

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
December 27, 2021**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)
SHERRY MAUPIN (COMMISSIONER)
DAVE BINGAMAN (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for December 27, 2021. Commissioner Bingaman made a motion to approve the commissioners' agenda for December 27, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 27, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2022 claims and board order claims.

Fiscal Year 2022 Claims

General Fund	\$60,716.56
Road & Bridge	\$107,980.70
District Court	\$991.92
Indigent and Charity	\$187.50
Revaluation	\$218.00
Solid Waste	\$11,356.67

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Weeds	\$79.80
Waterways	\$39.79
McCall-Donnelly Snowmobile	\$3,392.02
Cascade-Warm Lake Snowmobile	\$205.94
Extension Agent Fund	\$657.09
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Total:	\$185,825.99

Commissioner Maupin made a motion to approve the claims & board order claims as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented.

Assessor, June Fullmer reported on staffing related issues within the Assessor's Office. She advised that Anthony Francesconi was working on analysis of values for 2022 including vacant land.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update of matters involving the Prosecuting Attorney's Office. He advised that he was conducting training to Elected Officials and other departments for public records requests as well as opening meeting requirements. Commissioner Maupin suggested having a meeting with the Prosecuting Attorney's Office related to ARPA funds. Mr. Oakey agreed that a work session should take place with the commissioners related to ARPA funds.

Sheriff, Patti Bolen updated the commissioners on matters involving the Sheriff's Office. Sheriff Bolen reported that there was a donation of \$1,000 from Idaho Water Sports/Pinetree Sport Incorporated that the commissioners needed to accept if they were inclined to be used specifically for maintenance. Commissioner Bingaman made a motion to accept the donation of \$1,000. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to accept the donation of \$1,000 from Idaho Water Sports/Pinetree Sport Incorporated.

Treasurer, Johanna Defoort informed the commissioners that \$21,000,000 had been collected for property tax payments for tax year 2021. She provided a brief overview the insurance coverage that was provided by Idaho First Bank. Treasurer Defoort presented on tax cancellation RP006980000020 and Assessor, June Fullmer explained the reason for the requested tax cancellation related timber management plan that had been submitted. Chairman Hasbrouck made a motion to approve tax cancellation RP006980000020. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve tax cancellation RP006980000020. Treasurer Defoort reported on the sale of property for warrants of distraint that would be conducted for mobile homes, and she explained the process to the commissioners.

University of Idaho Extension Educator, Melissa Hamilton provided an update to the commissioners regarding meetings that she attended for the past couple weeks. She advised that she would be sending the University of Idaho Extension newsletter. She discussed additional marketing that took place for the master gardeners' program and described the format of the program. She reported on a winter meeting that would be occurring with the existing master

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gardener participants. She reported that she hosted the national housing summit and provided an overview of the summit. Commissioner Maupin advised that the Valley County Economic Development would be preparing a request for proposal for a Housing Professional. Melissa discussed the peer learning network and a meeting that would be occurring in January.

Human Resource Director, Pat Duncan advised that the recreation planner position that was interviewed and offered to an individual was declined. She provided an explanation of why the individual declined the offer. She reported that Recreation Director, Larry Laxson wanted to wait until the spring of 2022. Pat reported that the jail detention deputy position had been filled. She presented on an unexpected resignation of a road technician in the Valley County Road Department, and she advised that the position would be posted.

Recreation Director, Larry Laxson provided an update on snow grooming trails that had been groomed. He advised that parking lots had been plowed on a regular basis. He presented on an amended agreement with the Payette National Forest to allow a web camera to be installed at the Gordon C. Titus Winter Recreation Parking Lot. Larry advised that he was researching the possibility of erecting yurts on certain areas for the possibility of rental possibilities, and he would report back his findings back to the commissioners. He provided an overview of additional snow grooming that would be done once more snow arrives.

Facility Manager, Scott Clingan advised that the bailer machine at the recycling center had been repaired. He advised that there was additional \$9,000 of repairs that were needed to complete the repairs. He provided an update regarding the improvements that were being made in the Planning & Zoning Department. He discussed the solid waste rate study report and asked if the commissioners wanted to conduct a workshop related to the proposal that was completed. The commissioners advised that they would like Scott to schedule a workshop with the commissioners. Scott presented on the improvements of the jail pod and advised that the project would be scheduled soon. He discussed snow removal issues around the Valley County Courthouse and indicated that he was working at resolving because of parking vehicles overnight. Scott discussed improvements for lighting around the courthouse. He provided an overview of additional maintenance that needed to be conducted on county buildings.

Road Director, Jeff McFadden presented the bids that were received for the purchase of dump truck. Chairman Hasbrouck opened the first bid from Boise Peterbuilt for \$199,380.00. Chairman Hasbrouck opened the second bid from Rush Truck Centers for \$191,177.00. Chairman Hasbrouck made a motion to accept the bid from Boise Peterbuilt for \$199,380.00 because they have better service reputation. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Boise Peterbuilt for \$199,380.00.

Road Director, Jeff McFadden presented the Fiscal Year 2021 Annual Road and Street Financial Report for the commissioners to review and approve. Commissioner Maupin had questions related to the report and Jeff responded accordingly. Commissioner Maupin made a motion to approve the Fiscal Year 2021 Annual Road and Street Financial Report. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Annual Road and Street Financial Report.

Road Director, Jeff McFadden presented on the possibility to install speed signs in Smiths Ferry and the cooperative agreement with Idaho Transportation Department. He explained that the Smith Ferry Homeowners Association had raised \$1,000 and Idaho Transportation Department agreed to donate \$6,000 to purchase the speed signs but it would be the responsibility of Valley County to maintain. Members of the Smith Ferry Homeowners Association presented to the commissioners on their support of the proposal. Commissioner Bingaman made a motion to approve the speed signs for Smith Ferry Homeowner Association and approve the cooperative agreement with Idaho Transportation Department. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the speed signs for Smith Ferry Homeowner Association and approve the cooperative agreement with Idaho Transportation Department.

Road Director, Jeff McFadden presented on the Memorandum of Understanding for No Business Road. He informed the commissioners about the current complications of the existing memorandum of understanding with the homeowner Mr. Jay Jacques. Recreation Director, Larry Laxson presented that he had a conversation with the homeowner Mr. Jay Jacques and presented on amendments that were needed to be made to the memorandum of understanding. The commissioners wanted the modifications to be made and brought back for review.

Road Director, Jeff McFadden presented on the ability to purchase a parks and recreation vehicle through Cascade Auto. He explained that the expenditure had not been budgeted. He also advised that the reason for the expenditure was because the recreational vehicle had been breaking down. Chairman Hasbrouck made a motion to approve the purchase of the proposed recreational vehicle through Cascade Auto using PILT funding. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase of the proposed recreational vehicle through Cascade Auto using PILT funding.

Road Director, Jeff McFadden presented the ITD Blue Line Maps. Chairman Hasbrouck made a motion to approve the ITD Blue Line Maps as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the ITD Blue Line Maps as presented.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent and Charity. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent and Charity at 11:49 a.m.

Chairman Hasbrouck presented the commissioner meeting minutes from December 20, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from December 20, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from December 20, 2021.

Chairman Hasbrouck presented on the Computer Arts 21-22 Software License Maintenance and Support Agreement. Clerk, Douglas Miller advised that there were amendments made to the software license agreement by Chief Deputy Prosecuting Attorney, Brian Oakey and submitted back to Computer Arts for review and the approval of the agreement needed to be postponed.

The commissioners recessed for lunch at 11:52 a.m.

The commissioners returned from lunch at 1:00 p.m.

Commissioner Bingaman provided a debriefing of the Winter Recreation Meeting and advised that a main topic that was discussed was the use of the parking lots at Francie Wallace. He presented on the comments that were submitted for the Stibnite Mine Project and advised that Valley County had the opportunity to comment within the next couple of weeks. He provided a brief overview of the work he had been doing with the Waterways Management plan. He explained that Logan Simpson was putting together a map of specific place markers on the map and advised that they were also putting together proposed wording for ordinance soon. He advised that the technical advisory group needed to have the ability to review any proposals that are submitted. He explained that the work would not be completed until next year. He advised that what they have continued to hear from surveys was the need for additional buoys on the lakes. Commissioner Bingaman presented on his attendance during Payette Forest Coalition meetings and advised that stewardship and recreation were the main topics being discussed. He also advised that fire wise programs were discussed during the meetings. Chairman Hasbrouck presented on the selection process for the Magistrate Commission. He presented on the topics that were discussed in the Forest Roadless Coalition to include prescribed fires. He advised that the group presented on alternative methods to handle the woody debris piles instead of prescribed burns. He provided an update for the LEPC and EMS meetings. Chairman Hasbrouck discussed the Central District Health Meetings and advised that the controversies are mask mandate in schools. He explained that Central District Health was not mandating mask in schools but still recommending masks in school. He advised that they were discussing opioid treatment funding that would be available to assist with treatment for individuals with opioid addictions. He presented on the Public Defense Commission Committee that he was participating on and discussed that there was a proposal to have county representation on the Public Defense Commission. Commissioner Maupin discussed topics that were discussed at the West Central Economic Development Council. She provided a debriefing related to the meeting with the Cascade School District and Cascade Medical Center related to workforce housing. She presented on the Legislative Committee and advised that she was going to attend the conference on January 7, 2022, related to property tax policy. She discussed the work-based learning program conference that she attended. She reported that there would be changes within the Valley County West Central Economic Development Council and advised that Jill Morris-Chapman had stepped down as the director. She presented that she had not been able to attend the WICAP meetings that have been occurring in Payette. She advised that she had requested the Valley County Fair Board have a work session to discuss future planning. She advised that the Strategic Planning Committee was close to completing their work. She presented on the creation of the Campus Committee and presented what the first topics of discussion would be. She presented on the Capital Improvement Committee and that request would need to be made in February of 2022 to the committee.

Chairman Hasbrouck began opening the bids for the Valley County Search & Rescue 1 Ton-pickup. Larry Scarborough with Valley County Search & Rescue submitted the bids to Chairman Hasbrouck. Chairman Hasbrouck opened the first bid from Kendall Ford for \$59,970 for a Ford 350. Cascade Auto Bid was for \$64,624.00. Commissioner Maupin questioned the process of purchasing vehicles and providing insurance for the vehicles. The commissioners believed that the process needed to be reviewed related to oversight of the vehicles and the Valley County

Search & Rescue Association. Clerk, Douglas Miller believed that the Valley County Search & Rescue fell under the umbrella of the Valley County Sheriff's Office and that was why Valley County insured the vehicles. Chairman Hasbrouck made a motion to accept the bid from Kendall Ford for \$59,970 for the Ford F-350. Commissioner Maupin seconded the motion with the caveat that Valley County Search & Rescue meet with the Valley County Sheriff's Office. No further discussion all in favor. Motion passed to accept the bid from Kendall Ford for \$59,970 for Ford F-350.

Commissioner Maupin presented on the work order & authority to proceed with Biarri Networks and explained the work that would be conducted. Commissioner Bingaman made a motion to approve the Biarri Networks Agreement. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Biarri Networks Agreement.

Stephanie Nelson with Wildland Fire & Associates presented on Bear Basin 17HFR4-Valley Unit 14 Amendment to contract. Commissioner Maupin made a motion to approve the Bear Basin 17HFR4-Valley Unit 14 Amendment to contract as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Bear Basin 17HFR4-Valley Unit 14 Amendment to contract as presented.

The commissioners adjourned at 2:16 p.m.

Attest:


Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday December 27, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Action Item: Acceptance of Donation Funds for Waterways

Treasurer – Johanna Defoort

Action Item: Tax Cancelation RP006980000020

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

- 11:00 Road & Bridge Presentation- Jeff McFadden
Action Items: Bid Opening – Dump Truck
Approve ITD Blue Line Maps
Approve Fiscal Year 2021 Annual Road and Street Financial Report
Speed Feedback Signs-Smiths Ferry/Cooperative Agreement with Idaho Transportation Department
Memorandum of Understanding No Business Road
Decision on Expending Money to Purchase Parks and Rec Vehicle
- 11:30 **Action Item:** Executive Session per Idaho Code 74-206 1(d)–“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of December 20, 2021
Computer Arts '21-'22 Software License Maintenance and Support Agreement
- 12:00 Recess for Lunch
- 1:00 Update on Commissioners Boards
- 1:30 **Action Item:** Opening Bids for Valley County Search & Rescue 1 Ton-Pickup
- 1:45 **Action Item:** Approve and Sign Work Order & Authority to Proceed with Biarri Networks
- 2:00 **Action Item:** Bear Basin 17HFR4-Valley – Unit 14 Amendment to Contract – Stephanie Nelson

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday January 3, 2021