

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 22, 2021**

**PRESENT: SHERRY MAUPIN (ACTING CHAIRMAN)
 DAVE BINGAMAN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

Excused Absence: ELTING HASBROUCK (CHAIRMAN)

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Acting Chairman Maupin presented the commissioners' agenda for November 22, 2021. Commissioner Bingaman made a motion to approve the commissioners' agenda for November 22, 2021. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for November 22, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2022 claims, board order claims and junior college applications.

Fiscal Year 2022 Claims

General Fund	\$85,836.60
Road & Bridge	\$381,278.54
District Court	\$5,115.74
Election Consolidation	\$673.50
Indigent and Charity	\$2,529.12

Board of County Commissioners Meeting
November 22, 2021
Page 1

Revaluation	\$3,321.23
Solid Waste	\$165,994.87
Weeds	\$2,782.47
Waterways	\$698.25
McCall-Donnelly Snowmobile	\$1,658.97
Cascade-Warm Lake Snowmobile	\$474.67
Title III Fund	\$7,555.68
American Rescue Plan Fund	\$3,600.00
Extension Agent Fund	\$378.41
OHV Fund	\$19.48
Total:	\$661,917.53

Commissioner Bingaman made a motion to approve the claims and board order claims as presented. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for November 22, 2021.

Assessor, June Fullmer informed the commissioners that the appraisers were still conducting field work and provided an overview of the work that had been conducted. She advised that the Assessor's Office was continuing to receive applications for the opened position. She reported on the office hours at the McCall DMV and Cascade DMV. She reported on the training that was attended by Kathy Riffie.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office to include elections, courts and year end reports that are being completed and the status of the year end reports.

Chief Deputy Prosecuting Attorney, Brian Oakey informed the commissioners about the requirements for open meeting laws and taking on action on items that they determine emergency related to the request from the Cascade Veterinary Clinic. Mr. Oakey introduced new Deputy Prosecuting Attorney, Ashley Moore. Ms. Moore provided a brief overview of her experience over the years in prosecution. The commissioners welcomed Ms. Moore to Valley County.

Acting Chairman Maupin made a motion to amend the agenda to hear the request from Cascade Veterinary Clinic to have access to Smith's Ferry Road. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to amend the agenda to hear the request from Cascade Veterinary Clinic to have access to Smith's Ferry Road during the existing closure.

Sheriff, Patti Bolen provided an update related to operations of the Sheriff's Office.

Chief Deputy Treasurer, Jody Green reported to the commissioners that the tax notices will be sent out on November 22, 2021. She informed the commissioners about the on-line options for property owners to receive their tax notices online.

Building Director, Annette Derrick presented on the amount of building permits that had been issued for the year compared to Fiscal Year 2020. She reported that the Building Department had been continuing to submit applications for building permits. She presented on the training that the building department employees had last week.

Court Services Director, Skip Clapp presented the Juvenile Justice Annual Report for Fiscal Year 2021 and explained the annual report to the commissioners. Commissioner Bingaman made a motion to approve the Juvenile Justice Annual Report for Fiscal Year 2021. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Juvenile Justice Annual Report for Fiscal Year 2021.

Court Services Director Clapp advised that he was appointed to the Idaho P.O.S.T. Training Council and explained the responsibilities of his appointment.

University of Idaho Extension Educator, Melissa Hamilton reported on conferences that she had attended recently including the National Extension Tourism Conference. She reported on the Idaho Power Class that she held virtually. She presented on other committees that she had been collaborating with. She advised that she was meeting with City of Cascade for a project. She provided an update regarding the master gardener programs. She provided an update on the ripple mapping program for VCORP. She provided an overview of work that was being conducted by the 4-H Coordinator, Alysson Stats. She reported on the work that was being done by the AmeriCorps Employee. She presented on the work that was being done by INCDEP and informed the commissioners that the program was continuing to grow and discussed the retreat that was occurring in the fall of 2022.

Acting Chairman Maupin reported that HR Director, Pat Duncan would be working remotely.

IT Director, Jeremy Wilcox provided updates related to the work that was being conducted by the IT Department. He reported that the new Valley County Website would be launched in December of 2021. He presented on the purchase of the software for the Valley County Road Department.

Planning & Zoning Director, Cynda Herrick reported on the work session that had occurred with the planning & zoning commission but reported that there was a need to have another work session. She informed the commissioners that she was advertising for the opened planning & zoning commission opened seats. She reported on the work that was being completed by new employee Jody Green.

Recreation Director, Larry Laxson presented the addendum to the United Payette Memorandum of Understanding and explained the reason that an amendment to the MOU needed to be completed. Commissioner Bingaman made a motion to approve the amendment to the United Payette Memorandum of Understanding. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Recreation Director Laxson presented on additional work that was being done to prepare for the upcoming snowmobile grooming season to include new signs being installed. Larry advised that he was researching the possibility of installing a camera on Titus Parking Lot for the public to be able to see how many vehicles were parking there. He presented on the possibilities of

increasing the capacity of the Titus Parking Lot. He presented on the maintenance and preparation that was being done on the snow grooming equipment. He informed the commissioners about the work that was being done moving forward for the expansion of the Francie Wallace Parking Lot.

Facility Director, Scott Clingan reported on the water leak that was occurring on Spring St and he advised that City of Cascade was attempting to locate the issue in the drainage. He reported that the electrical work was pre-wired for the dispatch center at the Emergency Operation Center. He reported on the electrical work that was being conducted at the welding shop at the Valley County Road Department. He reported that the fence repairs had been completed on the north end of the public parking lot and the homeowner was satisfied. He provided an update regarding the work that was done at the recycling center parking lot and road. He informed the commissioners that he was looking at purchasing a new snowblower for the McCall Annex. The commissioners thought it might be time to put a bid out to remove the snow on the sidewalks at the McCall Annex. He informed the commissioners that the backup boiler had been purchased. The commissioners asked if Scott was looking at selling the original boiler that was installed at the courthouse. He presented that he did not believe that the boiler was worth selling. He presented to the commissioners that the Valley County Jail did receive a separate bid for the improvements of the Valley County Jail Pod, and it was over \$50,000. The commissioners requested that Scott discuss with the Sheriff Bolen to determine priority of the project.

Road Director, Jeff McFadden was informed by the commissioners that there was a request from Cascade Veterinary Clinic to utilize Smiths Ferry Drive. Jeff advised the conditions of the road were very slick and he advised that road barriers were erected. He also advised that the road was not maintained. Mr. Aaron Cook representing the Cascade Veterinary Clinic presented to the commissioners on the request. Commissioner Bingaman stated that there was a catastrophic event that occurred on Highway 55 which was not allowing traffic and there was an emergency presented by the Cascade Veterinary Clinic to be able to utilize Smith Ferry Drive. Commissioner Bingaman made a motion to allow Cascade Veterinary Clinic to utilize Smith Ferry Drive for emergency purposes only to utilize Smith Ferry Drive until Highway 55 was reopened. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow Cascade Veterinary Clinic to utilize Smith Ferry Drive for emergency purposes only.

Road Director McFadden presented the winter maintenance agreement for Packer John Road. Commissioner Bingaman made a motion to approve the winter maintenance agreement for Packer John Road. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the winter maintenance agreement for Packer John Road.

Road Director McFadden reported on an issue regarding a retaining wall that was erected by a private citizen without a permit in the county right-of-way. He advised that the homeowner was notified and would be removing the retaining wall and moving it. Jeff presented on a request from individual to park a coffee truck on or near Francie Wallace. Recreation Director, Larry Laxson advised that there was no parking allowed on the roadway. Jeff provided an update regarding the road maintenance that was completed at the recycling center to include East Lake Fork Road. He also presented on the patching work that was being done in Valley County. He reported on an accident that occurred on the S-Bridge outside of Donnelly which was speed

related. He advised of a safety grant that he was applying for to erect on the S-Bridge. The commissioners asked Jeff to review the possibility of obtaining a grant to reconstruct the bridge.

Road Director McFadden presented the LHRIP Grant Application for the Valley County Transportation Plan. Commissioner Bingaman made a motion to approve the LHRIP Grant Application and Letter of Support. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the LHRIP Grant Application and Letter of Support.

Road Director McFadden provided an update of office work that was being done by administrative staff.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity. Acting Chairman Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent and Charity at 11:31 a.m.

Acting Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:46 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

21-K057 FINAL DENIAL
21-GM068 DENIAL

Acting Chairman Maupin presented the commissioner meeting minutes from November 15, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from November 15, 2021. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed.

The commissioners discussed setting the commissioner dates for January, February and March. Commissioner Bingaman made a motion to schedule the commissioner meetings in January for 3rd, 10th, 18th and 24th with the 31st being cancelled, February 7th, 14th, 22nd, 28th, March 7th, 14th, 21st, 28th. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting dates.

Acting Chairman Maupin presented Resolution 22-06 to Transfer Funds for Fiscal Year 2021 from 9-1-1 Trust to General Fund. Acting Chairman Maupin made a motion to approve. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 22-06 Transfer Funds for Fiscal Year 2021 from 9-1-1 Trust to General Fund.

Acting Chairman Maupin presented the request for proposal for Dark Fiber Indefeasible Right of Use Lease from Boise, Idaho to Valley County, Idaho. Commissioner Bingaman made a motion to approve the request for proposal. Acting Chairman Maupin seconded the motion. No

further discussion, all in favor. Motion passed to approve the request for proposal for Dark Fiber Indefeasible Right of Use Lease from Boise, Idaho to Valley County, Idaho.

Acting Chairman Maupin presented the Settlement Participation form for the Idaho Opioid Settlement. Commissioner Bingaman made a motion to approve and sign the settlement participation form for the Idaho Opioid Settlement. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve and sign the settlement participation form for the Idaho Opioid Settlement.

The commissioners recessed for lunch at 12:00 p.m.

The commissioners returned from lunch at 1:00 p.m.

Acting Chairman Maupin began the workshop related to road development agreements. Planning & Zoning Director, Cynda Herrick provided a brief overview of the reason for the workshop to discuss the possibility of implementing road development agreements and provided a brief history of the road development agreements that occurred by Valley County in the past. Mr. Doug Camenisch with Parametrix was in attendance virtually. Chief Deputy Prosecuting Attorney, Brian Oakey presented on the 2013 Supreme Court decision related to road development agreement for subdivisions. He presented that Valley County could enter into voluntary Road Development Agreements with developers and advised that there are legal options available for new developments being proposed in Valley County. Mr. Camenisch discussed the work that was done previously by Parametrix. Mr. Oakey advised that Valley County could legally enter into Road Development Agreements with proposed developments. Acting Chairman Maupin discussed the long-term funding process for Road Development Agreements. The commissioners discussed the way to establish a formal process that was legally allowed through either impact fees or road development agreements to assist with the cost of road improvements. Brian Oakey requested additional time to research or legal requirements. The commissioners believed that road development agreements would be better instead of impact fees for roads to address growth. The commissioners requested additional legal review of Road Development Agreements from the Prosecuting Attorney's Office and bring the matter back to the commissioners in the future for a formal decision to be made.

Acting Chairman Maupin began the discussion setting public hearings for Valley County Board of County Commissioner Re-districting decision. Acting Chairman Maupin made a motion to schedule two Public Hearings for Valley County Board of County Commissioner Re-Districting on December 13th in Cascade, Idaho and December 14th in McCall, Idaho. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to schedule two Public Hearings for Valley County Board of County Commissioner Re-Districting on December 13th in Cascade, Idaho and December 14th in McCall, Idaho.

Planning & Zoning Director, Cynda Herrick presented on the Pearson Landing-Final Plat and provided a staff report to the commissioners regarding the final plat. Commissioner Bingaman made a motion to approve the final plat for Pearson Landing Subdivision; accept the dedicated public right-of-way along Pearson Lane; accept the CCR's; validate Mulberry Street as a private road; approve the Private Road Declaration; and, authorize the chairman to sign the final plat. This approval is made with the understanding that Mulberry Street is a private road and Valley County has no responsibility thereto. Acting Chairman Maupin seconded the motion. No

Board of County Commissioners Meeting

November 22, 2021

Page 6

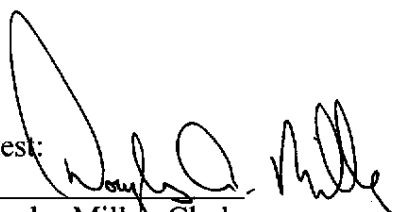
further discussion, all in favor. Motion passed to approve the final plat for Pearson Landing Subdivision; accept the dedicated public right-of-way along Pearson Lane; accept the CCR's; validate Mulberry Street as a private road; approve the Private Road Declaration; and authorize the chairman to sign the final plat. The approve was made with the understanding that Mulberry Street is a provide road and Valley county has no responsibility thereto.

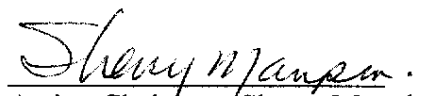
Acting Chairman Maupin began the discussion related to requesting a request for proposal for local housing on Idaho Street properties. She advised of a presentation that was conducted by the owners of the Springs Apartments in McCall, Idaho and she advised that she was informed that in 2022 the tax credit program would be available in Valley County for a developer to obtain a tax credit for a development of work force housing. She advised that there was a deadline for request for proposal to be received by January of 2022. The commissioners discussed options to move forward with creating a request for proposal and the development of a joint power agreement or memorandum of understanding. Acting Chairman Maupin made a motion to appoint a representative for a local housing joint power agreement that would create a request for proposal for development of housing on county owned property with an initial meeting to occur on December 7, 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor Motion passed to appoint a representative for a local housing joint power agreement that would create a request for proposal for development of housing on county owned property with an initial meeting to occur on December 7, 2021.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student"-Personnel Acting Chairman Maupin seconded the motion. No further discussion, by roll call vote all voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:15 p.m.

Acting Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:02 p.m. No decision was made as the Executive Session was for evaluation purposes.

The commissioners adjourned at 3:02 p.m.

Attest: 
Douglas Millet, Clerk


Acting Chairman, Sherry Maupin

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350

Phone (208) 382-7100

Fax (208) 382-7107



ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

VALLEY COUNTY COMMISSIONERS

MEETING AGENDA

Monday November 22, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Treasurer – Johanna Defoort

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Action Item: Juvenile Justice Annual Report for Fiscal Year 2021

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Action Item: Changes to the United Payette Memorandum of Understanding

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

11:00 Road & Bridge Presentation- Jeff McFadden

Action Item: Sign Winter Maintenance Agreement for Packer John Road

LHRIP Grant Application for Valley County Transportation Plan

Update

11:00 Smith's Ferry Rd.

- 11:30 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of November 15, 2021
Set Commissioner Dates for January, February, and March 2022
Resolution 22-06 To Transfer Funds for Fiscal Year 2021 From 9-1-1 Trust to General Fund
Approve Request for Proposal for Dark Fiber Indefeasible Right of Use Lease from Boise, ID to Valley County, ID
Sign Idaho Opioid Settlement Intrastate Allocation Agreement
- 12:00 Recess for Lunch
- 1:00 Workshop to Discuss Road Development Agreements
- 1:30 **Action Item:** Decision on Setting Public Hearings for Valley County Board of County Commissioner Re-Districting
- 1:45 **Action Item:** Pearson Landing - Final Plat
- 2:00 **Action Item:** Discussion on Potential Request for Proposal for Local Housing on Idaho Street Properties
- 2:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday December 6, 2021

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

DAVID H. BINGAMAN
Commissioner
dbingaman@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

NOTICE OF CANCELLATION OF MEETING OF THE BOARD OF VALLEY COUNTY COMMISSIONERS

NOTICE is hereby given that the Regular Meeting of the Valley County Board of Commissioners, which would have been held on Monday November 29, 2021 has been cancelled.

The Commissioner's next Regular Meeting will be held on Monday December 6, 2021.

**Dated at Cascade, Idaho this 22nd day of November 2021
Douglas A. Miller, Valley County Clerk, Valley County, Idaho**

A handwritten signature in black ink, appearing to read "Douglas A. Miller", is written over a horizontal line.

Douglas A. Miller