

# Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street  
Cascade, Idaho 83611-1350



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**SHERRY MAUPIN**

*Chairman of the Board*  
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**KATLIN CALDWELL**

*Commissioner*  
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**NEAL THOMPSON**

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**DOUGLAS A. MILLER**

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
November 17, 2025**

**PRESENT:**

**SHERRY MAUPIN (CHAIRMAN)  
KATLIN CALDWELL (COMMISSIONER)  
NEAL THOMPSON (COMMISSIONER)  
GABRILLE KNAPP (CHIEF DEPUTY CLERK)**

Chairman, Sherry Maupin led the Pledge of Allegiance.

**Action Item:** Chairman Maupin presented the commissioners' agenda for November 17, 2025. Commissioner Thompson made a motion to approve agenda for November 17, 2025. Commissioner Caldwell seconded the motion. All in favor, motion passed.

**Action Item:** Chairman Maupin presented the commissioner meeting minutes from November 10, 2025. Commissioner Caldwell made a motion to approve the commissioner meeting minutes. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes for November 10, 2025.

**Action Item:** Chairman Maupin presented the Master Services Agreement with Clearwater Financial. Commissioner Thompson made a motion to sign the Master Services Agreement with Clearwater Financial. Commissioner Caldwell seconded the motion. All in favor, motion passed.

**Action Item:** Court Services Director, Dee Dee Phillips, presented the Juvenile Justice Administrative Report Form B for signatures. Commissioner Caldwell made a motion to sign

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the Juvenile Justice Administrative Report Form B. Commissioner Thompson seconded the motion. All in favor, motion passed.

Facilities Director Terri Kennda Discussed the possibility of getting a work truck policy waiver. She will do more research and get back to the commissioners with this matter. She gave an update on the work for the cascade annex. The commissioners discussed the repairs needed in a county property.

**Action Item:** Chairman Maupin made a motion to allow Terri Kenneda to take home her work vehicle each night. Commissioner Thompson seconded the motion. All in favor, motion passed.

**Action Item:** Road and Bridge Director, Kerstin Dettrich, presented the New Truck Purchase for Buildings and Grounds from Cascade Auto. Commissioner Caldwell made a motion to sign the New Truck Purchase for Buildings and Grounds from Cascade Auto. Commissioner Thompson seconded the motion. All in favor, motion passed.

**Action Item:** Road and Bridge Director, Kerstin Dettrich, presented the LHTAC Training Bonuses. Commissioner Thompson made a motion to approve the LHTAC Training Bonuses. Commissioner Caldwell seconded the motion. All in favor, motion passed.

**Action Item:** Human Resource Director, Mike Savoie, presented closing the courthouse and annexes at noon on Christmas Eve and Christmas bonus day off. Commissioner Caldwell made a motion to approve closing the courthouse and annexes at noon on Christmas Eve and Christmas bonus day off. Commissioner Thompson seconded the motion. All in favor, motion passed.

**Action Item:** Wildfire Mitigation Program Director, Mara Hlawatschek presented the following agreements for signatures: Contractor Agreement East McCall Unit 6 22WFM-Valley

McCall Landowner Agreement East McCall Unit 6 22WFM-Valley

Hopkins Landowner Agreement East McCall Unit 6 22WFM-Valley

Sheue Landowner Agreement East McCall Unit 6 22WFM-Valley

Commissioner Caldwell made a motion to sign the agreements as presented. Commissioner Thompson seconded the motion. All in favor, motion passed.

Amended Add Acres Contractor Agreement East McCall Unit 5 22WFM-Valley

Romans Landowner Agreement East McCall Unit 5 22WFM-Valley

McDonald Landowner Agreement East McCall Unit 5 22WFM-Valley

Williams Landowner Agreement East McCall Unit 5 22WFM-Valley

Commissioner Caldwell made a motion to sign the agreements as presented. Commissioner Thompson seconded the motion. All in favor, motion passed.

Amended add acres Contractor Agreement East McCall Unit 4 22WFM-Valley

Van Ravenhorst Landowner Agreement East McCall Unit 4 22WFM-Valley

Commissioner made a motion to sign the agreements as presented. Commissioner seconded the motion. All in favor, motion passed.

Scott Turlington, Tamarack Resort, began the discussion on C-PACE. Sam Heartman from DA Davidson from Salt Lake continued the discussion on C-PACE.

Mary Kummer and Justin Nyquist from ICRMP presentation related to renewal of insurance policy for FY26.

The commissioners recessed for lunch at 12:00 p.m.

The commissioners returned from lunch at 1:00 p.m.

**Action Item:** Chairman Maupin opened the Public Hearing to Update Valley County Code 13-5-1,2,3,4 Designated Winter Parking Areas at 1:00 p.m. and asked if there was any ex-parte information or conflict of interest by any of the commissioners. All commissioners advised that there was no ex-parte communication or conflict of interest. Chairman Maupin asked to hear a staff report. Parks and Recreation Director, Dave Bingaman provided a staff report for the commissioners to consider and answered commissioners questions.

Chairman Maupin asked to hear from the applicant.

Chairman Maupin asked to hear from proponents.

Chairman Maupin asked to hear from undecided.

Chuck Rowe spoke as an undecided of Updating Valley County Code 13-5-1,2,3,4 Designated Winter Parking Area.

Rachel from Cheap Thrills Rental spoke as a proponent of Updating Valley County Code 13-5-1,2,3,4 Designated Winter Parking Area.

Mark Wood from McCall Idaho spoke as a proponent of Updating Valley County Code 13-5-1,2,3,4 Designated Winter Parking Area.

**Ben from Donnelly Idaho** spoke as an undecided of Updating Valley County Code 13-5-1,2,3,4 Designated Winter Parking Area.

Danny Amen Recreation Coordinator spoke as a proponent of Updating Valley County Code 13-5-1,2,3,4 Designated Winter Parking Area.

Chairman Maupin asked to hear from opponents.

Chairman Maupin closed the public hearing at 1:50 pm for deliberation. Commissioner Caldwell made a motion to approve the ordinance and resolution as stated, resolution 2026-01 Board of Commissioners of Valley County Parks and Recreation Winter Parking Lot Fee Whereas, the Board of County Commissioners previously adopted Valley County Ordinance 13-5-1, 2, 3, 4 which included fees for winter parking in some winter lots managed by Valley County Parks and Recreation, Whereas, the Board of County Commissioners want all fees to be adopted by resolution and not by ordinance, Now, Therefore, the Board directs as follows: Attachment A lists all Parks and Recreation fees for winter parking in the Francis Wallace, Brush Creek, Green Gate, and Lick Creek as well as the Wellington Snow Park that will be changed by resolution. All previous resolutions and/or ordinances that listed winter parking fees shall be repealed by

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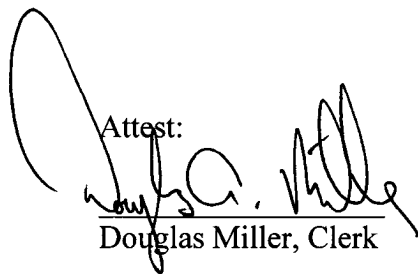
this resolution, dated this 17<sup>th</sup> day of November 2025. Commissioner Thompson seconded the motion. All in favor, motion passed.

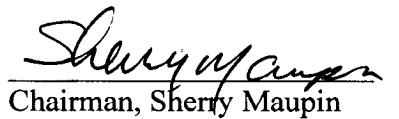
Kathleen Trever and Marshall Haines presented on Planning & Zoning Procedures.

**Action Item:** Road and Bridge Director, Kerstin Dettrich, presented the Application Packet for 2026 Local Rural Highway Investment Program for the Samson Trail Roadway Improvement Project. This matter was tabled to look more into the matter.

Commissioner Caldwell amended her motion to amend the date to December 15 from November 15. Commissioner Thompson seconded the motion. All in favor, motion passed.

The commissioners adjourned at 3:03 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Sherry Maupin

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA

**Monday November 17, 2025**

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

**Action Items:** Meeting Minutes of November 10, 2025

Sign Master Services Agreement with Clearwater Financial

9:10 **Action Items:** Signature Authority

Work Truck Policy – Facilities Director, Terri Kenneda

9:15 **Action Item:** Review and Sign Juvenile Justice Administrative Report Form B – Court Services Director, Dee Dee Phillips

9:30 **Action Item:** LHTAC Training Bonuses

Sign New Truck Purchase for Buildings and Grounds from Cascade Auto-Road and Bridge Director, Kerstin Dettrich

9:45 **Action Items:** Approve Closing Courthouse, McCall Annex and Cascade Annex at Noon on Christmas Eve Approve Christmas Bonus Day Off – Human Resource Director, Mike Savoie

9:50 **Action Items:** Sign Contractor Agreement East McCall Unit 6 22WFM-Valley

Sign McCall Landowner Agreement East McCall Unit 6 22WFM-Valley

Sign Hopkins Landowner Agreement East McCall Unit 6 22WFM-Valley

Sign Sheue Landowner Agreement East McCall Unit 6 22WFM-Valley

Sign Amended Add Acres Contractor Agreement East McCall Unit 5 22WFM-Valley

Sign Romans Landowner Agreement East McCall Unit 5 22WFM-Valley

Sign McDonald Landowner Agreement East McCall Unit 5 22WFM-Valley

Sign Williams Landowner Agreement East McCall Unit 5 22WFM-Valley  
Sign Amended add acres Contractor Agreement East McCall Unit 4 22WFM-Valley  
Sign Van Ravenhorst Landowner Agreement East McCall Unit 4 22WFM-Valley

- 10:00 Discussion on G-PACE - Scott Turlington
- 11:00 Presentation from ICRMP Related to Renewal of Insurance Policy for Fiscal Year 2026
- 12:00 Recess for Lunch
- 1:00 **Action Item/Public Hearing:** Public Hearing to Update Valley County Code 13-5-1,2,3,4 Designated Winter Parking Areas
- 2:00 Presentation Regarding Planning & Zoning Procedures
- 3:00 **Action Item:** Application Packet for 2026 Local Rural Highway Investment Program  
Application for Samson Trail Roadway Improvement Project – Road and Bridge Director, Kerstin Dettrich
- 3:00 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday November 24, 2025