valley County and Boise County for the Cellebrite software.

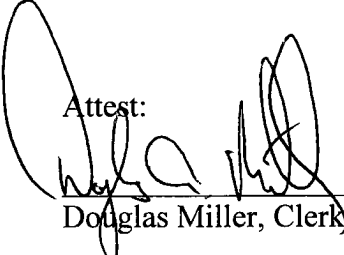
Mr. Chainey Rhodes with Local Highway Technical Assistance Council provided a presentation to the commissioners regarding road scholar road master awards that were presented to five employees of the Valley County Road Department. Mr. Rhodes explained additional training that could be obtained by the road department employees through the leadership program. Mr. Rhodes presented the road scholar and road master awards to Valley County Road Department

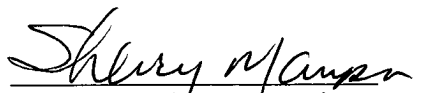
Employees, Jeff Scott, Tim Zurachenko, Craig Goslin, Marc Rekow, Steven Musgraves, Chris Moreau, Gage Stidham.

Action Item: Chairman Maupin provided an overview of the issues related to the Cascade Community Center to include the delay of the current lessor moving out of the building. Ignite Idaho Executive Director, Traci Jamison provided an overview of conversations that Ignite Idaho had been having with the Cascade Senior Center Board and presented that there was a tentative agreement that Ignite Idaho would take over the management of the programs offered by the Cascade Senior Center and include in the programs offered by Ignite Idaho. Ms. Cindy Rich who is a part of the Cascade Senior Center Board provided comments to the commissioners regarding the maintenance of the Cascade Community Center. There were additional concerns regarding the condition of the building, and it was requested that Valley County Facilities conduct a walkthrough of the building to determine the maintenance that was necessary. Ms. Jamison asked if once the repairs were completed could Ignite Idaho move into the building and asked if there was any storage available. Chairman Maupin advised that there was no available storage that could be offered by Valley County. Chairman Maupin explained that she would work with the Prosecuting Attorney's Office to develop the memorandum of understanding and would let everyone know when it is available for signatures.

Action Item: IT Director, Jeremy Wilcox, informed the commissioners about the work that had been done at the Cascade Annex regarding badge access and was requesting guidance from the commissioners regarding internal doors and whether there was a need for badge access for five internal doors. Jeremy advised that he was planning on obtaining quotes for the five internal doors if the commissioners agreed with the proposal for the recommended badge access and provided an estimated cost. Chairman Maupin made a motion to approve up to five internal doors to obtain badge access. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve up to five internal doors to obtain badge access

The commissioners adjourned at 11:03 and advised that if there was any member of the public who wanted to make a presentation at the scheduled time of 12:15 p.m. the commissioners would reconvene.

Attest:

Douglas Miller, Clerk


Chairman, Sherry Maupin

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Wednesday August 20, 2025

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

Action Items: Meeting Minutes of August 13, 2025

9:05 **Action Item:** East McCall Reimbursement #1 – Mara Hlawatschek

9:10 **Action Item:** Sign Corrected Abstein Bridge Project Request for Reimbursement #4 – Grant Writer, Ken Schlegel

Approve Change Order to Construct Scale & Transfer Site. Tabled at 11:30 on Aug. 27th

9:15 **Action Item:** Discussion on Parametrix findings regarding the Abstein Bridge Bids

9:45 **Action Item:** Approve MOU between Valley County and Boise County for Cellebrite Software

9:55 **Action Item:** Approve Matt Loomis Memorial Bull Riding Contract

10:00 Road Scholar Road Master Presentation of Awards – Local Highway Technical Assistance Council, Chainey Rhodes

10:30 **Action Item:** Discussion/Resolution Regarding Use of the Cascade Community Center between Ignite Idaho/Senior Center/Church

11:30 **Action Item:** Review and Sign MOU with Cascade Community Center Board to Lease the Community Center – Cindy Rich

12:00 **Action Item:** Discussion/Decision Regarding badge access on internal doors at Cascade Annex - IT Director, Jeremy Wilcox

12:15 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Wednesday August 27, 2025