

Valley County Board of Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 14, 2022**

PRESENT: **ELTING HASBROUCK (CHAIRMAN)**
 SHERRY MAUPIN (COMMISSIONER)
 EDGAR ALLEN (COMMISSIONER)
 DOUGLAS MILLER (CLERK)

Sergeant, Kevin Turner led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for November 14, 2022. Commissioner Maupin made a motion to approve the commissioners' agenda for November 14, 2022. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for November 14, 2022.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2022 & Fiscal Year 2023 claims and board order claims.

Fiscal Year 2022 Claims

General Fund	\$23,075.20
Road & Bridge	\$1,957,669.48
Weeds	\$85.98
<hr/> Total:	<hr/> \$1,980,830.66

Fiscal Year 2023 Claims

General Fund	\$211,329.22
Road & Bridge	\$111,405.06
District Court	\$4,009.62
Interlock Device Fund	\$386.37
Junior College Tuition	\$2,500.00
Revaluation	\$1,061.14
Solid Waste	\$206,461.05
Weeds	\$301.98
Waterways	\$1,970.57
McCall Snowmobile	\$480.86
Cascade Warm Lake Snowmobile	\$21.47
Title III Funds	\$36,036.40
PILT Fund	\$47,694.37

Total: **\$623,658.11**

Commissioner Allen made a motion to approve the Fiscal Year 2022 & Fiscal Year 2023 claims, board order claims and junior college application for Ms. Suzanne Zor as presented by Senior Deputy Auditor, Rheta Clingan. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2022 & Fiscal Year 2023 claims, board order claims and junior college application for Ms. Suzanne Zor.

Assessor, June Fullmer provided an update related to the move of the Assessor's Office to the south end of the Valley County Courthouse. She reported that they are fully staffed but awaiting the roll out of IT equipment. She advised that the Department of Motor Vehicles has three staff, and the State has approved a third terminal.

Clerk, Douglas Miller presented the commissioners with the canvass of votes for the November 8, 2022, general election. Commissioner Allen made a motion to approve the canvass of the votes for the November 8, 2022, general election. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the canvass of the votes for the November 8, 2022, general election.

Clerk Miller provide the commissioners with an update related to Fiscal Year 2022 close out with computer arts and Fiscal Year 2022 Audit. He informed the commissioners about the yearend financial reports that he was working on completing for the Idaho Transportation Department, Trial Court Financing, Idaho Department of Parks, and Recreation.

Chief Deputy Prosecuting Attorney, Brian Oakey provided the commissioners with an update of matters involving the Prosecuting Attorney's Office to include criminal and civil court. He discussed scheduling workshops with elected officials and department heads to discuss new operational process that has been implemented for contracts and memorandum of understandings.

Sheriff, Patti Bolen presented the Idaho Policing Policy Manual Agreement and provided a brief overview of the manual. Commissioner Maupin made a motion to approve the Idaho Policing Policy Manual Agreement. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Policing Policy Manual Agreement as presented.

Sheriff Bolen presented the Fiscal Year 2023 Highway Safety Grant, and she explained the grant requirements. Commissioner Allen made a motion to approve the Fiscal Year 2023 Highway Safety Grant as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2023 Highway Safety Grant as presented.

Treasurer, Johanna Defoort presented the Quarter 3 of statement of cash reports. Chairman Hasbrouck made a motion to approve quarter 3 statement of cash reports as presented by Treasurer, Johanna Defoort. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve quarter 3 statement of cash reports as presented by Treasurer, Johanna Defoort.

Treasurer Defoort advised that she was hoping that tax bills would be sent out on November 18, 2022 and advised that the deadline to mail tax bills was November 28, 2022. She informed the commissioners about the letter that would be included in the tax notices to advise the public options to pay the tax bills. She also advised that the letter provides a chart of where tax dollars are distributed amongst the several different tax districts within Valley County. She also advised that there would be educational videos on the Valley County website to allow the public to educate themselves about the property tax process. She also presented on a GIS Map that would have the information available. She discussed the continued process of the master facilities plan with Clearwater Financial and advised that Clerk Miller and herself have several different final meetings tomorrow with additional stakeholders.

Building Director, Annette Derrick reported that the building department has received 397 building permits as of November 14, 2022, with 20 to 30 to be picked up. She informed the commissioners that inspections have slowed down, but she anticipates there would be several inspections conducted in the winter. She also informed the commissioners that she would be working on policy and procedures for the building department.

Court Services Director, Skip Clapp presented the Juvenile Justice Annual Report for Fiscal Year 2022. Commissioner Maupin made a motion to approve the Juvenile Justice Annual Report and Juvenile Justice Financial Report. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Juvenile Justice Annual report and Juvenile Justice Financial Report.

Court Services Director, Skip Clapp provided the commissioners with an update of matters involving juvenile probation and adult probation.

4-H Coordinator, Alysson Statz provided the commissioners with an update of programs that are currently be offered by the University of Idaho Extension Office and informed the commissioners that the move to the new building has been very positive.

Human Resource Director, Pat Duncan provided the commissioners with an update of the job fair that occurred last week and reported that the turnout did not meet expectations, but they planned on having another job fair. Pat reported that she has three individuals that would be on-boarding tomorrow to begin their employment with Valley County. She discussed the building department technician position and the new facility technician position.

IT Director, Jeremy Wilcox provided the commissioners with an update of the work that had been conducted by the IT Department to include the move of the Assessor's Office, Prosecuting Attorney's Office, and the University of Idaho Extension Office. He provided an update regarding the wiring of the Lake Fork Recreation Office and advised that Idaho Power would not be able to assist with the upgrade for several more months. Jeremy provided the commissioners with an update regarding the move to the new software for the Clerk's Office and Building Department.

Planning & Zoning Director, Cynda Herrick provided the commissioners with an update regarding planning & zoning within Valley County. She advised that she was working through the road development agreements and discussed a workshop that would be occurring with the Planning & Zoning Commissioners. She informed the commissioners about the topics that would be discussed during the workshop to include compliance and impact areas. She discussed additional training that she was preparing for the Planning & Zoning Commissioners. Commissioner Allen asked about the troubles of having a quorum of Planning & Zoning Commissioners during meetings. Cynda reported that she would be discussing the issues with the existing members to confirm that they wanted to continue their service as Planning & Zoning Commissioners.

Recreation Director, Larry Laxson provided the commissioners with an update regarding recreation matters and meetings that he attended including Winter Recreation Meetings. He advised that they were recently notified about logging that would be occurring near a snowmobile trail. He reported on grants that the recreation department was pursuing through Idaho Department of Parks and Recreation. He also discussed that they were considering preparing legislation to require registration fees for electric bikes. Commissioner Maupin asked if the recreation department was pursuing newly made available funding through Idaho Department of Parks and Recreation. Larry indicated that he was not aware of additional funding through IDPR but would research. He reported on the installation of cameras near snowmobile parking lots. Larry discussed RS247 Roads, and he advised that he included Chief Deputy Prosecuting Attorney, Brian Oakey in the discussions.

Recreation Director, Larry Laxson presented the Fiscal Year 2023 Annual Operation Plan with Payette National Forest Service. Chairman Hasbrouck made a motion to approve the Fiscal Year 2023 Annual Operation Plan with Payette National Forest. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2023 Annual Operation Plan with Payette National Forest.

Facility Director, Scott Clingan introduced new employees of the Lake Shore Disposal. He advised that he had an initial meeting with Lake Shore Disposal about the construction and debris pile and reported on options that were being developed to eliminate the construction and debris pile. He briefly discussed the ideas with the commissioners to remove the construction and debris pile. The commissioners briefly discussed the woody debris pile and asked when the

pile would be disposed of. Scott indicated that Juan Bonilla would be coordinating the time to begin the burn of the woody debris pile. Commissioner Allen voiced his concerns with the burning of the woody debris pile in the future and he would like the commissioners to review other solutions in the future. Facility Director, Scott Clingan advised that all options would be explored each year but explained that the market does have an impact of how the woody debris pile was eliminated. The commissioners discussed the existing solid waste contract and asked if the contract needed to be reviewed with the new members of Lake Shore Disposal. Facility Director, Scott Clingan agreed that the operational plan need to be analyzed with Lake Shore Disposal.

Road Director, Jeff McFadden presented on a request for signage on Old State Road by Pines by the Lake Subdivision. He provided his opinion to the commissioners regarding the area within discussions. The commissioners believed that it would violate existing procedures that Valley County has in place. The commissioners felt that the road should not have anything differently done that would be done on other similar roads. Commissioner Maupin made a motion to deny the request for additional signage made by Pines by the Lake Subdivision because that infringes on the Valley County easements. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to deny the request for addition signage made by Pines by the Lake Subdivision. Because that infringes on Valley County easements.

Road Director, Jeff McFadden presented the memorandum of understanding for No Business Road. The commissioners were made aware that No Business Road had been plowed without the memorandum of understanding being signed. Mrs. Jacques presented to the commissioners and advised that the entire road was plowed in error. The commissioners discussed the issue with all involved and explained that the contractor plowing the road needs to follow the MOU once it was signed. Commissioner Allen made a motion to approve the Memorandum of Understanding for No Business Road. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding for No Business Road.

Road Director, Jeff McFadden provided an update on winter maintenance that was currently being conducted on the roads within Valley County. Commissioner Maupin asked about Johnson Lane in the back country and Jeff advised that the road would be improved in the spring of 2023. He advised that he was down one road technician and was attempting to hire another employee. The commissioners discussed potential options to recruit road technicians and Jeff advised that he would explore additional options. Jeff reported that he was working with an architecture company to develop plans for a potential new building. Chairman Hasbrouck asked about Joe's Road. Jeff reported that Valley County did deliver gravel as requested by the commissioners to Joe's Road improvements. The commissioners asked about winter maintenance on the roads within Valley County and Jeff explained the work that had been conducted. Jeff reported that he has been notified that there was a shortage of heating oil, but he was working with Diamond Fuel & Feed to locate additional heating oil.

Chairman Hasbrouck presented the commissioner meeting minutes from November 7, 2022. Commissioner Allen made a motion to approve. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 7, 2022.

Chairman Hasbrouck presented the Valley County Planning & Zoning Letter. Chief Deputy Prosecuting Attorney, Brian Oakey made comments to the commissioners. Commissioner Allen made a motion to approve the Valley County Planning & Zoning Letter as presented. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County Planning & Zoning Letter as presented.

The commissioners recessed at 11:37 a.m.

The commissioners returned at 1:00 p.m.

Emergency Services Manager, Juan Bonilla presented the 2022 SHSP Grant and 2022 EMPG Grant. He provided an overview of each grant application and provided an overview of how the grant would be utilized. Commissioner Allen made a motion to approve the 2022 SHSP Grant and 2022 EMPG Grant as presented by Emergency Services Manager, Juan Bonilla. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the 2022 SHSP Grant and 2022 EMPG Grant.

Chairman Hasbrouck began the updates on commissioners' boards. He advised that he attended a meeting for roadless rules commission and described the projects that were being completed for prescribed burns. He advised that there were limited discussions about the expansion of Tamarack Resort, Brundage Resort and Perpetua Resources. He briefly discussed the possible re-route of access to the back county using Burnt Log Road. He discussed the District IV Central District Health Meeting and advised that Raul Laborador would be stepping down from the central district health board. He presented on issues regarding the 911 Committee and advised that there was push for all agencies to move towards the same radio system. He explained that an inventory was being conducted to see if all agencies could move towards a same radio system but would require a review of a cost share requirement. He briefly discussed Boise Forest Coalition matters but advised that the attendance had been declining.

Commissioner Maupin provided an update on the WICAP Board and advised that there was a significant amount of federal funds available to expand head start programs. Commissioner Maupin provided a brief description of the operations of the WICAP Board. She reported that the Road Advisory Committee has not meet for awhile but would be reconvening the board to be involved with master travel plan. Commissioner Maupin provided an update regarding the work that was being done by the West Central Economic Development Council and reported on the possibility of fiber optic being installed in Valley County. She advised that the matter would be placed on an upcoming commissioners' agenda for a presentation. She advised that she had recommended that additional members be added to the West Central Economic Development Council and the council was considering increasing the members. She reported on the Valley County Fair Board and advised that they would be involved with the discussions of the ARPA Funds. Commissioner Maupin advised that she would be attending a NACO Meeting regarding work force housing. She explained that the cost of the meeting would be paid for by NACO. She discussed the creation of the local housing trust and how it was operated in Valley County. She briefly described the workforce development program that she was involved with.

Commissioner Allen presented on the Valley Soil & Water Conservation District meeting and requested that Planning & Zoning Director, Cynda Herrick elaborate on the work that was being done because of the quality of the Cascade Reservoir water. Cynda provided an overview of the projects that were being reviewed. Valley Soil & Water Conservation District Employee, Durena Farr provided a brief overview of the last meeting that occurred and discussed with the commissioners why they convened into an Executive Session. Durena Farr presented to the commissioners on the amount of funding that had been awarded to Valley Soil & Water Conservation Districts and discussed additional grants that would be available. Commissioner Allen appreciated the work that was being conducted by Valley Soil & Water Conservation District. Commissioner Allen did not have a lot to report on the Payette Forest Coalition Meetings, but he did advise that the coalition was still active. Commissioner Allen briefly discussed the Valley County Waterways Committee and advised that he has been recommending the creation of by-laws.

Chairman Hasbrouck began the discussion related to the property owned by Valley County at 209 North Idaho Street in Cascade, Idaho. Chairman Hasbrouck advised that the building was currently occupied by Facilities and Valley Soil & Water Conservation District. Valley Soil & Water Board Member, Bill Leaf presented to the commissioners and advised that Valley Soil & Water would like to maintain the existing location or would request that Valley County find another location on county owned property. Durena Farr advised that they would need to have an office space and a space for historical documents. Commissioner Maupin proposed utilizing the north end of the Valley County Courthouse. Chairman Hasbrouck asked about the existing need for employee housing. Human Resource Director, Pat Duncan reported that there was no existing need for employee housing. The commissioners continued the conversation with members of Valley Soil & Water Conservation District and felt that current location was the best option for the location of the Valley Soil & Water Conservation District but would need to be reviewed in the future.

Chairman Hasbrouck began the workshop related to the expenditure of ARPA Funding. Members in attendance were Prosecuting Attorney, Brian Naugle, Road Director, Jeff McFadden, Building Director, Annette Derrick, Recreation Director, Larry Laxson, Planning & Zoning Director, Cynda Herrick, 4-H Coordinator, Alyson Stats, Assessor, June Fullmer, Treasurer, Johanna Defoort and Sheriff, Patti Bolen. All participants provided their opinion regarding potential options for the use of the ARPA Funding and agreed to another workshop within a couple of weeks.

Dr. Royce Hutson who is a professor at Boise State University presented to the commissioners his findings from the Valley County Opioid Response Project for 2022. He provided specific findings to the commissioners regarding the surveys that were conducted. He provided recommendations to the commissioners that they felt should be implemented in our community to include youth community leadership, development activities for youth, increase social services for youth in community, engagement in the public-school settings. The commissioners had the opportunity to ask questions to Dr. Hutson and he responded accordingly. He advised that he would provide the commissioners with a pdf breakdown of the statistics.

Ms. Traci Jamison with Ignite Idaho provided the commissioners with an overview of the services that they offer through their non-profit organization. They are requesting \$15,000 of the opioid settlement dollars that Valley County received. Commissioner Allen made a motion

to approve \$15,000 contribution to Ignite Idaho from the Opioid Settlement Funds. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve \$15,000 contribution to Ignite Idaho from the Opioid Settlement Funds.

Planning & Zoning Director, Cynda Herrick presented on a request to conduct a public information plan for the owners of property around the Four Corners Fire to recommend that they research if they need flood insurance. She believed that a notice to each individual property owner should be conducted. She felt that \$500 would be the cost for the public information plan. The commissioners had the opportunity to ask questions directly to Planning & Zoning Director, Cynda Herrick. Chairman Hasbrouck made a motion to expend up to \$600 for the requested notification. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to expend up to \$600 for the requested notification regarding flood insurance of property affected by Four Corners Fire.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement." Commissioner Allen seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 4:03 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 4:20 p.m. Commissioner Maupin made a motion to schedule a future workshop for code enforcement issues. Commissioner Allen seconded the motion. No further discussion, all in favor. Motion passed to schedule a future workshop for code enforcement issues.

Mr. David Galliopi who resides in Valley County, Idaho, presented to the commissioners during the opportunity for the public to present to the commissioners.

Mr. Joey Pietri who resides in McCall, Idaho, presented to the commissioners during the opportunity for the public to present to the commissioners.

Mrs. Marguet Edwards Crockett who resides in Donnelly, Idaho, presented to the commissioners during the opportunity for the public to present to the commissioners.

The commissioners adjourned at 4:32 p.m.

Attest:


Douglas Miller, Clerk


Chairman, Elting Hasbrouck