

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350

Phone (208) 382-7100
Fax (208) 382-7107



ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 8, 2021**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 DAVE BINGAMAN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for November 8, 2021. Commissioner Bingaman made a motion to approve the commissioners' agenda for November 8, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for November 8, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2022 claims, board order claims and junior college applications.

Fiscal Year 2022 Claims

General Fund	\$182,407.24
Road & Bridge	\$144,999.93
District Court	\$1,399.45
Election Consolidation	\$5,689.81
Indigent and Charity	\$125.00
Junior College	\$2,150.00

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Revaluation	\$854.58
Solid Waste	\$16,792.74
Weeds	\$1,325.59
Waterways	\$1,612.94
McCall-Donnelly Snowmobile	\$7,137.99
Cascade-Warm Lake Snowmobile	\$178.97

Board Order	PILT Trust	\$42,923.00
	Extension Agent Trust	\$133.71

Total: **\$407,730.95**

Commissioner Maupin made a motion to approve the claims, board order claims and junior college application. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college application for Ms. Emilya Rubio.

Chief Deputy Assessor, Sue Leeper presented to the commissioners and advised that the assessors were conducting assessments of homes with new building permits. She presented on the training that office staff would be attending for circuit breaker applications and mapping.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office to include elections, courts and year end reports that are required. Clerk Miller presented the canvass of the votes for the City of McCall, City of Donnelly, City of Cascade and Southern Valley County Recreation District. Commissioner Bingaman made a motion to approve the canvass of the votes for the City of McCall, City of Donnelly, City of Cascade and Southern Valley Recreation District. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the canvass of the votes for the City of McCall, City of Donnelly, City of Cascade and Southern Valley Recreation District.

Chief Deputy Prosecuting Attorney, Brian Oakey presented to the commissioners about matters involving the Prosecuting Attorney's Office. He advised that District Court and Magistrate Court were on the calendar today. He presented on the civil work that he was currently working which included reviews of contracts and agreements. He described the process that has been implemented to review the agreements and contracts. The commissioners appreciate the service that has been provided by the Prosecuting Attorney's Office.

Sheriff, Patti Bolen provided an update regarding staffing of the Driver's License Office. She also reported on staffing within the Sheriff's Office. She advised that they were able to meet with the Prosecuting Attorney's Office and appreciated the level of service that they had been receiving. Sheriff Bolen advised that the Valley County Dispatch would officially move to the Emergency Operation Center on or around December 6, 2021.

Treasurer, Johanna Defoort informed the commissioners that the levies had been received back from the Idaho State Tax Commission and they would be working on sending out tax notices

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within the next couple of weeks. She advised the commissioners that the Chief Deputy Treasurer, Jody Green had accepted another position with the P&Z. Treasurer Defoort presented on Tax Cancellation for parcel #MH19N08E216604. Commissioner Maupin made a motion to approve. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Tax Cancellation for parcel #MH19N08E216604.

Treasurer Defoort advised that the property that was on the commissioner's agenda for 1:00 p.m. Tax Deed Sale would be removed from the agenda as the taxes had been paid and the property was ultimately sold after the taxes had been paid.

Chairman Hasbrouck advised that Building Director, Annette Derrick submitted her report via email.

Chairman Hasbrouck advised that Court Services Director, Skip Clapp submitted his report via email.

Human Resource Director, Pat Duncan provided an update to the commissioners regarding the respectful workshop trainings. She reported on the Valley County positions that had been filled and positions that remain open.

IT Director, Jeremy Wilcox reported that he had began conducting interviews for the Network Analyst position that was open within the IT Department. He provided an update on software that the IT Department had been testing for possible implementation specifically at the Valley County Road Department.

Planning & Zoning Director, Cynda Herrick reported on the hire of Jody Green. She advised that Planning & Zoning Commissioner, Ray Cooper had resigned, and she had posted an advertisement for the position. She advised that the Valley County Planning & Zoning Commission had a busy agenda in November and December. The commissioners asked about a work session that was occurring with Valley County Planning & Zoning Commission and concerns that they had regarding the approval process of new housing developments and conditional use permits. The commissioners requested that process be analyzed by the Prosecuting Attorney's Office. The commissioners also discussed having an additional workshop with the Valley County Planning & Zoning Commission with the Prosecuting Attorney's Office being in attendance. Planning & Zoning Director, Cynda Herrick provided a response to the commissioners and explained how it would possibly change the involvement of the Valley County Planning & Zoning Commission. The commissioners commented on the positive meeting that had occurred with the cities and recommended that the meetings continue in the future. The commissioners suggested quarterly meetings with the cities. Cynda reported on her participation at the Valley County Soil & Water Conservation District meeting. She discussed meetings that she had with Building Director, Annette Derrick on reviewing ordinance for tree houses. She also advised the review that had been done regarding Agriculture Permits.

Recreation Director, Larry Laxson presented the request for reimbursement with Idaho Department of Parks Grant for the Valley County Snowmobile Grooming Drag. Commissioner Bingaman made a motion to approve the request for reimbursement with Idaho Department of Parks Grant for the Valley County Snowmobile Grooming Drag. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the request

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for reimbursement with Idaho Department of Parks grant for the Valley County Snowmobile Grooming Drag.

Larry reported on meetings that he had been attending the last few weeks and discussed the meeting DF Development that will be allowing the possibility of additional snow-grooming trails across the property owned by DF Development. He also reported on the ISSA Annual meeting and advised that there were new individuals appointed as the president and vice-president. Larry advised that he had been approached by a few individuals to have a food truck at the snowmobile parking lots that are owned by the State of Idaho and Leased by Valley County and he advised that would not be an option according to Idaho Department of Lands. Commissioner Bingaman asked about the snow ranger program with the Forest Service and indicated that he believed that there was a grant awarded. Larry did not believe that the grant was awarded but would research and report back to the commissioners. Commissioner Maupin asked if there was a RAC Grant that could be applied for a position to conduct snowmobile permit compliance. Larry believed that the RAC Grant could be applied for to fund a code enforcement position. Chairman Hasbrouck asked about the conditional use permit application for the Clear Creek Park.

Facility Director, Scott Clingan presented the bid contract with ACCO Engineered System for the back-up boiler of the Valley County Jail. Chairman Hasbrouck made a motion to approve the ACCO Engineered System Contract for the back-up boiler. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the ACCO Engineered System Contract for the back-up boiler.

Facility Director, Scott Clingan reported on the repair work that was done to a damaged fence along the Valley County Public Parking Lot. He reported that they went to the Warm Lake Transfer Site and conducted winter maintenance to shut down the solid waste transfer site at Warm Lake. He presented on the condition of the site when they visited it and provided the commissioners with pictures of the site which reflected that there was illegal dumping taking place. He presented on additional maintenance that was being conducted around the courthouse. He discussed the delivery of the modular building and explained that he was working with the company to have the building delivered. The commissioners requested that Facilities conduct a walkthrough of the Planning & Zoning Office to determine if there was a need for any modifications for the new employee. Commissioner Bingaman asked if anyone knew when the illegal dumping had occurred at the Warm Lake Transfer Site. Scott advised that he did not personally know when the illegal dumping had occurred.

Road Director, Jeff McFadden presented the lease purchase agreement with Summit National Bank for 2021 Caterpillar 150 AWD Motor Grader. Commissioner Maupin made a motion to approve the lease purchase agreement with Summit National Bank for 2021 Caterpillar 150 AWD Motor Grader. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the lease purchase agreement with Summit National Bank for 2021 Caterpillar 150 AWD Motor Grader.

Road Director McFadden presented on a request to purchase four additional patrol vehicles for the Valley County Sheriff's Office. He advised that there were currently four patrol vehicles that would have over 180,000 miles on the vehicle by next year. He explained that four had already been ordered but due to supply issues he believed that an additional four vehicles should be purchased. Chairman Hasbrouck made a motion to allow the purchase of up to four patrol

vehicles with the additional four patrol vehicles that had been ordered. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed. To allow the purchase of up to four patrol vehicles with the additional four patrol vehicles that have been ordered.

Road Director McFadden advised that Recreation Director, Larry Laxson was also in need of a vehicle. He reported that the Recycling Center parking lot was being repaired and should be completed immediately. Commissioner Bingaman asked if Jeff made any comments during the Public Hearing for Potter Lane. Jeff advised that he requested that dust abatement be administered on the road at least once a year. Commissioner Bingaman did not believe that the Road Director McFadden's comments were included in the staff report. Commissioner Maupin asked about the road planning grant application through LHTAC. He advised that Grant Writer, Mary Rosen was working on the transportation plan grant.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:32 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity at 11:35 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

Chairman Hasbrouck presented the commissioner meeting minutes from November 1, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from November 1, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 1, 2021.

Chairman Hasbrouck presented the Memorandum of Understanding with United Payette. Commissioner Maupin made a motion to approve the Memorandum of Understanding with United Payette. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding with United Payette.

Chairman Hasbrouck presented Resolution 21-04 Declaring Broadband Internet to be an Essential Service. Commissioner Maupin explained the resolution and the intent of the resolution to the commissioners. Commissioner Bingaman made a motion to approve Resolution 21-04. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 21-04 Declaring Broadband Internet to be an Essential Service.

Chairman Hasbrouck presented the Idaho Opioid Settlement Intrastate Allocation Agreement. Commissioner Maupin made a motion to approve signing the Sign On Agreement for the Idaho Opioid Settlement Intrastate Allocation Agreement. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve signing the Sign On Agreement for the Idaho Opioid Settlement Intrastate Allocation Agreement.

The commissioners recessed for lunch at 11:54 a.m.

The commissioners returned from lunch at 1:00 p.m.

Treasurer, Johanna Defoort presented on the matter that was on the commissioners' agenda for a Tax Deed Sale. She informed the commissioners that the taxes on the parcel had been paid and the ownership of the parcel had been transferred.

The commissioners began their updates regarding involvement of boards or committees that they participate on. Commissioner Maupin provided an update regarding the WICAP Board and the West Central Economic Development Council. She reported on the MOU that was in development regarding the possibility of bringing broadband to Valley County that was cost effective. She presented on the possibility of applying for a grant to bring quality broadband to Valley County. She discussed a gap analysis that would need to be conducted. She presented on the possibility of accessing federal funds to assist with the cost. She advised that EDC was also working on the daycare issue for potential employees. She also presented on the workforce development program that was being researched and funding that was available. Commissioner Maupin reported that the Valley County Fair Board Committee had applied for a grant to improve the fairgrounds. She briefly discussed the infrastructure bill that was passed and the SRS funds that were included in the bill for the next three years. She discussed the Idaho Association of Counties Infrastructure Committee that she participates on. She also presented on the Inter-governmental Committee that she participates on. Commissioner Bingaman presented on his interaction with the United Payette Group. He discussed the Waterways Advisory Committee and explained that housing of marine deputies still was an issue that needed to be addressed. He presented on a collaboration that has been occurring with Idaho Department of Parks and Recreation to potentially have a RV spot for the deputies. He discussed the study that was still on-going from Logan Simpson, and he briefly discussed the results of the survey that was conducted. He advised that there was a desire for increased patrol of the lakes by Valley County. Chairman Hasbrouck asked if Logan Simpson was creating wake area recommendations and Commissioner Bingaman advised that data was going through the technical advisory group. He advised that he had also been researching grant opportunities to assist with local housing. Chairman Hasbrouck discussed the Boise Forest Coalition meetings and advised that they were looking at finding another facilitator. He discussed the Magistrate Commission and the interviews for the next Ada County Magistrate opening would be on November 19, 2021. He presented on the Central District Health Board and advised that they are developing a program for opioid recovery. Chairman Hasbrouck advised that the EMS Committee had not met recently. He also discussed his involvement with the Public Defense Commission and matters that were being discussed.

The commissioners began the interview for a McCall Area Planning and Zoning Commission opening. Mr. Tony Moss was interviewed by the commissioners for the opening on the McCall Area Planning and Zoning Commission for the Impact Area. McCall City Planner, Brian Parker was also in attendance. Commissioner Maupin made a motion to approve the appointment of Mr. Tony Moss to the McCall Area Planning and Zoning Commission. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the appointment of Mr. Tony Moss to the McCall Area Planning and Zoning Commission.

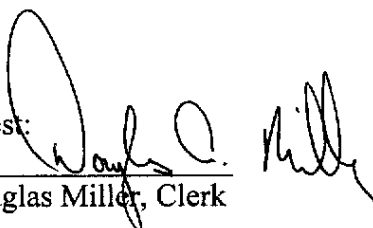
Valley County Public Defender, Scott Erikson provided an annual public defender report for Fiscal Year 2021. He explained the reporting requirements from the Idaho Public Defense Commission and the status of the ACLU lawsuit. He believed that the criminal cases would continue to increase. Mr. Erikson concluded his presentation to the commissioners.

Ms. Durena Farr with Valley County Soil & Water District began her presentation to the commissioners regarding grants that are open and in application status. She presented on grants and fundings. Various groups associated with districts to submit nominees for an Advisory Board. Planning grants to establish priorities for the Water Shed and how to best allocate funding. Pilot program for research and testing of septic systems for water treatment and conservation to cover roughly 30 homes to begin. Ms. Farr gave an overview of the awarded amounts and what groups the funding has been applied to. She asked for a commissioner to serve on the board of advisors. Durena proposed to add action item in future meeting to have assistance with 1 hour per month on maintaining their website.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student"-Personnel Commissioner Maupin seconded the motion. No further discussion, by roll call vote all voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:00 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:45 p.m. No decision was made as the Executive Session was for evaluation purposes.

The commissioners adjourned at 3:46 p.m.

Attest: 
Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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Clerk
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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday November 8, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Action Item: Canvass of Votes for November 2, 2021, Election

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Treasurer – Johanna Defoort

Action Item: Tax Cancellation for MH19N08E216604

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Action Item: Request for Reimbursement with IDPR for Valley County Snowmobile Grooming Drag

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

Action Item: Sign ACCO Engineered Systems Contract

- 11:00 Road & Bridge Presentation- Jeff McFadden
Action Item: Discussion and Decision on Ordering 4 Sheriff Office Vehicles
Lease Purchase Agreement with Summit National Bank for 2021
Caterpillar 150 AWD Motor Grader
- 11:30 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of November 1, 2021
Sign Memorandum of Understanding with United Payette
Sign Resolution 21 – 04 Declaring Broadband Internet to be an Essential Service
Sign Idaho Opioid Settlement Intrastate Allocation Agreement
- 12:00 Recess for Lunch
- 1:00 **Action Item:** Tax Deed Sale
- 1:30 **Action Item:** Appointment of Tony Moss to McCall Area Planning and Zoning Commission
- 1:45 Update on Commissioners Boards
- 2:00 Public Defense Annual Report Presentation for Fiscal Year 2021-Mr. Scott Erekson
- 2:15 Valley County Soil & Water Conservation District Update on Water Operation Workgroup
- 3:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday November 15, 2021