

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
October 25, 2021**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)
SHERRY MAUPIN (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Excused Absence: DAVE BINGAMAN (COMMISSIONER)

Commissioner, Sherry Maupin led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for October 25, 2021. Commissioner Maupin made a motion to approve the commissioners' agenda for October 25, 2021. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for October 25, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2021 & Fiscal Year 2022 claims, board order claims and junior college applications.

Fiscal Year 2021 Claims

General Fund	\$14,963.26
Board Order	
Title III Trust	\$132.00
Clerks Trust	\$7,133.15

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Extension Agent Trust	\$60.00
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Total:	\$22,228.41

Fiscal Year 2022 Claims

General Fund	\$70,268.25
Road & Bridge	\$501.70
Election Consolidation	\$2,188.83
Revaluation	\$40.68
Solid Waste	\$191.87
Tort	\$99,770.50

Board Order	Title III Trust	\$6,942.08
	Extension Agent Trust	\$6,328.58
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Total:		\$80,175.41

Commissioner Maupin made a motion to approve the Fiscal Year 2021, Fiscal Year 2022 claims and board order claims. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021, Fiscal Year 2022 claims and board order claims.

Assessor, June Fullmer informed the commissioners that the appraisers were finishing up field work and processing the new building permits. She reported that the Department of Motor Vehicles Office were back to normal hours. She advised that Dee Dee Gossi was working on occupancy assessments.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office to include elections, courts.

Prosecuting Attorney, Brian Naugle informed the commissioners that the new attorney would be beginning next week on November 1, 2021. He explained the office space and how it would be utilized with a criminal division and civil division. He advised that there would be a back log of criminal trials because of the current order by the Idaho Supreme Court. Brian provided an overview of the civil work the Chief Deputy Prosecuting Attorney, Brian Oakey had been working on. He advised that Ms. Brianne McCoy would be ending her internship at the prosecuting attorney's office, and she had expressed an interest to continue to work with Valley County as a conflict public defender.

Sheriff, Patti Bolen reported that the Driver's License Office would be closed on Fridays due to lack of staffing. She advised that they were interviewing for an opening within the office. She

also reported that they were down employees at the Valley County Jail and attempting to hire for the openings.

Treasurer, Johanna Defoort advised that the Treasurer's Office were waiting for the Idaho State Tax Commission to certify the Valley County levies.

Building Director, Annette Derrick reported that she had been writing notification letters for individuals who have built sheds without permits. She also advised that she had sent the commissioners a spreadsheet to show revenue that had been generated by the Building Department. She further reported on the amount of building permits that had been issued and final inspections that had been conducted.

Court Services Director, Skip Clapp provided the commissioners with an update of the number of individuals on supervised probation. He presented that he had a request for the court services office to conduct verification of home arrests but advised that he does not have protocol in place. He expressed that he might prepare a protocol for the commissioners to review. Commissioner Maupin believed that the matter should be researched with the Sheriff's Office.

University of Idaho Extension Educator, Melissa Hamilton introduced Ms. Dylan Porter who was the new AmeriCorps Employee, and she provided a brief overview of her background. Melissa elaborated on the programs that Ms. Porter would be involved with. She advised that she would be finishing up her annual reporting. She presented on the energy efficient workshop that she would be facilitating with Idaho Power. She advised that 4-H Coordinator, Alyssa Stats would be on annual leave.

Human Resource Director, Pat Duncan provided the commissioners with an update of the respectful workshop trainings that were left to complete. She reported on a generational training that occurred last week. She advised that the Cascade Medical Clinic would be scheduling flu shots to be administered within the next couple of weeks. She provided an overview of openings that had been filled and openings that were still available. She also presented on the number of applications that had been received for the open positions. The commissioners also discussed new possible ways to recruit employees.

IT Director, Jeremy Wilcox provided the commissioners with a brief update of projects that the IT Department had been working on. He discussed the fleet management program and informed the commissioners of on-going costs associated with the program. The commissioners would like an action item placed on the November 1, 2021, to formally implement a Valley County Fleet Management program. Commissioner Maupin had questions for Jeremy regarding the existing county wide scanning program and believed that the IT Department needed to continue to educate each department and offices. The commissioners would like to consider having a workshop to discuss how to make sure scanning was getting completed.

Planning & Zoning Director, Cynda Herrick reported on matters that occurred at the last Planning & Zoning Commission meeting. She discussed the public hearing that had been scheduled related to discuss subdivisions processes. The commissioners discussed additional ordinances that they felt was needed to include requirement for broadband capabilities if individuals or building a new road. Cynda advised that the ordinance already addressed the requirement. She reported on meetings that she attended to include a meeting regarding

moratoriums. She informed the commissioners that Lori Hunter would be attending the Pathways Meetings. Cynda provided an update of the scanning projects that the Planning & Zoning Department would be working on.

Recreation Director, Larry Laxson presented the Idaho Department Land Use Permit and advised that Chief Deputy Prosecuting Attorney, Brian Oakey had reviewed the permit. Commissioner Maupin made a motion to approve the Idaho Department of Lands Use Permit. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Larry discussed the first Winter Recreation Meeting that had occurred, and he advised topics of discussion were enforcement of regulations and who was responsible. Larry presented on the training that he had attended. He also presented on grants that he was working with Mary Rosen on. He reported on the brushing that had been done to the trails. Larry discussed the lack of Titus Lane being selected as a priority and felt that a meeting needed to take place with the Forest Service. He presented on purchases that he would be making for the groomers.

Facility Director, Scott presented on the janitorial contract with Bbonded LLC. Commissioner Maupin made a motion to approve the janitorial contract. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the janitorial contract with BBonded LLC.

Scott presented on maintenance work that the facilities would be conducting to prepare for winter. He advised that he would be conducting a site visit to the Warm Lake Transfer site with the Forest Service to fully understand what the expectations are from the Forest Service. He advised that the boiler at the jail was operational. He advised that ACCO would be providing a bid for a back-up boiler that would be submitted to the commissioners for consideration. Commissioner Maupin discussed the purchase of the mobile home and asked that Scott coordinate to have it delivered and hook up completed. He advised that he would be willing to coordinate.

Road Director, Jeff McFadden provided an update of maintenance that the Road Department had been conducting to prepare for winter maintenance. He discussed the truck that he was potentially purchasing for Recreation Director, Larry Laxson. He also advised that the road department would be grading roads within the next couple of weeks. He discussed a meeting that he would be having with FEMA to discuss the Stibnite repair that occurred several years ago, and Valley County had not been reimbursed. Jeff presented on the work that was being done by Sarah to begin the inventory list of equipment and supplies.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code."-Indigent. Commissioner Maupin seconded the motion. No further discussion, by roll call all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent at 11:13 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent at 11:25 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)

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21-RR081 DENIAL- services not covered
21-RR081 LIEN RELEASE
21-SP085 DENIAL- services not covered
21-SP085 LIEN RELEASE
21-GM068 LIEN
21-JY077 LIEN

Chairman Hasbrouck presented the commissioner meeting minutes from October 18, 2021. Chairman Hasbrouck made a motion to approve the commissioner meeting minutes from October 18, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from October 18, 2021.

Chairman Hasbrouck presented the letter of support for the City of Cascade FLAP Grant. Commissioner Maupin made a motion to approve the letter of support for the City of Cascade FLAP Grant. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the City of Cascade FLAP Grant.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(c)-"To acquire an interest in real property not owned by a public agency."-Acquisition. Commissioner Maupin seconded the motion. No further discussion, by roll call voted all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 1(c)-Acquisition at 11:47 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(c)-Acquisition at 11:52 a.m.

Chairman Hasbrouck made a motion to approve the purchase of the city lot in Cascade and approve the payment of the appraisal. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase of the city lot in Cascade and approve the payment of the appraisal.

The commissioners recessed for lunch at 11:55 a.m.

The commissioners returned from lunch at 1:03 p.m.

Chairman Hasbrouck began the workshop to review Valley County Solid Waste Rate Structure and Commercial Solid Waste Fees. The commissioners reviewed a spreadsheet that was created Commercial Appraiser, Anthony Franseconi. A copy of the spreadsheet will be appended to the commissioner meeting minutes. Lake Shore Disposal Manager, Scott Carnes presented to the commissioners the amount of waste that Lake Shore Disposal is disposing of. The commissioners discussed expansion of the Solid Waste Transfer Site and Recycling Center and a need for a long-term plan. Scott Carnes discussed the possibility of needing a new bailer to keep up with the increased recycling that was being brought to the Recycling Center. The commissioners discussed options to make modifications to the existing Solid Waste Transfer Site and requested designs be presented to them during budget preparations of Fiscal Year 2023.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-
"To consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought
against, a public officer, employee, staff member or individual agent, or public school student."-
Personnel. Commissioner Maupin seconded the motion. No further discussion, by roll call vote
all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-
206 1(b)-Personnel at 1:58 p.m.

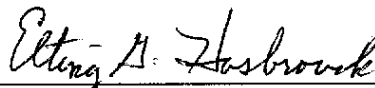
Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-
206 1(b)-Personnel at 3:00 p.m.

The commissioners began a workshop with Idaho Transportation Department. Members of Idaho
Transportation Department were Mark Wideahl, Caleb Lakey and Phoebe Wallace. The
commissioners had the opportunity to ask specific questions to Idaho Transportation Department
and ITD responded. Idaho Transportation Department advised that they are preparing a long-
term plan for Highway 55, and they would like to arrange for a time to share the plan with the
commissioners in the future. The commissioners discussed the piece of land that the county owns
near Sixty Lane and if ITD was interested in the possibility of acquiring the piece of property.
The commissioners continued to have discussion with Idaho Transportation Department on
multiple topics to include turning lanes and completion of projects. Idaho Transportation
Department informed the commissioners that the Smiths Ferry project was scheduled to be
completed in November of 2022. The workshop concluded with the Idaho Transportation
Department.

The commissioners adjourned at 3:41 p.m.

Attest:


Douglas Miller, Clerk


Chairman, Elting Hasbrouck