

# Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350

Phone (208) 382-7100  
Fax (208) 382-7107



**ELTING G. HASBROUCK**  
*Chairman of the Board*  
[ehasbrouck@co.valley.id.us](mailto:ehasbrouck@co.valley.id.us)

**SHERRY MAUPIN**  
*Commissioner*  
[smaupin@co.valley.id.us](mailto:smaupin@co.valley.id.us)

**EDGAR ALLEN**  
*Commissioner*  
[eallen@co.valley.id.us](mailto:eallen@co.valley.id.us)

**DOUGLAS A. MILLER**  
*Clerk*  
[dmiller@co.valley.id.us](mailto:dmiller@co.valley.id.us)

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
December 12, 2022**

**PRESENT:**                   **ELTING HASBROUCK (CHAIRMAN)**  
                                  **SHERRY MAUPIN (COMMISSIONER)**  
                                  **EDGAR ALLEN (COMMISSIONER)**  
                                  **DOUGLAS MILLER (CLERK)**

Human Resource Director, Pat Duncan led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for December 12, 2022. Commissioner Allen made a motion to approve the commissioners' agenda for December 12, 2022. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 12, 2022.

Chief Deputy Clerk, Gabrielle Knapp presented the commissioners with Fiscal Year 2023 claims and board order claims.

**Fiscal Year 2023 Claims**

General Fund	\$220,408.12
Road & Bridge	\$54,312.21
District Court	\$1,387.57
Fair	\$168.08
Revaluation	\$14.39
Solid Waste	\$166,377.25
Clerk's Trust	\$5,379.31
Weeds	\$803.99
Waterways	\$55.00



McCall Snowmobile	\$4,050.61
Cascade Warm Lake Snowmobile	\$219.93
Title III Funds	\$4,525.00
Extension Agent Fund	\$72.93
OHV Fund	\$35.40
PILT Fund	\$26,555.73

---

**Total: \$478,986.21**

Commissioner Maupin made a motion to approve the claims, board order claims and junior college application but to pull the claim for Ed Staub as Valley County no longer is at the address at Kelly's Whitewater Park. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college applications but to pull the claim for Ed Staub as Valley County no longer rents the building at Kelly's Whitewater Park.

Chief Deputy Assessor, Sue Leeper presented on cancellation #16 and explained the cancellation request to the commissioners. Commissioner Allen made a motion to approve value cancellation #16. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve value cancellation #16.

Chief Deputy Assessor, Sue Leeper presented on solid waste cancellation #17 and explained the cancellation request to the commissioners. Commissioner Maupin made a motion to approve solid waste cancellation #17 as presented. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve solid waste cancellation #17 as presented.

Clerk, Douglas Miller presented on the Idaho Department of Parks and Recreation Annual snowmobile fund and county vessel funding reporting. Commissioner Allen made a motion to approve the Idaho Department of Parks and Recreation annual snowmobile fund and county vessel fund. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Department of Parks and Recreation annual snowmobile fund and county vessel fund as presented.

Sheriff, Patti Bolen presented on the amendment for the Law Enforcement Operating Plan between Valley County and Payette National Forest and explained the plan to the commissioners. Commissioner Allen made a motion to approve the amendment for the Law Enforcement Operating Plan between Valley County and Payette National Forest. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the amendment for the Law Enforcement Operation Plan between Valley County and Payette National Forest.

Lieutenant, Michael Lacroix presented on the agreement with Diamond Pharmacy to provide medical services to the Valley County Jail and explained the process to the commissioners. The commissioners would like the opportunity to review the agreement before approving.



Treasurer, Johanna Defoort reported that they have collected over \$8 million dollar in property taxes with the deadline occurring on December 20, 2022. She reported that the Treasurer's Office are currently collecting the mail for the Valley County Courthouse. Johanna provided an overview of the a few conferences that she attended to include Idaho State Taxpayers conference. She also presented on the Fall Idaho Association of Counties Conference that she attended and briefly discussed topics that were discussed during the conference. She presented on proposed legislation that was discussed at the conference to address property tax relief. She also discussed investment opportunities for Valley County and expressed that she was following closely the market. The commissioners had the opportunity to ask questions and Treasurer Defoort responded accordingly.

Building Director, Annette Derrick presented on permit extension BP2020-0182 and explained the reason for the request to extend the building permit. Chairman Hasbrouck made a motion to authorize the extension of building permit 2020-0182. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to authorize the extension of building permit 2020-0182.

Court Services Director, Skip Clapp presented that he attended the Misdemeanor Adult Probation meeting and discussed the Rule of 80 legislation that was being re-written to address that the language left out supervisors. He informed the commissioners that he would be taking some personal time off during the holidays. He advised that he was going to purchase additional equipment for the SCRAM Program. He reported on an additional treatment provider in the community that can conduct dual treatment for mental health and substance abuse instead of having an individual go to two different providers. He informed the commissioners that there are zero juveniles being held at the Ada County Juvenile Detention Center. The commissioners asked about specific conditions related to probation and how that information was being shared with law enforcement. Director Clapp provided an update on the information sharing that would occur between the probation department and law enforcement.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an update of work that she had been conducting to include program updating. She advised that she was doing ripple mapping for the VCORP and discussed the work that would be conducted. She presented on other programs that she was working on and continuing to work on committees that she participates on. Melissa provided the commissioners with an update of office hours for December of 2022. 4-H Coordinator, Alysson Statz presented on programs that were offered over the past couple weeks to youth and described the programs to the commissioners.

Human Resource Director, Pat Duncan reported that one deputy patrol position had been hired. She reported on candidates for road department employees but advised that applications for all positions were slowly being turned in. She reported on the possibility of having Commercial Driver's License Training in Valley County in the future with Idaho Department of Labor paying 90% of the cost of the training.

IT Director, Jeremy Wilcox informed the commissioners that new computers are being imaged and should be ready for distribution within the next couple months. He reported that the Recreation Department would be moving to the north end of the building tomorrow. He reported that MDT's have been ordered because the grant was awarded and discussed a rollout



plan for the equipment. He advised that Valley County was in the process of transition financial software and recording software from Computer Arts to Tyler Technologies. He reported on additional technology upgrades that the IT Department was working on.

Planning & Zoning Director, Cynda Herrick advised that Tamarack Resort would be presenting to the commissioners next Monday about their expansion or update. Cynda discussed the request to change the hearing times for public hearings that occur during normal business hours to allow for the hearing times in the evening. The commissioners deliberated on the ways that individuals could present to the commissioners and the possibility of changing meeting times and dates. Cynda presented on additional conferences that she would be attending within the next couple of days. Cynda reported on vacation time that she would be taking before Christmas Holiday. The commissioners discussed the Planning & Zoning Commissioner interviews that were scheduled for the afternoon.

Recreation Director, Larry Laxson provided the commissioners with an update that they have received 18 applications for individuals to be members of the recreation advisory committee. He discussed the proposed process with the commissioners to consider. Larry provided the commissioners with a handout regarding the legality of ATV or UTV's on groomed trails. The commissioners decided to schedule a review of the applicants on the commissioner's agenda for December 27, 2022.

Chairman Hasbrouck went back to the Diamond Pharmacy Service Agreement and Lieutenant Lacroix had the opportunity to provide additional information to the commissioners. Commissioner Allen made a motion to approve the Diamond Pharmacy Service Agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Diamond Pharmacy Service Agreement.

Road Director, Jeff McFadden presented on the Stantec Extension Agreement and explained the agreement to the commissioners. Chairman Hasbrouck made a motion to approve the Stantec Extension Agreement. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Stantec Extension Agreement.

Road Director McFadden presented the road project agreement with the Boise National Forest and explained the proposed project to the commissioners to replace culverts and ditch work. Commissioner Allen made a motion to approve road project agreement between Valley County and Boise National Forest. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the road project agreement between Valley County and Boise National Forest.

The commissioners began the Winter Maintenance Policy workshop. Chief Deputy Prosecuting Attorney, Brian Oakey led the initial discussion with the commissioners. The workshop was to discuss the winter road maintenance policy. He felt that Valley County needed a consistent policy to share with requesting individuals for new winter maintenance. He first discussed the existing road maintenance GIS Map that was available but wanted to make it easier to access. He provided the commissioners with an outline of potential policy decisions regarding winter maintenance. The commissioners were informed that the Valley County Road Advisory Committee has recommended that Valley County not take on any more roads for winter maintenance but there was a question who should be allowed to make the decision on



accepting roads for winter maintenance. The commissioners continued to deliberate and developing a policy and procedure process related to winter maintenance. Chief Deputy Prosecuting Attorney, Brian Oakey provided additional comments to the commissioners about increasing the visibility of the GIS Road Maintenance Map. He also advised that if Valley County adopts a permitting process the process should be tracked with a determination who would be issuing the permits and who would be responsible for compliance monitoring. The commissioners proposed preparing a formal process and have the matter on an upcoming agenda for approval.

The commissioners recessed for lunch at 12:08 p.m.

The commissioners returned from lunch at 1:02 p.m.

Acting Cascade District Ranger, Dennis Benson presented on behalf of the Boise National Forest. He introduced James Bishop who is a fuels specialist for the Boise National Forest. District Ranger Benson continued his discussion regarding fuels mitigation work within Valley County. They were inquiring about the best way to include the public to allow them to educate themselves about fuels reduction programs that would be occurring over the next few years by the Boise National Forest and Payette National Forest. He discussed the Bipartisan Infrastructure law which invests about \$5.5 billion in lands and resources management. He advised that the region would be receiving approximately \$33 million dollars over 5-7 years to treat areas within a 1.7 million-acre. On the Boise National Forest, they would treat 425,000 acres and on Payette national Forest 505,000 acres. He provided a map of the proposed areas which will be appended to the commissioner meeting minutes. The commissioners had the opportunity to ask questions about implementation within Valley County as the proposal has been presented before. Acting Cascade District Ranger Benson responded with a message that it was his intent to implement the program within the next few years. James Bishop elaborated on the strategy that would be implemented to identify priorities and presented on the priority boundary. He advised that priority number one would be Willow South with 288 acres. He advised that priority number two would be French Campbell Landscape burning of 68 acres. He advised that there were 6,223 acres within the French Hazard, and he discussed a proposed plan for the area. Mr. Bishop discussed the impact of the Four Corners Fire and burn severity of the area. He also presented on the Fawn Tussock project area which includes 2,993 acres. He discussed that the area included commercial thinning and non-commercial thinning with prescribed burns on areas that were not harvested. Also discussed was the Lost Horse Project with 10,618 acres to include commercial harvest for Fiscal Year 2024 or Fiscal year 2025 with prescribed burnings after the commercial harvest for an additional 5,586 acres. Mr. Bishop advised that the Lost Horse Project would occur in four stages. Acting Cascade District Ranger Benson provided additional testimony to the commissioners about the proposal but wanted to obtain the commissioners opinion about engaging the community. Commissioner Maupin advised that Valley County would distribute the information. Recreation Director, Larry Laxson presented to the commissioners about opportunities to engage the public. The Boise National Forest concluded their presentation to the commissioners.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(a)-"To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need."-Hiring Commissioner Allen seconded the motion. No further discussion, by roll call

Board of County Commissioners Meeting

December 12, 2022

Page 5



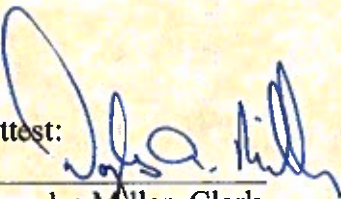
vote all commissioners voted "aye." The commissioners went into Executive Session per Idaho Code 74-206 1(a)-Hiring at 2:12 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(a)-Hiring at 4:00 p.m. No decision was made as it was for interviewing of Planning & Zoning Commissioner candidates.

Chairman Hasbrouck presented the commissioner meeting minutes of November 28, 2022, and December 5, 2022. Commissioner Allen made a motion to approve the commissioner meeting minutes of November 28, 2022, and December 5, 2022. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of November 28, 2022, and December 5, 2022.

Chairman Hasbrouck presented the commissioners with a proposed letter of support for creating Idaho's North-South Middle Mile Network. Commissioner Maupin made a motion to approve the letter of support for creating Idaho's North-South Middle Mile Network. Chairman Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for creating Idaho's North-South Middle Mile Network.

The commissioners adjourned at 4:01 p.m.

Attest:   
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck