

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 18, 2022**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 EDGAR ALLEN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Commissioner, Edgar Allen led the pledge of allegiance.

Chairman Hasbrouck presented the commissioners' agenda for April 18, 2022. Commissioner Maupin made a motion to approve the commissioners' agenda for April 18, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for April 18, 2022.

Chairman Hasbrouck presented the commissioner meeting minutes from April 11, 2022. Commissioner Allen made a motion to approve to the commissioner meeting minutes from April 11, 2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from April 11, 2022.

Chairman Hasbrouck presented the request from the Valley County Board of Community Guardians to appoint Kandiss Limbaugh and Jody Green to the Valley County Board of Community Guardians. Commissioner Maupin made a motion to appoint Kandiss Limbaugh and Jody Green to the Valley County Board of Community Guardians. Commissioner Allen had questions related to the appointment of the individuals. The matter went to vote, and all commissioners voted "aye". No further discussion, all in favor. Motion passed to appoint Kandiss Limbaugh and Jody Green to the Valley County Board of Community Guardians.

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Chairman Hasbrouck began the discussion related to the possibility of reconfiguring the commissioner's room and the area where the commissioners and county clerk sits. Chairman Hasbrouck also advised that the Planning & Zoning Commission Members needed to be considered. The commissioner's matter to determine an appropriate course of action.

Commissioner Maupin advised that an outside architect to create a design of an overall plan. The commissioner presented several suggestions on moving forward and Commissioner Maupin advised that the proposal should be submitted to the Capital Improvement Planning Committee. Clerk, Douglas Miller also presented his opinion to the commissioners and suggested the proposal being submitted to the Capital Improvement Planning Committee. Commissioner Allen made a motion to submit the request to the Capital Improvement Planning Committee for review and requested that if approved should be completed in a timely manner. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to submit the request to the Capital Improvement Planning Committee for review.

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Mr. Tim Farrow with Mountain Waterworks provided a presentation regarding the possibility of Valley County conducting a ground water study. Planning & Zoning Director, Cynda Herrick was also present to provide a presentation to the commissioners related to the possibility of Valley County conducting a ground water study and reported on the research that she had done to determine if it was an appropriate course of action for Valley County to obtain a ground water study. She presented proposals to the commissioners to consider and suggested considering a regional plan. Mr. Farrow suggested requirements that Valley County could implement for data to be collected regarding ground water levels. He informed the commissioners about studies that he was conducting around the state of Idaho. He recommended mapping all the public drinking water systems in Valley County. He also provided additional recommendations to the commissioners to consider. The commissioners appreciated the presentations from Mr. Farrow and Planning & Zoning Director, Cynda Herrick. Cynda indicated that she would initially work with GIS Analysis, Kara Utter and the commissioners advised that they would be willing to write letters of request to entities that are involved with ground water studies. Mr. Farrow advised that all entities should be collaborating with each other to determine long term planning.

University of Idaho Extension Educator, Melissa Hamilton provided a presentation to the commissioners related to programs offered through the University of Idaho Extension in Valley County. A copy of the presentation will be appended to the commissioner meeting minutes. She did present a request to the commissioners to be reimbursed for mileage when a Valley County vehicle would not be able to be used. Dr. Patrick Momont from the University of Idaho provided his input related to the matter and proposed that the University of Idaho could reimburse Melissa directly for mileage. The commissioners discussed a few proposals that were presented for mileage reimbursement requests and approved utilizing the mileage expense line to cover mileage reimbursement for business travel of Melissa Hamilton. Dr. Momont provided praise to Melissa for her appointment on the Western Governors Committee.

Road Director, Jeff McFadden presented on the cooperative agreement Project No. A020 (055) FY19 Intersection Improvements for the Smith Ferry Speed Sign with the Idaho Transportation Department. Commissioner Allen made a motion to approve the cooperative agreement Project No. A020 (055) FY19 Intersection Improvements for the Smith Ferry Speed Sign with Idaho Transportation Department. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the cooperative agreement Project No. A020 (055) FY19 Intersection Improvements for the Smith Ferry Speed Sign with Idaho Transportation

Department. The commissioners discussed long term maintenance of signs within Valley County and the requirement for Valley County to provide long term maintenance.

Road Director, Jeff McFadden presented the Local Public Agency's Certificate of Completion of Right-of-Way Activities. Commissioner Maupin made a motion to approve the Local Public Agency's Certificate of Completion of Right-of-Way Activities as presented. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Local Public Agency's Certificate of Completion of Right-of-Way-Activities as presented.

Commissioner Allen began the discussion to determine if the Waterways Advisory Committee needed to determine if the committee needed additional members. He explained that he was contacted by a concerned citizens that there might be openings on the Waterways Advisory Committee. Chairman Hasbrouck advised that he would reach out to Chairman, Douglas Roe of the Waterways Advisory Committee to determine if there are openings on the committee and to let them know that Commissioner, Edgar Allen would be the commissioners participating on the Waterways Advisory Committee.

The commissioners recessed to conduct the Quarterly Inspection of the Valley County Jail at 11:18 a.m.

The commissioners returned to the afternoon session at 1:17 p.m.

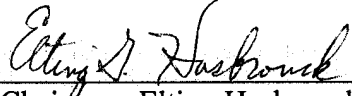
Planning & Zoning Director, Cynda Herrick began the discussion related to development agreements and off-site improvements. She explained the work that had been conducted with Road Director, Jeff McFadden and Chief Deputy Prosecuting Attorney, Brian Oakey, related to development agreements. She advised that Brian Oakey had created a formal development agreement. Brian Oakey informed the commissioners about the existing Idaho Code and what Valley County should prepare for. He explained the procedures that Valley County should focus on and advised that it should just be preparing for impact on roads. He advised that the first step should be a comprehensive letter submitted by the Valley County Road Department and developing a cost per developed lot. He asked if the commissioners wanted to move forward with the 2007 data or place a pause on the proposal to get an updated cost for 2022. He also gave other options to for the commissioners to consider including have site inspection done before a cost was submitted. The commissioners discussed the formal process if developments agreements were implemented, and fees are collected. Brian presented proposed language if road development agreements were not accepted by developers. Cynda presented on options for developers to consider in developing a specific road development agreement. The commissioners discussed using 2007 data and how that could impact proposals. The commissioners requested to be able to review the proposed letter that would be submitted by the Road Department to developers. Cynda believed that the master transportation plan should be completed to review recommendations. Brian Oakey wanted the commissioners to agree upon a formal Road Development Agreement process and if road developments agreements are approved, the Road Departments priorities of improvements might potentially change. Commissioner Maupin wanted to make sure that the road department was careful before determining priorities. Brian advised that he would create the development agreement to capture all the topics discussed and advised of the current conditions of approval process. He explained that he would submit the development agreements to the commissioners for approval.

Mr. Geoff Schroder a member of the public provided a presentation to the commissioners during the opportunity for the public to present to the commissioners. He informed the commissioners that he was running for District 8 State Senate.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student". Commissioner Allen seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Motion passed. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:45 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:45 p.m. No decision was made as it was for evaluation purposes.

The commissioners adjourned the meeting at 3:46 p.m.


Chairman, Elting Hasbrouck

Attest:


Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday April 18, 2022

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
Action Items: Meeting Minutes of April 11, 2022
Valley County Board of Community Guardian Applications
- 9:05 **Action Item:** Discussion/Decision Related to Re-configuration of Commissioner's Room
- 9:30 **Action Item:** Discussion/Decision Related to Requested Ground Water Study
- 10:00 University of Idaho Extension Presentation on Programming – Extension Educator, Melissa Hamilton
Action Item: Requesting Transportation Support
- 10:45 **Action Item:** Sign Cooperative Agreement Project No. A020 (055) FY19 Intersection Improvements (Smith Ferry Speed Sign)
Sign Local Public Agency's Certificate of Completion of Right-Of-Way Activities – Road Superintendent, Jeff McFadden
- 11:00 **Action Item:** Review Waterways Advisory Committee Membership and Determine If the Board Needs to Seek Applications for Membership to that Board
- 11:15 Commissioners Quarterly Inspection of Valley County Jail
- 12:00 Recess for Lunch

1:00 **Action Item:** Development Agreements/Off Site Improvements/ Staff Report – Planning and Zoning Director, Cynda Herrick, Prosecutor, Brian Oakey and Road Superintendent, Jeff McFadden

1:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday April 25, 2022