

# Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Fax (208) 382-7107

**ELTING G. HASBROUCK**  
*Chairman of the Board*  
[ehasbrouck@co.valley.id.us](mailto:ehasbrouck@co.valley.id.us)

**SHERRY MAUPIN**  
*Commissioner*  
[smaupin@co.valley.id.us](mailto:smaupin@co.valley.id.us)

**EDGAR ALLEN**  
*Commissioner*  
[eallen@co.valley.id.us](mailto:eallen@co.valley.id.us)

**DOUGLAS A. MILLER**  
*Clerk*  
[dmiller@co.valley.id.us](mailto:dmiller@co.valley.id.us)

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
July 11, 2022**

**PRESENT: SHERRY MAUPIN (ACTING CHAIRMAN)  
EDGAR ALLEN (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

**Excused Absence: ELTING HASBROUCK (CHAIRMAN)**

Commissioner, Edgar Allen led the Pledge of Allegiance.

Acting Chairman Sherry Maupin presented the commissioners' agenda for July 11, 2022. Commissioner Allen made a motion to approve the commissioners' agenda for July 11, 2022. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for July 11, 2022.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 claims and board order claims.

## Fiscal Year 2022 Claims

General Fund	\$106,417.68
Road & Bridge	\$16,333.35
Airport	\$14,125.00
District Court	\$1,123.40
Health District	\$46,421.00
Indigent	\$506.00

Board of County Commissioners Meeting  
July 11, 2022  
Page 1

Solid Waste	\$34,578.23
Veterans Memorial	\$4,000.00
Weeds	\$236.73
Pest Control	\$178.28
Waterways	\$2,812.70
McCall-Donnelly Snowmobile	\$142.90
Cascade-Warm Lake Snowmobile	\$21.43
Smiths Ferry Snowmobile	\$35.04
Title III Funds	\$5,200.00
Extension Agent Fund	\$746.92
PILT Fund	\$26,145.04
<b>Total:</b>	<b>\$259,023.70</b>

Acting Chairman Maupin made a motion to approve the claims and board order claims as presented for July 11, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the claims and board order claims as presented for July 11, 2022.

Assessor, June Fullmer provided the commissioners with an overview of additional Board of Equalization matters that are on the agenda at 1:00 p.m. She reported that Anthony Franseconi last day of employment was on July 8<sup>th</sup>, 2022.

Clerk, Douglas Miller provided the commissioners with an update related to matters involving the Clerk's Office to include the courts, budgeting. He also informed the commissioners that Deputy Recorder, Amanda Fisette had submitted her resignation and they Clerk's Office would be posting for the position.

Chief Deputy Prosecuting Attorney, Brian Oakey informed the commissioners that Prosecuting Attorney, Brian Naugle was involved with District Court this morning. He provided a brief overview of the criminal cases that the Prosecuting Attorney's Office had been handling. He also discussed civil matters that required his attention. He briefly discussed the new procedure to review contracts and professional services agreements.

Sheriff, Patti Bolen provided the commissioners with an overview of law enforcement activity that occurred over the 4<sup>th</sup> of July. She discussed law enforcement activities that occurred over the past weekend.

Treasurer, Johanna Defoort presented on Tax Cancellation 22-18 and provided an overview of the reason for the requested tax cancellation. Appraiser, Jennifer Boyd provided additional information to the commissioners. Commissioner Allen made a motion to approve Tax Cancellation 22-18. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve Tax Cancellation 22-18.

Treasurer Defoort informed the commissioners that the Treasurer's Office had interviewed for the Deputy Treasurer position.

Building Director, Annette Derrick informed the commissioners that the Building Office had 229 building permits and they had been conducting numerous building inspections. She advised that she would be taking a vacation next week. She provided a brief overview of the permits that had been picked up by Tamarack Resort.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an update of matters that she had been working on to include the University of Idaho Together Series which was a remote learning program. She advised that the AmeriCorps Employees would be conducting a program on coding. She discussed the master gardener's program and the watering system that they were installing. She presented on the possible creation of a community garden in the future but explained a committee would need to be established. She advised that she did a Dutch-oven class with the Cascade Community Center. Melissa briefly discussed the Valley County Fair & Rodeo and the preparations that were occurring to have a successful event.

Human Resource Director, Pat Duncan presented on the request to update the years of service program and provided a handout for the commissioners to consider. Acting Chairman Maupin made a motion to approve the service award program as presented by Human Resource Director, Pat Duncan. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the service award program as presented by Human Resource Director, Pat Duncan.

Human Resource Director, Pat Duncan provided an overview of openings that Valley County had and the process to fill the positions.

IT Director, Jeremy Wilcox discussed the IT improvements that had been made at the Valley County Jail. He presented on additional matters that the IT Department had been focusing on including roll out of additional equipment.

Planning & Zoning Director, Cynda Herrick informed the commissioners that on July 13, 2022, there would be a presentation on the algae bloom at Cascade Reservoir at the American Legion. She informed the commissioners that she had an appeal of a conditional use permit that she would like to schedule. The appeal was scheduled for August 29, 2022, at 1:00 p.m. Cynda discussed a meeting that she would be having regarding the restrictions to improvement upon existing airports and provided an overview of the requirements. She also discussed that there would be updated signs for the Payette River Scenic By-way.

Recreation Director, Larry Laxson provided an update on matters that the Recreation Department had been working on to include grants for vaulted toilets and improvement campgrounds. He advised that the snowmobile budget had been set for Fiscal Year 2023. He discussed that the Recreation Department had been developing by-laws and procedures that would be presented to the commissioners later. He discussed that Bureau of Reclamation had been contracted by the Boise National Forest to conduct patrols on the Boise National Forest. Commissioner Allen asked about the expansion of the Francie Wallace Campground. Larry responded accordingly about the vision of the expansion and advised that it would be developed like the Wellington Campground. The commissioners discussed the shooting range that was on Idaho Department of Lands property and their concerns that the shooting range was near a sub-division and felt that a meeting with Idaho Department of Lands needed to occur. Acting Chairman Maupin discussed the RS-2477 Roads and the committee that was to be created to review priorities of the RS-2477

Roads and a long-term plan. Larry provided a brief overview of the work that had been completed.

Facilities Director, Scott Clingan presented the professional services agreement with Mountain States Roofing to replace the roof at the McCall Annex. He explained the necessity to get the repairs done before the fall of 2022 and described the process. Acting Chairman Maupin made a motion to approve the professional services agreement with Mountain States Roofing. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Scott presented on the jail pod improvements that had been completed and additional work that needed to be done. He discussed other projects that the Buildings & Grounds had been completing to include improving the new University of Idaho Extension Office. He provided further updates regarding the Warm Lake Transfer Site and improvements of the site. He advised that Boise National Forest will not allow commercial dumping at the Warm Lake Transfer Site, and they are working with the commercial property owners to allow them to have dumpsters. Scott reported on the improvements that would be done at the landscaping at the McCall Annex. He also reported on additional projects that he would like to get completed. Scott did ask about budget workshops for Solid Waste and Buildings & Grounds and Clerk, Douglas Miller advised that additional budget workshops could be scheduled. Acting Chairman Maupin asked about the possibility of painting the courthouse and Scott provided a response regarding the project. He did report that the IT Department could be moved to the old dispatch center. The commissioners also discussed the recycling center and the request from a group to begin receiving glass as recycled material. There were questions regarding the actual request but ultimately determined that the matter would be placed on a future agenda.

Acting Chairman Maupin read the email that was received from Road Director, Jeff McFadden regarding the work that the Valley County Road Department had been working on.

Acting Chairman Maupin opened the discussion regarding CUP 21-44 Hidden Valley Road Development Agreement COA#13. Planning & Zoning Director, Cynda Herrick presented on the conditional use permit CUP 21-44 and conditions of approval #13. Mr. Clay Zuniga presented to the commissioners. Mr. Greg Tankersley with Crestline Engineering also presented to the commissioners. Commissioner Allen made a motion the RDA has presented by Planning & Zoning Director, Cynda Herrick. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve RDA as presented by Planning & Zoning Director, Cynda Herrick.

Acting Chairman Maupin presented the commissioner meeting minutes of July 5, 2022. Commissioner Allen made a motion to approve the commissioner meeting minutes of July 5, 2022. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of July 5, 2022.

Acting Chairman Maupin presented on the request from Toby's Place and McCall Memorial Hospital Thrift Store. Acting Chairman Maupin made a motion to approve allowing Toby's Place and McCall Memorial Hospital Thrift Stores to utilize the Solid Waste Transfer Site at no cost. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Acting Chairman Maupin presented on the Finding of Facts for CUP-22-03 Keegon Freelon and Willow Pulliam. Acting Chairman Maupin advised that she was not present during the conditional use permit application process. Commissioner Allen presented on his concerns regarding the finding of facts that were presented by City Planner, Brian Parker. City Planner, Brian Parker clarified with the commissioners what they wanted to have written in the finding of facts and advised that he would get the matter back on the commissioners' agenda next week.

The commissioners recessed for lunch at 11:54 a.m.

The commissioners returned from lunch 1:00 p.m.

Acting Chairman Maupin reconvened as the Board of Equalization. Those in attendance were Assessor, June Fullmer, Chief Deputy Assessor, Sue Leeper and Appraiser, Noreen Allen. Chief Deputy Assessor, Sue Leeper presented on Commissioner Allen made a motion to deny NA22174. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to deny appeal NA22174.

Chief Deputy Assessor, Sue Leeper presented on appeal AA-22436 for parcel RP000650000070 owner William Gardner. Chief Deputy Assessor, Sue Leeper provided an overview of how the value was determined. Acting Chairman Maupin made a motion to approve appeal AA-22436 for parcel RP000650000070. Commissioner Allen seconded the motion. No further discussion, all in favor Motion passed.

Appraiser, Noreen Allen presented on appeal AA-22429 for parcel RP006540170020 owner Karlene Gyllenberg. Appraiser, Noreen Allen provided an overview of how the value was determined. Acting Chairman Maupin made a motion to approve appeal AA-22429 for parcel RP0064. CA seconded the motion. No further discussion, all in favor. Motion passed.

Appraiser, Noreen Allen presented on appeal AA-22430 for parcel RP00077000040B owner Dudley Ward. Commissioner Allen made a motion to approve the appeal for AA-22430, AA-22431, A-22432. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Appraiser, Noreen Allen presented on appeal AA-22437. Commissioner Allen made a motion to approve appeal AA-22437. Acting Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed.

Appraiser Noreen Allen presented on appeal AA-22434 and AA22435 for parcel RP000170000320 and RP000390000030. Acting Chairman Maupin made a motion to approve the appeal. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed.

Appraiser, Noreen Allen presented on AA-22433 for parcel RP000390000080. Commissioner Allen made a motion to approve appeal AA-22433 for parcel RP000390000080. Acting Chairman Maupin seconded the motion. Motion passed to appeal AA-22433 for parcel RP000390000080.

Appraiser, June Fullmer advised that was the final appeal for board of equalization.

Board of County Commissioners Meeting

July 11, 2022

Page 5

Acting Chairman Maupin made a motion to adjourn as the Board of Equalization at 1:17 p.m. on July 11, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to adjourn as the Board of Equalization at 1:17 p.m.

Durena Farr representing Valley Soil & Water Conservation District presented on the possibility of expanding cloud seeding with Valley County. She provided handouts which will be appended to the commissioner meeting minutes. She advised that the project would be through Idaho Department of Water Resources and would need a recommendation from Valley County Board of County Commissioners. Mr. Leonard provided additional information to the commissioners. Acting Chairman Maupin had questions regarding funding of the operations of cloud seeding by Valley County. Durena Farr advised that the cost would be researched by Idaho Department of Water Resources and initially Valley County would just need to express an interest with Idaho Department of Water Resources. Acting Chairman Maupin advised that she would not commit until she had further information regarding the proposal. The commissioners advised that they needed time to review the material that was provided to determine if they would submit a letter to Idaho Department of Water Resources expressing a desire to move forward with the exploration of a cloud seeding program within Valley County.

Members of Valley Soil & Water Conservation District also presented on the condition of Cascade Reservoir. Ms. Durena Farr provided additional information to the commissioners regarding work that had been completed by Valley Soil & Water Conservation District. She discussed the opportunity for members of the South Valley County Recreation District to receive a discount to have septic systems pumped. Mr. John Lillehaug also presented to the commissioners and appreciate their support that has been provided over the years.

Ms. Beth Bahem, Mr. Aaron Scheff and Mr. Eric Traynor with Idaho Department of Environmental Quality presented to the commissioners regarding potential brownfields partnerships within Valley County. Mr. Scheff presented on what type of operations could be built on brownfield sites. The commissioners had the opportunity to ask questions to Idaho Department of Environmental Quality regarding brownfield sites and they responded accordingly.

Acting Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“To consider records that are exempt from disclosure as provided in chapter 1, Title 74, Idaho Code”-Cyber Security Plan. Commissioner Allen seconded the motion. No further discussion, all in favor by roll call vote. Motion passed to go into Executive Session per Idaho Code 74-206 1(d)- “To consider records that are exempt from disclosure as provided in chapter 1, Title 74, Idaho Code”-Cyber Security Plan at 2:45 p.m.

Acting Chairman Maupin brought the commissioners out of Executive Session at 3:48 p.m. No decision was made as it was to discuss Valley County Cyber Security.

Jada York with the Recovery Oriented Community requested a contribution from Valley County utilizing opioid settlement funds to assist with the cost of transportation for individuals involved with their program. Acting Chairman Maupin made a motion to approve a contribution of \$5,000.00 to the Recovery Oriented Community using opioid settlement funds. Commissioner

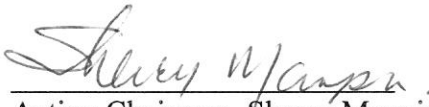
Allen seconded the motion. No further discussion, all in favor. Motion passed to approve a contribution of \$5,000.00 to the Recovery Oriented Community using opioid settlement funds.

Acting Chairman Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent"-Personnel. Commissioner Allen seconded the motion. No further discussion, by roll call vote commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:00 p.m.

Acting Chairman Maupin brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel 5:20 p.m.

Attest:

  
\_\_\_\_\_  
Douglas Miller, Clerk

  
\_\_\_\_\_  
Acting Chairman, Sherry Maupin

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 11, 2022

**Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Douglas Miller prior to the meeting.**

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Brian Naugle

Sheriff – Patti Bolen

Treasurer – Johanna Defoort

**Action Item:** Approval of Cancellation of Taxes 22-18

**Department Head Reports** - 5 Minutes each

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

**Action Item:** Update Years of Service Program

Information Technology – Jeremy Wilcox

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

10:30 Buildings and Grounds / Solid Waste- Scott Clingan

**Action Item:** Professional Services Agreement with Mountain States Roofing

11:00 Road & Bridge Presentation- Jeff McFadden



- 11:30 **Action Item:** CUP 21-44 Hidden Valley - Road Development Agreement: (COA #13)  
Prior to construction of any on-site improvements, the applicant shall meet with the Valley County Road Director and/or Board of County Commissioners to discuss off-site road improvements. If an agreement cannot be reached the application shall be set for another public hearing with the Valley County Planning and Zoning Commission to determine if the application can be approved without improvements and still meet their mandates concerning public health, safety, and welfare matters. The discussion will be concerning current road conditions and potential mitigation for impacts caused by the development.
- 11:45 Commissioner Discussion  
**Action Items:** Meeting Minutes of July 5, 2022  
Approve the Waiving of Solid Waste Fees for Toby's Place Thrift Store and McCall Memorial Hospital Thrift Store  
Approve Finding of Facts for CUP-22-03 Keegon Freelon and Willow Pulliam
- 12:00 Recess for Lunch
- 1:00 **Action Item:** Convene as Board of Equalization
- 1:30 Valley Soil & Water Conservation District Presentation
- 2:00 Discussion on Potential Brownfields Partnership – Beth Bahem with Idaho Department of Environmental Quality
- 2:30 Budget Workshop for Fiscal Year 2022-Clerk, Douglas Miller  
38-00 Waterways
- 2:45 **Action Item:** Executive Session per Idaho Code 74-206 1(d)-“To consider records that are exempt from disclosure as provided in chapter 1, Title 74, Idaho Code.”-Cyber Security Plan
- 3:45 **Action Item: Contribution Request Letter** – The Recovery Oriented Community, Jada York
- 4:00 **Action Item:** Executive Session per Idaho Code 74-206 1(b) “To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student”-Personnel

Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday July 18, 2022