

# Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Fax (208) 382-7107

**ELTING G. HASBROUCK**  
*Chairman of the Board*  
ehasbrouck@co.valley.id.us

**DAVID H. BINGAMAN**  
*Commissioner*  
dbingaman@co.valley.id.us

**SHERRY MAUPIN**  
*Commissioner*  
smaupin@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
March 14, 2022**

**PRESENT:**                   **ELTING HASBROUCK (CHAIRMAN)**  
                                  **SHERRY MAUPIN (COMMISSIONER)**  
                                  **DAVE BINGAMAN (COMMISSIONER)**  
                                  **DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for March 14, 2022. Commissioner Maupin made a motion to approve the commissioners' agenda for March 14, 2022. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for March 14, 2022.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 claims and board order claims.

**Fiscal Year 2022 Claims**

General Fund	\$125,009.35
Road & Bridge	\$83,456.01
District Court	\$2,195.15
Indigent & Charity	\$3,031.91
Revaluation	\$1,581.04
Solid Waste	\$111,288.86

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Weeds	\$1,753.03
Waterways	\$1000.00
McCall-Donnelly Snowmobile	\$10,010.15
Cascade-Warm Lake Snowmobile	\$2,157.14
Title III Funds	\$11,031.94
American Rescue Plan Fund	\$21,458.42
OVH Trust	\$23,000.00
Extension Agent Fund	\$92.56
Total:	<u>\$397,065.56</u>

Commissioner Bingaman made a motion to approve the claims & board order claims as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims & board order claims as presented.

Assessor, June Fullmer informed the commissioners about the hiring process for two new appraisers. She reported that there was an additional opening within the Assessor's Office for an appraiser and they would be waiting to fill that position.

Clerk, Douglas Miller provided an overview of matters that the Clerk's Office were handling over the past few weeks. He reported that there was District Court and Magistrate Court today.

Chief Deputy Prosecuting Attorney, Brian Oakey informed the commissioners that Prosecuting Attorney, Brian Naugle was handling the District Court Calendar and Ashley Moore was handling the Magistrate Court Calendar. He discussed the civil matters that he was reviewing and specifically contract reviews. Commissioner Maupin asked Brian about the short-term rental ordinance that Valley County has, and he responded accordingly. Commissioner Maupin believed that Valley County needed to review the existing ordinance to determine if the fee schedule was adequate. Brian disclosed the complaints that he has heard regarding short term rentals. Chairman Hasbrouck asked about the pending Tamarack/Pacific Holdings lawsuit and Brian provided a response.

Sheriff, Patti Bolen provided a briefing to the commissioners regarding matters involving the Sheriff's Office. She reported that she attended the Western Sherriff's Association meeting last week and provided an overview of topics discussed. She reported on the disabled veterans snowmobile ride that occurred over the weekend. Sheriff Bolen presented the Guardian RFID Agreement and explained the software to the commissioners which would record specific checks of inmates at the Valley County Jail. The commissioners requested that the matter be postponed until the IT Department can review the software and for Sheriff Bolen to determine what the reimbursement amount is from ICRMP.

Treasurer, Johanna Defoort presented the request for an increase to the Assessor's Debit Card to \$3,000 and explained the reason for the requested increase. Commissioner Maupin made a motion to approve the request to increase the debit card to \$3,000 for the Assessor's Debit Card. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion

passed to approve the request for the debit card be increased to \$3,000 for the Assessor's Debit Card.

Building Director, Annette Derrick informed the commissioners that the building department had issued 23 building permits for the year. She provided a brief overview with a meeting that she had with Tamarack Resort related to new buildings that are being constructed.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an overview of programs that she had been involved with over the past two weeks. She advised that she would be helping in Adams County with a youth program. She discussed the programs that she was assisting the City of Cascade with. Melissa also presented on a request to modify the existing county vehicle use policy and the commissioners suggested Melissa to work with Commissioner Bingaman about an alternative solution.

Human Resource Director, Pat Duncan reported on the applicants that the Valley County Sheriff's Department had received quality applications for the current openings. She reported on additional openings with other offices and discussed the job fairs that she had been attending. She also provided the commissioners with an update regarding market salaries within the private industry and the possibility that she would need to review Valley County salaries to make sure they are within line of market.

Court Services Director, Skip Clapp provided the commissioners with an update of programs that the Valley County Court Services had been involved with in the community. He provided the commissioners with an update of the CMDT Team, and the possibility Idaho Health & Welfare would have a parttime employee to dedicate to Valley County. Skip provided the commissioners with an update of programs specifically recovery support that can be offered at the Valley County Jail through VCORP. He reported on an additional grant that VCORP had applied for and requested additional help from Grant Writer, Mary Rosen. The commissioners requested that Skip reach out to Mary Rosen.

IT Director, Jeremy Wilcox provided an update to the commissioners with technology implementations that the IT Department had been working on and finalizing. Jeremy provided a brief overview of additional cyber security measures that the IT Department was taking.

Recreation Director, Larry Laxson presented the commissioners with the proposed lease between Valley County and Idaho Department of Lands as well as the Application for use of State Lands. Commissioner Bingaman made a motion to approve the Application with Idaho Department of Lands. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the application with Idaho Department of Lands.

Larry provided the commissioners with an update regarding the disabled veterans ride that occurred. He discussed the price of fuel and asked the commissioners for recommendations to determine if the clubs should fill up the tanks. The commissioners recommended that they fill up the tanks at least halfway.

Facilities Director, Scott Clingan presented on the Clean Earth Agreement for household hazardous waste pickup that Valley County offers the citizens each year. Commissioner Maupin made a motion to approve the Clean Earth Agreement. Commissioner Bingaman seconded the

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motion. No further discussion, all in favor. Motion passed to approve the Clean Earth Agreement for household hazardous waste pickup.

Scott reported on the additional maintenance of the recycling bailer and repairs that were conducted. He advised that he has meet with a few individuals to discuss the construction of a new recycling building and he discussed the current operations of the recycling center in Lake Fork, Idaho. He presented on a request from Honey Dippers to dispose of waste collected at restaurants. The commissioners provided guidance related to the request. Scott provided an overview of additional facilities maintenance that was being conducted. He presented on the possibility of creating an apprenticeship program with the facilities department. He discussed that he was also getting on the list with Granite Excavation to asphalt the Valley County Parking Lot.

Human Resource Director, Pat Duncan presented on the request to approve a discussion on responding to the Valley County Employee Pulse Survey. Commissioner Maupin also provided feedback to the commissioners regarding her thoughts on how to respond to the concerns that were brought up during the pulse survey. The commissioners discussed a few of the comments that were made during the survey and specifically the concern that employees do not hear any comments from supervisors. The commissioners proposed a few ideas to ensure that directors are completing quarterly coaching and annual evaluations.

Road Director, Jeff McFadden presented the 22-RO-11041200-0017 Non-Funded Cooperative Forest Road Agreement between Valley County and Payette National Forest. Commissioner Maupin made a motion to approve. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve agreement 22-RO-11041200-0017 Non-funded Cooperative Forest Road Agreement between Valley County and Payette National Forest.

Jeff presented that Captain, Dave Stambaugh had found government fleet patrol vehicles through another dealership and explained that Cascade Auto did not deliver those vehicles that were awarded through the bid process. Commissioner Maupin made a motion to allow the purchase of the government fleet patrol vehicles with the expenses coming out PILT and motor pool fund. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the purchase of the government fleet patrol vehicles with the expenses coming out of PILT and motor pool fund.

The commissioners reviewed the letter of cancellation of bid acceptance for vehicles purchased with cascade auto. Chairman Hasbrouck made a motion to approve the letter of cancelation of bid acceptance for Cascade Auto. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of cancelation of bid acceptance for Cascade Auto.

Jeff provided an update of road maintenance that the Valley County Road Department was working on and provided an update of roads that he was made aware that need additional maintenance. He also provided an update of funding that was going to be received by Idaho Transportation Department and informed the commissioners about the funding that he was asking Grant Writer, Mary Rosen to pursue. Commissioner Maupin advised that she felt that

there should be a regional meeting with the City of McCall, City of Donnelly, and City of Cascade to discuss transportation issues.

Chairman Hasbrouck presented the commissioner meeting minutes from March 7, 2022. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from March 7, 2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from March 7, 2022.

Micky Scherer with Idaho Department of Labor presented a formal request to the commissioners to utilize the 3<sup>rd</sup> floor court conference room for the Idaho Department of Labor to provided services in the southern part of Valley County. She explained the services that would be offered by the Idaho Department of Labor for individuals in need. Commissioner Maupin made a to allow Idaho Department of Labor the use of the 3<sup>rd</sup> floor court conference room. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow Idaho Department of Labor the use of the 3<sup>rd</sup> floor court conference room.

The commissioners recessed for lunch at 12:00 p.m.

The commissioners returned from lunch at 1:00 p.m.

Ms. Ann Marie representing the Cascade Senior Center provided a presentation to the commissioners regarding operations of the center. She informed the commissioners about the changes at the Cascade Senior Center and the new volunteers that would be assisting with the operations.

Chairman Hasbrouck began the bid opening for Cabarton Road, Johnson Lane, Heinrich Lane, Paddy Flat Road, Rogers Lane, and Pearson Lane. Road Director, Jeff McFadden presented the sealed bids to the commissioners. Chairman Hasbrouck opened the first bid for Cabarton Road Paving Project from Valley Paving total of \$711,963.00, Granite Bid for Cabarton Road was for \$848,856.03.

Chairman Hasbrouck opened the bids for Pearson Lane. The first bid opened was from Valley Paving for \$563,570.00. The second bid opened was from Granite Bid was \$789,397.00

Chairman Hasbrouck opened the paving bids for Rogers Lane. The first bid opened was from Valley Paving \$256,707.00 Chairman Hasbrouck opened the bid from Granite which was for \$358,857.00

Chairman Hasbrouck opened the paving bids for Paddy Flat Road. The first bid opened was from Valley Paving for \$492,986.00. Chairman Hasbrouck opened the bid from Granite which was for \$642,498.87

Chairman Hasbrouck opened the paving bids for Johnson Lane. The first bid opened was from Valley Paving for \$256,707.00. The seconded bid opened was from Granite was for \$358,850.19.

Chairman Hasbrouck opened the paving bids for Heinrich Lane from. The first bid opened was from Valley Paving for \$274,983.80. The second bid opened was from Granite for \$381,630.50.

The commissioners discussed the existing Valley County Road Department Budget and asked Road Director, Jeff McFadden to prioritize the roads that were put out for bid. Chairman Hasbrouck made a motion to award the bids to Valley Paving for Pearson Lane, Johnson Lane, Cabarton Road and Heinrich Lane. Commissioner Maupin seconded the motion. After further discussion since there was a wide range from the bids Road Director, Jeff McFadden asked if Valley Paving was aware of the of the actual specs. Valley Paving advised that they were aware of actual specs. No further discussion, all in favor. Motion passed to award the bids to Valley Paving for Pearson Lane, Johnson Lane, Cabarton Road and Heinrich Lane .

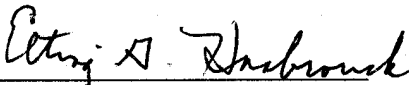
Chairman Hasbrouck began the workshop with members of the Valley County Fair Board. In attendance were Valley County Fair Board Members, Dawn McGinnis, Casey Carnes, University of Idaho Extension Educator, Melissa Hamilton, 4-H Coordinator, Alysson Statz and Facilities Director, Scott Clingan. The general discussion was related to rearranging of the Valley County Fairgrounds, budget discussion and overall use of the location. The commissioners concluded the workshop related to the Valley County Fair Board operations.

4-H Coordinator, Alysson Statz presented to the commissioners regarding the 4-H program. She provided a handout which will be appended to the commissioner meeting minutes. During the presentation she informed the commissioners that she would be requesting another position to assist with the program operations in Fiscal Year 2023. The commissioners discussed options to consider and suggested working with Human Resource Director, Pat Duncan to create a position that would meet the needs of the 4-H Program.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agenda, or public school student."-Personnel. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session at 3:32 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:20 p.m. No decision was made as it was for evaluation purposes.

The commissioners adjourned at 4:20 p.m.

  
Chairman, Elting Hasbrouck

Attest:

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*Douglas Miller*  
for Douglas Miller, Clerk

## **Advocating for a 4-H Assistant in Valley County- March 14<sup>th</sup> at 2:00pm**

Supporting youth and helping them develop a stronger mind set by providing opportunities and life-skills.

### 4-H Extension in Valley County Structure of Work

- Recruiting, Screening, Training Volunteers to work with youth, curriculum
- Youth and Family enrollment, placement into clubs, identifying projects, animals, and how to complete project requirements
- Getting the word out, email communications, school communications, advisory boards, newspaper advertisements, and
- Educational opportunities that give youth tools, research-based resource handbooks and hand-on life skills to complete and/or learn more about a given topic area

### County 4-H Volunteer Committees and Volunteer Work groups

- 4-H Volunteer Leaders Council -meets monthly- scholarships, grants, field day education livestock and horse, clinics for sewing, classes/meetings for on-going leadership training (Teen and Adults). A minimum of 6 six meeting and 6 trainings per year of Adult Leadership
- Market Animal Sale Committee- promotion, advertisements, bbq, all buyers info. and invoices, auction, livestock truck, production facilities, and ranching community partnerships
- Horse Board, Horse Leaders -summer clinics, instructors, and new classes to keep youth challenged, engaged, and safe
- Weigh-ins
- Field Day events
- Fair ground clean-up and help

### Current projects, clinics and classes offered this year

Our current 4-H program year is engaging youth in afterschool programs, STEM classes, Horse skills and district horse events, two horse clinics, two livestock field days for steers, sheep, goats, and swine, a small animal clinic, two sewing clinics, dog obedience and showmanship. Short-term education projects will start in April with leather craft, quilting, archery, and jr. master gardeners.

### Valley County 4-H Igniting Your Spark Grants Digital Measures Summary for November 30, 2021, to March 10, 2022

As of March 10<sup>th</sup>, the IYS Team has conducted 13 Drone STEM programs with a total contact time of 25 hours. We have been able to reach 348 students aged between 5-14 throughout Cascade, Donnelly, and McCall. This would not be possible without the added support of our IYS grant team who have put in more than 500 hours to receive necessary trainings, organize community partners, and curate curriculum for a large age range.



Our next event is a 3-day long Spring Break Camp at multiple locations throughout Valley County. We hope to reach 60 youths in the area while they do not have regularly scheduled classes.

#### Youth Enrollments and projects requirements

- We currently have 98 enrollments for 4-H youth in long-term projects, these projects take a minimum of six club meetings for each project, a recordbook for each project, and an involvement report.
- Out-of school youth contacts not enrolled in traditional 4-H programs complete a short term project within three program visits.
- Day Camps – provided an average of 4 hours for hands on practice. Drone and sewing are two examples.
- We have 24 screened adult volunteers that support and work with youth on a monthly basis, they must attend a minimum of six meetings and trainings per 4-H year. Additional trainings for on-line support and classes are also included through the state 4-H website.

#### Afterschool/Outside of school STEM education focus for 2021/22 4-H year

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Program Partners and utilized facilities and what's required for 4-H programming

#### Professional Development/ Trainings –

- Fair Entry Training and computer program for youth shows, weigh-ins, premiums, sale order, market sale, and animal destination list
- I-STEM institute for teachers providing STEM education
- Intermountain Livestock Clinic

Project Name

Project Enrollment Count

Animals - Cattle/Beef - Market	8
Animals - Dog	4
Animals - Goats/Goats - Breeding	3
Animals - Goats/Goats - Meat	14
Animals - Goats/Goats - Pygmy	1
Animals - Horse - Horseless/Non-Animal - Horse	1
Animals - Horse/Horse	27
Animals - Horse/Pleasure Trail Riding	1
Animals - Poultry/Poultry - Pet	1
Animals - Rabbit/Rabbit - Breeding	1
Animals - Rabbit/Rabbit - Pet	1
Animals - Sheep/Sheep - Breeding	1
Animals - Sheep/Sheep - Market	22
Animals - Small Animals/Pocket Pets	1
Animals - Swine/Swine - Market	22
Environ. Ed. - Shooting Sports - Hunting	2
Environ. Ed. - Shooting Sports - Rifle	3
FCS - Clothing - Sewing Expressions Level 1	7
FCS - Clothing - Sewing Expressions Level 2	3
Healthy Living - Baking 1	5
Healthy Living - Cake Decorating Level 1	1
Personal Dev. & Leadership - Cloverbuds	2
Personal Dev. & Leadership - Cloverbuds/Cloverbuds	6
Personal Dev. & Leadership - Cloverbuds/Mini Goat	2
Personal Dev. & Leadership - Leadership	1

Total

140

+2

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142



**Active Counts By Club 2021 - 2022**

Club	Volunteers	Members	Club Total
4-H Art Club	0	0	0
4-H Step	0	0	0
Aerospace Club	0	0	0
All About Rabbits	0	0	0
BIG FISH	5	15	20
Camp Counselor - Valley	1	1	2
Country Corrals	3	34	37
Diamonds in the Rough	0	0	0
Donnelly Afterschool Club	0	0	0
Hot Dawgs	1	4	5
Life with Livestock	0	0	0
Payette River Ranchers	0	0	0
Teen Advisory Committee	0	0	0
Thimbles & Boots	3	15	18
Thunder Mountain Cloverbuds	0	0	0
Valley 4-H Shooting Sports	0	6	6
Young Riders	4	19	23

County Total: 111

$$\begin{array}{r}
 111 \\
 + 9 \\
 \hline
 120 \\
 \hline
 122
 \end{array}$$

Volunteer Total: 17

$$\begin{array}{r}
 17 \\
 + 7 \\
 \hline
 24
 \end{array}$$

Member Total: 94

$$\begin{array}{r}
 94 \\
 + 2 \\
 \hline
 96 \\
 + 2 \\
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 98
 \end{array}$$