

Valley County Board of County Commissioners

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SHERRY MAUPIN

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DOUGLAS A. MILLER

Clerk
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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO May 17, 2021

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
ELTING HASBROUCK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for May 17, 2021. Commissioner Maupin made a motion to approve the commissioners' agenda for May 17, 2021. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for May 17, 2021.

Chairman Hasbrouck presented the commissioner meeting minutes from May 10, 2021. Commissioner Bingaman made a motion to approve the commissioner meeting minutes from May 10, 2021. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from May 10, 2021.

Chairman Hasbrouck presented the letter to David Weinstein Western Conservation Finance Director the Trust for Public Land and appointing Commissioner Bingaman for the point of contact. Commissioner Bingaman discussed the opportunity for the Valley County Board of County Commissioners to engage in a collaboration with the Western Conservation Finance and the work that would be performed to research the issues with the public lands. Commissioner Maupin made a motion to approve signing the letter to David Weinstein Western Conservation Finance Director and appoint Commissioner Bingaman as the point of contact. Commissioner

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Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve signing the letter to David Weinstein Western Conservation Finance Director and appoint Commissioner Bingaman as the point of contact.

Human Resource Director, Pat Duncan presented on the professional consulting agreement with Maximize Solutions Consulting and Coaching Services and discussed the training that would be offered. Commissioner Bingaman made a motion to approve the professional consulting agreement with Maximize Solutions Consulting and Coaching Services. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the professional consulting agreement with Maximize Solutions Consulting and Coaching Services.

Grant Writer, Mary Rosen presented the grant application with USFS Southwest Idaho Resource Advisory Committee for No Business Road (FS-186) maintenance project for the Valley County Road & Bridge Department. Chairman Hasbrouck made a motion to approve the grant application with the USFS Southwest Idaho Resource Advisory Committee for No Business Road (FS-186) maintenance project for the Valley County Road & Bridge Department. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the grant application with the USFS Southwest Idaho Resource Advisory Committee for No Business Road (FS-186) maintenance project for the Valley County Road & Bridge Department.

Chairman Hasbrouck presented the Fiscal Year 2022 Indigent Defense Financial Assistance Compliance Proposal & Grant Application. Commissioner Maupin made a motion to approve the Fiscal year 2022 Indigent Defense Financial Assistance Compliance Proposal & Grant Application. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2022 Indigent Defense Financial Assistance Compliance Proposal & Grant Application.

Chairman Hasbrouck presented the letter of support for Cascade Rural Fire for Idaho EMS Board Ambulance Grant. Commissioner Bingaman made a motion to approve the letter of support for Cascade Rural Fire Idaho EMS Board Ambulance Grant. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for Cascade Rural Fire Idaho EMS Board Ambulance Grant.

Chairman Hasbrouck presented the Valley County Road Advisory Committee Guiding Principles. Commissioner Maupin provided a briefing of matters discussed in the Road Advisory Committee. Chairman Hasbrouck made a motion to approve the Valley County Road Advisory Committee Guiding Principles. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Road Advisory Committee Guiding Principles.

Commissioner Maupin presented the Valley County Capital Improvement Plan, Valley County Capital Asset Management Policy, Valley County Capital Request Form and the CIP Scoring Instructions. She briefly described the process that would be utilized during the meetings of the Valley County Capital Improvement Committee. Commissioner Bingaman made a motion to approve the Valley County Capital Improvement Plan, Asset Management Policy, Capital Request Form and CIP Scoring Instructions. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Capital

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Improvement Plan, Asset Management Policy, Capital Request Form and Capital Improvement Project Scoring Instructions.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(c)-“To acquire an interest in real property which is not owned by a public agency.” Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(c) at 9:19 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(c)-“To acquire an interest in real property which is not owned by a public agency” at 9:53 a.m.

Commissioner Bingaman made a motion to approve the purchase of the property as discussed in the Executive Session per Idaho Code 74-206 1(c) and expenditure of \$280,000 out of PILT Fund and to allow all commissioners to sign the closing agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase of the property as discussed in the Executive Session per Idaho Code 74-206 1(c) and expenditure of \$280,000 out of PILT Fund and to allow all commissioners to sign the closing agreement.

Chairman Hasbrouck presented the Memorandum of Understanding between Idaho Department of Parks and Recreation and Valley County for 4th of July alcohol ban on North Beach and surrounding parks in Ponderosa State Park. The commissioners discussed the length of the Memorandum of Understanding. Commissioner Maupin made a motion to approve the Memorandum of Understanding between Idaho Department of Parks and Recreation and Valley County for 4th of July alcohol ban on North Beach and surrounding parks in Ponderosa State Park with an annual review. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the to approve the Memorandum of Understanding between Idaho Department of Parks and Recreation and Valley County for 4th of July alcohol ban on North Beach and surrounding parks in Ponderosa State Park with an annual review

Chairman Hasbrouck began the bid openings for 2021 W. Lake Fork Road Paving project. Road Superintendent, Jeff McFadden presented the bids to the commissioners. Chairman Hasbrouck opened the first bid from Granite Excavation with a total bid \$296,583 for the 2021 W. Lake Fork Road Paving project. Chairman Hasbrouck opened the second bid from Valley Paving & Asphalt with a total bid of \$187,280 for the 2021 W. Lake Fork Road Paving project. Commissioner Bingaman made a motion to accept the bid from Valley Paving & Asphalt with a total bid of \$187,280 for the 2021 W. Lake Fork Road Paving Project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Valley Paving & Asphalt with a total bid of \$187,280 for the 2021 W. Lake Fork Road Paving Project.

Chairman Hasbrouck began the bid opening for the Goode Pit Rock Crushing Project for 2021. Road Superintendent, Jeff McFadden presented the only bid that was received. Chairman Hasbrouck opened the bid received for the Goode Pit Rock Crushing Project for 2021 from OK Gravel for a total bid of \$290,000. The commissioners discussed the bid that was received for

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the crushing project and discussed additional projects of the Valley County Road Department and the possibility of putting out request for additional bids for road projects that are needed to be completed. Commissioner Maupin made a motion to approve the OK Gravel bid and go up to the maximum allowed of tonnage per the bid. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the OK Gravel bid for a total amount of \$290,000 and go up to the maximum allowed of tonnage per the bid request.

Commissioner Bingaman made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provide din Chapter 1, Title 74, Idaho Code”-Indigent. Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted “aye” The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent at 10:23 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent at 10:25 a.m.

Decision after Executive Session

21-EG071 Denial

Chairman Hasbrouck began the workshop on Valley County’s vision for recreation and developing a robust recreation program in Valley County. Commissioner Bingaman provided his input to those in attendance regarding the existing recreation programs. Recreation Director, Larry Laxson presented to the commissioners on projects that the recreation department was working on or interested in developing. He provided an overview of maintenance that the recreation department was currently working on. Larry discussed that there was a need for Valley County to consider setting specific fees for use of Valley County recreational locations. Commissioner Bingaman informed the commissioners that he was made aware that the camping locations in Ponderosa State Park and Idaho Department of Recreation Parks are booked for the entire summer. The commissioners continued the workshop with Recreation Director, Larry Laxson and discussed the existing recreation programs offered within Valley County that need to be addressed. The commissioners also believed that addressing user fees needed to be priority. Commissioner Maupin asked about the recreation department policy and procedures manual. Larry presented on the work that had been completed regarding the policy and procedures manual. The commissioners discussed the need for continued recreation opportunities in Valley County.

Chief Deputy Clerk, Gabrielle Knapp provided the commissioners with an update related to the social committee projects to include school supply drive, food drive and Valentine’s Day. She presented on the highway cleanup project that was coming up and the possibility of a charity police/fire softball game. She advised that the social committee is interested in having a bulletin board of upcoming events and requested for feedback if anyone had any comments.

Chairman Hasbrouck began the service award presentation and the first employee recognized was Max Freeburg with 10 years of service to Valley County. Chairman Hasbrouck recognized Scott deJong for 25 years of service with Valley County.

Chairman Hasbrouck began the discussion related to the application for American Rescue Plan Act Registration. Chief Deputy Prosecuting Attorney, Brian Oakey advised that he had been reviewing the 139-page interim rule. He did want the commissioners to be aware that there was some question regarding what role Idaho State Legislation would have to distribution of the funds. Commissioner Maupin presented on the presentation that she and Commissioner Bingaman attended held by Idaho Association of Counties. Brian Oakey requested that the commissioners provide a wish list regarding how they would like to potentially expend the American Rescue Plan Act Funds for him to provide his legal opinion. The commissioners wanted the opportunity to review the guidelines and suggested reviewing the possibility to expend the funds on broadband and local housing. Clerk, Douglas Miller provided his opinion to the commissioners regarding the application process for the American Rescue Plan Act Registration and suggested the office to apply for the portal should be the Clerk's Office. Commissioner Bingaman made a motion to cautiously move forward with the application for the American Rescue Plan Act Registration and designate the Clerk's Office to begin the opening of the US Treasury Portal. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed motion to cautiously move forward with the application for the American Rescue Plan Act Registration and designate the Clerk's Office to begin the opening of the US Treasury Portal.

The commissioners recessed for lunch at 12:35 p.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck opened the Public Hearing for Ordinance 21-07 Property Tax Exemption Amendment at 1:00 p.m. Chairman Hasbrouck asked if there was any ex-parte communication or conflict of interest. All commissioners advised that there was no ex-parte communication or conflict of interest.

Chairman Hasbrouck asked for a staff report. Mr. Anthony Francesconi from the Assessor's Office provided a staff report to the commissioners regarding the proposed ordinance 21-07 Property Tax Exemption Amendment. Chief Deputy Prosecuting Attorney, Brian Oakey also presented to the commissioners.

Chairman Hasbrouck asked to hear testimony from anyone who was a proponent to the proposed ordinance 21-07 Property Tax Exemption. The record will reflect that no one presented as a proponent.

Chairman Hasbrouck asked to hear testimony from anyone who was uncommitted. The record will reflect that no one presented as an uncommitted individual.

Chairman Hasbrouck asked to hear testimony from anyone who was an opponent. The record will reflect no one presented as an opponent to the proposed ordinance 21-07 Property Tax Exemption Amendment.

Chairman Hasbrouck closed the Public Hearing at 1:09 p.m. and brought the matter back to the commissioners for deliberation. Commissioner Maupin made a motion to approve Ordinance NO: 21-07 Property Tax Exemption Amendment. Commissioner Bingaman seconded the

motion. No further discussion, all in favor. Motion passed to approve Ordinance No: 21-07 Property Tax Exemption Amendment.

Chairman Hasbrouck opened the Public Hearing for Resolution 21-12 and Ordinance 21-06 Amendment to Title 6 Building Regulations at 2:00 p.m. Chairman Hasbrouck asked if the commissioners had any ex-parte communication or conflict of interest. Commissioner Maupin disclosed that her family was in the building industry and she wanted to make that known. Chairman Hasbrouck asked to hear a staff report. Building Director, Annette Derrick provided a staff report to the commissioners. Planning & Zoning Director, Cynda Herrick also provided a staff report to the commissioners.

Commissioner Bingaman made a motion to approve Resolution 21-12 Building Department Fee Schedule. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 21-12 Building Department Fee Schedule.

Chairman Hasbrouck continued the Public Hearing for Ordinance 21-06. Building Director, Annette Derrick and Planning & Zoning Director, continued their staff report related to Ordinance 21-06. Annette informed the commissioners that there was one comment letter received by Mr. Thomas Sowers.

Chairman Hasbrouck asked to hear testimony from proponent. The record would reflect no one presented as a proponent.

Chairman Hasbrouck asked to hear testimony from uncommitted. The record would reflect no one presented as an uncommitted individual.

Chairman Hasbrouck asked to hear testimony from opponents. The record would reflect no one presented as an opponent.

Chairman Hasbrouck closed the Public Hearing for Ordinance 21-06 Amendment to Title 6 Building Regulations at 2:35 p.m. and brought the matter back to the commissioners for deliberation. Commissioner Bingaman made a motion to approve Ordinance 21-06 Amendment to Title 6 Building Regulations. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Ordinance 21-06 Amendment to Title 6 Building Regulations.

Stephanie Nelson with Wildfire Prevention Associates presented to the commissioners and provided them with an update regarding hazard fuel reduction. She presented the bids that had been received for Bear Basin Hazardous Fuel Treatment Unit 11. Chairman Hasbrouck opened the first bid which was \$2,185 per acre from Specialized Land Works for a total of \$11,563.50. Chairman Hasbrouck opened the second bid from Baron Loper which was \$2,500 per acre for a total of \$13,250.00 Commissioner Maupin made a motion to accept the bid from Specialized Land Works for \$2,185 per acre for Bear Basin Hazardous Fuel Treatment Unit 11. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Specialized Land Works for \$2,2185 per acre for Bear Basin Hazardous Fuel Treatment Unit 11.

Stephanie Nelson with Wildfire Prevention Associates presented an amendment to contract for Hazardous Fuel Treatment Project BBHFR-17 Bear Basin for an additional .6 acres. Commissioner Maupin made a motion to approve the Bear Basin Amendment for an additional .6 Acres. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Bear Basin Amendment for an additional .6 Acres.

Human Resource Director, Pat Duncan presented on the request to have a road technician/weed applicator shared position and provided an overview of the position. Commissioner Bingaman made a motion to approve the shared road technician/weed application position as presented by Human Resource Director, Pat Duncan. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the shared road technician/weed application position as presented by Human Resource Director, Pat Duncan.

Commissioner Maupin began the discussion regarding the commissioners being assigned to individual department heads and provided her opinion regarding potential options for the commissioners to consider. Human Resource Director, Pat Duncan presented to the commissioners possible solutions and recommendations. The commissioners identified that Commissioner Bingaman would oversee human resources, recreation, and extension office. Commissioner Maupin would oversee building department, IT and road department. Chairman Hasbrouck would oversee planning & zoning, facilities, and court services.

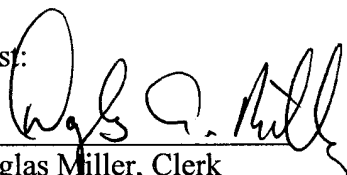
Commissioner Bingaman made a motion to remove the existing liaison system and have the commissioners oversee the department heads as described. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to remove the existing liaison system and have the commissioners oversee the department heads as described.


Planning & Zoning Director, Cynda Herrick presented on the Appel Subdivision Final Plat. Commissioner Maupin made a motion to approve the Appel Subdivision Final Plat and authorize the chairman to sign the final plat. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Appel Subdivision Final Plat and authorize the chairman to sign the final plat.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student”-Personnel. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:04 p.m.

The commissioners came out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 5:10 p.m. No decision was made as the Executive Session was for evaluation purposes.

The commissioners adjourned at 5:10 p.m.

Attest: 
Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday May 17, 2021

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

Action Items: Meeting Minutes of May 10, 2021

Approve Signing Letter to David Weinstein Western Conservation
Finance Director the Trust for Public Land and Appointing
Commissioner Bingaman for Point of Contact
Professional Consulting Agreement with Maximize Solutions
Consulting and Coaching Services
Grant Application USFS Southwest Idaho Resource Advisory
Committee - No Business Road (FS-186) maintenance project for
Road & Bridge Department.
Fiscal Year 2022 Indigent Defense Financial Assistance
Compliance Proposal & Application
Letter of Support for Cascade Rural Fire for Idaho EMS Board
Ambulance Grant

9:15 **Action Item:** Approve Valley County Road Advisory Committee Guiding Principles

9:20 **Action Item:** Approve Valley County Capital Improvement Plan
Approve Valley County Capital Asset Management Policy
Approve Valley County Capital Request Form
Approve CIP Scoring Instructions

9:30 **Action Item:** Executive Session per Idaho Code 74-206 1 (c)-“To acquire an interest in real property which is not owned by a public agency”-

9:45 **Action Item:** Approve Memorandum of Understanding with Idaho Department of Parks & Recreation for 4th of July Alcohol Ban North Beach

- 10:00 **Action Item:** Bid Openings for 2021 W. Lake Fork Road Paving
- 10:00 **Action Item:** Bid Openings for Goode Pit Rock Crushing Project for 2021
- 10:30 Workshop on Valley County's Vision for Recreation and Developing a Robust Recreational Program
- 11:30 Social Committee Update – Chief Deputy Clerk, Gabrielle Knapp
- 11:45 Service Award Presentations
- 12:00 **Action Item:** Discussion/Decision on Application for American Rescue Plan Act Registration
- 12:30 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 1:00 **Public Hearing/Action Item:** Ordinance 21- Property Tax Exemption Amendment
- 2:00 **Public Hearing/Action Item:** Amendment to Title 6 Building Regulations – Building Director, Annette Derrick
- 3:00 Wildfire Prevention Associates Presentation-Stephanie Nelson
Action Items: Amendment to BBHFR-17 Bear Basin Hazardous Fuel Treatment Unit 10
BBHFR-17 Bear Basin Hazardous Fuel Treatment Unit 11 - Bid Opening
- 3:30 **Action Item:** Approve Road Technician/Weed Applicator Position-Human Resource Director, Pat Duncan
- 3:30 **Action Item:** Designate Commissioners to Individual Department Heads
- 3:30 **Action Item:** Action Item: Appel Subdivision - Final Plat
- 3:45 **Action Item:** Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Personnel
- 4:15 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE
Monday May 24, 2021