

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
May 9, 2022**

PRESENT:

**ELTING HASBROUCK (CHAIRMAN)
SHERRY MAUPIN (COMMISSIONER)
EDGAR ALLEN (COMMISSIONER)
GABRIELLE KNAPP (CHIEF DEPUTY CLERK)**

Commissioner, Edgar Allen led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for May 9, 2022. Commissioner Maupin made a motion to approve the commissioners' agenda for May 9, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for May 9, 2022.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 claims and board order claims.

Fiscal Year 2022 Claims

General Fund	\$216,978.45
Road & Bridge	\$44,822.56
District Court	\$2,721.59
Revaluation	\$616.35
Solid Waste	\$20,761.09
Weeds	\$852.44
Pest Control	\$7.99

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Waterways	\$914.20
McCall-Donnelly Snowmobile	\$945.13
Cascade-Warm Lake Snowmobile	\$478.18
Title III Funds	\$5,136.00
Extension Agent Fund	\$587.72
PILT Fund	\$7,862.14
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Total:	\$302,683.84

Commissioner Maupin made a motion to approve the claims and board order claims as presented by Senior Deputy Auditor, Rheta Clingan. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for May 9, 2022.

Assessor, June Fullmer provided an overview of matters involving the Assessor's Office. She explained that the assessment notices go out at the beginning of June.

Chief Deputy Clerk, Gabrielle Knapp provided an overview of matters involving the Clerk's Office. She discussed budget preparations, elections, and court. Gabrielle presented an agreement with Trust Financial LLC for collections. Commissioner Allen made a motion to approve and sign the Trust Financial, LLC Account Service And Assignment Agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve and sign the Trust Financial, LLC Account Service And Assignment Agreement.

Chief Deputy Prosecuting Attorney, Brian Oakey discussed his contract process that they will be implementing. Brian discussed his review of tax-exempt property requests. Wanda Stevenson BOE appeal affirmed. He explained that criminal court has been busy and will keep prosecutor Naugle busy in court on Mondays. He explained that he will be working on a public records policy work.

Sheriff, Patti Bolen discussed payment of record requests in the Sheriff's Office. Sheriff Bolen discussed matters involving Dispatch, Jail and Sheriff's Office. She discussed an issue they had with radios going down but they have fixed the issue.

Treasurer, Johanna Defoort presented to the commissioners on matters involving the tax deed properties. She explained that tax reminder notices will be going out in the mail this Friday. Johanna explained an insert she plans to put in with tax bills.

Building Director, Annette Derrick discussed shed conversion proposal with the commissioners. Brian Oakey shared his legal opinion on the matter. The commissioners decided that they would need to schedule more time to discuss the issue.

Court Services, Skip Clapp reported on court going in person June 1st and how that effects probation. Skip went over the grants he has been researching. The commissioners asked him to schedule a discussion next week about the grants to decide.

University of Idaho Extension Educator, Melissa Hamilton reported on her programs she has going this week.

Human Resource Director, Pat Duncan discussed the need to sign a new flex administrator agreement. She discussed the different options. Chairman Hasbrouck made a motion to offer the contract to Peak One Administrators for flex administrator. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to offer the contract to Peak One Administrators for flex administrator. Pat discussed the directors/commissioner workshop and explained what to expect. Pat announced that she will be at a conference some of next week. Pat discussed the changes she is working on for the salaries for next fiscal year.

IT Director, Jeremy Wilcox gave the commissioners an update on projects he is working on. Commissioner Maupin made a motion to approve signing lease agreement with Pitney Bowes. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve signing lease agreement with Pitney Bowes. Commissioner Maupin made a motion to approve Jail Camera System Upgrade out of IT's budget over 5 years. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve Jail Camera System Upgrade out of IT's budget over 5 years.

Planning & Zoning Director, Cynda Herrick asked the commissioners to validate Heron Hollow Loop to be a private road listed in Tamarack PUD and add it to the official road list. Chairman Hasbrouck made a motion to validate Heron Hollow Loop to be a private road listed in Tamarack PUD and add it to the official road list. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to validate Heron Hollow Loop to be a private road listed in Tamarack PUD and add it to the official road list.

Recreation Director, Larry Laxson provided brief overview of the Boise Forest Coalition. He discussed the pickleball meeting he went to. Larry explained the United Payette fact sheet on the lease that he sent the commissioners.

Facilities Director, Scott Clingan gave updates on projects the facilities department is working on. He requested the commissioners sign the JTT Remodeling service contract. Commissioner Maupin made a motion to approve the service contract with JTT Remodeling. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the service contract with JTT Remodeling. Lake Shore Disposal requested the commissioners change the recycling center hours of operation. Chairman Hasbrouck made a motion to change the hours of operation of the recycling center on Tuesday through Friday to 8-5 and Saturday 8-2. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to change the recycling center hours of operation on Tuesday through Friday to 8-5 and Saturday to 8-2.

Road Director, Jeff McFadden provided the commissioners with a warranty deed between Valley County and Len Jordan. Commissioner Maupin made a motion to sign warranty deed and acceptance between Valley County and Len Jordan. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to sign warranty deed and acceptance between Valley County and Len Jordan. Jeff gave an update on projects in the road department.

Scott Erikson asked the commissioners to approve the Public Defense Grant Application and Review of 2021 Public Defense Report. Commissioner Maupin made a motion to approve the Public Defense Grant Application and the review of the 2021 Public Defense Report. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Public Defense Grant Application and the review of the 2021 Public Defense Report.

Chairman Hasbrouck presented the commissioner meeting minutes of May 2, 2022. Commissioner Allen made a motion to approve the commissioner meeting minutes of May 2, 2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from May 2, 2022.

Commissioner Maupin presented the commissioners with a proposed letter to Idaho Department of Lands. Commissioner Allen moved to sign the amended letter to Idaho Department of Lands. No further discussion, all in favor. Motion passed to sign the amended letter to Idaho Department of Lands.

Chairman Hasbrouck presented the letter of support for Tamarack Ski Patrol for EMSAVE Grant. Commissioner Allen made a motion to approve the letter of support for Tamarack Ski Patrol for EMSAVE Grant. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for Tamarack Ski Patrol for EMSAVE Grant.

The commissioners recessed for lunch at 11:54 a.m.

The commissioners returned from lunch at 1:00 p.m.

Les Roberts presented his request for church exemption for Hi-way Chapel in McCall. Chairman Hasbrouck explained that it is not a tax but a fee for trash collection. Mr. Roberts expressed concern that it would move to a real tax. Commissioner Maupin explained the efficient way to charge the fee. She explained that it is a user fee not a tax. June Fullmer explained that churches receive commercial fees not residential fees. This bill has residential fees assessed. Commercial fees are \$330. June informed the commissioner that past treasurer Cynda Glenn had canceled Les Roberts solid waste fees in the past because she could not close her books with them outstanding. June expressed she believes the church should pay their solid waste fees. Commissioner Allen made a motion to deny the request for exemption for solid waste fees. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to deny the request for exemption for solid waste fees.

Kristi Hamilton presented 2022 exempt properties. Commissioner Maupin made a motion to approve the 2022 tax exempt list. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the 2022 tax exempt list.

The commissioners had a workshop with the Fire and EMS districts to discuss funding the districts with impact fees.

The commissioners had a workshop with Valley County directors.

The commissioners adjourned the meeting at 4:32 p.m.

Elting G. Hasbrouck
Chairman, Elting Hasbrouck

Attest:

Douglas Miller, Clerk