

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

SHERRY MAUPIN
Chairman of the Board
smaupin@valleycountyid.gov

KATLIN CALDWELL
Commissioner
kcaldwell@valleycountyid.gov

NEAL THOMPSON
Commissioner
nthompson@valleycountyid.gov

GABRIELLE KNAPP
Clerk
gknapp@valleycountyid.gov

IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO June 8, 2026

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 KATLIN CALDWELL (COMMISSIONER)
 GABRIELLE KNAPP (CLERK)

Chairman, Sherry Maupin led the Pledge of Allegiance.

Action Item: Chairman Maupin presented the commissioners' agenda for June 8, 2026. Commissioner Caldwell made a motion to approve the commissioners' agenda for June 8, 2026. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for June 8, 2026.

Action Item: Commissioner Maupin presented the commissioners with the meeting minutes from May 26, 2026. Commissioner Caldwell made a motion to approve the meeting minutes from May 26, 2026, as written. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the meeting minutes from May 26, 2026, as written.

Action Item: Recreation Planner, Emily Holmes, presented the commissioners with a request to sign the drinking water system operation services agreement. Commissioner Caldwell made a motion to approve and sign the drinking water system operation services agreement with Drake for \$675. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the drinking water system operation services agreement with Drake for \$675.

Board of County Commissioners Meeting
June 8, 2026

Action Item: Senior Deputy Auditor, Robyn Elliott, presented the Fiscal Year 2026 claims, board order claims to the commissioners.

Fiscal Year 2026 Claims

General Fund	\$173,173.71
Road & Bridge	\$58,009.90
District Court	\$2,791.87
Court Facilities Fund	\$5,172.99
Junior College Tuition	\$500.00
Revaluation	\$336.92
Solid Waste	\$203,519.10
Weeds	\$4,007.48
PILT Fund	\$2,350.00
Pest Control	\$110.57
Waterways	\$2,433.51
McCall-Donnelly Snowmobile	\$1,566.22
Cascade-Warm Lake Snowmobile	\$88.74
Smiths Ferry Snowmobile	\$4.99
Extension Agent	\$465.45
OHV	\$2,427.80

Total: **\$456,959.25**

Action Item: Commissioner Thompson made a motion to approve the claims, board order claims as presented for June 8, 2026. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims as presented for June 8, 2026.

Clerk, Gabby Knapp, began the budget workshops with the listed departments. The first Fiscal Year 2027 Budget Workshop was for the extension department and in attendance was Extension Director, Melissa Hamilton for account 100-13.

The next budget workshop was the Clerk's Office for accounts 100-01, 100-15, 115-00, 116-00 and 106-51.

The next budget workshop was with the commissioners' departments for accounts 100-05, 100-11, 100-12, 100-18, 100-25, 100-29, 103-00, 109-00, 111-00, 117-00, 124-00 and 125-00.

Chairman Maupin lead the commissioners in a discussion on doing a survey for burning or crushing of woody debris. Commissioner Caldwell felt that it would be hard to get all the details of the complexity of the matter to get good responses for the survey. They agreed to do chipping in June and hold the conversation for later.

Action Item: Planning and Zoning Director, Cynda Herrick, presented the commissioners with

SUB 25-007 Smokejumper Dropzone Subdivision Development Agreement. Commissioner Caldwell made a motion to approve the development agreement SUB 25-007 Smokejumper Dropzone Subdivision. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the development agreement SUB 25-007 Smokejumper Dropzone Subdivision.

Action Item: Planning and Zoning Director, Cynda Herrick, presented the commissioners with CUP 25-033 Brown Development Agreement. Commissioner Thompson made a motion to approve CUP 25-033 Brown Development Agreement with amendments as noted. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve CUP 25-033 Brown Development Agreement with amendments as noted.

The commissioners recessed for lunch at 11:44 p.m.

The commissioners returned from lunch at 1:00 p.m.

Action Items: Grant Writer, Ken Schlegel, presented the commissioners with a request to submit application for FY27 traffic enforcement grant program. Commissioner Caldwell made a motion to approve request to submit application for FY27 traffic enforcement grant program. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve request to submit application for FY27 traffic enforcement grant program.

Action Items: Grant Writer, Ken Schlegel, presented the commissioners with a request to authorize to apply for FY27 bridge investment program grant to develop the pre-construction plan to replace the Smiths Ferry Bridge. Commissioner Thompson made a motion to approve authorization to apply for FY27 bridge investment program grant to develop the pre-construction plan to replace the Smiths Ferry Bridge. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve request to authorize to apply for FY27 bridge investment program grant to develop the pre-construction plan to replace the Smiths Ferry Bridge.

Action Item: Ashley Bosa from the resilience institute at Boise State gave the results of the BSU Evacuation Study. She gave an overview of the Lava and Boulder Fires. She discussed evacuation alerts and notification timelines. She explained the purpose and design of the surveys. She went over the respondents' demographics. She discussed the CodeRed and wildfire alert apps. She went over peers, WatchDuty and Sheriff's Facebook pages as a source of information. She gave the commissioners suggestions to consider and how the Valley County Emergency Management and Wildfire working group are addressing those suggestions. She went over the percentages of residents who experienced financial hardship, damage to grazing land or high levels of stress. She went over some takeaways and next steps.

Action Item: Road & Bridge Director, Kerstin Dettrich, asked the commissioners to approve a pay out of the Senior Foreman's PTO. Commissioner Thompson made a motion to approve the pay out of the Senior Foreman's PTO. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the pay out of the Senior Foreman's PTO.

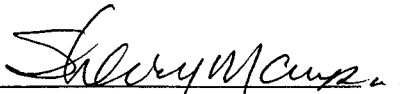
Action Item: Road & Bridge Director, Kerstin Dettrich, asked the commissioners to approve crew cell phones. Commissioner Caldwell made a motion to approve the request for crew cell phones. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the requested crew cell phones.

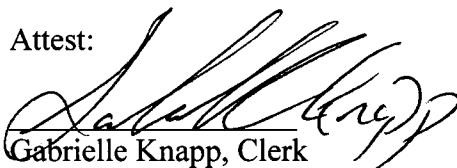
Action Item: Road & Bridge Director, Kerstin Dettrich, asked the commissioners to approve and sign final change order for Gold Dust Shop. The commissioners tabled this matter until next week due to having not seen the document ahead of time.

Road & Bridge Director, Kerstin Dettrich discussed updating road department budget for FY26.

Action Item: Mr. Jordan Zwygart with Zwygart & Associates provided the commissioners with a review of the Valley County Fiscal Year Audit for 2025 and Valley County EMS Fiscal Year Audit. The commissioners tabled approving the audit until next week as it was on the agenda with the wrong fiscal year listed.

The commissioners adjourned at 3:05 p.m.


Chairman, Sherry Maupin

Attest:

Gabrielle Knapp, Clerk

Valley County Board of County Commissioners

PO Box 1350 • 219 N Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

SHERRY MAUPIN

Chairman of the Board
smaupin@valleycountyid.gov

KATLIN CALDWELL

Commissioner
kcaldwell@valleycountyid.gov

NEAL THOMPSON

Commissioner
nthompson@valleycountyid.gov

GABRIELLE KNAPP

Clerk
gknapp@valleycountyid.gov

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday June 8, 2026

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Clerk, Gabby Knapp prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion
Action Items: Meeting Minutes of May 26, 2026
- 9:10 **Action Item:** Sign Drinking Water System Operation Services Agreement – Recreation Planner, Emily Holmes
- 9:15 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott
- 9:45 Budget Workshop for Fiscal Year 2027-Clerk, Gabby Knapp
100-13 Extension Office – Director, Melissa Hamilton
- 10:00 Budget Workshop for Fiscal Year 2027-Clerk, Gabby Knapp
101-00 Clerk's Office – Clerk, Gabby Knapp
100-15 Elections-Clerk, Gabby Knapp
115-00 Elections Consolidation – Clerk, Gabby Knapp
116-00 Indigent and Charity – Clerk, Gabby Knapp
106-51 District Court – Clerk, Gabby Knapp
- 10:15 Budget Workshop for Fiscal Year 2027-Clerk, Gabby Knapp
100-05 Commissioners
100-11 Civil Defense
100-12 Economic Development
100-18 General Fund
100-25 Welfare Director
100-29 General Fund Reserve

103-00 Airport
109-00 Fair, Grounds and Buildings
111-00 Health District
117-00 Junior College Tuition
124-00 Tort
125-00 Veterans Memorial

- 11:30 **Action Item:** Discussion on Issuing a Survey to Receive Feedback on Burning or
Crushing Woody Debris
- 11:45 **Action Item:** CUP 25-033 Brown Development Agreement
SUB 25-007 Smokejumper Dropzone Subdivision Development Agreement
– Planning and Zoning Director, Cynda Herrick
- 12:00 Recess for Lunch
- 1:00 **Action Items:** Request to Submit Application for FY27 Traffic Enforcement Grant
Program
Request to Authorize to Apply for FY27 Bridge Investment Program
Grant to Develop the Pre-construction Plan to Replace the Smith Ferry
Bridge – Grant Writer, Ken Schlegel
- 1:15 **Action Item:** BSU Evacuation Study Survey Results with VCFWG & Sherriff –
Geosciences- Volcanology & Natural Hazard Community Preparedness,
Ashley Bosa
- 2:00 **Action Item:** Approve Fiscal Year 2024 Audit-Zwygart & Associates
- 2:30 **Action Item:** Request to Pay Out of Senior Foreman's PTO Loss
Request for Crew Cell Phones
Request Signing Final Change Order for Gold Dust Shop
Discussion and Update on Road Department Budget Changes for FY26
– Road & Bridge Director, Kerstin Dettrich
- 3:30 Opportunity for General Public to Present to Commissioners

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday June 15, 2026