

# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
October 4, 2021**

**PRESENT:   DAVE BINGAMAN (COMMISSIONER)  
SHERRY MAUPIN (COMMISSIONER)  
ELTING HASBROUCK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for October 4, 2021. Commissioner Maupin made a motion to approve the commissioners' agenda for October 4, 2021, as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for October 4, 2021.

Chairman Hasbrouck presented the commissioner meeting minutes of September 20, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from September 20, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of September 20, 2021.

Chairman Hasbrouck began the discussion related to Valley County joining the opioid settlement agreement with the State of Idaho. Commissioner Maupin made a motion to join the opioid settlement agreement with the State of Idaho. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed for Valley County to join the opioid settlement agreement with the State of Idaho.

Chairman Hasbrouck presented the pathology services agreement between Valley County and Ada County. Commissioner Bingaman made a motion to approve the pathology services agreement between Valley County and Ada County. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the pathology services agreement between Valley County and Ada County.

Chairman Hasbrouck presented Resolution 21-24 Authorizing Destruction of County Records. Chairman Hasbrouck read into the record the county records that were included in the resolution. Commissioner Maupin made a motion to approve Resolution 21-24 Authorizing Destruction of County Records. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 21-24 Authorizing Destruction of County Records.

Clerk, Douglas Miller presented on the certificate of county levies to be presented to the Idaho State Tax Commission. He provided a brief overview of the process. Commissioner Bingaman made a motion to approve the Certificate of County Levies as submitted. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the certificate of county levies.

Chairman Hasbrouck began the discussion related to signing of Idaho State Leases related for snowmobile groomed trails and parking lots. Recreation Director, Larry Laxson advised that the state lease was being reviewed by the Idaho State Attorney General's Office after modifications were made by Chief Deputy Prosecuting Attorney, Brian Oakey. Brian Oakey presented on the concerns that he had related to the existing lease as proposed. He advised that he did reach out to Idaho Department of Lands Attorneys related to his concerns and he was hopeful that the matter could be resolved quickly. The commissioners continued to ask questions to Brian Oakey related to the ability of Valley County to conduct maintenance prior to a lease being signed. Brian advised that he would contact the lead attorney with Idaho Department of Lands in an attempt to expediate the signing of the lease agreement and directly discuss the lease as it was prepared. The commissioners advised that the matter would be tabled for a future date for the matter to be placed on the commissioners' agenda.

Chairman Hasbrouck began the discussion related to the conditions of the Solid Waste Transfer Site. Facility Manager, Scott Clingan provided an overview of the meeting that was conducted between Lake Shore Disposal and Valley County approximately two weeks ago. He explained the current issues and discussion on improvements that could be made as well as it was brought to the attention of Valley County that Lake Shore was short on employees. Scott Clingan discussed a significant issue was the amount of construction debris that was being brought to the transfer site and ideas to limit the amount of construction debris that was being dumped to the actual building. He also advised that the woody debris pile was becoming quite large and difficult to manage. Lake Shore Disposal Manager, Scott Carnes informed the commissioners about the work that had been done to manage the woody debris pile. He discussed the possibility of rearranging the woody debris pile to allow more debris to be piled. He presented on an idea to purchase a machine that would turn the woody debris and construction pile into wood pellets to sell for heating. Commissioner Maupin presented on how Payette County manages their woody debris and how they convert it into compost. Scott discussed that if Valley County went to a compost service there would be a need to have additional equipment. Commissioner Maupin discussed the burning of the woody debris pile and the complaints that had been received. Scott Carnes advised that they are reviewing all options to address the woody debris pile. The

commissioners believed that it was worth researching contracting with a third party to utilize the woody debris pile to convert into a useable product. The conversation continued regarding the mixed construction debris that was being brought to the transfer site and believed that Valley County should establish new policy regarding the mixed construction debris. Scott Carnes believed that Valley County should establish a new policy regarding the mixed construction debris. Chairman Hasbrouck asked about the solid waste transfer study that was conducted and asked if the study had been completed. Facility Manager, Scott Clingan provided a brief overview of the conclusion of the study and improvements that were recommended. The commissioners advised that they would have a workshop to continue to discuss operations at the solid waste transfer site. Scott Carnes advised that Lake Shore Disposal would be hiring a third employee to work at the solid waste transfer site. He also presented that based on the tonnage of waste that was being hauled off Valley County might want to consider constructing a third bay. The commissioners also discussed the need to control the noxious weeds at the solid waste transfer site. Scott Carnes presented on additional improvements that he would like to see at the transfer site. The commissioners also discussed the need for improvements of the recycling center.

Chairman Hasbrouck advised that the Valley County Board of County Commissioners would be recessing as the Board of Valley County Commissioners and convening as the Valley County EMS District at 10:10 a.m. Chairman Hasbrouck presented the agreements between the fire departments and Valley County for EMS services. Commissioner Maupin made a motion to approve the renewal of the agreements with McCall Rural Fire District, Cascade Rural District and Donnelly Rural Fire District for EMS services within Valley County. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the renewal of the agreements with McCall Rural Fire District, Cascade Rural Fire District and Donnelly Rural Fire District for EMS Services within Valley County.

Chairman Hasbrouck advised that the commissioners would be adjourning as the Valley County EMS District and reconvening as the Valley County Board of County Commissioners at 10:19 a.m.

Chairman Hasbrouck began the discussion related to Valley County doing a credit card fee moratorium. Commissioner Bingaman and Commissioner Maupin advised that the matter was discussed to potentially reduce the number of individuals coming into the Valley County Courthouse to pay for services. The commissioners believed that waiving the credit card fee might encourage the public to conduct business without having to come directly to the courthouse. Chief Deputy Treasurer, Jody Green presented on the existing cost that Valley County had for credit card fees. The commissioners declined to implement a moratorium on credit card fees.

Human Resource Director, Pat Duncan presented the worker's comp drug-free workplace certificate and explained the requirements. Commissioner Maupin made a motion to approve and sign the drug-free workplace certificate. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve and sign the drug-free workplace certificate.

Human Resource Director, Pat Duncan presented on a request to approve a pay rate increase for Office Support Specialist and a pay rate increase for Deputy Prosecuting Attorney. She advised

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that the applicant that was selected for the Office Support Specialist had prior experience. Commissioner Bingaman made a motion to approve the pay rate increase for the Office Support Specialist. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the pay rate increase as presented for the Office Support Specialist.

Pat presented on the request for a pay rate increase for Deputy Prosecuting Attorney. She explained that the individual has over thirteen years of practicing as a prosecuting attorney and based on her experience she recommended a pay rate increase. Commissioner Maupin made a motion to approve the pay rate increase as presented for the Deputy Prosecuting Attorney. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the pay rate increase as presented for the Deputy Prosecuting Attorney.

Pat presented on a request to increase the pay range for the Planning and Zoning Technician. She described the reasons why the pay range would need to be increased. Chairman Hasbrouck made a motion to allow the increase pay range for the Planning and Zoning Technician. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the increase pay range for the Planning and Zoning Technician.

Road Director, Jeff McFadden presented on the 2021 Local Highway Safety Improvement Program Group Project and explained the grant was to improve signage within Valley County. Commissioner Bingaman made a motion to approve the 2021 Local Highway Safety Improvement Program Group Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the 2021 Local Highway Safety Improvement Program Group Project.

Road Director, Jeff McFadden presented on the IHTACT2 Local Rural Highway Investment Program Project Document Summary. Commissioner Maupin made a motion to approve the IHTACT2 Local Rural Highway Investment Program Project Document Summary. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the IHTACT2 Local Rural Highway Investment Program Project Document Summary.

Clerk, Douglas Miller presented the ICRMP Public Entity Policy for 2021-2022. Commissioner Bingaman made a motion to approve the ICRMP Public Entity Policy for 2021-2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the ICRMP Public Entity Policy for 2021-2022.

Commissioner Maupin presented on the Imagine Idaho Grant for Middle Mile Planning and explained the grant application. Commissioner Bingaman made a motion to approve the submittal of the Imagine Idaho Grant for Middle Mile Planning. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the submittal of the Imagine Idaho Grant for Middle Mile Planning.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 1(c)-“To acquire an interest in real property not owned by a public agency.”-Acquisition Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 1(c)-Acquisition at 11:34 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 1(c)-Acquisition at 11:50 a.m. No decision was made after the Executive Session.

The commissioners recessed for lunch at 11:50 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck began the selection of an Advisory Committee to review the options of implementation of impact fees. Cascade Fire Chief, Steve Hull informed the commissioners about the advisory committee for the City of Cascade that had been established. Anne Westcott with Galena Consulting discussed the process once the commissioners about an advisory committee. The commissioners had the opportunity to ask questions to Ms. Westcott and she responded directly to the commissioners. She requested that be placed on an upcoming commissioner meeting in November 2021 to discuss the capital improvement plans that had been provided for review and she would need direction from the commissioners regarding the CIP's. Commissioner Maupin made a motion to approve Resolution 2022-01 to appoint an Advisory Committee effective October 4, 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 2022-01 to appoint an Advisory Committee effective October 4, 2021, to review the option of implementation of impact fees.

University of Idaho Extension Educator, Melissa Hamilton presented the University of Idaho Standard Extension Agreement and a letter of support for the AmeriCorps Position. She advised that what she needed approved today was the Letter of support for AmeriCorps Position. Chairman Hasbrouck made a motion to approve the letter of support for AmeriCorps Position. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for AmeriCorps Position.

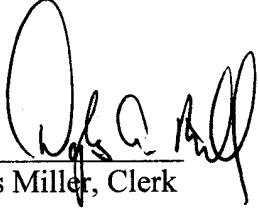
Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 1(f)-"To communication with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 1(f)-Litigation at 1:38 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 1(f)-Litigation at 2:30 p.m. No decision was made after the Executive Session per Idaho Code 1(f)-Litigation.

The commissioners adjourned the meeting at 2:45 p.m.

Elting S. Hasbrouck  
Chairman, Elting Hasbrouck

Attest:

  
Douglas Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday October 4, 2021

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

**Action Items:** Meeting Minutes of September 27, 2021

Consideration of Joining Opioid Settlement Agreement with State of Idaho

Pathology Services Agreement Between Valley County and Ada County

Sign Resolution 21-24 Authorizing Destruction of County Records

Approval of Certificate of County Levies for Valley County

Signing of State Leases

9:30 Discussion on Condition of Solid Waste Transfer Site

10:00 **Action Item:** Convene as Valley County EMS District

Renewal of EMS Contracts with McCall Rural Fire, Donnelly Rural Fire and Cascade Rural Fire for Fiscal Year 2022

10:30 **Action Item:** Decision on Credit Card Fee Moratorium

10:45 **Action Items:** Approve and Sign Worker's Comp Drug-Free Workplace Certificate

Approve Increased Starting Pay Rate for New Office Support Specialist in Road Department and New Deputy Prosecuting Attorney in the Prosecuting Attorney's Office

Approve Change to Pay Range for Planning and Zoning Technician – Human Resource Director, Pat Duncan

11:00 **Action Items:** Sign 2021 Local Highway Safety Improvement Program Group Project  
Sign IHTACT2 Local Rural Highway Investment Program Project  
Document Summary – Road Superintendent, Jeff McFadden

- 11:15 **Action Item:** Sign ICRMP Public Entity Policy 2021-2022 – Clerk, Douglas Miller
- 11:25 **Action Item:** Approve Submitting Imagine Idaho Grant for Middle Mile Planning – Grant Writer, Mary Rosen
- 11:30 **Action Item:** Executive Session per Idaho Code 74-206 1(c) “To acquire an interest in real property not owned by a public agency.”-Acquisition
- 12:00 Recess for Lunch
- 1:00 **Action Item:** Selection of Advisory Committee to Review the Option of Implementation of Impact Fees
- 1:30 **Action Items:** University of Idaho Standard Extension Agreement  
Sign Letter of Support for AmeriCorps Position -University of Idaho  
Extension Educator, Melissa Hamilton
- 1:45 **Action Item:** Executive Session per Idaho Code 1(f)-“To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”- Litigation

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Tuesday October 12, 2021