

# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
June 1, 2020**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck called the commissioner meeting to order at 9:00 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for June 1, 2020. Chairman Hasbrouck advised that there needed to be an added Executive Session per Idaho Code 74-206 1(b)-Personnel. Commissioner Maupin made a motion to approve commissioners' agenda for June 1, 2020, with the addition of an Executive Session per Idaho Code 74-206 1(b)-Personnel. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 1, 2020, with the addition of an Executive Session per Idaho Code 74-206 1(b)-Personnel

Chairman Hasbrouck presented the commissioner meeting minutes of May 26, 2020. Commissioner Bingaman made a motion to approve the meeting minutes. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of May 26, 2020.

Chairman Hasbrouck began the discussion related to setting the commissioner's agenda for July, August September. The commissioners confirmed that they would be meeting all Mondays

in July of 2020. The commissioners set the meeting dates in August for the 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup> and would cancel the 31<sup>st</sup>. The commissioners set the meeting dates in September for the 8<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>. Commissioner Bingaman made a motion to adopt the meeting dates as discussed. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to adopt the meeting dates as discussed.

Chairman Hasbrouck presented the Memorandum of Understanding with Zwygart & Associates to conduct the Fiscal Year 2020 Audit. Commissioner Maupin made a motion to authorize the chairman to sign the MOU between Valley County and Zwygart & Associates to perform the Fiscal Year 2020 Audit. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to authorize the chairman to sign the MOU between Valley County and Zwygart & Associates to perform the Fiscal Year 2020 Audit.

Chairman Hasbrouck began the discussion related to the Boise Office Equipment Lease for New Xerox copier for Building Department & Planning Zoning. Commissioner Maupin made a motion to approve the Boise Office Equipment Lease for a new Xerox copier for the Building Department and Planning & Zoning Department. Commissioner Bingaman seconded the motion. Clerk, Douglas Miller advised that the new equipment was not budgeted for and advised that the expense line for 01-18 copiers/printers would be over expended. No further discussion, all in favor. Motion passed to approve the Boise Office Equipment Lease for the new Xerox copier for the Building Department & Planning Zoning Office.

Assessor, June Fullmer presented to the commissioners related to the 2020 Property Values. She provided a handout which will be appended to the commissioner meeting minutes of June 1, 2020. She informed the commissioners about the trends in Valley County related values increasing in Valley County. She provided a preliminary value for 2020 assessed values of \$5,073,681,228. She reported that the preliminary value for new construction in Valley County was \$92,918,733. She advised that the Assessor's Office wanted to provide preliminary values and appreciated the opportunity to present.

Human Resource Director, Pat Duncan presented the job description for the Facilities Manager/Solid Waste Transfer position. Commissioner Bingaman made a motion to approve the job description for the Facilities Manager/Solid Waste Transfer position. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the job description for the Facilities Manager/Solid Waste Transfer position.

Chairman Hasbrouck began the discussion related to the posting and hiring of the position midyear as Valley County had not funded the additional supervisor position. Commissioner Maupin made a motion to move forward with hiring for the Facilities Manager/Solid Waste Transfer Site position and begin the advertising and hiring. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to move forward with hiring for the Facilities Manager/Solid Waste Transfer Site position and begin the advertising and hiring for the position.

Buildings & Grounds Employee, Scott deJong presented to the commissioners the information related to alternative heating for the north end of the Valley County Courthouse. Scott advised that he received a bid to have baseboard heating installed in the north end of the courthouse for \$11,. Commissioner Bingaman made a motion to move forward with the alternative heating for

the north end of the courthouse and approve the bid for \$11,374.00. Commissioner Maupin seconded the motion. Further discussion continued regarding if the boiler system should remain as backup. The commissioners suggested completely removing the boiler and potentially selling it at a future date. All commissioners voted in favor of moving forward with the alternative heating for the baseboard heating system.

Buildings & Grounds Employee, Scott deJong presented on the bid for the additional door at the south east entrance for egress and ingress. He explained that he received another bid for \$8,000 to complete the project. Commissioner Maupin made a motion to approve the construction of an additional door at the south east entrance and accept the bid for \$8,000. Commissioner Bingaman seconded the motion. Additional discussion was made to determine how long it would take for the additional door to be constructed. Scott indicated that he would work with the construction company and if it was longer than two days he would present back to the commissioners and work closely in case an alternative entrance and exit needed to be determined. All commissioners voted in favor of moving forward with the additional door for the south east entrance and accept the bid for \$8,000.

Weed Supervisor, Steve Anderson presented the weed control agreement between City of Cascade & City of Donnelly. Commissioner Maupin had concerns regarding number 8 in the agreement and questioned the wording of the statement in number 8. After further discussion it was determined that the statement in number 8 was appropriate to remain. Commissioner Maupin made a motion to approve the weed control agreement between Valley County and the City of Cascade. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the weed control agreement between Valley County and the City of Cascade.

Commissioner Maupin made a motion to approve the weed control agreement between Valley County and the City of Donnelly. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the weed control agreement between Valley County and the City of Donnelly.

Weed Supervisor, Steve Anderson presented the MOU between the Forest Service for spraying weeds. Steve indicated that the MOU had not been received and needed to be placed on a future agenda.

Steve presented on the Eurasian Watermilfoil removal agreement. He advised that the agreement was with Glen Edwards to continue hand removal of milfoil on Payette Lake. Commissioner Bingaman made a motion to approve the contract for Eurasian watermilfoil removal with Mr. Glen Edwards. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the contract for Eurasian watermilfoil removal.

Steve presented agreement for the Frank Church Cooperative Weed Management Area MOU-FW: 20-MU-11046000-042 FC-RONRW. He explained the he was unsure of where the site would be but he was on the steering committee and felt that Valley County should participate in the project. He explained that the Weed Department has had difficulty hiring employees but believed that it was important for Valley County to participate. Commissioner Bingaman made a motion to approve the agreement for Frank Church Cooperative Weed Management Area

MOU-FW: 20-MU-11046000-042 FC-RONRW. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement for Frank Church Cooperative Weed Management Area MOU-FW: 20-MU-11-046000-042 FC-RONRW.

Steve presented to the commissioners regarding what Valley County would do if West Nile was detected. He explained that Valley County would increase surveillance and contact CDC if West Nile was detected two consecutive days. He further discussed treatment of West Nile Virus if an outbreak was detected in Valley County. He felt that grasshoppers might be an issue in Valley County.

Chairman Hasbrouck began the discussion related to the discussion/decision on opening Valley County facilities to general public without requiring appointments following Rebound Idaho guidelines and to include attending public meetings. Commissioner Maupin advised that she had been in contact with the medical community and Central District Health and provided her recommendations to the commissioners and the audience that Valley County reopens without the general public requiring an appointment. The commissioners felt that Buildings & Grounds should mark six feet apart to continue social distancing. Commissioner Bingaman made a motion to open the Valley County Courthouse to the general public without requiring appointments and following Rebound Idaho guidelines. Commissioner Maupin seconded the motion. There was further discussion regarding allowing the general public to attend public meetings including commissioner meetings and planning & zoning meetings. The discussion also continued regarding transcribing of the meetings. The commissioners also discussed the option of continuing with requiring appointments for the general public or just allowing the general public to come the courthouse without appointments. The discussion continued with how to accommodate the general public to conduct business with Valley County. Commissioner Bingaman suggested having each office/department submit a plan to the commissioners for review. After further discussion Commissioner Bingaman rescinded his prior motion. Commissioner Bingaman made a motion to open up on the Valley County Courthouse on June 8, 2020, with the recommendation of an appointment for services with the requirement to wear a facemask upon entering the courthouse. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to open up the Valley County Courthouse on June 8, 2020, with the recommendation of an appointment for services with the requirement to wear a facemask upon entering the courthouse.

Chairman Hasbrouck began the discussion related to the procedures for the June 8, 2020, Public Hearings. There was a discussion regarding the overall procedures of the Public Hearing. The commissioners advised that they would open the public meetings to the general public but would limit the amount of individuals and would encourage individuals to attend the meeting via teleconference.

Road Superintendent, Jeff McFadden presented on the local professional services agreement for Phase 2 of Eastside Drive and discussed the grant that would be applied for. Commissioner Bingaman made a motion to approve the local services agreement for Phase 2 of Eastside Drive with Keller & Associates. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the local services agreement with Keller & Associates for Phase 2 of Eastside Drive.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student”-Personnel. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 11:48 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 12:35 p.m. No decision was made after the Executive Session.

The commissioners recessed for lunch at 12:36 p.m.

The commissioners returned from lunch at 1:10 p.m.

Chairman Hasbrouck opened the afternoon meeting to begin working on the Fiscal Year 2021 Budget Workshops. IT Director, David Crawford presented to the commissioners the IT budget requests for Fiscal Year 2021. A copy of the budget worksheet presented by the IT Department will be available upon request through the Clerk’s Office.

Chairman Hasbrouck began the next budget workshop with Planning & Zoning Administrator, Cynda Herrick. A copy of the budget worksheet for Fiscal Year 2021 presented by the Planning & Zoning Department will be available upon request through the Clerk’s Office.

Chairman Hasbrouck began the next budget workshop with Building Official, Annette Derrick. A copy of the budget worksheet for Fiscal Year 2021 presented by the Building Official will be available upon request through the Clerk’s Office.

Chairman Hasbrouck began the next budget workshop with Human Resource Director, Pat Duncan. A copy of the budget worksheet for Fiscal year 2021 presented by the Human Resource Department will be available upon request through the Clerk’s Office.

Chairman Hasbrouck began the next budget workshop with Recreation Director, Larry Laxson. A copy of the budget worksheet for Fiscal Year 2021 presented by the Recreation Department will be available upon request through the Clerk’s Office.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(b)-Personnel. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:00 p.m.

*Elting G. Hasbrouck*  
Chairman, Elting Hasbrouck

Attest:  
*Douglas Miller*  
Douglas Miller, Clerk