

Valley County Board of Commissioners

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DOUGLAS A. MILLER

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 22, 2022**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)
EDGAR ALLEN (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Excused Absence: SHERRY MAUPIN (COMMISSIONER)

Chairman, Elting Hasbrouck led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for August 22, 2022. Chairman Hasbrouck made a motion to amend the agenda to add an Action Item to the agenda for the matter at 1:15 p.m. to declare a State of Emergency for No Man's Land Structure Protection. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve and amend the agenda for August 22, 2022.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per Idaho Code 74-206 at 9:02 a.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho code 74-206 1(d)-Indigent at 9:04 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent

Claim Approved

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 claims and board order claims.

Fiscal Year 2022 Claims

General Fund	\$83,741.18
Road & Bridge	\$115,844.50
District Court	\$5,252.31
Revaluation	\$3,951.61
Solid Waste	\$179,877.37
Weeds	\$6,531.13
Pest Control	\$788.26
Waterways	\$4,591.25
McCall-Donnelly Snowmobile	\$902.44
Cascade Snowmobile	\$21.18
Smiths Ferry Snowmobile	\$6.73
Title III Funds	\$10,957.47
Extension Agent Fund	\$4,628.05
PILT Fund	\$74,705.23
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Total:	\$491,798.71

Chairman Hasbrouck made a motion to approve the claims, board order claims and junior college application for Mr. Bernard Kindall. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college application for Mr. Bernard Kindall.

Clerk, Douglas Miller provided the commissioners with an update related to matters involving the Clerk's Office to include the courts, elections, and budgeting. He provided the commissioners with a brief overview of the Idaho Association of Counties Clerk's Conference that he attended last week.

Prosecuting Attorney, Brian Naugle provided the commissioners with an update related to matters involving the Prosecuting Attorney's Office. He informed the commissioners that there would be a jury trial scheduled next week. He discussed an opportunity to hire a law student from the University of Idaho and presented the options to the commissioners. He informed the commissioners that the Prosecuting Attorney's Office was still negotiating with the realtor to lease the AmeriTitle building. Chairman Hasbrouck had the chance to ask questions about the possible transition and Brian provided a timeline for the commissioners to consider. Commissioner Allen had questions regarding the current staffing levels of the Prosecuting Attorney's Office and Brian responded accordingly.

Sheriff, Patti Bolen informed the commissioners that the Valley County Sheriff's Office had been requiring patrol to be on twelve-hour shifts and she discussed the involvement of the sheriff's office related to the Four Corners Fire. She reported that the Sheriff's Office was also keeping accurate records of the time that the Sheriff's Office was spent at the fire and any equipment that was purchased related to the fire. She presented on the evacuation process of homes that are in danger and the ongoing concerns related to the fire. She discussed the efforts to make sure that if individuals need resources, they are connected to appropriate resources. Sheriff Bolen discussed upcoming road closures for projects that would be within Valley County.

Treasurer, Johanna Defoort reported on the Idaho Association of Counties Annual Treasurer's Conference that she attended two weeks ago. She provided the commissioners with an update to the tax hearing that occurred on Monday August 15, 2022, and reported that there were four additional properties that paid delinquent property taxes and two that would be going to Tax Deed Auction. She reported on the new Deputy Treasurer, Alisa Bailey . She provided the commissioner with an overview of upcoming tax collection dates. She also informed the commissioners that the quarterly financial balancing report would be provided to the commissioners within the next two weeks and reported on the delay.

Human Resource Director, Pat Duncan reported on her meeting with State Insurance Fund regarding the potential increase to the worker compensation mod rate which would increase the contribution by Valley County. Chairman Hasbrouck asked about the budgeting for Fiscal Year 2023 and Clerk, Douglas Miller reported that the workers compensation budget was increased for Fiscal Year 2023. Human Resource Director, Pat Duncan informed the commissioners about positions that had been filled and positions that there are currenting openings for. She also discussed the Valley County Benefits Fair that would be occurring. She reported on the Valley County Job Fair that would occur at the Emergency Operation Center on October 31, 2022. She reported that the job fair would be available to any employer within Valley County to post positions that they have.

Recreation Director, Larry Laxson reported on a meeting that he had regarding utv's on groomed trails and the discussion that occurred. He reported on the Snow Grooming Advisory Board meeting and the matters that were discussed. He discussed proposed grants that the Recreation Department would be applying for and the process for funding.

The commissioners recessed until 10:30 a.m.

Building Director, Scott Clingan provided the commissioners with an update of improvements that have been made to the University of Idaho Extension Office and he felt that they would be able to occupy the building by September 30, 2022. He reported on a leak that occurred at the Valley County owned building which houses the Cascade Senior Center and the repairs that were made. He reported to the commissioners that an insurance claim had been submitted through ICRMP. He informed the commissioners about on-going maintenance and projects that the Facility Department had been working on completing. Chairman Hasbrouck informed Scott that the City of Cascade would be attempting to repair the leak on Spring Street. Chairman Hasbrouck asked about the landscaping at the McCall Annex and Cascade Courthouse. Scott reported that Alpha Nursey was to complete the work by the end of September of 2022.

Road Director, Jeff McFadden presented the road project agreement between Valley County and Payette National Forest and provided an overview of the project for culvert replacements on Profile Gap. Chairman Hasbrouck made a motion to approve the road project agreement between Valley County and Payette National Forest for Profile Creek Road Bridge. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the road project agreement between Valley County and Payette National Forest for Profile Creek Road Bridge.

Road Director, Jeff McFadden began the discussion related to Joe's Road and explained that ongoing issue related to the road. He advised that after discussing the matter with Valley County Prosecuting Attorney's Office and Parametrix he advised that it was discovered that the actual matter should have gone through a Public Hearing process. He explained that the contractor had been informed that any further construction needs to be halted until a formal plan was identified. Chief Deputy Prosecuting Attorney, Brian Oakey provided clarification to the commissioners regarding development of new procedures. He advised that the county needs to determine how to finish the existing project and any future projects need to have a formalized process developed and followed. Mr. Craig Derrick reported on the road in question for Joe's Road and the improvements that were being completed. He had concerns regarding the amount of time Road Director, Jeff McFadden had stopped the work that was being conducted and explained that he was confused with the interaction that he has had with the Road Department. He explained the improvements that were being made to the road. Road Director, Jeff McFadden responded and voiced concerns with the current draining system that was being identified. Mrs. Charlotte Howard provided testimony to the commissioners and reported that property owners were not notified of the proposed improvements and felt that a Public Hearing should have been required. She felt that Walters Lane should be improved and not Joe's Road. Chairman Hasbrouck provided his opinion regarding the matter to those participating. Chief Deputy Prosecuting Attorney, Brian Oakey felt that an ordinance change should be considered but the existing process for approach permits does not require a formal legal hearing. He suggested Valley County contact the engineers to get a clear picture of what would be required for the road to meet county standards and appropriate drainage. Commissioner Allen attempted to get a visual understanding of the area and attempt to develop a compromise. The commissioners were recommending that Valley County Road Department hire an engineer to conduct a site plan and determine if a drainage plan needed to be prepared. Mr. Ben Haine who owns property on Joe's Road presented to the commissioners and was in support of the improvements of Joe's Road. Mr. Russ Poole who owns property on Joe's Road presented to the commissioners his concerns with the potential improvements of Joe's Road. He also felt that Walter's Lane should be improved and voiced his concerns regarding the proposal. He presented his concerns to the commissioners on the work that was being conducted by Mr. Craig Derrick. He requested that the approach permit application be revoked. Mr. Bill Hendricks who owns property on Joe's Road presented to the commissioners on road work that he had completed on Joe's Road after the permit was issued. Mr. Craig Derrick provided additional testimony to the commissioners but admitted that an engineering report was not conducted, and the appropriate liability insurance had not been provided. He advised that Road Director, Jeff McFadden did not inform him that an engineer report would be required. Chairman Hasbrouck felt that an engineer report should be required before any further work be completed but was concerned that the unfinished project would create a muddy bog. The commissioners deliberated on the matter. Chairman Hasbrouck made a motion to authorize the continued work on Joe's Road gravel of the road only but require that a formal engineers report be done before completion of the project. Commissioner Allen

seconded the motion. The commissioners discussed the specifics but wanted to make sure that the road was made safe until formal completion can be done. No further discussion, all in favor. Motion passed to authorize the continued work on Joe's Road gravel of the road only but require that a forma engineers report be done before completion of the project.

Mr. Jay Jacques, Mr. Mark Stacy, and Mr. Michael Cunlife presented to the commissioners regarding the winter maintenance agreement for No Business Road. The commissioners informed the individuals presenting to them that the Valley County Prosecuting Attorney's Office had modified the winter maintenance agreement from last year. Commissioner Allen had questions regarding the reason for the winter maintenance agreement for No Business Road. Recreation Director, Larry Laxson advised that the new winter maintenance agreement was still being reviewed by the Valley County Prosecuting Attorney's Office. Clerk, Douglas Miller provided further clarification regarding the presentation today and that the matter would need to be placed on a future agenda for a formal decision to be made by the commissioners.

The commissioners recessed for lunch at 12:26 p.m.

The commissioners returned from lunch at 1:00 p.m.

Ms. Angie Hersel presented to the commissioners regarding a request for the Valley County Road Department to provide winter maintenance on Springfield Court. Road Director, Jeff McFadden presented on roads in that area that already have winter maintenance being performed and advised that the subdivision has had winter maintenance, but the proposed road would be a new road. The commissioners advised that the Valley County Road Advisory Committee had recommended that no new roads be added to the Valley County Road Department winter maintenance schedule. Chairman Hasbrouck made a motion to deny the request for winter maintenance on Springfield Court. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to deny the request for winter maintenance on Springfield Court.

Valley County Emergency Service Manager, Juan Bonilla presented to the commissioners on the declaration of Emergency for Four Corners Fire. Chairman Hasbrouck made a motion to approve Resolution 22-16 Declaration of Emergency for Four Corners fire. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 22-16 Declaration of Emergency for Four Corners fire.

Commissioner Allen made a motion to declare Valley County Emergency Service Manager, Juan Bonilla to be delegated as authority of No Man's Land Structure Protection. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to declare Valley County Emergency Service Manager, Juan Bonilla to be delegated as authority of No Man's Land Structure Protection.

Valley County Emergency Service Manager, Juan Bonilla presented on the evacuation areas and provided a briefing regarding additional measures that are being put in place regarding the Four Corners Fire. Boise National Forest District Ranger, Jake Strohmeyer presented on the status of the fire and reported that it was classified as 4% contained. He briefly discussed the possibility of a weather event today but reported on additional resources that were being provided by the Forest Service. He discussed that all the work would be handline crews and described the areas

that would have lines created. He discussed that there would be a pause in timber sale projects. District Ranger, Jake Strohmeier presented on when the fire was discovered and when the Forest Service responded to the fire. District Ranger, Mike presented on an additional fire near East Mountain. District Ranger, Jake Strohmeier informed the commissioners that he would be taking a new position as Forest Service Supervisor in Sawtooth.

Chairman Hasbrouck presented the commissioner meeting minutes from August 15, 2022. Commissioner Allen made a motion to approve the commissioner meeting minutes from August 15, 2022. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from August 15, 2022.

Chairman Hasbrouck presented the Valley County Jail Inspection Report. Commissioner Allen made a motion to accept the Valley County Jail Inspection Report. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the Valley County Jail Inspection Report.

Chairman Hasbrouck began the discussion related to setting the commissioners' agendas for September through November. Chairman Hasbrouck made a motion to cancel September 26th meeting and schedule a meeting on September 29th to pay bills, October 3rd would be canceled, , Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Cynda Andela with Andela Productions presented to the commissioners regarding the equipment that could be purchased to begin the steps of recycling glass. Valley County Resident, Joey Pietri presented to the commissioners regarding the possibility of Valley County beginning a glass recycling program.

Stephanie Nelson with Wildland Fire Prevention Associates presented to the commissioners regarding the possibility of adding 1.9 acres to the project for Jug Unit #1 which would add \$4,. Commissioner Allen made a motion to approve the Jug Unit 1 Amendment. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Jug Unit #1 Amendment.

Chairman Hasbrouck began opening the bids for Jug Unit #4 and the first bid opened was from Specialized Land Works for \$19,771.40. The next bid opened was from Baron Loper bid was for \$2,138.00 per acre for a total of \$18,386.80. The final bid opened was from Curtis Stillwell D&D Tree and Land Management for \$2,500 per acre for a total of \$21,500.00 Commissioner Allen made a motion to accept the bid that was received from Baron Loper for \$2,138.00 per acre for a total of \$18,386.80. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the bid that was received from Baron Loper for \$2,138.00 per acre for a total of \$18,386.80.

The commissioners adjourned the Valley County Commissioner meeting at 3:00 p.m.

Elting S. Hasbrouck
Chairman, Elting Hasbrouck

Attest: Douglas Miller
Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday August 22, 2022

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:00 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Clerk – Doug Miller
Prosecutor – Brian Naugle
Sheriff – Patti Bolen
Treasurer – Johanna Defoort

Department Head Reports - 5 Minutes each

Building Department – Annette Derrick
Court Services – Skip Clapp
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Pat Duncan
Action Item: Community Job Fair
Information Technology – Jeremy Wilcox
Planning and Zoning-Cynda Herrick
Parks and Recreation- Larry Laxson

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

11:00 Road & Bridge Presentation- Jeff McFadden
Action Items: Discussion on Joe’s Road

Sign Road Project Agreement Between the County of Valley and
the USDA, Forest Service, Payette National Forest

11:30 Discussion on No Business Road-Mr. Jay Jacques

11:45 Commissioner Discussion

Action Items: Meeting Minutes of August 15, 2022

Accept Jail Report

Discussion on Changing some September Commissioner Dates

Set Commissioners Dates for October, November and December

12:00 Recess for Lunch

1:00 **Action Item:** Angie Hersel Request for Springfield Ct to be Plowed in the Winter

1:15 Declaration of Authority of No Man's Land Structure Protection

Sign Resolution 22-16 Declaration of Emergency for Four Corners Fire – Fire Chief,

Juan Bonilla

Discussion on Status of the Four Corners Fire – District Ranger, Dave Hogen

2:00 Presentation from Andela Productions to Present on Glass Crushing Equipment-Ms.
Cynda Andela

2:30 **Action Items:** Jug Unit 1 Amendment

Jug Unit 4 Bid Opening – Stephanie Nelson

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE

Monday August 29, 2022