

Valley County Board of County Commissioners

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DOUGLAS A. MILLER
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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO November 24, 2025

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 KATLIN CALDWELL (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Excused Absence: **NEAL THOMPSON (COMMISSIONER)**

Chairman, Sherry Maupin led the Pledge of Allegiance.

Action Item: Chairman Maupin presented the commissioners' agenda for November 24, 2025. She advised that the matter was on the commissioners' agenda for 1:30 p.m. regarding the Perpetua Resources Road Maintenance Agreement would be removed and the workshop to discuss the Cascade Annex move would be moved to the 1:30 p.m. time slot followed by the discussion regarding funding to West Central Mountains Economic Development Council for resource management plan. Commissioner Caldwell made a motion to approve the amended commissioners' agenda for November 24, 2025. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the amended commissioners' agenda for November 24, 2025.

Senior Deputy Auditor, Robyn Elliott presented the Fiscal Year 2026 claims and board order claims to the commissioners. Chairman Maupin gave updates on remaining balances of funds. The commissioners had questions related to the claims and board order claims and Senior Deputy Auditor, Robyn Elliot, responded accordingly.

Fiscal Year 2026 Claims

General Fund	\$124,614.12
Road & Bridge	\$63,041.84

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American Rescue Plan Fund	\$38,559.35
District Court	\$2,114.75
Fair	\$90.75
Election Consolidation	\$2,444.24
Revaluation	\$139.09
Solid Waste	\$298,549.90
Weeds	\$29.35
PILT Fund	\$7,933.50
Waterways	\$29.97
McCall-Donnelly Snowmobile	\$798.68
Cascade- Warm Lake Snowmobile	\$11.96
Sheriff Capital Equipment	\$23,454.93
Extension Agent Fund	\$23.00

Total:	\$553,901.93
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Action Item: Chairman Maupin made a motion to approve the claims and board order claims as presented for November 24, 2025. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for November 24, 2025.

Senior Probation Officer, Jacques Lafay provided presentation to the commissioners regarding supervision of juveniles while on supervised probation. He shared statistics regarding misdemeanor probation. He also advised that he was working on a training manual for Adult Misdemeanor Probation Officers.

University of Idaho Extension 4-H Coordinator, Alysson Statz provided an update to the commissioners regarding the programs that had been offered through the 4-H program. She also presented on a national index study for the state of Idaho and shared a handout with the commissioners. She shared with the commissioners on additional work that she would be focusing on. Alysson presented to the commissioners that Jill Casal would be retiring at the end of February of 2026.

Action Item: Recreation Director, Dave Bingaman presented Resolution 2026-01 to Adopt the Valley County Designated Winter Snowmobile Parking Areas Ordinance (Valley County Code 13-5-1,2,3-4) adopting the fees effective December 15, 2025. Chairman Maupin made a motion to approve Resolution 2026-01 as presented. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 2026-01 to Adopt the Valley County Designated Winter Snowmobile Parking Areas Ordinance.

Action Item: Grant Writer, Ken Schlegel presented on the Department of Justice Mental Health and Welfare Act Award and the need to decline the grant because of several issues at the Valley County Sheriff's Office. Chairman Maupin made a motion to deny the Department of Justice Mental Health and Welfare Act Award. Commissioner Caldwell seconded the motion. No

further discussion, all in favor. Motion passed to approve declining of the Department of Justice Mental Health and Welfare Act Award.

Action Item: Grant Writer, Ken Schlegel presented on the Idaho Department of Commerce document requesting reimbursement for first half Fiscal Year 2026 EDPro Grant. Commissioner Caldwell made a motion to approve the reimbursement for first half of the Fiscal Year 2026 EDPro Grant. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the reimbursement for first half of the Fiscal Year 2026 EDPro Grant.

Facility Director, Terri Kenneda, presented a few repairs that were needed at the Cascade Annex and at the Emergency Operation Center. She provided an update of inspections that have been occurring throughout the county buildings. She also updated the commissioners on the completion of the capital improvement projects at the Solid Waste Transfer Site. The commissioners had questions regarding the boiler system at the Cascade Annex and Terri provided an overview of how the system was currently operating.

Action Item: Facility Director, Terri Kenneda presented a request to hire an additional maintenance technician position and expressed why there was a need to hire an additional technician position and advised that there was an individual that applied that had specific HVAC skill set. Commissioner Caldwell made a motion to approve the requested additional facility maintenance technician as presented by Facility Director, Terri Keneda. Chairman Maupin seconded the motion with the understanding that the additional position would be offered to the individual because they have specific skill set. No further discussion, all in favor. Motion passed to approve the requested additional facility maintenance technician as presented by Facility Director, Terri Kenneda.

Public Relations, McKenzie Kraemer provided an update to the commissioners regarding the use of the Valley County Social Media page. The commissioners discussed potential opportunities to continue to educate the public on specific matters. McKenzie Kraemer also proposed creating a year end report to share with the public. The commissioners presented additional topics that should be highlighted.

Action Item: Chairman Maupin presented the commissioner meeting minutes from November 17, 2025. Commissioner Caldwell made a motion to approve the commissioner meeting minutes from November 17, 2025. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 17, 2025.

Action Item: Chairman Maupin began the discussion related to setting the commissioner dates for January, February and March of 2026. The commissioners proposed January 5th, 12th, 20th and 26th, February would be the 2nd, 9th, 17th and 23rd, March would be the 2nd, 9th, 23rd and 30th. Commissioner Caldwell made a motion to approve the proposed dates for commissioners as discussed and presented. Chairman Maupin seconded the motion. No further discussions, all in favor. Motion passed to approve the future commissioner dates for January, February and March of 2026.

Road Director, Kerstin Dettrich provided an update to the commissioners regarding the work that she had been conducting as the Director for the Valley County Road Department. She

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provided specific information to the commissioners regarding the functionality of the department to include the preparation of the equipment for winter maintenance. She also discussed the analysis that she was conducting regarding the plow routes for the roads within Valley County. She presented proposed ideas that she must increase possible plow routes. She further presented on analysis that she was conducting regarding comp time in lieu of paying overtime hours for additional work that was being conducted. The commissioners discussed reviewing the ordinances related to the maintenances of roads and county accepting new roads but not providing maintenance. Kerstin Dettrich discussed the interactions she had been having with Perpetua Resources to create a road maintenance agreement to present to the commissioners for ultimate approval. She presented to the commissioners a proposal to install a traffic light at the Warm Lake Road intersection and a meeting that she was asked to attend with Idaho Transportation Department. She presented the capital improvement project at Gold Dust and felt that the project was going well, and she advised that she was preparing a transition plan for the move to the new facility.

The commissioners recessed for lunch at 11:45 a.m.

The commissioners returned from lunch at 1:06 p.m.

The commissioners reported on the committees and boards that they have been participating on. Chairman Maupin began the presentation to the public and spoke on the success of the West Central Mountains Economic Development Summit. She advised that the LEPC had not met but was scheduled to reconvene in December of 2025. She provided an update regarding the All-Hazard Mitigation and the resiliency study that was being conducted by Boise State University. She shared that the roadless rules commission had not formally met. She advised that the strategic planning committee would be meeting again to update the plan. Chairman Maupin advised that The Housing Trust has two houses that will be opening, and jail detention employees will be utilizing the units that are available. She advised that there are 16 housing units available through The Housing Trust. Commissioner Caldwell reported on the Payette Forest Coalition had not met. She reported that Central District Health would be meeting on December 17, 2025. Boise Forest Coalition did meet but she was unable to attend. Other committees Fairground Master plan good onsite meeting access over railroad, progress and almost done with stakeholder interviews, promoting on Facebook, should have finalized plan early summer. She advised us to continue to meet with South Lake Sewer & Water District and she advised that she had been attending the NACO meeting in which public lands, PILT and Secure Rule School funding were discussed. She provided a brief overview of federal remove roadless.

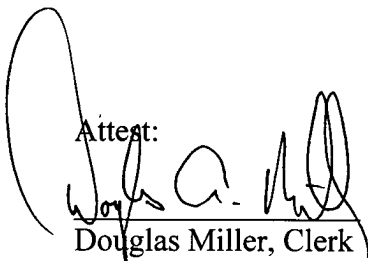
Chairman Maupin began the workshop related to the Cascade Annex and those in attendance were Prosecuting Attorney, Brian Oakey, Planning & Zoning Director, Cynda Herrick, Building Director, Annette Derrick, Assessor, Sue Leeper, Facility Director, Terri Kenneda, Sheriff, Kevin Copperi. The first topic of conversation was security for the Cascade Annex. Sheriff Copperi presented that the Sheriff's Office currently does not have the resources to provide security. Prosecuting Attorney, Brian Oakey provided his concerns to the commissioners and recommendations. There were conversations regarding the level of security that was necessary for the departments at the Cascade Annex. There were also concerns regarding the parking lot at the Cascade Annex. IT Director, Jeremy Wilcox discussed the possibility of having additional cameras installed that could be viewed by current courthouse security. Jeremy also indicated that

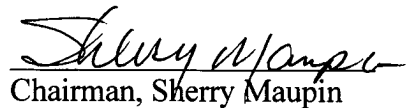
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there were panic buttons installed on employees' computers that can be used. The commissioners requested IT Director Jeremy Wilcox obtain a cost estimate for security cameras at the Cascade Annex. There was also a request to have reflectors at the entrance of the parking lot to the annex and there was a request to have extra patrols being conducted at the Cascade Annex. There were also conversations regarding the janitorial services.

Action Item: Chairman Maupin began the discussion related to the funding for the West Central Mountains Economic Development Council for the resource management plan and the use funds to complete the work for the Boise State University Community meetings. Commissioner Caldwell provided her concerns and requested additional time to deliberate and proposed rescheduling the matter for December 1, 2025.

The commissioners adjourned at 2:53 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Sherry Maupin

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA

Monday November 24, 2025

Valley County adheres to ADA requirements. If anyone requires accommodation, please contact the County Clerk, Douglas Miller, prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott

9:10 **Department Head Reports** - 5 Minutes each

Building Department – Annette Derrick

Court Services – Dee Dee Phillips

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Mike Savoie

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Dave Bingaman

Action Item: Sign Approval of Resolution 2026-01 to Adopt the Valley County Designated Winter Snowmobile Parking Areas Ordinance (Valley County Code 13-5-1,2,3,4), and the Valley County Parks and Recreation Department Winter Fee Schedule

Wildfire Mitigation Program – Mara Hlawatschek

10:15 Break

10:30 **Action Item:** Decline DOJ Law Enforcement Mental Health and Welfare Act Award
Sign Invoice to Submit IDC Requesting Reimbursement for First Half
FY26 EDPro Grant– Grant Writer, Ken Schlegel

10:45 Buildings and Grounds / Solid Waste- Terri Kennedy

Action Item: Request for an Additional Facility Maintenance Technician Position
for Fiscal Year 2026

11:00 Public Relations – McKenzie Kraemer

11:30 Road & Bridge Presentation- Road Director, Kerstin Dettrich

11:55 Commissioner Discussion

Action Items: Meeting Minutes of November 17, 2025

Set Commissioner Meeting Dates for January, February and
March 2026

12:00 Recess for Lunch

1:00 Update on Commissioner's Boards/Committees

1:30 **Action Item:** Discussion/Decision on Perpetua Resources Road Maintenance Agreement

2:30 Workshop to Discuss Cascade Annex Move

3:30 **Action Item:** Clarify Funding to the West Central Mountains Economic Development
Council for Resource Management Plan and Use Funds to Complete Work for Boise State
University Community Meetings

3:45 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday December 1, 2025

Postponed until Dec. 15th