

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
September 12, 2022**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 EDGAR ALLEN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Senior Deputy Auditor, Rheta Clingan led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for September 12, 2022. Commissioner Maupin made a motion to approve the commissioners' agenda for September 12, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for September 12, 2022.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 claims and board order claims.

Fiscal Year 2022 Claims

General Fund	\$132,332.32
Road & Bridge	\$213,369.17
District Court	\$1,908.91
Revaluation	\$23.94
Solid Waste	\$245,580.33
Weeds	\$569.54
Pest Control	\$439.11
Waterways	\$2,729.66

McCall-Donnelly Snowmobile	\$148.37
Cascade Snowmobile	\$41.77
Title III Funds	\$13,801.61
Extension Agent Fund	\$15.97
PILT Fund	\$92,892.54

Total: **\$703,853.24**

Commissioner Allen made a motion to approve the claims, board order claims and junior college applications for Sterling Fontaign, Alex Johnson, Jayger Bisom, Dakota Hughes. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college applications for Sterling Fontaign, Alex Johnson, Jayger Bisom, Dakota Hughes.

Assessor, June Fullmer provided the commissioners with an update on the closure of the McCall Department of Motor Vehicles Office on September 30, 2022. She also discussed with the commissioners the need for additional office space for new employees that she would be hiring. She informed the commissioners about interviews that she has scheduled for the open appraiser positions that the Assessor's Office has. She informed the commissioners about the appeals that had been submitted to the State Board of Tax Appeals for appeals on values. June presented on cancellation #4 for parcel RP001900050350 and provided an explanation of why there was a cancellation of value being presented to the commissioners. Commissioner Maupin made a motion to approve cancellation #4 for parcel RP001900050350. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve cancellation #4 for parcel RP001900050350.

Assessor Fullmer presented on value cancellation #5 for parcel RPM04450000030 and provided an explanation of the value cancellation for the parcel. Commissioner Maupin made a motion to approve value cancellation for parcel RPM04450000030. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve value cancellation #5 for parcel RPM04450000030.

Assessor Fullmer presented on value cancellation #6 for parcel RP004380000440 and provided an explanation of the value cancellation request for the parcel. Commissioner Allen made a motion to approve value cancellation #6 for parcel RP004380000440. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve value cancellation #6 for parcel RP004380000440.

Clerk, Douglas Miller provided the commissioners with an update related to matters involving the Clerk's Office to include the courts, elections, and L2's for the Taxing Districts.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update of matters that the Prosecuting Attorney's Office had been working on to include District Court and Magistrate Court. He informed the commissioners that he had also been working closely with the local fire departments regarding the possibility of establishment of impact fees. Commissioner Maupin wanted to make sure that Building Director, Annette Derrick understood the process of collection of impact fees. Commissioner Allen asked who had oversight of a

community impact fee committee. Brian Oakey provided the commissioners with an overview of the process for impact fees, and he advised that he would work closely with the local fire departments. Brian discussed the Valley County Contract Routing and Approval Coversheet process and felt that the new process was an improvement from how the county was reviewing contracts and agreements in the past. Chairman Hasbrouck commented that he appreciated the new process because the commissioners now know that the contracts and agreements have been reviewed.

Sheriff, Patti Bolen reported on the Four Corner Fire and advised that there was determination that the evacuation order had been lifted to residences that were impacted. She advised that a Forest Service Type 3 Team would be patrolling the fire. She advised that the fire was currently 95% contained. She advised that the Forest Service was reviewing the closures of the forest around the fire and might be changing the closure status. The commissioners voiced their appreciation to the Forest Service and the Valley County Sheriff's Office during the fire event.

Treasurer, Johanna Defoort provided the commissioners with an update of the facility tour that was conducted by Clearwater Financial and Insight Architecture Group. She advised that she was working with Public Relations, McKenzie Kramer on publications of operations of the Treasurer's Office. She presented on the Quarterly 2 Report to the commissioners. Commissioner Maupin made a motion to approve the quarterly 2 report as presented. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the quarterly 2 report as presented.

Building Director, Annette Derrick provided an email report to the commissioners regarding operations of the Building Office.

Court Services Director, Skip Clapp also provided the commissioners with an update of operations of Valley County Court Services via an email.

Human Resource Director, Pat Duncan provided the commissioners with an update of opened positions that Valley County has. She reported that the deputy recorder position was filled but the start date would not be until December 2022. She reported that the lease agreement for one of the workforce housings was up and the other workforce housing was leased to another employee. She reported on interviews that were conducted for the Valley County Road Department openings. She informed Valley County employees that open enrollment for benefits was taking place for a limited time. She also discussed additional training that Valley County would be conducting in the future to address emergency situations.

IT Director, Jeremy Wilcox reported on the new IT employee who started a week ago. He reported on IT matters that the IT Department had been working on to include transition of the Prosecuting Attorney's Office to the AmeriTitle Building, improvements to IT equipment at the Lake Fork Shop, transition of the University of Idaho Extension Office to their new location. He informed the commissioners that the IT Department has moved their office location to the old dispatch center on the third floor of the courthouse.

Planning & Zoning Director, Cynda Herrick informed the commissioners about a webinar that would be occurring regarding water rights on September 14th, 2022, and she requested that the commissioners participate. She advised that she would be participating via the webinar link.

Cynda reminded the commissioners about the economic summit that would be occurring on October 3rd, 2022 and advised that she would be inviting the Planning & Zoning Commission. She discussed the work sessions that the Planning & Zoning Commission had been having regarding the impact areas. She advised that the Planning & Zoning Commission would be making recommendations to the commissioners. She informed the commissioners that she would be attending a floodplain conference in Vancouver, Washington next week.

Recreation Director, Larry Laxson discussed the additional work that would be done for snow grooming trails on the Four Corners area. Larry reported on several grants that the Recreation Department would be applying for to conduct overall improvements to recreation areas within Valley County. He informed the commissioners about the state lease that had been returned to Valley County by the Attorney General's Office which was currently being reviewed by the Valley County Prosecuting Attorney's Office. He advised that the only change to the lease agreement was that the State of Idaho would allow for glamping or to sublease the property. He discussed additional recreation areas that the Recreation Department was reviewing to determine if Valley County could be directly involved with the recreation sites. Commissioner Maupin advised that Valley County would also be working with United Payette Coalition. He advised that there would be three locations for vaulted toilet improvements that are being reviewed and grants would be applied for the improvements. Clerk, Douglas Miller informed the commissioners that the funds from LHTAC were received for the Child Pedestrian Safety Grant program to fund the Sampson Trail project.

Facility Director, Scott Clingan provided the commissioners with an update on the University of Idaho Extension building and advised that they would be able to move in on September 26, 2022. He reported on the skirting of the mobile office that would be utilized by the Facility Department. He discussed additional moves that the Facility Department would be assisting with to include the Department of Motor Vehicles and the Prosecuting Attorney's Office. He informed the commissioners that he was given notice that the transfer site at the Yellow Pine needed attention. He shared with the commissioners that the repair at the Cascade Senior Center was being addressed. He also informed the commissioners about additional repairs that were needed at the Valley County Courthouse. Scott reported on repairs that were needed to the kitchen equipment at the Valley County Jail and repairs that were needed at the McCall Annex for their air conditioning system. He discussed updated landscaping projects that were contracted out to Alpha Nursery. He also informed the commissioners that he would be working with Lake Shore Disposal to determine how to dispose of the woody debris and construction material pile at the transfer site. The commissioners had a lengthy discussion regarding the construction material pile and woody debris pile. They discussed the best way to dispose of the material in the future and asked that the gatekeepers keep a separate record of the construction material that is disposed. Scott shared with the commissioners that there are a few trees on Valley County property that are dead and need to be removed.

Road Director, Jeff McFadden presented the US Department of Transportation Final Acceptance Warren Wagon Road Mp 7.6 to 9.7. Commissioner Allen made a motion to approve the US Department of Transportation Final Acceptance of Warren Wagon Road from Mile Post 7.6 to 9.7. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve US Department of Transportation Final Acceptance of Warren Wagon Road from Mile Post 7.6 to 9.7.

Road Director, Jeff McFadden provided the commissioners with an overview of improvements and road maintenance that are being conducted on roads within Valley County. He discussed road work that would be contracted out and hoping that the work would be completed soon. The commissioners discussed the current road maintenance schedule and the issue that Valley County does not have enough employees to handle all the road maintenance. The commissioners discussed the gravel roads within Valley County and the need to update the Valley County Road Master Transportation plan. The commissioners discussed the challenge of road maintenance on all Valley County roads. Jeff provided additional information regarding vandalism of street signs that occurred and advised that he did report the vandalism to the Valley County Sheriff's Office. He reported that there were approximately 30 street signs that were vandalized. Jeff reported on the blading that would be conducted within the next couple of weeks within the back country.

Chairman Hasbrouck presented the commissioner meeting minutes from September 6, 2022. Commissioner Allen made a motion to approve the commissioner meeting minutes from September 6, 2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from September 6, 2022.

Chairman Hasbrouck presented the lease agreement with Heartland Hunger. Commissioner Maupin made a motion to approve the lease agreement with Heartland Hunger Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the lease agreement with Heartland Hunger.

Human Resource Director, Pat Duncan presented on the 2022 Strategic Plan that she would like the commissioners to approve. Commissioner Maupin provided an overview of how the strategic plan was created. She discussed that the document presented to the commissioners and advised that it provides an in-depth plan for several different matters. A copy of the 2022 Strategic Plan would be appended to the commissioner meeting minutes. The commissioners commented on the plan that was presented and suggested a few modifications. Chairman Hasbrouck advised that the document was a living document and had the ability for modifications and appreciated the acknowledgement that recreation operations needed to be expanded within Valley County. Commissioner Maupin appreciated the efforts of the Strategic Planning Committee. Chairman Hasbrouck made a motion to approve the 2022 Strategic Plan as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the 2022 Valley County Strategic Plan as presented.

Planning & Zoning Director, Cynda Herrick presented on Ashton Subdivision Final Plat. She provided the commissioners with an overview of the process and the work that was completed. Commissioner Maupin made a motion to approve the final plat for Ashton Subdivision and authorize the chairman to sign the plat. This motion is made with the understanding that Valley County has the sole discretion to set the level of service for any public road; the level of service can be changed. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Planning & Zoning Director, Cynda Herrick presented on 360 Ranch Subdivision Final Plat. She advised that everything has been complied with for the conditional use permit and provided additional information of work that had been completed. Cynda advised that the applicants were present if the commissioners had additional questions. Mr. Ralph Miller who was representing the applicants presented on the concern regarding the irrigation canal but reported on the

setbacks. Commissioner Maupin made a motion to approve to approve the final plat for 360 Ranch Subdivision Phase 1; acknowledge the Surface and Overhead Avigation Easement with the McCall Municipal Airport; validate Compass LN as a private road that will be added to the Valley County Official Road Name List; accept the Declaration of Private Roads; accept the Declaration of Installation of Utilities; accept the Declaration of Covenants, Conditions, Restrictions, and Easements; accept the dedicated public right-of-way along Norwood RD; and authorize the Chairman to sign the final plat. This motion is made with the understanding that Compass LN is a private road and Valley County has no responsibility thereto; and, Norwood RD is a public road and the maintenance level can be changed by the Board of County Commissioners at any time. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Emergency Services Manager, Juan Bonilla provided the commissioners with an update on the Four Corners Fire. He did report that the estimated cost of the Four Corners Fire has been \$32 million dollars. Juan discussed the debriefing that would be taking place with the Type 2 Team. Commissioner Maupin asked about the communication effort to the community. Juan addressed the concerns with the alleged lack of communication and discussed the areas that would be rehabilitated. He advised that he had been in discussions with state employees and federal employees about on-going rehabilitation.

The commissioners recessed for lunch at 12:10 p.m.

The commissioners returned from lunch at 1:03 p.m.

Chairman Hasbrouck began the discussion related to updates on commissioner's boards. Chairman Hasbrouck provided an overview of upcoming meetings/committees that he has. He did discuss new legislation regarding board of community guardians. Commissioner Maupin provided further information regarding the proposed legislation. Chairman Hasbrouck also provided an update regarding the Roadless Commission meeting. Commissioner Maupin provided an update regarding the WICAP Board meetings. She advised that daycare was a topic of discussion during the WICAP meetings. She advised that the Road Advisory Committee was on hold and would determine if they need to me in the future. She also discussed the West Central Economic Development Council and the work that was being done through the council. She provided an update on the Valley County Fair Board meeting and advised that the fair board committee need continued involvement from a commissioner. She presented on challenges that had been occurring amongst the Valley County Fair Board and felt that additional guidance needed to be provided. The commissioners discussed options to include term limits for fair board members. Commissioner Maupin also discussed the committee that she participates on related to SRS funding through Western Regional. She advised that she would be traveling to Washington D.C. tomorrow. She discussed the IAC Legislative Committee and the resolutions that had been submitted for consideration. She provided an update on the VCORP Committee. She presented on the establishment of the Southern Valley RAC but advised that the RAC had not been formally approved. She discussed the workforce development committee and the progress that had been made to have vocational training within the local school districts. Commissioner Allen discussed the operations of the Waterways Committee. He advised that the Waterways Management Plan would be presented to the commissioners on October 17, 2022. The commissioners discussed the concerns that had been brought to their attention with jet ski users jumping the wakes created by the planes who were skimming for water. The

commissioners discussed the Southwest Conservational District purpose and their duties. Commissioner Allen advised that he felt that there were additional projects that should be reviewed by the Valley County Waterways Committee. Chairman Hasbrouck discussed one of the resolutions that had been submitted to IAC regarding setting food inspection fees through Central District Health and he provided an explanation of the proposed resolution.

Jordan Messner with Idaho Fish & Game presented on the Stonebreaker Lane Winter Parking Area and advised that he had researched other potential areas that could be used. He advised that a private homeowner would allow improvements to be made to their property and the individual would lease for \$3,000 a year for winter parking. Jordan Messner was asking if Valley County could provide any material or in-kind work. He did ask that Valley County handle the enforcement of no overnight parking or trespassing on the landowner's property. Chairman Hasbrouck provided an overall history of parking on Stonebreaker Lane but appreciated that Idaho Fish & Game was researching an option. Jordan presented on challenges and the possibility of purchasing land from the landowner. Road Director, Jeff McFadden advised that Valley County Road Department could donate 5 truckloads of gravel but might have difficulties conducting the actual work. Jordan advised that the actual lease would be through Idaho Fish & Game and the Access Yes program. Commissioner Allen asked how Valley County Recreation Department could be directly involved with the proposed parking area. Recreation Director, Larry Laxson discussed how the recreation department could be directly involved. Commissioner Maupin advised that a conditional use permit would need to be applied for through Valley County Planning & Zoning Commission. The commissioners continued to discuss the Conditional use permit application. Commissioner Allen made a motion to allow Valley County to enter a partnership with Idaho Fish & Game for improvements of Stonebreaker Lane Winter Parking Area. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to allow Valley County to enter a partnership with Idaho Fish & Game for improvements of the Stonebreaker Lane Winter Parking Area.

Chairman Hasbrouck began the discussion with Cascade Senior Center regarding the expiring lease with Cascade Senior Center. Ms. Sharon read a letter into the record regarding the operations of Cascade Senior Center and felt that there would be a negative impact if the county had a daycare facility at the location. Chairman Hasbrouck addressed the letter that was read into the record and felt that the Cascade Senior Center and Valley County need to develop a compromise to address the lack of day care in the southern end of the Valley County and address the needs of the Cascade Senior Center. Commissioner Maupin had questions regarding additional rooms at the building and advised that Valley County Commissioners were not intending on closing the Cascade Senior Center but want to find a joint use to support the needs of the community. Maria Burnett who resides in Donnelly, Idaho, presented to the commissioners that she was the coordinator of the Cascade Senior Center and cooks for the Cascade Senior Center. Ms. Janet Chapple who is working with public relations of the Cascade Senior Center presented to the commissioners regarding the operations of the Cascade Senior Center and advised that they are planning on being open four days a week and voiced her concerns regarding co-mingling of seniors and kids needing childcare. Human Resource Director, Pat Duncan presented on challenges to hire individuals when there is a lack of childcare facilities in Cascade. The commissioners deliberated on the matter and considered creating a committee to review the overall use of the Cascade Senior Center. Mr. John Ernburger also presented his concerns to the commissioners and discussed the current financial status of the Cascade Senior Center.

Mr. Wayne Hersel and Mrs. Angela Hersel presented to the commissioners an appeal that was made regarding the decision by the commissioners to not provide winter maintenance at 17 Springfield Court. Mr. Hersel provided a plat to the commissioners which indicates that the subdivision roads would be maintained by Valley County. Commissioner Maupin discussed that a larger conversation was occurring to determine a winter maintenance schedule in Valley County. Planning & Zoning Director, Cynda Herrick discussed the maintenance level of the subdivision that was being discussed. Road Director, Jeff McFadden advised that adding 17 Springfield Court would add an additional 15 minutes of time to the winter maintenance route of the proposed area. Chairman Hasbrouck made a motion to allow the Valley County Road Department to provide winter maintenance on Springfield Court. Commissioner Maupin seconded the motion. No further discussion, Commissioner Allen abstained from voting. Motion passed with a 2-0 vote.

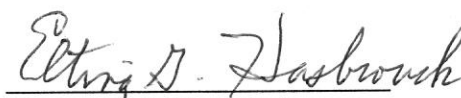
Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student."-Personnel Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 3:15 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:50 p.m. No decision was made after the Executive Session.

The commissioners adjourned at 4:50 p.m.

Attest:


Douglas Miller, Clerk


Chairman, Elting Hasbrouck

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday September 12, 2022

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Action Items: Cancellation #4 RP0019000F0350

Cancellation #5 RPM04450000030

Cancellation #6 RP004380000440

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Treasurer – Johanna Defoort

Action Item: Approve Q2 Quarterly Report

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

- 11:00 Road & Bridge Presentation- Jeff McFadden
Action Item: Sign US Department of Transportation Final Acceptance Warren Wagon Rd MP 7.6 to 9.7
- 11:30 **Action Item:** Approve 2022 Strategic Plan – Human Resources Director, Pat Duncan
- 11:45 Commissioner Discussion
Action Items: Meeting Minutes of September 6, 2022
Sign Heartland Hunger Lease Agreement
- 11:45 **Action Item/Public Hearing:** Ashton Subdivision Final Plat
360 Ranch Subdivision Final Plat – Planning and Zoning Director, Cynda Herrick
- 12:00 Recess for Lunch
- 1:00 Update on Commissioner’s Boards
- 1:30 **Action Item:** Stonebreaker Lane Winter Parking Area Discussion – Southwest Regional Fisheries Manger - Jordan Messner
- 2:00 Discussion with Cascade Senior Center on Lease of County Owned Building
- 3:00 **Action Item:** Requested Appeal on Decision Previously Made for Winter Maintenance at 17 Springfield Court, McCall, Idaho-Mr. Wayne Hersel & Mrs. Angela Hersel
- 3:15 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel
- Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday September 19, 2022