

Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

ED ALLEN
Commissioner

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 4, 2022**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 EDGAR ALLEN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Commissioner, Sherry Maupin led the pledge of allegiance.

Chairman Hasbrouck presented the commissioners' agenda April 4, 2022. Chairman Hasbrouck made a motion to amend the agenda to add the oath of office for newly appointed Commissioner, Edgar Allen and approve the agenda. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to amend the agenda to add the oath of office for newly appointed Commissioner, Edgar Allen and approve the agenda.

Chairman Hasbrouck conducted the oath of office to Edgar Allen who was appointed by Governor, Brad Little on March 25th, 2022.

Chairman Hasbrouck presented the commissioner meeting minutes from March 28, 2022. Commissioner Maupin made a motion to approve. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from March 28, 2022.

Facilities Director, Scott Clingan presented the Western State CAT Preventive Maintenance Contract and explained the contract to the commissioners. Commissioner Maupin made a motion to approve the Western State CAT Preventive Maintenance Contract. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Western State CAT Preventive Maintenance Contract.

Chairman Hasbrouck presented the body worn camera agreement. Sheriff, Patti Bolen explained the agreement before the commissioners was to accept the grant for body worn cameras. Commissioner Maupin made a motion to approve the body worn camera agreement.

Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the body worn camera agreement.

Chairman Hasbrouck began the discussion related to impact fees being established in Valley County. Commissioner Maupin advised that there has been feedback from the constituents in Valley County that they would prefer road development agreements instead of impact fees. She presented on the opinions that have been submitted to Valley County and provided her opinion to the commissioners. Commissioner Allen had questions regarding the process related to impact fees compared to road development agreements. Chairman Hasbrouck and Commissioner Maupin responded to Commissioner Allen's questions. Commissioner Maupin made a motion that Valley County discontinue the Impact Fee contract and to notify Anne Westcott that Valley County would be cancelling the contract. Commissioner Allen seconded the motion but had concerns that he was fully aware of the agreement. Sheriff, Patti Bolen provided her opinion to the commissioners and wanted to make sure that a decision by the county would not impact the fire departments that were pursuing the possibility of utilizing impact fees. Clerk, Douglas Miller also provided his opinion to the commissioners. Commissioner Maupin provided follow-up discussion to the commissioners. Planning & Zoning Director, Cynda Herrick presented on development agreements that had been established in Valley County with the planned unit development process. The matter went to vote, and all commissioners voted in favor of the motion to discontinue the Impact Fee contract and to notify Anne Westcott that Valley County would be cancelling the contract.

Chairman Hasbrouck began the discussion of assigning of the fairground calendar and provided an overview of the process that the commissioners were trying to accomplish. Commissioner Maupin advised that if there was a shared calendar capability there would be the ability to notate on the calendar any events that were being scheduled at the fairground. She indicated that ultimately would like facilities to be responsible for the scheduling but felt that they would need additional administrative staff to assist. The commissioners continued the discussion about the process and Commissioner Maupin advised that there was a special event contract that Chief Deputy Prosecuting Attorney, Brian Oakey had created that any organization would need to submit to Valley County. The commissioners requested making a deadline for organizations to submit the agreement to Valley County. Road Director, Jeff McFadden requested a two-week notification to Valley County. The commissioners continued to discuss additional requirements to include a potential fee as well as the process. Road Director, Jeff McFadden provided additional requests to the commissioners. Commissioner Maupin wanted to include in the motion a fee schedule. Commissioner Allen made a motion to create a fee schedule and to require Facilities to be responsible for monitoring a fairground calendar for events at the Valley County Fairground. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to create a fee schedule and to require Facilities Director to be responsible for monitoring a fairground calendar for events at the Valley County Fairground.

Chairman Hasbrouck began the discussion to determine the rent for employing housing at 211 N. Idaho Street in Cascade, Idaho. Commissioner Maupin provided an opinion to that Valley County should set the rent for the proposed building at \$800 to \$850 per month as it is a two-bedroom property. Commissioner Allen had questions regarding the process and wondered if the rental property should be based on income. The commissioners discussed the existing rental pricing for homes in Valley County and the current process. The commissioners wanted to review the existing rental agreement before deciding on the matter. It was tabled until later in the morning.

Assessor, June Fullmer presented to the commissioners on a request to set Board of Equalization Hearing Dates. She provided proposed dates to the commissioners as July 6th, July 7th and July 8th. Chairman Hasbrouck preferred June 30th and July 1st. Assessor Fullmer would also like the ability to have July 6th, July 7th and July 8th. Chairman Hasbrouck made a motion to set the Board of Equalization Dates of June 30th, July 1st, July 6th, July 7th, and July 8th to begin at 9:00 a.m. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to set the Board of Equalization dates of June 30th, July 1st, July 6th, July 7th, and July 8th.

The commissioners returned to the rental agreement discussion. Commissioner Maupin made a motion to set the rental price for the employing housing at 211 N. Idaho Cascade, at \$750 per month with a \$500 deposit. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to set the monthly rental price for the employing housing at 211 N. Idaho Cascade, at \$750 per month with a \$500 deposit.

Chairman Hasbrouck began the discussion related to a respond to request for reconsideration that was received by DF Development. Chief Deputy Prosecuting Attorney, Brian Oakey provided an overview of the response that was prepared and explained the process that has occurred to address the new ordinance that was implemented after the public hearings that occurred. Commissioner Allen had questions regarding the existing process and the commissioners and Mr. Oakey responded. Planning & Zoning Director, Cynda Herrick provided further explanation of the existing ordinance and reported to the commissioners that the Valley County Planning & Zoning Commission was currently meeting to continue to research the existing process. Chief Deputy Prosecuting Attorney, Brian Oakey provided further clarification regarding the response to the request for reconsideration that was before the commissioners. Commissioner Allen had questions if he should abstain from any vote on the specific matter before the commissioners since he did not participate when voting for the ordinance that was ultimately approved. Mr. Oakey concurred with the opinion. Commissioner Maupin made a motion to approve the response to the request for reconsideration. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the response to the request for reconsideration.

Emergency Service Manager, Juan Bonilla presented the 2020 EMPG Grant Application. He explained the grant to the commissioners and advised that the application before them was an adjustment that was necessary for the commissioners. Commissioner Maupin made a motion to approve the 2020 EMPG Grant Adjustment. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the 2020 EMPG Grant Adjustment.

Emergency Service Manager, Juan Bonilla requested time on the next agenda to discuss sunseting of the Declaration of Emergency related to COVID-19.

Chairman Hasbrouck began the discussion related to the Fiscal Year 2021 Valley County Audit conducted by Zwygart & Associates. The commissioners discussed the findings that were established by Zwygart & Associates. Commissioner Maupin made a motion to approve the Fiscal Year 2021 Valley County Audit. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Valley County Audit.

Chairman Hasbrouck began the discussion related to the Fiscal Year 2021 Valley County EMS Audit. Chairman Hasbrouck recessed as the Valley County Board of County Commissioners and convened as the Valley County EMS District Board at 11:24 a.m. The commissioners discussed the audit and the evaluation that was conducted. Commissioner Allen made a motion to approve

the Fiscal Year 2021 Valley County EMS Audit. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2021 Valley County EMS Audit.

Chairman Hasbrouck began the discussion related to the WICAP Building remodel bids that were received. Facility Director, Scott Clingan presented on the bids that were received for the remodel of the WICAP Building and discussed the possibility of breaking out the bids and having one company do the exterior and one company do the interior. He informed the commissioners about the schedules for the contractors that submitted bids. The commissioners requested that the matter be placed on the agenda for April 11, 2022.

The commissioners recessed at 12:00 p.m.

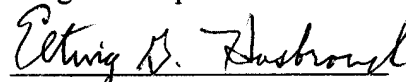
The commissioners returned at 1:05 p.m.

Stephanie Nelson with Wildfire Prevention Associates presented to the commissioners and provided a brief overview of the work that she conducts for Valley County. She presented the bids that were received from the Bear Basin Hazardous Fuel Treatment project. She informed the commissioners that the project was new acreage. Chairman Hasbrouck opened the first bid from Baron Loper for 4.6 Acres \$3,250 per acre for a total of \$14,950.00. Chairman Hasbrouck opened the second bid received from Specialized Lands works for \$2,800 per acre for a total of \$12,880.00. Stephanie informed the commissioners that Specialized Land Works had a project that he had not completed, and he has another one in Clear Creek that has not been completed. She informed that the commissioners that he was not in violation of any existing agreement, but a formal meeting would be conducted with Specialized Land Works to inform him of the concerns. Commissioner Allen had questions related to awarding of bids that were received and the process as well as overview of concerns were discussed. Commissioner Maupin made a motion to award the bid to Baron Loper for the 4.6 acres for the Bear Basin Unit 15. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to award the bid to Baron Loper for the 4.6 acres totaling \$14,950.00 for the Bear Basin Unit 15.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student"-Personnel. Commissioner Allen seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 1:40 p.m.

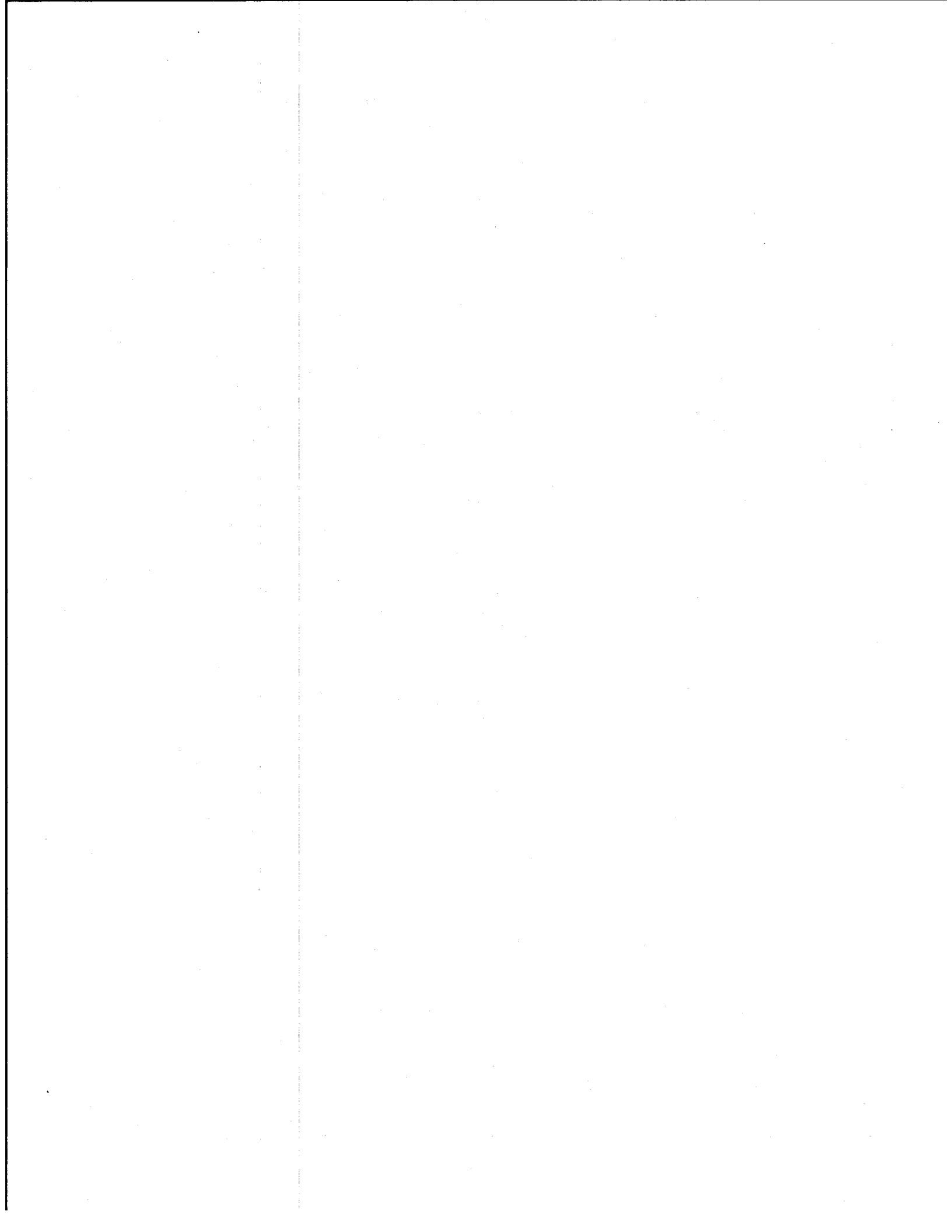
Chairman Hasbrouck brought the commissioners out of Executive Session at 3:30 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1(b)-Personnel.

The commissioners adjourned the meeting at 3:32 p.m.


Chairman, Elting Hasbrouck

Attest:


Douglas Miller, Clerk



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SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday April 4, 2022

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
 - Action Items:** Meeting Minutes of March 28, 2022
 - Western State CAT Preventive Maintenance Contract
 - Sign Body Worn Camera Agreement
- 9:15 **Action Item:** Impact Fee Discussion
- 9:30 **Action Item:** Assigning of Fairground Calendar
- 10:00 **Action Item:** Determine Rent for Employing Housing at 211 N. Idaho Cascade, Idaho
- 10:15 **Action Item:** Set Board of Equalization Hearing Dates-Assessor, June Fullmer
- 10:20 **Action Item:** Respond to Request for Reconsideration
- 10:30 **Action Item:** Flexible Benefit Administrator Selection
- 10:45 **Action Item:** Sign 2020 EMPG Grant Adjustment – Donnelly Fire Chief, Juan Bonilla
- 11:00 **Action Item:** Approval of Fiscal Year 2021 Valley County Audit
- 11:20 **Action Item:** Convene as Valley County EMS District Board
 - Approval of Fiscal Year 2021 Valley County EMS Audit
- 11:40 **Action Item:** Discussion on WICAP Remodel Bids

12:00 Recess for Lunch

1:00 **Action Item:** Bear Basin HFT Bid Opening – Stephanie Nelson

1:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER’S FUTURE MEETING DATE

Monday April 11, 2022