

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
May 10, 2021**

**PRESENT: DAVE BINGAMAN (ACTING CHAIRMAN)
SHERRY MAUPIN (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Excused Absence: ELTING HASBROUCK (CHAIRMAN)

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Acting Chairman Bingaman presented the commissioners' agenda for May 10, 2021. Commissioner Maupin made a motion to approve the commissioners' agenda for May 10, 2021. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for May 10, 2021.

Senior Deputy Auditor, Kalyn Mauk presented the commissioners with Fiscal Year 2021 claims and board order claims.

Fiscal Year 2021 Claims

General Fund	\$84,370.35
Road & Bridge	\$46,913.58
District Court	\$1,589.16
Election Consolidation	\$2,181.64

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Indigent & Charity	\$3,639.24
Junior College Tuition	\$500.00
Revaluation	\$1,134.79
Solid Waste	\$10,067.67
Weeds	\$540.47
Pest Control	\$89.99
McCall Donnelly Snowmobile	\$3,942.70
Cascade-Warm Lake Snowmobile	\$296.17

Board Order

Title III Trust	\$7,203.98
Extension Agent Trust	\$140.10

Total: \$ 162,609.84

Acting Chairman Bingaman made a motion to approve the claims, board order claims and junior college application. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college application for Ms. Bradi Donica and Mr. Bernard Kindall.

Assessor, June Fullmer informed the commissioners that they needed to schedule the Board of Equalization Hearing Dates and provided a proposed schedule for the commissioners to consider. She proposed June 29th, June 30th, July 1st and July 2nd, July 6th and July 7th. Commissioner Maupin made a motion to approve the BOE hearing dates June 29th, June 30th, July 1st, July 2nd and if needed July 7th and July 8th. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Board of Equalization hearing dates for June 29th, June 30th, July 1st, July 2nd and if needed July 7th and July 8th.

Clerk, Douglas Miller provided the commissioners with an overview of matters related to the Clerk's Office which included elections, courts, and preparation of Fiscal Year 2022 Budget.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an overview of matters involving the Prosecuting Attorney's Office. He advised that Prosecuting Attorney, Brian Naugle was covering the court calendar. He presented on the jury trial that took place last month. Mr. Oakey provide a brief overview of civil matters that he had been reviewing and explained the existing process for the Prosecuting Attorney's Office. He discussed the increase of mental holds that Valley County had been handling and explained the existing process.

Sheriff, Patti Bolen informed the commissioners that she attended the Sheriff Administration meeting which occurred in Sun Valley. She reported that there were 35 Sheriffs across the state that attended. She reported that there would be a detention deputy who will be graduating from Idaho P.O.S.T Academy. She informed the commissioners that the Sheriff's Office had been seeing an increase of traffic on Highway 55.

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Treasurer, Gabe Stayton reported that the Treasurer's Office was processing 26 properties that were in tax deed. He advised that they were also preparing for the 2nd half tax drive for Tax Year 2020. He informed the commissioners about the remainder of tax payments to be collected.

Building Official, Annette Derrick provided the commissioners with an update of amount of building permits that had been processed by the Building Department. She also presented on the number of inspections that had been done. She briefly discussed the possible shortage of lumber and concrete.

University Idaho Extension Educator, Melissa Hamilton provided the commissioners with an overview of matters that she had been involved with and facilitating. She discussed her leadership role with Extension Educators across the state of Idaho. She further presented on additional conferences that she would be attending. Melissa presented on matters involving 4-H and the programs being offered through the afterschool program. She presented on a peer learning network that she would be attending and recommended that the commissioners participate as well. She described that the initial workshop was for discussion purposes related to workforce housing. Commissioner Maupin suggested also inviting local legislators to participate in the workforce housing workshops.

Human Resource Director, Pat Duncan informed the commissioners that the Department of Motor Vehicle position had been filled. She provided the commissioners with an update of job openings within Valley County to include detention deputy, dispatcher, seasonal weed employees. She reported on the number of marine deputies that had been hired for the upcoming boating season.

Planning & Zoning Director, Cynda Herrick provided an overview of matters that the Planning & Zoning Office had been working on. She reported on meetings that she would be attending through out the week including the flood plain conference. She described the number of applications that the office had been receiving related to vacation rentals. She informed the commissioners that she had been working with Chief Deputy Prosecuting Attorney, Brian Oakey on enforcements related issues. The commissioners agreed that enforcement of the homes that were in violation was imperative. Chief Deputy Prosecuting Attorney, Brian Oakey advised that he would make it a priority to conduct a workshop with the commissioners and Cynda to prepare enforcement procedures.

Recreation Director, Larry Laxson informed the commissioners about meetings that he had attended the last two weeks. He described maintenance that he had been conducting at Wellington Snow Park. He reported on the proposed improvements that would be done at the Clear Creek Park. He provided a brief overview of matters discussed at the Winter Recreation meeting and the need for increased parking areas. Larry provided an update related to a grant that had been applied for a piece of snow grooming equipment and described that there was a need for additional match dollars. The commissioners suggested other funds that could be used for the match dollars. Larry requested an additional two weeks to see if he could identify additional match funding. Acting Chairman Bingaman asked about the involvement of the Recreation Department with the events that would be occurring in Valley County during the summer. Larry reported on his involvement with the proposed events.

Facilities Director, Scott Clingan provided the commissioners with an overview of maintenance and improvements that had been conducted at the Valley County Courthouse. He also presented on maintenance that had been conducted at the Valley County Jail. He reported that he was obtaining proposals to install additional lighting around the Valley County Parking Lot. He reported that the Warm Lake Transfer Station had been opened and he described the cleanup that had occurred in Yellow Pine. He advised that Lake Shore Disposal would begin weekly trips to Yellow Pine for trash pickup. Scott explained that he was still reviewing options for a move of the Buildings Grounds Office behind the Emergency Operation Center. He advised that he needs to check with the Building Inspector of the City of Cascade to identify what the requirements would be.

Road Director, Jeff McFadden presented the Western Federal Funds Agreement for a Phase 1 closeout of Warren Wagon Road. Commissioner Maupin made a motion to approve the Western Federal Funds Transfer Agreement for Phase 1 closeout of Warren Wagon Road. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed.

Jeff presented the public road easement for Boulder Lake Road with United States Forest Service. He asked the commissioners to not sign the road easement for Boulder Lake Road until he can review the condition of the road. The commissioners requested that the matter be on the agenda in three weeks.

Jeff informed the commissioners about the condition of Secesh Summit and reported that he was tentatively going to plow within a couple of weeks. He provided an update of the proposals that he had received for a purchase of a paver for the Valley County Road Department. Jeff presented on road issues and roads that had failed recently and briefly discussed his plans to repair the failures. The commissioners informed Jeff about the complaints that they had been receiving about the condition of several roads. Jeff explained that he was aware of the issues and he had been preparing a plan of action to address. Jeff reported on maintenance that had been conducted at the Lake Fork Recycling Center and advised that he was waiting on the engineering work to be conducted to determine a long-term solution. He informed the commissioners about snow slides that had occurred on Warm Lake Highway that the road department would be monitoring. Commissioner Maupin briefly presented on the topics of discussion during the Valley County Road Advisory Committee.

Acting Chairman Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 10:57 a.m.

Acting Chairman Bingaman brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent at a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent

21-KW084 Lien
21-AC069 Release of Suspension
21-AC069 Denial

21-SM078 Denial
01-B102 Release of Lien
07-WC020 Release of Lien
21-WG070 Denial

Acting Chairman Bingaman presented the commissioner meeting minutes from May 3, 2021. Commissioner Maupin made a motion to approve the commissioner meeting minutes from May 3, 2021. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from May 3, 2021.

Weed Supervisor, Steve Anderson was in attendance to discuss the Memorandum of Understanding for noxious weed abatement with the City of Cascade. Steve advised that due to not having enough staff he does not feel comfortable signing a memorandum of understanding with the City of Cascade currently until they can get additional employees hired. The commissioners agreed to postpone a decision until Steve reported back to the commissioners.

Commissioner Maupin presented on a request for Valley County to contribute \$15,000 to West Central Economic Development Council for a Housing Professional Position. She explained that she had approached the cities for additional funding. Acting Chairman Bingaman made a motion to allow the contribution of \$15,000 to West Central Economic Development Council for a Housing Professional Position. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow the contribution of \$15,000 to West Central Economic Development Council for a Housing Professional Position.

Acting Chairman Bingaman presented on request for Mr. Aaron Cook to be nominated to the Waterways Advisory Council. Acting Chairman Bingaman made a motion to appoint Mr. Aaron Cook to the Waterways Advisory Council. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Mr. Aaron Cook to the Waterways Advisory Council.

The commissioners recessed for lunch at 11:27 a.m.

The commissioners returned from lunch at 1:00 p.m.

Acting Chairman Bingaman began his presentation related to boards that he participates on. He discussed the Waterway Advisory Council that he participates on and presented on staffing of the marine deputies. He also discussed the Waterways Management Plan. He advised that there had been weekly meetings related to the Waterways Management Plan and provided an overview of the progress that had been made. He also discussed how individuals could participate and communicate. He presented on the IDL Focus Group and presented on work that had been conducted.

Commissioner Maupin first presented on the WICAP Board and discussed that WICAP would be making a presentation to the commissioners in the future. She reported on the WCEDC and presented that an offer had been made to a new Executive Director. She presented that they had

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been working on broadband expansion and provided a brief overview of work that had been conducted. She believed that there were solutions available. She reported on the hotspots throughout the City of McCall. She discussed that the topic of local housing has always been a priority and continues to be a priority. She presented on the research that had been conducted to determine housing style. She reported that she would be resigning from the District IV Mental Health Board because she did not have time to dedicate to the board. She provided an update regarding the Valley County Fair Board and explained that Facilities Director, Scott Clingan had been making a list of improvements that needed to be made. She discussed that Chief Deputy Prosecuting Attorney, Brian Oakey had prepared a form that outside entities need to use when using the fairgrounds. She presented on the SRS Collaborative monthly meetings to discuss extension of SRS Funding. She briefly presented on new state legislation that she had been tracking. She presented on the All-Hazard Mitigation Committee and explained that they were working on completing an update all hazard mitigation plan. She presented on the Workforce Development Committee and explained that there are training opportunities for local businesses to access support.

Commissioner Bingaman discussed his participation with the Payette Forest Coalition and matters that had been discussed including fire mitigation work. Commissioner Maupin presented on the RAC membership and advised that her application had been submitted to be on the RAC Board.

Stephanie Nelson with Wildland Fire & Associates presented on fire wise grants applications that had been received by Valley County and described the requests that had been made. She advised that she was working with Chief Deputy Prosecuting Attorney, Brian Oakey was reviewing the reimbursement agreements. She described the process that was implemented to receive the applications. Commissioner Maupin made a motion to approve the fire wise grants applications as submitted. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the fire wise grants applications as submitted.

Human Resource Director, Pat Duncan provided the difficulties on hiring seasonal weed applicators. She was proposing to increase the starting salary from \$13.00 per hour to \$16.00 per hour. She proposed the hourly rate to increase for returning employees to a max amount of \$20.00. Weed Supervisor, Steve Anderson explained the difficulties in hiring applicators. Pat presented on the outreach she had been doing to fill the positions and she discussed the possibilities of having a full-time position be created and shared with the road department. Commissioner Maupin made a motion to approve the increase of the weed applicators salary as presented by Human Resource Director, Pat Duncan. Acting Chairman Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the increase of the weed applicators salary as presented by Human Resource Director, Pat Duncan.

Project Director for VCORP, Shelly Hitt began her presentation to the commissioners regarding the grant that was awarded to Central District Health to address opioid use in Valley County. Ms. Sylvia Ryan who works with Youth Advisory Coalition also introduced herself to the commissioners. Ms. Hitt provided a PowerPoint presentation that will be appended to the commissioner meeting minutes. She provided a breakdown of how the grant was utilized and expended. Ms. Ryan provided an overview of the work that was being conducted by the Idaho West Central Mountain Youth Advocacy Coalition. She presented on how individuals can utilize the services offered by Idaho West Central Mountain Youth Advocacy Coalition. She presented

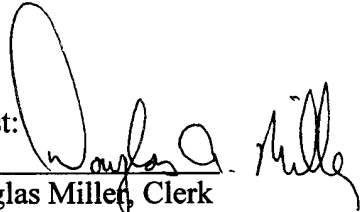
on the prescription drug take back program and additional programs that were offered. She appreciated the involvement of Valley County. Ms. Reported on the PEER Wellness Center-or The Roc and described the services that were offered. She presented on what was offered including peer-led recover support groups. She discussed the collaborations that they had been developing. She explained that there was also the possibility of creating a peer crisis team. She discussed the involvement that they would be having with individuals in custody at the Valley County Jail. Ms. Hitt also discussed the Project ECHO which is developing podcasts for Valley County providers to discuss evidence based and best practices in supporting people substance use/opioid use disorders. The are also building workforce capacity by training local providers in evidence-based prescribing guidelines and medication assisted treatment for opioid use disorder. They also presented on EPIC Psychological Services that were offered. Ms. Hitt also discussed the involvement of Boise State University. VCORP concluded their presentation to the commissioners. Court Services Director, Skip Clapp commented on other collaborations that have been made with VCORP.

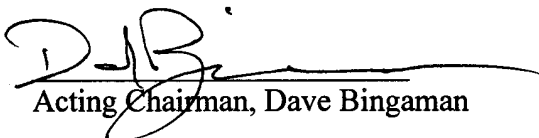
The commissioners began the workshop to discuss the opportunity for transfer of ownership of roads. The commissioners suggested prioritizing three potential roads to consider. The commissioners proposed the roads that access recreation areas. Red Ridge, Horsetheif, Packer John, Rising Lane. The commissioners concluded their workshop to discuss possible transfer of road ownership with DF Development.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation dismissal or discipling of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student.”-Personnel. Acting Chairman Bingaman seconded the motion. No further discussion, by roll call vote. Commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:14 p.m.

Acting Chairman Bingaman brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:35 p.m. No decision was made as the Executive Session was for evaluation purposes.

The commissioners adjourned the meeting at 4:35 p.m.

Attest: 
Douglas Millett, Clerk


Acting Chairman, Dave Bingaman

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday May 10, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, K.C. Mauk

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Action Item: Set Board of Equalization Hearing Dates

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Treasurer – Gabe Stayton

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

10:15 Buildings and Grounds / Solid Waste- Scott Clingan

10:30 Road & Bridge Presentation- Jeff McFadden

Action Item: Public Road Easement for Boulder Lake Road
Sign Funds Transfer Agreement

- 11:00 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:15 Commissioner Discussion
Action Items: Meeting Minutes of May 3, 2021
Sign MOU Noxious Weed Abatement with City of Cascade
Approve Contribution of \$15,000 to West Central Economic Development Council for Housing Professional Position
Appoint Aaron Cook To Waterways Advisory Council
- 12:00 Recess for Lunch
- 1:00 Update on Commissioners Boards
- 1:30 **Action Item:** Review and Approve \$500 Firewise Grants – Stephanie Nelson
- 1:45 **Action Item:** Decision on Seasonal Weed Sprayers Pay – Human Resource Director, Pat Duncan
- 2:00 Presentation from Valley County Opiate Response Members
- 2:30 Workshop with DF Development to Discuss Opportunity for Transfer of Ownership of Roads
- 3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel
- 4:00 Opportunity for General Public to Present to Commissioners
- Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday May 17, 2021