



AGENDA

MEASURE "R" CITIZENS OVERSIGHT and ADVISORY COMMITTEE MEETING

**981 H STREET, SUITE 100
BOARD CHAMBERS
CRESCENT CITY
STATE OF CALIFORNIA**

FRIDAY

MAY 16, 2025

10:00AM

1. ROLL CALL:

2. Public Comment.

3. Discussion of items related to Measure R Transactions and Use Tax (Sales Tax);

A. Update on Measure R Projects.

a. Animal Services office remodel – complete

b. Veterans Cemetery Irrigation – under contract, likely carryforward to FY 25-26

c. Animal Services fencing – carryforward to FY 25-26

d. Camp 6 emergency repairs - completed

B. Measure R, County Department FY 25-26 requests for committee consideration and possible recommendation to the Board of Supervisors.

a. FY 25-26 - Sheriff's Office – 2 vehicles and flooring replacement

- b. Sheriff/Jail – Committee support and recommendation to prioritize Measure R Capital Improvement/Infrastructure funds for gap funding for the Jail Rehab project.
 - c. FY 25-26 – Animal Services – carryforward fencing and horse trailer
 - d. FY 25-26 – Jail – Whole body scanner and booking management system
 - e. Probation – 1 law enforcement vehicle and YOC ice machine
- C. Review list of vehicles that have been purchased as requested by Commissioner Jones.
- D. Review and discuss as necessary FY 24/25 year to date financials.
- E. Discuss FY 24-25 Measure R reports from applicable County Departments.
- F. Discuss FY 24-25 Committee report in June as required by Resolution section VII. (i), (j) and (k).

ADJOURNMENT

Kylie Goughnour, Clerk of the Board,
County of Del Norte, State of California

Date Posted: May 12, 2025



Del Norte County Probation Department
Lonnie Reyman, Chief Probation Officer

MEMORANDUM

DATE: April 15, 2025
TO: Measure R Oversight Committee
FROM: Lonnie Reyman, Chief Probation Officer
SUBJECT: Probation request for Measure R funding

Jonas Anderson, Asst. Chief Probation Officer

The Reentry Services Unit is responsible for the custody and transport of detained youth and the operation of the Youth Opportunity Center. The YOC has been established to bridge the gap between services left with the closure of the Juvenile Hall by offering programs and a facility to hold them for the at-risk youth in our community. This has allowed these youth to engage in positive, pro-social programs and relationships with not only probation staff but also multiple people and organizations in our community who are committed to working with these youth.

The existing ice machine has been inoperable since 2024 and, based on Building Maintenance's assessment, is unrepairable. This is the original ice maker for the juvenile hall and has been in service for a long time, past its life expectancy. A new, smaller, and more energy-efficient ice maker has been identified for purchase, and I am requesting Measure R funds be allocated to cover this purchase. Currently, either program-related or general funds would be utilized for the purchase, reducing funding available for the YOC programs or increasing the Department's general fund cost. The anticipated cost is **\$6,000**; the specification sheet is attached for review.

Additionally, the department has a best practice of maintaining and operating vehicles for a maximum of 12 years or 120,000 miles. We expect one of the vehicles to be replaced due to age this coming fiscal year. Currently, general funds would be utilized for the purchase, increasing the Department's general fund cost. The department intends to buy a mid-size SUV law enforcement vehicle fully equipped with a radio, cage, lights, sirens, and other required emergency equipment. I would request that Measure R funds be allocated to cover the vehicle purchase and up-fitting for safe and secure transportation. The anticipated cost is **\$75,000** for the vehicle and up-fitted equipment.

My total request is for **\$81,000** in Measure R Funding to facilitate these two(2) purchases to support the Youth Opportunity Center and secure transportation of offenders. Thank you for your time and consideration in these matters.

3-B

TO: Measure R Committee

FROM: DN Sheriff-Coroner Garrett Scott

DATE: 04/22/2025

REGARDING: Request for Measure R Funding FY 2025/26

I am requesting assistance from the Del Norte County Measure R Committee in effort to purchase some very much needed equipment and assets.

Animal Control:

- Roll-over Project: I am requesting the purchase of a livestock trailer that is a 17-foot bumper pull in all aluminum to last many years. The front area will have a small tack room where medical supplies, rescue equipment, and other items can be stored and kept in good condition and ready for use at any time. The best option for the horse trailer after quotes came in from various locations was a total of \$16,000. The current Animal Control livestock trailer is rusted, lighting does not work properly, and will only hold one large livestock animal which is creating the need to use personal trailers of staff members for livestock rendering and confiscation.
- Roll-Over Project: We would all like to see cyclone safety fencing put up for the safety of the property and animals. This project is extremely important for the security of the property as well as protection of the public if a dog were to escape and make it out of the facility. The current fencing is very old and in many sections no longer standing. We were able to gain quotes from three vendors last year for the front entrance area and Washington Blvd fence line. We have reached out to vendors once again for new quotes to not only replace the fencing aforementioned, but to fence the entire property. It has been extremely difficult to obtain new quotes as contractors are all so very busy right now. However, I would ask that the Committee allocate \$30,000.00 for the initial project noted and I can return to the Committee once we have official quotes for the entire property. The reason I have requested \$30,000.00 is I am assuming that the quote price will be a bit higher than last year once we can find a contractor. Any funding not used for the project would be returned to the Measure R account. The amount requested for the fencing project is \$30,000.00.

Jail:

- TEK84 Intercept Whole Body Security scanning system - \$152,000

The Tek84 is an advanced scanning device specifically designed to detect contraband items concealed on or within the human body, thereby enhancing the overall safety and security of our facility. This technology allows for a non-invasive inspection of individuals without the need for physical searches now in violation of the law, significantly reducing the risk of injury to both incarcerated subjects and staff.

The use of a body scanner will help discover hidden contraband coming in various locations within the bodies of inmates, keeping in mind invasive body searches are no longer acceptable by law, forcing jails to now purchase devices such as the TEK84 X Ray machines to detect narcotics. Our jail has experienced over 5 overdoses this past year. Obviously jail staff makes every effort to detect narcotics being smuggled into the jails however there is simply no guarantee without the allowance of searches and methods used previously by all jails. DN Admin has also been working on this project for several years and we have finally found the most affordable and accommodating machine that will fit inside the smaller spaces within our jail, where others simply too large. Moreover, the Tek84 will contribute to creating a safer environment for incarcerated subjects and staff alike.

- HID Live Scan/Booking Photo Unit Management System replacement - \$6,000

The Live scan machine is used to book incarcerated subjects into the jail. The machine takes inmates' fingerprints, palm prints, as well as booking photos. This information is used to properly identify a subject and is then sent to the DOJ. The DOJ is mandated to maintain the statewide criminal record repository for the State of California. In this capacity, the jail is required to submit arrest information. This information is used to compile records of arrests and prosecutions known as "RAP sheets," for in-custody's and disseminates the information for law enforcement purposes. RAP sheets are based upon fingerprint submissions, and therefore positively identified biometrically; a process by which an incarcerated person's unique identity is confirmed.

Patrol/Admin:

- Replacement Vehicles: 1 Durango / 1 Charger - \$149,850 (Includes radios/upfit and sales tax)

Unit 100 has major engine issues - Needs replacement

Unit 41 – 2007 Charger - Major engine /transmission issues

- Flooring replacement: \$23,000 (includes flooring and molding)

Carpets in building have been cleaned and remain extremely stained and worn. Requesting to replace with vinyl flooring.



Quote

March 12, 2025

Attn: Deborah Guzman, Correctional Tech
 Del Norte County Jail
 650 5th St.
 Crescent City, CA 95531
 707.464.4191 x1525
deborah.guzman@co.del-norte.ca.us

Quote: 2024-11-13

Please see the quotation below for the Tek84 Intercept Body Scanner.

Qty	Part Number	Description	Net Each	Ext Price
1	SSD-018-0100	Tek84 Intercept Whole Body Security Scanning System	\$ 139,000.00	\$ 139,000.00
		High Strength Aluminum Unibody Frame. 106Kv Monoblock Oil Cooled Generator. 34" X 72" X 90" (79" top removed) foot print. 4 Second Scan Time. Variable Scanning Dosage from 0.25 uSv to 8.0 uSv		
		Tethered Ethernet Connected Work Station with 27" Vertically Mounted Touch Screen Monitor. PC with Win OS and (2) 1 TB HDD. RAID. 1 million image storage capacity. Transportable on Built in Heavy Duty Caster System. Corner Mounting Feet. 16 million Grey Scale Levels. 110 V/60hz. 1Kva		
1	INT-Shipping	Freight from San Diego, CA to Crescent City, CA 95531	\$1,500	\$ 1,500.00
2	INT-WARRANTY-2	Initial Two Year Parts and Labor on Entire System from Time of Installation	Included	\$ -
1	INT-INSTALL	1/2 Day Installation	Included	\$ -
1	INT-Training	2.5 days Formal, classroom, on-site	Included	\$ -
0	EXT-WARR	Extended Warranty - Five Years Full coverage parts and labor Total Seven Years Per Body Scanner Including Initial Warranty	\$ 8,900.00	\$ -
Sub Total				\$ 140,500.00


By execution of this agreement, by an authorized signature, the customer agrees to purchase the products specified subject to the terms and conditions set forth in the agreement and subject to Tek84 and conditions available at www.Tek84.com.

This quote will expire on:	6/1/2025	Tax @ 8.250%	\$ 11,467.50
Delivered-at-place:	Crescent City, CA 95531	Total	\$ 151,967.50

Terms: Net 30

Taxes:

Accepted By:
 Printed Name and Title: _____
 Authorized Signature _____
 Date _____

Prepared by:
 Brian Amos - Western Regional Sales Manager

 3/12/2025
brian.amos@tek84.com | (916) 606-0733



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 Brian Amos - Western Regional Sales Manager

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Intercept

X-ray Body Scanning Solution for Contraband Detection Creates Safer Environments for All

Tek84 Intercept® is the most advanced x-ray body scanning system for the detection of weapons, drugs, cell phones and other contraband in seconds. Intercept helps create safer environments for people who live or work inside correctional facilities and other high security venues.

Patented technology, compact size, ease of operation, training and service, and data management features make Intercept the x-ray scanning system of choice for law enforcement, corrections, and security professionals.

The #1 Selling High Security X-ray Body Scanning System in the United States

- ✓ X-ray dose less than 1% of medical exam
- ✓ Patented technology for clear, distortion-free images
- ✓ Smallest footprint (3' x 6'). Easy to install, relocatable.
- ✓ Photo ID link for evidentiary support
- ✓ Training by AART-certified radiology professionals
- ✓ Integrated Thermal Scanner option
- ✓ Ask us about federal and other grant funding

- Detects metallic and nonmetallic threats concealed under clothing and within body cavities in 3.8 seconds.
- Ultra-low dose x-ray scanning safely creates sharp, clear images.
- Deployed in local, state and federal correctional facilities in nearly all 50 states and internationally.
- U.S. local, state and federal funding available through several federal grant programs.
- The only x-ray body scanning system for law enforcement made in the USA.

Scientifically Proven Safe

Intercept meets the highest safety standards for both operators and subjects. It operates with ultra-low amounts of radiation, as low as 1% of the dose used in medical x-ray exams. Intercept meets federal standards for body scanner radiation safety established by the American National Standards Institute (ANSI N43-17).



Additional Intercept safety features:

- Multiple scan techniques provide choice and flexibility for specific scanning and security requirements.
- A three- by six-foot exclusion or safety zone – equal to the Intercept footprint – where operators and staff are prohibited during scanning for radiation safety. Intercept has the smallest operational footprint in the industry.
- TekNet, a secure database management tool for digital storage of subject information, scanning records and up to 100 million images. It documents the annual radiation exposure for each subject in compliance with ANSI N43-17.

Breakthrough Technology: Clear, Distortion-free Images

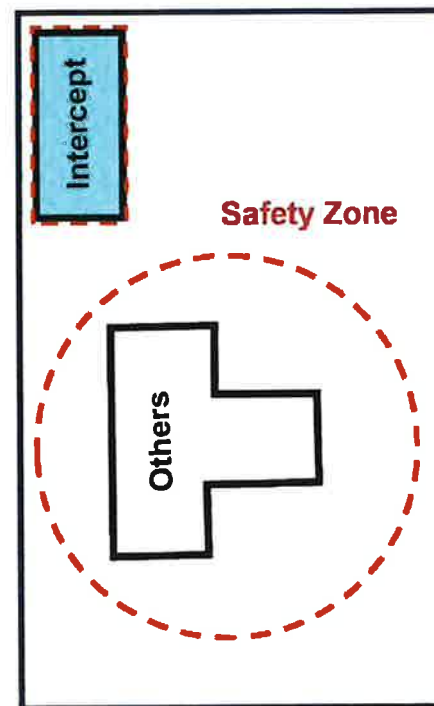
Intercept’s patented technology renders the highest quality scans with minimal radiation and image distortion. Intercept looks through the body horizontally, the shortest path, with a mobile scanning beam that starts below the feet and moves vertically above the head. The required beam length is about 11 inches for most subjects, nearly half the length of stationary, fixed-angle beam scanners.

- Three scan filters – high resolution, three-dimensional and detail – provide analytical tools for identifying anomalies and minimizing false positives.
- An optional Mask Setting blurs faces and genitals to protect privacy in accordance with the U.S. Prison Rape Elimination Act.

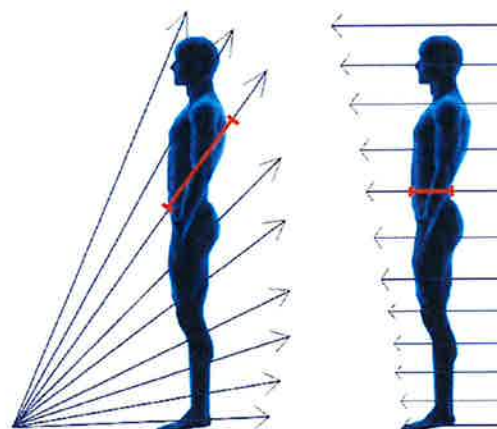
Superior Design Makes Scanning Fast, Simple

Superior design combines advanced scanning technology with ease of operation for quick scanning, which is essential in high-risk environments.

- Subjects simply stand still during scans (unlike other scanners with moving platforms), which is critical if individuals are uncooperative or impaired.
- Intercept scans can be completed in less than four



Intercept uses far less operational space than any other x-ray body scanning system.



Others

Tek84 Intercept

All x-ray images degrade as they pass through body tissue. The thicker the subject, the lower the quality of the resulting image. Intercept looks through the body horizontally, the shortest path, a tissue thickness of about 11 inches versus 16 inches for other systems.

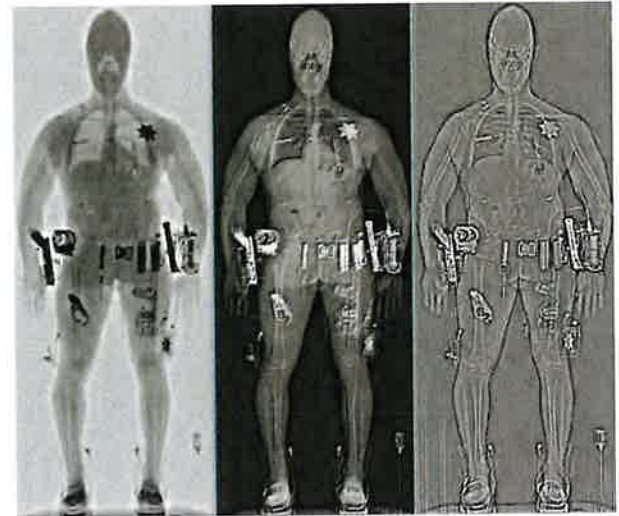
seconds, more than three times faster than some conventional scanners.

- Intuitive touch-screen technology makes Intercept easy to operate.
- Smart technology automatically notifies the operator when a subject is out of position.

Certified Training and Unmatched 24/7 Service

Tek84 partners with law enforcement to ensure professional and continual operation of Intercept. Operator training is critical after the initial installation, for future employees, and annual recertification. Only Tek84 provides hands-on, on-site training with AART-certified radiology professionals.

- Our experts provide onsite training on system operation, radiation safety, and image interpretation.
- Affordable online simulator training using real-life contraband images complements initial instruction and provides essential training to new employees and required annual safety qualification.
- 24/7 customer service hotline plus full-time service technicians who work exclusively on body scanners.
- Tek84 provides expert witness testimony on legal issues such as radiation safety and image interpretation.



HiRes

3D

Detail

Three different and unique scanning filters at 8 uSv provide the best opportunity for contraband detection.



Multiple exposure settings up to 8 uSv provide flexibility while complying with ANSI requirements.

Easy Installation and Relocation

Intercept has the smallest footprint (3 x 6 feet) in the industry, which provides more location options in the tight confines of most jails and prisons.

- Intercept ships nearly fully assembled in two crates.
- Its compact size enables Intercept to be rolled through standard door frames.
- Complete installation with a single technician in less than two hours.
- Standard electrical outlets suffice, no special power needs.



Intuitive touch screen on a 27" Industrial grade monitor.





Optional Features for Added Value

- **Photo Matching for Evidentiary Proof.** Intercept's built-in camera enables the creation of encrypted files matching subject photos with their scanned image.
- **Networking Software.** Intercept Manager™ offers remote viewing and management that is essential for institutions deploying multiple body scanners.
- **Thermal Scanner for Health Protection.** FDA-approved thermal scanner measures and records the temperature of each subject, providing an early indication of COVID-19 and other infections.
- **Random Zero-Dose Scan Feature.** Minimizes radiation exposure for frequently scanned subjects while providing an effective contraband deterrent. Flexible settings enable application to 10%-50% of scans.
- **Software Available in English and Spanish.**

Tek84 Listens. Our state-of-the-art technology and constant improvements, including free software upgrades, create a dynamic product that offers the best value proposition in security full body scanning today...and tomorrow.



The superior image quality of Tek84 Intercept makes anomalies "pop out" on scans for faster, easier detection.



An actual seizure from a U.S. jail during a routine scan during booking showed a dark anomaly in the rectum that turned out to be two balloons containing cannabis gummies and sleeping pills.

Specifications

Physical

Footprint: 34" x 72" (86 x 183 cm)
 Height: 90" (211 cm) fully assembled
 79" (201 cm) top removed for transport
 Weight: 720 lbs. (328 kg)

Electrical Power: 100/120/230 VAC, 50/60 Hz, 800 watt Tolerant of poorly regulated power

Environmental

Operating: 32-120 degrees F (0-50 degrees C)
 Humidity: Less than 95%, noncondensing

Scan Time

0.25-2.0 uSv 3.8 seconds
 4.0 uSv 8 seconds
 8.0 uSv 16 seconds

Radiation Safety

Dose: General-use 0.25 uSv (25 uRem) per scan, suitable for daily screening; limited-use: up to 8.0 uSv (800 uRem) per scan, suitable for weekly screening; effective dose to subject measured in accordance with ANSI/HPS N43-17-2009

Leakage: Inspection zone is the scanner footprint; <20 uGy (2 mR) in any 1 hour

Standards: Complies with ANSI/HPS N43-17-2009 (Body Scanner Radiation Safety); Complies with ANSI/IEEE N42.47-2010

Intercept is protected under U.S. patents: 10, 481,295, 10,705,244 and 10,705,245. International and other U.S. patents are pending.



BODY SCANNER QUOTES:



Quote

November 25, 2024

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1	INT-Training	2.5 days Formal, classroom, on-site	Included	\$ -
0	EXT-WARR	Extended Warranty - Five Years Full coverage parts and labor Total Seven Years Per Body Scanner Including Initial Warranty	\$ 8,900.00	\$ -
Sub Total			\$	148,500.00



COMPASS SMART DV Bundle - includes all hardware and software necessary

Brand Name: INEV Systems
 PN: ADA SMART DV YPV
 MPN: SMART DV YPV
 Min. Order Qty: 1
 Availability: Call for Availability

Price: **\$209,475.00 / EA**

Qty: **ADD TO CART**

+ Add To Favorites
 Add / Remove CPN

DESCRIPTION

Dual View. Includes: all hardware and software necessary, DruCard 3, A EYE, Install/On site, Training, Radiation Protection Program, Radiation Safety Officer Training, x5 Radiation Operator Training/Person

COMPASS SMART DV is patented full-body, dual view, x-ray scanner that provides a detailed examination of suspected persons holding or illegal contraband. This Dual View technology provides a second view exclusively targeting on the deep cavity torso area. Designed uses include airports, correctional facilities, border terminals and government buildings.

FEATURES

- Detects narcotics, weapons, explosives, electronic & cellular devices, and ceramic and non-ceramic knives
- Two separate x-ray generators that provide independent inspection areas
- Meets ANSI 43.17.2009 standard

QUESTIONS? (888) 234-2710 [CONTACT US](#) [VIEW QUOTE](#) MY ACCOUNT

AMBITEC BRANDS BODY ARMOR & BALLISTICS TACTICAL GEAR SECURITY SOLUTIONS

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Adani Clearpass Full Body Scanner System with Contraband Detection Capabilities

\$148,750.00

ADANI's newest Security X-Ray Inspection System and first ADA-Compliant Full Body Scanner offers the latest in technology with DruGuard Auto detection software for quick, efficient screening in areas with limited space such as correctional facilities and courthouses.

Categories: Security Solutions, Security Hardware, X-Ray Scanners
 Brand: Adani

1 [Add to cart](#) [Add to Quote](#)

Adani Clearpass Full Body Scanner System with Contraband Detection Capabilities

Subtotal: **\$148,750.00**

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PRODUCTS

HID® Livescan Adjustable Height Cabinet

Thoughtful, flexible design offering proven reliability



OVERVIEW TECHNICAL SUPPORT

Criminal booking encounters demand solutions that can withstand the challenge of a high-pressure environment. That is why our livescan booking station cabinets are designed and purpose-built with toughness in mind. Made from heavy duty steel, with secure computer storage, device options and ruggedized features, HID Livescan Cabinets protect your technology investments without impeding the enrollment/booking process.

DOCUMENTS

 [HID Livescan Adjustable Height Cabinet Datasheet](#)

 [Best Practices for Rolled Fingerprint Capture using a Livescan Device White Paper](#)

 [Best Practices for Flat Fingerprint Capture Using a Livescan Device White Paper](#)

RELATED LINKS

[HID Guardian 200 Tenprint Scanner](#)

[HID L Scan Tenprint and Palm Scanner](#)



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Purpose-built for enrollment, booking and identity verification



HID® Livescan Management Software (LSMS)

Windows-based multimodal biometric enrollment software

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America's Commercial Vehicle Source


Quotation # UTE05983



Del Norte CA Sheriffs Office, Leann McClafin
650 5th Street
Crescent City CA 95531
United States






Quotation Date 04/02/2025	Expiration 05/02/2025	Salesperson Joe Manno	Estimate Type Vehicle + Upfit
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Account Manager Joe (814) 594-3167	Inventory Manager Daulton (412) 636-6056	Shop Manager Jarrod (412) 707-7281
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Line No.	Image	Description	Quantity	Unit Price	Amount
VEHICLE					
1		[24DURV6-BLACK] 2024 Dodge Durango (V6 Pursuit, Black) Cooperative Contract: National	1.00 Units	42,999.00	\$ 42,999.00
				Subtotal	\$ 42,999.00
CONSOLE					
2		[C-VS-0410-DUR-PM] Havis Consoles (2018+ Durango, Printer Mount, Standard Steel)	1.00 Units	462.00	\$ 462.00
3		[CUP2-1004] Havis Cup Holders	1.00 Units	42.90	\$ 42.90
4		[C-ARM-102] Havis Arm Rests (Side Mount)	2.00 Units	62.04	\$ 124.08

America's Commercial Vehicle Source

Quotation # UTE05983

5		[C-HDM-214] Havis Dock Mounts (2018+ Durango, Console Mount)	1.00 Units	121.44	\$ 121.44
6		[C-MD-119] Havis Dock Mounts (2018+ Durango, Motion Device)	1.00 Units	242.22	\$ 242.22
7		[C-MCB] Havis Mic Clip Bracket (Standard)	2.00 Units	12.54	\$ 25.08
8		[MMSU-1] Magnetic Mic	2.00 Units	26.40	\$ 52.80
9		PA Labor (Console) **** LIFETIME WARRANTY ****	4.00 Hours	124.00	\$ 496.00
				Subtotal	\$ 1,566.52




PARTITION

10		[P1826DUR18AOSB] ProGard Prisoner Transport (2018+ Durango, Dual Prisoner Transport System)	1.00 Units	3,544.17	\$ 3,544.17
11		[SC-920-D-5-5] SantaCruz Gun Locks (Dual Gun Partition Mount, Handcuff)	1.00 Units	460.67	\$ 460.67
12		PA Labor (Transport System) **** LIFETIME WARRANTY ****	12.00 Hours	124.00	\$ 1,488.00
				Subtotal	\$ 5,492.84







BUMPER

America's Commercial Vehicle Source

Quotation # UTE05983

13		[36-4075] Westin Bumpers (Bumper Only - PIT Bars / Headlight Guard Sold Separate, 2018+ Durango)	1.00 Units	338.25	\$ 338.25
14		[36-6005W2] Westin Light Channels (2011-2024 Charger, (2) Whelen)	1.00 Units	31.45	\$ 31.45
15		PA Labor (Bumper) **** LIFETIME WARRANTY ****	4.00 Hours	124.00	\$ 496.00
				Subtotal	\$ 865.70







CONTROLLER

16		[C399] Whelen Smart Siren/Controller (Remote / Controller Only, 100 Watt)	1.00 Units	859.30	\$ 859.30
17		[CCTL6] Whelen Control Heads (Rotary Knob)	1.00 Units	288.06	\$ 288.06
18		[C399K3] Whelen Vehicle Cable (2018+ Durango)	1.00 Units	38.98	\$ 38.98
19		[SA315U] Whelen Siren Speaker	1.00 Units	199.50	\$ 199.50
20		[SAK54CM] Whelen Speaker Brackets (2018+ Durango, Universal)	1.00 Units	33.39	\$ 33.39
21		PA Labor (Wiring + Electronics) **** LIFETIME WARRANTY ****	12.00 Hours	124.00	\$ 1,488.00
				Subtotal	\$ 2,907.23




LIGHTING

America's Commercial Vehicle Source

Quotation # UTE05983




22		[LEGACY-RED/BLUE] Whelen Exterior Lightbar (Legacy, Red/Blue) Lightbar Lens: Clear Lightbar Mounting Kit: Durango	1.00 Units	2,466.45	\$ 2,466.45	
23		[I3JC] Whelen Surface Mount (ION, Red/Blue/White, Screw Mount, Clear) (2) Mounted in the bumper light channel	2.00 Units	153.09	\$ 306.18	
24		[LINSV2R] Whelen Mirror Light (Clear, Red) (1) Mounted under the driver mirror	1.00 Units	194.67	\$ 194.67	
25		[LINSV2B] Whelen Mirror Light (Clear, Blue) (1) Mounted under the passenger mirror	1.00 Units	194.67	\$ 194.67	
26		[LSVBKT44] Whelen Mirror Bracket (2018+ Durango)	1.00 Units	22.05	\$ 22.05	
27		PA Labor (Lighting) **** LIFETIME WARRANTY ****	14.00 Hours	124.00	\$ 1,736.00	
					Subtotal	\$ 4,920.02

OTHER

28		Graphics - Design and Vinyl (Standard Reflective) High quality 3M vinyl Up to 3 free design revisions	1.00 Units	950.00	\$ 950.00
29		Graphics - Design and Vinyl (Simple Non-Reflective) **** Paint all doors white ****	1.00 Units	1,200.00	\$ 1,200.00
30		PA Labor (Graphics)	4.00 Hours	124.00	\$ 496.00

America's Commercial Vehicle Source

Quotation # UTE05983

31		Shop Supplies Allowance Wire, Terminals, Fuses, Heat Shrink, Etc.	1.00 Units	600.00	\$ 600.00
32		PA Vehicle Transportation - Mileage	2,753.00 mi	2.00	\$ 4,404.80
33		Standard delivery	1.00 Units	450.00	\$ 450.00
				Subtotal	\$ 8,100.80
				Untaxed Amount	\$ 66,852.11
				CA STATE	\$ 4,603.28
				Total	\$ 71,455.39

Terms & Conditions

To approve, please click accept or sign and return. By approving you are agreeing to all the terms below.

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- **Limitations:** This is a proposal valid for only 30 days. Truck cassis must come ready to accept the body and any additional work or modifications will be barred by the customer. Additional shipping charges not listed on the proposal may incur.
- **Contracts:** If applicable to this project, National BuyBoard Contract # 698-23 or PA COSTARS contract #012-E22-242 / #025-E22-476 applies.
- **Fees:** Custom orders can not be canceled or returned. Cancellation fee of an approved quote is 5% of the total cost. If the manufacturer charges a restocking fee for any items, the customer is responsible for charges. No returns on any items after 30 days.

Payment terms: 30 Days

America's Commercial Vehicle Source


Quotation # UTE05971






Del Norte CA Sheriffs Office, Leann McClafin
650 5th Street
Crescent City CA 95531
United States

Quotation Date 04/02/2025	Expiration 05/02/2025	Salesperson Joe Manno	Estimate Type Vehicle + Upfit
-------------------------------------	---------------------------------	---------------------------------	---






Account Manager Joe (814) 594-3167	Inventory Manager Daulton (412) 636-6056	Shop Manager Jarrod (412) 707-7281
--	--	--

Line No.	Image	Description	Quantity	Unit Price	Amount
VEHICLE					
1		[23CHRV6-BLACK] 2023 Dodge Charger (V6 Pursuit, Black) Cooperative Contract: State	1.00 Units	35,999.00	\$ 35,999.00
Subtotal					\$ 35,999.00




CONSOLE					
Line No.	Image	Description	Quantity	Unit Price	Amount
2		[C-VS-0909-CHGR-PM-2] Havis Consoles (2011-2024 Charger, Printer Mount, Standard Steel)	1.00 Units	488.40	\$ 488.40
3		[CUP2-1004] Havis Cup Holders	1.00 Units	42.90	\$ 42.90
4		[C-ARM-102] Havis Arm Rests (Side Mount)	2.00 Units	62.04	\$ 124.08

America's Commercial Vehicle Source

Quotation # UTE05971

5		[C-HDM-214] Havis Dock Mounts (2011-2024 Charger, Console Mount)	1.00 Units	121.44	\$ 121.44
6		[C-MD-119] Havis Dock Mounts (2011-2024 Charger, Motion Device)	1.00 Units	242.22	\$ 242.22
7		[C-MCB] Havis Mic Clip Bracket (Standard)	2.00 Units	12.54	\$ 25.08
8		[MMSU-1] Magnetic Mic	2.00 Units	26.40	\$ 52.80
9		PA Labor (Console) **** LIFETIME WARRANTY ****	4.00 Hours	124.00	\$ 496.00
				Subtotal	\$ 1,592.92




PARTITION

10		[P1826C15AOSB] ProGard Prisoner Transport (2011-2024 Charger, Dual Prisoner Transport System)	1.00 Units	3,021.59	\$ 3,021.59
11		[SC-920-D-5-5] SantaCruz Gun Locks (Dual Gun Partition Mount, Handcuff)	1.00 Units	460.67	\$ 460.67
12		PA Labor (Transport System) **** LIFETIME WARRANTY ****	12.00 Hours	124.00	\$ 1,488.00
				Subtotal	\$ 4,970.26







BUMPER

America's Commercial Vehicle Source







Quotation # UTE05971

13		[36-2035] Westin Bumpers (Bumper Only - PIT Bars / Headlight Guard Sold Separate, 2011-2024 Charger)	1.00 Units	338.25	\$ 338.25
14		[36-6005W2] Whelen Light Channels (2011-2024 Charger, (2) Whelen)	1.00 Units	31.45	\$ 31.45
15		PA Labor (Bumper) **** LIFETIME WARRANTY ****	4.00 Hours	124.00	\$ 496.00
				Subtotal	\$ 865.70



CONTROLLER

16		[C399] Whelen Smart Siren/Controller (Remote / Controller Only, 100 Watt)	1.00 Units	859.30	\$ 859.30
17		[CCTL6] Whelen Control Heads (Rotary Knob)	1.00 Units	288.06	\$ 288.06
18		[C399K3] Whelen Vehicle Cable (2011-2024 Charger)	1.00 Units	38.98	\$ 38.98
19		[SA315U] Whelen Siren Speaker	1.00 Units	199.50	\$ 199.50
20		[SAK37] Whelen Speaker Brackets (2011-2024 Charger, Universal)	1.00 Units	33.39	\$ 33.39
21		PA Labor (Wiring + Electronics) **** LIFETIME WARRANTY ****	12.00 Hours	124.00	\$ 1,488.00
				Subtotal	\$ 2,907.23

LIGHTING





22		[LEGACY-RED/BLUE] Whelen Exterior Lightbar (Legacy, Red/Blue) Lightbar Lens: Clear Lightbar Mounting Kit: Charger	1.00 Units	2,466.45	\$ 2,466.45
23		[I3JC] Whelen Surface Mount (ION, Red/Blue/White, Screw Mount, Clear) (2) Mounted in the bumper light channel	2.00 Units	153.09	\$ 306.18
24		[LINSV2R] Whelen Mirror Light (Clear, Red) (1) Mounted under the driver mirror	1.00 Units	194.67	\$ 194.67
25		[LINSV2B] Whelen Mirror Light (Clear, Blue) (1) Mounted under the passenger mirror	1.00 Units	194.67	\$ 194.67
26		[LSVBKT35] Whelen Mirror Bracket (2011-2024 Charger)	1.00 Units	22.05	\$ 22.05
27		PA Labor (Lighting) **** LIFETIME WARRANTY ****	14.00 Hours	124.00	\$ 1,736.00
				Subtotal	\$ 4,920.02

OTHER

28		Graphics - Design and Vinyl (Standard Reflective) High quality 3M vinyl Up to 3 free design revisions	1.00 Units	950.00	\$ 950.00
29		Graphics - Design and Vinyl (Simple Non-Reflective) **** Paint all doors white ****	1.00 Units	1,200.00	\$ 1,200.00

America's Commercial Vehicle Source

Quotation # UTE05971

30		PA Labor (Graphics)	4.00 Hours	124.00	\$ 496.00
31		Shop Supplies Allowance Wire, Terminals, Fuses, Heat Shrink, Etc.	1.00 Units	600.00	\$ 600.00
32		PA Vehicle Transportation - Mileage	2,753.00 mi	2.00	\$ 4,404.80
33		Standard delivery	1.00 Units	450.00	\$ 450.00
				Subtotal	\$ 8,100.80
				Untaxed Amount	\$ 59,355.93
				CA STATE	\$ 3,984.84
				Total	\$ 63,340.77

Terms & Conditions

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UTILITAC - National
1 Bark Street
Ridgway, PA 15853

America's Commercial Vehicle Source

Quotation # UTE05971

Payment terms: 30 Days



GARRETT SCOTT
Sheriff - Coroner

COUNTY OF DEL NORTE **Office of the Sheriff - Coroner**

650 5th Street
Crescent City, California 95531

Main Office
(707) 464-4191

Main Fax
(707) 465-5742



DEVIN PERRY
Undersheriff

May 12, 2025

Measure R Oversight Committee
County of Del Norte

Subject: Request to Recommend Prioritization of Measure R Funds for Del Norte County Jail Rehabilitation Project

Dear Members of the Measure R Oversight Committee:

I am writing to respectfully request your consideration and recommendation to the Del Norte County Board of Supervisors to prioritize Measure R funds to assist with bridging a critical funding gap for the Del Norte County Jail Rehabilitation Project.

As you may be aware, the overall rehabilitation project for the Del Norte County Jail is currently estimated at approximately \$10 million. At this juncture, we have successfully secured approximately \$5 million in funding, leaving an estimated shortfall of about \$5 million. Given the significant importance of this project for public safety, law enforcement effectiveness, and community welfare, Measure R funds present a legitimate and highly appropriate source to bridge this funding gap.

The proposed use of Measure R funds aligns directly with the purposes and criteria established and approved by Del Norte County voters, including:

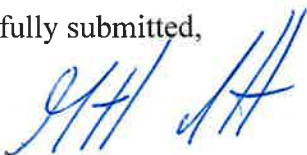
- Support for law enforcement operations
- Jail operations and related infrastructure
- Emergency dispatch services
- Critical capital and infrastructure improvements

This project addresses pressing safety and security concerns, enhancing the safety of both inmates and Sheriff's Office personnel. Furthermore, the Del Norte County Board of Supervisors has explicitly prioritized this rehabilitation effort, underscoring its critical importance to our community and public safety infrastructure.

Utilizing Measure R funds to partially fund this gap not only directly supports law enforcement and public safety objectives but also demonstrates responsible fiscal management by reducing the necessity of additional County debt. Therefore, I kindly request your support and ask that the Measure R Oversight Committee formally recommend to the Board of Supervisors the prioritization of a large portion of Measure R funds to close the funding gap for the Del Norte County Jail Rehabilitation Project. In making this decision I would strongly encourage a portion of the funds remain for contingency needs that may arise, noting I do not recommend the entirety of unused funds be transferred to the project. The Measure R Board in my opinion should discuss a percentage or amount they would like to remain available for contingencies. I would recommend 75% of remaining measure R funds from prior fiscal years be allocated to the jail project. It is my understanding the remaining balance is \$3 Million.

Thank you very much for your thoughtful consideration and continued commitment to public safety in Del Norte County. We look forward to discussing this request further at your earliest convenience.

Respectfully submitted,



Garett Scott
Del Norte County Sheriff-Coroner

CC: Neal Lopez, CAO
Clinton Schaad, Auditor-Controller
Randy Hooper, Assistant CAO
Devin Perry, Undersheriff

Department	Description	Fiscal Year	Total
Code Enforcement	Chevy Silverado	23/24	\$ 45,830.00
Sheriff's Department	Dodge Durango	23/24	\$ 70,491.00
Sheriff's Department	Dodge Durango	23/24	\$ 70,491.00
Sheriff's Department	Dodge Charger	23/24	\$ 65,314.00
		Total	\$ 252,126.00

3-C

Measure R

Statement of Revenues and Expenditures
10 Months Ended 4/30/2025

	CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:					
157-527-90080 Sales Tax - County 1%	126,009.00	1,300,305.84	1,700,000.00	(399,694.16)	76.49%
157-527-90300 Interest	31,226.23	96,814.03	0.00	96,814.03	0.00%
Total Revenues	157,235.23	1,397,119.87	1,700,000.00	(302,880.13)	82.18%
Expenses:					
Total Salaries and Benefits	0.00	0.00	0.00	0.00	0.00%
Total Services and Supplies	0.00	0.00	0.00	0.00	0.00%
157-527-30500 Department Allotment	0.00	0.00	3,061,170.00	3,061,170.00	0.00%
Total Other Charges	0.00	0.00	3,061,170.00	3,061,170.00	0.00%
Total Fixed Assets	0.00	0.00	0.00	0.00	0.00%
157-527-70911 Op Trans Out - Sheriff (231)	104,174.98	332,709.21	577,945.00	245,235.79	57.57%
157-527-70912 Op Trans Out - Jail (242)	48,684.00	143,867.59	214,156.00	70,288.41	67.18%
157-527-70913 Op Trans Out - Probation (244)	14,135.00	45,124.00	89,552.00	44,428.00	50.39%
157-527-70914 Op Trans Out - Reentry Services (243)	7,478.00	22,650.00	111,053.00	88,403.00	20.40%
157-527-70915 Op Trans Out - District Attorney (212)	2,476.00	7,063.77	18,116.00	11,052.23	38.99%
157-527-70916 Op Trans Out - Animal Services (259)	28,427.00	88,043.32	134,710.00	46,666.68	65.36%
157-527-70917 Op Trans Out - Code Enforcement (416)	12,162.00	79,286.19	195,553.00	116,266.81	40.54%
157-527-70918 Op Trans Out - OES (253)	19,862.00	68,516.00	91,640.00	23,124.00	74.77%
157-527-70919 Op Trans Out - Planning (258)	10,518.00	54,525.00	87,570.00	33,045.00	62.26%
157-527-70921 Op Trans Out - Coroner (254)	781.00	2,196.01	3,150.00	953.99	69.71%
157-527-70922 Op Trans Out - Admin (112)	25,443.00	81,725.00	105,631.00	23,906.00	77.37%
157-527-70923 Op Trans Out - Cap Improvement (160)	31,444.98	607,473.31	707,917.00	100,443.69	85.81%
157-527-70925 Op Trans Out - Vet Cemetery (154)	0.00	0.00	60,000.00	60,000.00	0.00%
Total Intrafund Transfers	305,585.96	1,533,179.40	2,398,993.00	863,813.60	63.96%
Total Expenses	305,585.96	1,533,179.40	5,458,163.00	3,924,983.60	28.09%
Revenues Over (Under) Expenditures	(148,350.73)	(136,059.53)	(3,758,163.00)	3,622,103.47	3.62%

3-D

Measure R
Balance Sheet
April 30, 2025

Unaudited

ASSETS

157 010 00000	Cash Measure R	3,627,735.29
	Total Assets	<u>3,627,735.29</u>

LIABILITIES AND FUND EQUITY

157 010 07100	Fund Balance	3,763,794.82
	Revenue	1,397,119.87
	Expenditure	<u>(1,533,179.40)</u>
	Total Liabilities and Fund Equity	<u>3,627,735.29</u>



DEL NORTE DISTRICT ATTORNEY'S OFFICE

450 H Street #171
Crescent City, CA 95531
PHONE (707) 464-7210 FAX (707) 465-6609

Katherine N. Micks
District Attorney

April 25, 2025

Measure R Oversight Committee

Re: FY 24/25 Measure R Report from the District Attorney's Office

Dear Measure R Oversight Committee:

The District Attorney's office is budgeted to receive \$18,000 in Measure R funding in fiscal year 24/25 which makes up 10% of the salary for the two District Attorney Investigator positions. Del Norte County DA Investigators have some of the lowest pay in the State of California. Measure R has allowed this office to make up some of that pay disparity. The DA Investigators provide a vital local service in that they are responsible for conducting and assisting in most major felony investigations and are essential to public safety.

No other funding has been supplanted by these funds, as the Investigators would not have received the additional 10% raise without the Measure R funding. If any further information is necessary, please do not hesitate to let me know.

Sincerely,

Katherine Micks
District Attorney

3-E



County of Del Norte
County Administrative Office
981 "H" Street, Ste. 210
Crescent City, California 95531

Phone
(707) 464-7214

Fax
(707) 464-1165

May 8, 2025

TO: Measure R Oversight and Advisory Committee

Re: FY 24/25 Measure R Report from the Office of Emergency Services Department (OES)

Dear Measure R Oversight and Advisory Committee,

California continues to experience severe natural disasters and emergencies. Unfortunately, Del Norte County has not been immune to this. Just two short years ago, in February 2023, the State and the County finally terminated a three-year health emergency associated with the worldwide pandemic, COVID 19. To many, the impacts of COVID 19 are still very much present and the recovery locally, throughout the state and nationally continues. In January and February of 2023, the County Office of Emergency Services and the Board of Supervisors proclaimed two local emergencies due to severe storms consisting of winds, rain and snow levels not seen in decades. In addition, in August of 2023 Del Norte County experienced one of the largest disasters in County history during the Smith River Complex Fires and power outage. Most recently, on December 5, 2024, the County experienced a tsunami warning, although thankfully not realized, that rattled this community. Recognizing the need to protect life and property of this community the Board of Supervisors has committed a portion of the Measure R tax revenue (\$91,640 in FY 24/25) to continue funding a OES Coordinator position created in FY 21/22 to assist the Emergency Services Manager in meeting the need for emergency preparedness/outreach, mitigation, response and recovery in our community.

Under the ballot measure, Measure R supports vital local services including "*...preparing for and responding to natural disasters and health emergencies...*", thus services provided by the OES are allowable uses of Measure R funds. The addition of one position brings the OES Department to two full time operational positions. Due to budget constraints the County has never been able to fund more than one operational position in the OES Department until the passage of Measure R. As of the preparation of this report, both of the OES operational positions are filled and continue to be the single largest factor in the County's preparedness and ability to respond to local emergencies.

Lastly, as the OES Coordinator was newly created with Measure R Funds, no other funding sources have been supplanted or replaced. We trust this information is sufficient for the Committee, however should any additional information be necessary please do not hesitate to let this department know.

Regards,

Neal Lopez
County Administrative Officer/Director of Emergency Services



GARRETT SCOTT
Sheriff - Coroner

COUNTY OF DEL NORTE Office of the Sheriff - Coroner

650 5th Street
Crescent City, California 95531

Main Office Main Fax
(707) 464-4191 (707) 465-5742



DEVIN PERRY
Undersheriff

May 5, 2025

Measure R Oversight Committee

Re: FY 24/25 Report from Del Norte Sheriff's Office to the Measure R Oversight Committee

Dear Measure R Oversight Committee:

The Measure R funds budgeted in FY 24/25 (\$926,811) for the Del Norte County Sheriff-Coroner's Office, Jail and Animal Control Department to be used for one time purchase projects as well as continuing the wage adjustments implemented with Measure R funding from the previous fiscal year for DNSO personnel (i.e. patrol staff, jail staff, dispatch staff and records clerk) as well as Animal Control (i.e. supervisor and animal control officers). No additional positions were newly funded in FY 24/25.

Without Measure R funding, these wage adjustments would not have been possible therefore no other funding sources have been supplanted or replaced by use of Measure R funds.

Approved 24/25 one-time purchase project request updates as of today:

Sheriff's Office:

- Camp 6 Antenna: one-time project \$13,060.

The Camp Six Antenna replacement was done as an emergency replacement. This project was funded through Measure R salary savings. This repair would not have been able to be made without the use of Measure R funds.

Sheriff's Office (Jail):

- PRE5N Inmate Clothing & Property vacuum sealer: one-time project cost \$12,057

The Sheriff's Office was made aware of the urgent need of a vacuum sealer for sanitary and inmate property tracking. This is necessary to seal personal items and be able to track them appropriately as well as protection from lice, bed bugs, drug residue etc. to staff.

Animal Control:

- Fencing: - one-time project \$25,000

Due to staff turn-over during the year we were unable to get this project completed. We have rolled the request to next fiscal year for approval.

- Horse Trailer — one-time project \$30,000

Due to staff turn-over during the year we were unable to get this project completed, and did not feel it would be utilized to its full potential due to staffing levels. We have rolled the request to next fiscal year for approval.

- Vehicle Purchase – One time project - \$61,000

This project was completed in December 2024. This truck was purchased with Measure R funds and would not have been able to be purchased without the use of the funding.

- Remodel of lobby area – One time project - \$30,000

This project was completed this year with construction being done by the Building Maintenance Department and supplies being purchased by Measure R. This much needed upgrade has been completed and has allowed for a more efficient use of the space in the lobby of the building for both clients and staff.

- Kennels – One time project - \$7,000

The Ruffland Kennels have been purchased and will allow for different size dogs to be transported in a single van safely out of the area for adoption and rehoming events. These kennels could not have been purchased without the use of Measure R funding.

Under the ballot measure, Measure R supports vital local services including *"...providing support for law enforcement for emergency response, maintain dispatch services, maintain jail services..."* thus services provided by the DNSO are allowable uses of Measure R funds.

If there are any questions, please let us know.

Regards,



Garrett Scott, Sheriff-Coroner
Del Norte County



Del Norte County Probation Department
Lonnie Reyman, Chief Probation Officer

MEMORANDUM

DATE: May 8, 2025
TO: Measure R Oversight Committee
FROM: Lonnie Reyman, Chief Probation Officer
SUBJECT: 2025 Annual Measure R Report

A handwritten signature in black ink, appearing to read "Lonnie Reyman", is written over the "FROM:" line of the memorandum.

Probation serves a unique and often misunderstood role in public safety and the health and well-being of our community. While sheriffs and police take center stage in public safety by apprehending criminals and detaining those who may harm others, Probation genuinely acts as a bridge between law enforcement and the community. Probation is responsible for addressing the criminal behaviors of youth with the aim of rehabilitating them so they can become stable, well-adjusted, tax-paying citizens in the future. Additionally, Probation is charged with providing opportunities for change and holding adults accountable for long-established behavioral patterns, all with the goal of ensuring community safety through the reintegration and rehabilitation of offenders in our community.

Use of Measure R funding during FY24/25:

Despite this extremely difficult, demanding, and impactful role, the probation officers in Del Norte County have historically, and even to the present day, been underpaid. Probation and Reentry Officers are underpaid both in comparison to equivalent positions in the majority of comparable counties and in comparison to positions in local agencies such as the Sheriff's Office. Measure R funds were utilized in the last year to continue to support previous salary increases, which have helped alleviate this challenge.

Measure R funds were also allocated and used to support operations at the Youth Opportunity Center by purchasing a commercial reach-in fridge/freezer. This has allowed us to continue meeting food safety guidelines while reducing the Department's overall cost by allowing us to mothball the facility's walk-in fridge and freezer units.

Additionally, funds were used to support YOC operations by purchasing a vehicle for transporting youth to and from programs. The Department is in the final stages of completing the purchase process, and the vehicle will be delivered before the end of the fiscal year.

Overall, the Department is projected to come in slightly under budget from what was allocated. No Measure R funds were used to supplant existing funding.

Regarding ongoing requests and disbursements of funds, my staff and I continue to work with the

Auditor/Controller and County Administration to ensure that Measure R funds for the Probation Department are spent in accordance with the designated purpose of Measure R and the reality on the ground for the Department.



County of Del Norte
County Administrative Office
981 "H" Street, Ste. 210
Crescent City, California 95531

Phone
(707) 464-7214

Fax
(707) 464-1165

May 8, 2025

TO: Measure R Oversight and Advisory Committee

Re: FY 24/25 Measure R Report from the Office of County Administration for Veterans Services

Dear Measure R Oversight and Advisory Committee,

For FY 24/25, the Measure R Oversight and Advisory Committee supported and recommended to the Board of Supervisors funding for the Veterans Cemetery Expansion and Irrigation project in the amount of sixty thousand dollars (\$60,000.00). To date, the design has been completed, the Notice of Invitation to Bid was released, project bids were received and a contractor has been selected to complete this work. The contract with W. Marshall Jones Construction will be presented to the Board of Supervisors for approval at the regularly scheduled meeting on May 13, 2025.

I am happy to report the bid received was significantly less than the original estimated cost for the project of \$60,000.00, and came in at thirty-four thousand eight hundred forty-seven dollars (\$34,847.00). At this time, the timeline for the completion of this project is uncertain and may require the funding to be carried forward to next fiscal year.

I would like to thank the Committee for their commitment to those who have served our country in recognizing that services provided to our veterans are vital to this community.

Lastly, no other funding sources have been supplanted or replaced in order to complete this project. We trust this information is sufficient for the Committee, however should any additional information be necessary please do not hesitate to let this department know.

Regards,

Neal Lopez
County Administrative Officer



COUNTY OF DEL NORTE
COMMUNITY DEVELOPMENT DEPARTMENT
981 H STREET, SUITE 110
CRESCENT CITY, CA 95531
FAX – (707) 465-0340

Planning (707) 464-7254	Engineering & Surveying (707) 464-7229	Roads (707) 464-7238	Building Inspection (707) 464-7253	Environmental Health (707) 465-0426	Code Enforcement (707) 464-7254
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April 25, 2025

Re: FY 24/25 Measure R Report from the Community Development Department – Code Enforcement and Planning Divisions

Dear Measure R Oversight and Advisory Committee,

Thank you again for the opportunity to provide an update on the use of Measure R funds within the Community Development Department. For FY 2024–25, Measure R allocations supported the continued funding of one full-time Code Enforcement Officer, partial funding for a second officer, nuisance abatement efforts in the South Bend Avenue/Union Street/Broad Street area, and ongoing support for a Planner position.

Below is a summary of how these funds are being used by the Code Enforcement and Planning Divisions to support vital local services.

Code Enforcement Division

A total of \$195,553 in Measure R funds was allocated to Budget Unit 101 416 (Public Nuisance) for FY 2024–25, as follows:

Allocation Category	Amount
Code Enforcement Officer (full)	\$107,553
Code Enforcement Officer (partial)	\$38,000
Nuisance Abatement Cleanup	\$50,000

Staffing

In September 2024, the Board approved the creation of a third Code Enforcement Officer position, with funding shared between the Department of Health and Human Services (DHHS) and Measure R. The total estimated annual cost for the position was \$85,000, with DHHS contributing \$47,000 and Measure R covering the remaining \$38,000. The position was advertised internally in December 2024 and filled on February 28, 2025.

During the recruitment period, the Senior Code Enforcement Officer transferred to the Sheriff's Office on February 14, 2025. Until that position is refilled, the salary for the second Code Enforcement Officer will be a General Fund expense, while the newly hired officer's

payroll will be billed directly to DHHS. As a result, Measure R funds are not expected to be needed for this position for the remainder of the calendar year.

The Department is close to filling the vacant Senior Code Enforcement Officer role, after which recruitment for the third officer can resume. It is anticipated that the Code Enforcement Officer III hired in 2021 will be promoted to the senior role.

The Auditor's Office has been notified of these staffing changes. As of this report, \$49,797 has been transferred for salary and benefits, with quarterly transfers continuing. The third-quarter transfer is expected to be approximately \$19,000.

As noted in prior reports, Measure R funding has been instrumental in creating both the second and third Code Enforcement Officer positions. The County's General Fund remains limited, and aside from the short-term contribution from DHHS, there is no alternative funding source for these roles. Measure R funds continue to support new, vital services and have not supplanted any previously funded positions.

Recent data shows that the Division receives approximately 350 new complaints or cases annually. Each case can involve multiple code violations, including but not limited to public health and safety concerns, nuisance violations, unpermitted grading, building code issues, and zoning infractions. Based on experience, one Code Enforcement Officer can manage around 150 new cases per year. With more staff, the Division can respond more effectively and close cases more efficiently. The current open caseload is 115 cases.

With the eventual opening of an emergency shelter and anticipated abatement of abandoned encampments, the Division expects an increase in services directly tied to the unsheltered. The third Code Enforcement Officer position was created to address all unsheltered population matters as it relates to Code Enforcement. Having this position will allow the other officers to work solely on neighborhood and business preservation.

Funds Allocated for Focused Cleanup

In FY 2022–23, \$50,000 in Measure R funds was allocated to abate public nuisances in the South Bend Avenue area near Elk Valley Road. On February 27, 2024, at the request of Supervisor Darrin Short, the Board authorized the temporary closure of roads in the South Bend Avenue, Broad Street, National Avenue, and Union Street area. This action was taken as an immediate response to increasing incidents of theft, vandalism, and illegal dumping. Supervisor Short also requested authorization to use the previously allocated \$50,000 for this purpose, noting that the road closures were essential to the area's long-term cleanup and abatement. This request was also authorized by the Board.

By the end of FY 2023–24, the Division had contracted a construction firm to install K-rail barriers along the closure routes, spending \$20,317 and leaving a balance of \$29,683 for FY 2024–25. To date, an additional \$15,159 has been used to reinforce the road closures, leaving a remaining balance of \$14,524.

In preparing the FY 2025–26 budget, the Department plans to request that this remaining balance be carried forward to complete gate installation in summer 2025. Any unspent funds will be redirected to support the cleanup of abandoned homeless encampments and illegal dumping sites on both private property and public rights-of-way in the South Bend/Broad Street/National Avenue/Union Street area.

The Code Enforcement Division is open to receiving additional Measure R funds for continued cleanup in this area or for other targeted locations or projects, as identified by the Measure R Oversight and Advisory Committee.

Planning Division

For FY 2024–25, the Planning Division was allocated \$87,570 in Measure R funds, all of which was dedicated to salary and benefits for the second Planner position. This position remains essential, as the Division’s workload consistently requires the capacity of two full-time planners.

The second Planner position was most recently filled in September 2022. As of February 14, 2025, the first Planner position became vacant when the employee transferred to the Sheriff’s Office. At that time, payroll for the second Planner position was temporarily reassigned to the General Fund. The Division plans to conduct second-round interviews in early May to refill the vacant planner role. As of the date of this report, \$44,007 in Measure R funds has been transferred to cover the first two quarters of FY 2024–25. An additional \$15,000 is expected to be transferred for the portion of the third quarter during which both positions were filled. All Measure R funds have been used exclusively for salary and benefit costs associated with the second Planner position. Transfers are processed quarterly by the Auditor’s Office.

The Planning Division is supported by a combination of revenue sources, including permit fees, administrative funds from occasional grants, a short-term Federal Title III allocation of \$20,000 per year through FY 2026–27, and the General Fund. While the Division is predominantly funded by the General Fund, other revenue streams contribute to a lesser extent. Importantly, the use of Measure R funds has not supplanted any other funding source. The Division remains committed to seeking additional external funding to reduce reliance on both the General Fund and Measure R resources.

To date, all Measure R funds have supported the delivery of vital services, including:

- Continued implementation of the programs from the 6th Cycle Del Norte County Housing Element
- Staffing the Natural Resources and Environmental Coordination Technical Advisory Committee
- Serving in a lead role in the County’s Emergency Operations Center as staff for the Planning and Intelligence Section
- Permitting and inspection oversight for all local mining operations
- Administration of the County’s Floodplain Program

These responsibilities are crucial to maintaining responsive and effective local governance.

Since adding the second Planner, the Division has been more responsive to both current and long-range planning needs, with current planning continuing to demand the majority of staff time. Much of the County’s available vacant land is constrained by environmental or

regulatory factors, requiring additional analysis and public engagement. The presence of a second Planner has resulted in:

- Shorter turnaround times for development application reviews
- Faster responses to public inquiries
- Improved capacity to pursue and manage grant opportunities
- Stronger ability to retain local control over the land use permitting process

Overall, this position is vital to meeting community demand and maintaining the County's ability to deliver effective planning services.

In conclusion, the Community Development Department is deeply appreciative of the continued support provided through Measure R. If you have questions or would like additional information regarding this report, please do not hesitate to reach out.

Regards,



Heidi Kunstal
Director of Community Development

cc: Del Norte County Board of Supervisors
Neal Lopez, County Administrative Officer

RESOLUTION NO. 2023-036

**A RESOLUTION OF BOARD OF SUPERVISORS OF THE COUNTY OF DEL NORTE,
AMENDING THE RESOLUTION ESTABLISHING A MEASURE R TRANSACTIONS AND
USE TAX (SALES TAX) OVERSIGHT COMMITTEE**

WHEREAS, on July 28, 2020 via Ordinance 2020-013, authorized the imposition of a local 1% transactions and use Tax (sales tax), subject to approval of a majority of the qualified voters of the unincorporated area of the County at the General Election to be held on November 3, 2020; and

WHEREAS, the ballot measure referenced above voted upon by the voters of Del Norte County specified that “vital services” includes: providing support for law enforcement for emergency response; repairing potholes and maintaining streets; preparing for and responding to natural disasters and health emergencies; maintaining emergency dispatch services for fire, ambulance and law enforcement; maintaining jail and criminal justice services; addressing blight and public nuisances; and other general services and infrastructure; and

WHEREAS, the Del Norte County Ordinance states that the Board of Supervisors shall establish a Citizens Oversight Committee to review the expenditure of Measure R tax revenues; and

WHEREAS, Committee members shall be appointed by the Board of Supervisors to serve a two year term and will be required to meet at least annually to review and publically report on the expenditure of revenues generated by the tax as imposed; and

WHEREAS, the Board desires to expand the role of the Oversight Committee to include advising the Board on the use of Measure R funds;

NOW, THEREFORE, BE IT RESOLVED, RESOLUTION 2021-015 is hereby amended to read as follows:

- I. Establishment. There is hereby established, the Measure R Citizens Oversight Committee of the County of Del Norte (hereafter, the "Committee"). The Committee is composed of five (5) voting members, who shall be members of the public residing within the unincorporated area of the county, and two (2) non-voting members, which shall be the County Administrative Officer and the Auditor-Controller, or their designees.
- II. Members of the public may submit an application on a form approved by the board of supervisors to the County Registrar of Voters, who will verify the applicants' residences. The Registrar of Voters will select the five best applicants to submit to the board of supervisors for approval. The Registrar shall take regional balance into account, making a reasonable effort to ensure each supervisorial district is represented. The Registrar may assemble a panel of other department heads to select the applicants.
- III. Term of Committee / Terms of Members. The Committee shall exist perpetually, commencing upon Board Approval of Public Members. Each public member of the committee shall serve a term of two (2) years, except that, upon appointment of the first members, the Board shall select two members to serve an initial term of three (3) years in order to create staggered terms.

- IV. Appointment of Members. The Board of Supervisors shall appoint five (5) public members of the Committee. In the event any vacancies occur during the Term of the Committee, such vacancies shall be filled for the remaining unexpired terms in the same manner as original appointments.
- V. After the appointment of the first Committee, the Committee positions shall be added to the Local Appointments List and thereafter vacancies shall be advertised in accordance with the Maddy Act, Government Code Section 54970 *et seq.*
- VI. Committee members may be reappointed for subsequent terms.
- VII. Powers and Duties. The Committee shall act in an oversight and advisory capacity and no express authority or power to act on behalf of the County is hereby delegated. The Committee shall perform the following duties:
 - (a) The Committee shall meet as often as it chooses, but at least annually to review and publically report on the expenditure of revenues generated by the Measure R tax. The Committee is subject to the Brown Act.
 - (b) The Committee shall meet during the fourth quarter of each fiscal year, and shall be provided complete documentation of the use of all measure R funds expended during the fiscal year to date.
 - (c) Staff shall provide technical support, education and training as necessary to ensure committee members are acquainted with the history of Measure R, budgetary principles and procedures, and relevant statutes including, but not limited to, the Brown Act, the Public Records Act, and the County Budget Act.
 - (d) Every department which received Measure R funds during the fiscal year shall make a report to the Committee regarding its use of the funding, and whether any other funding source was supplanted by the Measure R funds. These reports shall be included as attachments to the annual Recommended Budget Report.
 - (e) County Departments wishing to receive Measure R funds may submit a proposal in writing to the County Administrative Officer/Budget Officer in April of each year. The proposal shall contain all necessary information and supporting documentation where applicable to adequately demonstrate the need for Measure R funds, the anticipated impact for the community and that the proposal meets the requirements of not supplanting other County funds as well as an allowable use for vital services as defined in this Resolution.
 - (f) The County Administrative Officer/Budget Officer shall submit all proposals received to the Committee at an open public meeting in May of each year for review and consideration. Each County Department requesting Measure R funds shall attend the meeting to present their proposal to the Committee and be available to address any questions, provide any clarification needed and receive feedback from the Committee.

- (g) The Committee may make recommendations to the Board of Supervisors for proposals that should be funded subject to available Measure R funds based on revenue projections provided by the Auditor-Controller. Committee recommendations shall be compiled by the County Administrative Officer based on the direction provided by the Committee, and presented to the Board as a separate and distinct agenda item at a regularly scheduled or special Board meeting in June of each year at which the County's Recommended Budget is considered.
- (h) Nothing in section VII(f) or VII(g) shall prohibit the Committee from meeting following the adoption of the Recommended Budget, but prior to the final Adopted Budget, to revise their recommendations. Revisions shall be compiled by the County Administrative Officer following an open meeting of the Committee when applicable, which shall then be presented to the Board through the final Adopted Budget Process in September of each year for Board consideration.
- (i) Prior to the meeting of the Board of Supervisors in which the recommended budget is adopted pursuant to Government Code Section 29064, the Committee shall make a report of its findings, specifically answering the following questions:
 - 1. During the fiscal year being reviewed, were all Measure R funds spent on "vital local services," as described in the Ballot Question for Measure R?
 - 2. If any Measure R funds were not spent on "vital local services," what were they spent on?
 - 3. Was any Measure R funding used to supplant or displace another funding source in any department's budget?
- (j) In addition to answering the above questions, the Committee may include in its report any advice, recommendation or criticism regarding the County's use of Measure R funds. The Committee's written report shall be included as an attachment to the annual Recommended Budget Report should they choose to prepare one.
- (k) The Committee may submit its findings to the board in writing, or may select one of its voting members to make a presentation to the board of supervisors.
- (l) The Committee may, at its discretion, meet again after the end of the fiscal year, but prior to the adoption of the final budget, and may update its findings if necessary.

PASSED AND ADOPTED this 25th day of July, 2023, by the following vote:

AYES: Supervisor Short, Starkey, Howard, Borges, Wilson

NOES: None

ABSENT: None



Darrin Short, Chair
Del Norte County Board of Supervisors

ATTEST:


Kylie Goughnour, Clerk of the Board