

Valley County Board of County Commissioners

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DOUGLAS A. MILLER
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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO November 10, 2025

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 KATLIN CALDWELL (COMMISSIONER)
 NEAL THOMPSON (COMMISSIONER)
 KIERSTIN OXFORD (DEPUTY CLERK)

Chairman, Sherry Maupin led the Pledge of Allegiance.

Action Item: Chairman Maupin presented the commissioners' agenda for November 10, 2025. She noted the 1:00pm road maintenance agreement discussion is now scheduled for next week at 3:30pm. Commissioner Thompson made a motion to approve agenda for November 10, 2025 with the exclusion of the 1:00pm road maintenance agreement discussion. Commissioner Caldwell seconded the motion. All in favor, motion passed.

Senior Deputy Auditor, Robyn Elliott presented the Fiscal Year 2026 claims and board order claims to the commissioners. Chairman Maupin gave updates on remaining balances of funds. The commissioners had questions related to the claims and board order claims and Senior Deputy Auditor, Robyn Elliot, responded accordingly.

Fiscal Year 2026 Claims

General Fund	\$183,253.84
Road & Bridge	\$ 55,471.88
American Rescue Plan Fund	\$187,183.12
District Court	\$ 1,926.91
Election Consolidation	\$358.11
Revaluation	\$1,282.86
Solid Waste	\$ 142,454.30

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Weeds	\$1,463.42
PILT Fund	\$7,933.50
Waterways	\$234.12
McCall-Donnelly Snowmobile	\$346.33
Cascade-Warmlake Snowmobile	\$80.59
Smiths Ferry Snowmobile 43D	\$4.99
Extension Agent Fund	\$1,474.90
LACTF	\$488,774.66
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Total:	\$1,072,243.53

Action Item: Commissioner Caldwell made a motion to approve the claims and board order claims for Fiscal Year 2026 as presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board claims for Fiscal Year 2026.

Action Item: Election Coordinator, Kierstin Oxford, presented the November 4, 2025 Election Canvass of Votes for commissioner's approval and signatures. Commissioner Thompson made a motion to approve the November 4, 2025 Election Canvass of Votes as presented. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the November 4, 2025 Election Canvass of Votes.

Building Department Director, Annette Derrick not present.

Court Services Director, Dee Dee Phillips gave updates on their trainings. She would like to see a conversation around human trafficking signs and how our community could be prepared. Chairman Maupin wonders if we have an ITD contact for adding to their message board regarding positive mental health. Chairman Maupin asked for thoughts on director updates only once per month.

Extension Office Director, Melissa Hamilton not present.

Human Resources Director, Mike Savoie not present.

Information Technology Director, Jeremy Wilcox presented on the move to the Cascade Annex, which he believes has gone smoothly. Commissioners asked questions and Director Wilcox responded accordingly.

Planning and Zoning Director, Cynda Herrick gave updates. There is a new public information request software, and Hannah will be the administrator for that, so she will be trained accordingly. There are two seats on the Planning and Zoning Commission that are up for appointments. Those seats are currently held by Ken Roberts and Heidi Schneider, which is the Donnelly area, and there are 3 applicants so far.

Parks and Recreation Director, Dave Bingaman gave updates that they are fully staffed in preparation for grooming. Commissioners asked questions and Director Bingaman responded accordingly. The Snowmobile Ordinance hearing is scheduled for next week.

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Action Item: Wildfire Mitigation Program Director, Mara Hlawatschek presented bids for East McCall Unit 6. Chairman Maupin opened and read aloud the bids. Jeffrey Miller Excavating, \$2,175/acre for 17 acres, which is \$36,975 total. Rad Mulching \$1,620/acre for \$27,540 total. Specialized Land Works, \$1,899/acre for \$32,283 total. McCall Forestry Solution \$1,200/acre for \$20,400 total. Barren Looper \$2,400/acre for \$40,800 total. D&D Tree Service \$2,300/acre for \$39,100 total. Silver Creek Brush Management \$2,305/acre for \$39,185 total. The low bid is their first county bid. Director Hlawatschek explained that there are requirements to meet, especially from new contractors. This unit is adjacent to sites other contractors have done, so the expectations should be clear. Commissioner Thompson made a motion to award the East McCall Unit 6 bid to McCall Forestry Solution. Commissioner Caldwell seconded the motion. All in favor, motion passes.

Buildings and Grounds director Terri Kenneda presented updates on the transfer site testing and progress. Yellow Pine community center has a grey water issue; CDH did not give approval for use of water in that building. The maintenance agreement with the residents should be located and reviewed. Chairman Maupin advises Director Kenneda to acquire a county asset listing from Clerk Miller to stay up to date on the county's buildings. Chairman Maupin advises Director Kenneda to speak with Jeff McFadden about driving work trucks home. Commissioners asked questions and Director Kenneda responded accordingly.

Action Item: Road and Bridge Director, Jeff McFadden presented the Valley County Bulk Fuel Delivery Agreement. Chairman Maupin asked questions about how competitive their pricing is and Jeff McFadden responded it's probably more competitive, based on their size. Commissioner Caldwell made a motion to approve the Valley County Bulk Fuel Delivery Agreement. Chairman Maupin seconded the motion. All in favor, motion passes.

Action Item: Road and Bridge Director, Jeff McFadden presented the Valley County EDA Bridge Replacement Project, Abstein Road Letter to Luis Aguilar. Mr. Aguilar has been off on Federal furlough. Commissioner Caldwell made a motion for Chairman Maupin to sign the letter. Commissioner Thompson seconded the motion. All in favor, motion passes.

Road and Bridge Director, Jeff McFadden presented updates on the department. Commissioners asked questions and Director McFadden responded accordingly. Director McFadden gave updates on the Gold Dust shop construction, which should be completed at the end of February 2026.

Action Item: Chairman Maupin presented the commissioner meeting minutes from September 3, 2025, November 3, 2025, and November 5, 2025. Commissioner Caldwell made a motion to approve the commissioner meeting minutes as corrected by Chairman Maupin. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes for September 3, 2025, November 3, 2025, and November 5, 2025, as corrected by Chairman Maupin.

The commissioners recessed for lunch at 10:53 a.m.

The commissioners returned from lunch at 2:30 p.m.

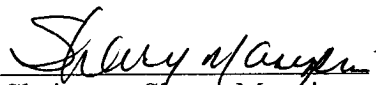
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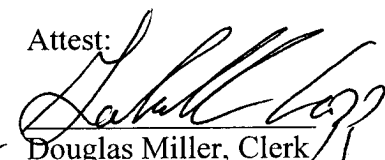
Action Item: Commissioner Thompson started the discussion by asking Cortney if their board has discussed their contract. Executive Director, Cortney Bayuk with McPaws said she understood that commissioners were to get legal advice. Chairman Maupin said they did get legal advice. Commissioner Caldwell would like to see this request ran through the grant program and keep sheriff access to the shelter. She thinks the sheriff service and the funding request should be two separate items. Cortney responded with her reasoning for her letter and to her knowledge they are the only nonprofit in the county providing services that are state statute required. Commissioner Thompson would also like to see a separate contract for the services the sheriff's office uses. Prosecuting Attorney, Brian Oakey, asked for clarification on two separate contracts or separate section under the same agreement. Chairman Maupin clarified that one is a line item and one is a grant request. Attorney Oakey and Chairman Maupin agree that two separate agreements are needed. Cortney adds that the point of the contract is not just allowing access to facility for the sheriff, but it also supports the intake of strays from the public. Chairman Maupin clarifies that the baseline contribution does account for strays. Commissioner Caldwell asks legal about the code regarding strays. Attorney Oakey provided clarification. Commissioner Caldwell suggests taking last years contribution amount, \$25,000, out of the grant program since that application process is late this year, with the assumption that in future years, McPaws will apply. Commissioner Caldwell made a motion to contribute \$25,000 out of FY26 grant monies. Commissioner Thompson seconded the motion. All in favor, motion passes. Attorney Oakey will update last year's contract for signatures.

Action Item: Planning & Zoning Director, Cynda Herrick provided facts and conclusions for Idaho Power CUP 25-018, CUP 25-019, CUP 25-020 and the facts and conclusions for APA 25-001 Leaf Ranch. Commissioner Thompson made a motion to approve the facts and conclusions for CUP 25-018, CUP 25-019, CUP 25-020. Commissioner Caldwell seconded the motion. All in favor, motion passes.

Commissioner Caldwell made a motion to approve the facts and conclusions for the Leaf Ranch Agricultural Protection Area designation. Commissioner Thompson seconded the motion. All in favor, motion passes.

The commissioners adjourned at 3:03 p.m.


Chairman, Sherry Maupin

Attest:

for Douglas Miller, Clerk

Board of County Commissioners Meeting
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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday November 10, 2025

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott
- 9:10 **Action Item:** Approve November 4, 2025, Election Canvass of Votes-Election Coordinator, Kierstin Oxford
- 9:10 **Department Head Reports** - 5 Minutes each
Building Department – Annette Derrick
Court Services – Dee Dee Phillips
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Mike Savoie
Information Technology – Jeremy Wilcox
Planning and Zoning-Cynda Herrick
Parks and Recreation- Dave Bingaman
Wildfire Mitigation Program – Mara Hlawatschek
 Action Item Bid Opening East McCall Unit 6 Bid Opening
- 10:15 Buildings and Grounds / Solid Waste- Terri Kenneda
- 10:30 Road & Bridge Presentation- Kerstin Dettrich
 Action Item: Sign Valley County Bulk Fuel Deliver Agreement
 Sign Valley County EDA Bridge Replacement Project, Abstein
 Road Letter to Luis Aguilar

11:00 Commissioner Discussion

Action Items: Meeting Minutes of September 3, 2025
Meeting Minutes of November 3, 2025
Meeting Minutes of November 5, 2025

12:00 Recess for Lunch

1:00 **Action Item:** Discussion/Decision on Perpetua Resources Road Maintenance Agreement

2:30 **Action Item:** Discussion/Decision Regarding Contract with McPaws

3:00 **Action Items:** Facts and Conclusions for Idaho Power CUP 25-018 Cascade Switching Station, Idaho Power CUP 25-019 Scott Valley Switching Station, Idaho Power CUP 25-020 Stibnite Substation
Facts and Conclusions Leaf Ranch - Agricultural Protection Area and APA Designation Form

3:30 Opportunity for Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday November 17, 2025